TENNESSEE STATE UNIVERSITY

OFFICE OF GRADUATE STUDIES & RESEARCH
Change of Program or Personnel

Name: _____   **Date:** _____
Address: _____   **ID # :** _____
City/State/Zip _____   **Term:** _____

Directions: Enter in the space below any changes in the approved program or personnel including **change of non-degree status, change of major**, **change in required courses**, and **change of guidance committee personnel**. **NOTE**: When this petition is used to request a change of major, the petition **must be approved** by the student's current advisor and Head of the department in which the prospective major is located. **Then application materials will be sent to the new department for review**.

I. CHANGE NON-DEGREE STATUS

Non-degree request to degree must be accompanied by acceptable test scores

Graduate Record Examination (GRE):   Date Taken _____   V _____ Q _____ S _____
Miller Analogies Test (MAT):   Date Taken _____   Score _____
Graduate Management Admission Test (GMAT):   Date Taken _____   Score _____
Fundamentals of Engineering Test (FE):   Date Taken _____   Score _____

II. CHANGE MAJOR

PLEASE CHANGE MY MAJOR FROM:
Degree Seeking: MA ☐   MAED ☐   MBA ☐   MCJ ☐   ME ☐   MED ☐   MPA ☐   MSN ☐   EDS ☐   EDD ☐
                  PHD ☐   MSW ☐   MPS ☐   MOT ☐   DPT ☐   MPH ☐   MSW ☐   MS ☐

PLEASE CHANGE MY MAJOR TO:
Degree Seeking: MA ☐   MAED ☐   MBA ☐   MCJ ☐   ME ☐   MED ☐   MPA ☐   MSN ☐   EDS ☐   EDD ☐
                  PHD ☐   MSW ☐   MPS ☐   MOT ☐   DPT ☐   MPH ☐   MSW ☐   MS ☐

III.   CHANGE COURSES

ADD: COURSE ID   DESCRIPTION   COURSE ID   DESCRIPTION

_____ _____   _____ _____
_____ _____   _____ _____
_____ _____   _____ _____

DELETE: COURSE ID   DESCRIPTION   COURSE ID   DESCRIPTION

_____ _____   _____ _____
_____ _____   _____ _____
_____ _____   _____ _____

IV.   CHANGE ADVISEMENT/COMMITTEE PERSONNEL

PLEASE CHANGE MY **MAJOR ADVISOR** FROM _____
PLEASE CHANGE MY **MAJOR ADVISOR** TO _____

PLEASE CHANGE MY **CHAIR PERSON** FROM _____
PLEASE CHANGE MY **CHAIR PERSON** TO _____

PLEASE CHANGE MY **COMMITTEE PERSON** FROM _____
PLEASE CHANGE MY **COMMITTEE PERSON** TO _____

_____   _____
Student's Signature   Date

Recommended by:	Approved by:

_____   _____
Advisor   **Date**   **Dean of Graduate School**   **Date**

_____
Dept. Head   **Date**

_____
Dean of College/School   **Date**