ellucian LIVE | 2022

Deliver the future

Banner Hidden Features





Presentations by individuals who are employed by third parties, such as colleges or universities, may contain views that are attributable only to the presenter and not to presenter's employer.

Presentations regarding Ellucian products and services are confidential and the property of Ellucian, and do not constitute a commitment, promise or other obligation to deliver any material code or functionality. Such presentations should not be relied upon in making any purchase decision. Development and release of Ellucian products and services may change, without prior notice, at Ellucian's discretion.

Banner Hidden Features

Antonio Trepesowsky, Banner Student Consultant, Ellucian





Agenda

- 01 Best Quick Wins
- **02** Revisit Job Submission
- **03** AR Helpful Unknowns
- **04** Student Helpful Unknowns

Oellucian LIVE | 2022



What module of Banner do you primarily work in?

Advancement, Finance, HR, Financial Aid, Student Accounts, Admissions, Registrar (including Records), Student Services, IR, IT, Other

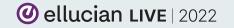
Best Quick Wins

Oellucian LIVE | 2022

Top 3 Favorite Features

- User Preferences for page layout, pagination, and filter (new)
- Button mouse hover reveals shortcut key-stroke
- How to make Banner BIGGER
 - Ctrl = increase zoom (essentially ctrl with +)
 - Ctrl decrease zoom
 - Ctrl 0 reset zoom to 100%
 - For PC: Use F11 to hide Web Browser Tabs and Address Bar to get more space

NOTE: These are all web shortcuts (not new Banner shortcuts) but because Banner 9 is not on Oracle forms, these shortcuts actually work now.



User Preferences: TSAAREV – Before and After

	1 Mr. Matthew A. Aller	n, PHD. 🛛 🌒	Credit Limit: Us	er: SYSTE	STO8 Hold	s:												Start Ove	er 📄			
ACCOUNT DE	TAILS										🗆 Maste	er 🖏 S	ettings	🚹 Insert	🗖 Delete	🍋 Сору	🗅 More	Information	🏹 Filter			
Receipt																						
ail Code *	Description *		Term *	Charge	Pa	ayment	Balan	ce	Stud	ly Path	Source	* 1	Effective I	Date *	Transact	tion Date	Aid Yea	r Period				
SH	Cash		201110			50,00	0.00	-50,0	00.00		Т	1	06/16/20	17	06/16/2	D17						
ID	Refund Code - Negat	tive Bal.	201110	50	0,000.00			50,0	00.00		Т	1	08/08/20	16	08/08/2	D16						
1	Undergraduate Tuitio	×	ာ ellucian Ad	count Detai	il Review Fo	orm - Studen		V 9.3.1	1 (Core-PR	כו					1			🔒 ADD	🖹 RETRI	eve 晶 R	ELATED 🛛 🐇	н то
M	Refund Code - Manu									<i>.</i>												
ND	Refund Code - Negat	ID: 5100	00001 Mr. Matth	ew A. Allen,	, PHD. Cre	edit Limit:	User: SYS	STEST	08 Holds:											l	Start Ov	
		* ACCOU	NT DETAILS												🗆 Ma	aster 🔅 S	ettings	🛾 Insert 🗖	Delete 🧧 Ci	opy 🕒 More	e Information	Ÿ,
		Receipt																				
				+ Z	Ch	Payment I	Balance	c	Effective	Transaction	A: 4	Deried	Dece	Original	Contract	Trans	Тга	Invoice 🚽	Inuo Fee	d Feed Doc	Feed Date	U
		Detail [Code *	escription * 1	ferm * (Charge	Payment	Dalatice		Date *	Date	на Year	renou		Charg		Number		Number	Paid	Num		-
				201110		-	-50,000	P				renou										
		Code *	Cash i			-		P T	Date *	Date 06/16/2		renou				Number			Paid		08/08/2016	
		Code * CASH (CASH (Cash 2 Cash 2	201110		50,000 ·	-50,000	Р Т Т	Date * 06/16/2017	Date 06/16/2 08/08/2			2989			Number 17			Paid	Num		6
		Code * CASH CASH FDEP	Cash 2 Cash 2 Fee Deposit 2	201110		50,000 · 125.00	-50,000 0.00	Р Т Т Т	Date * 06/16/2017 08/08/2016	Date 06/16/2 08/08/2 08/02/2			2989 2375			Number 17 12			Paid Y	Num		6
		Code * CASH 0 CASH 0 FDEP 1 FDEP 1	Cash 2 Cash 2 Fee Deposit 2 Fee Deposit 2	201110 201110 201110 201110		50,000 125.00 250.00 250	-50,000 0.00 0.00	P T T T T	Date * 06/16/2017 08/08/2016 08/02/2016	Date 06/16/2 08/08/2 08/02/2 08/02/2			2989 2375		Detail *	Number 17 12 10			Paid Y	Num		F 6 8 9
		Code * CASH CASH CASH CASH FDEP FDEP FDEP FDEP FDEP FDEP FDEP FDEP	Cash 2 Cash 2 Fee Deposit 2 Fee Deposit 2 Refund Code 2	201110 201110 201110 201110		50,000 125.00 250.00 250	-50,000 0.00 0.00 0.00	T T T T T T	Date * 06/16/2017 08/08/2016 08/02/2016 08/02/2016	Date 06/16/2 08/08/2 08/02/2 08/02/2 08/02/2			2989 2375		Detail *	Number 17 12 10 9	Paid	Number	Paid Y	Num 162211	08/08/2016 08/08/2016 08/08/2016 08/08/2016	6 9 6 9 6 9
		Code * CASH 0 CASH 0 FDEP 1 FDEP 1 RFND 1 T101 1 RFDM 1	Cash 2 Cash 2 Fee Deposit 2 Refund Code 2 Undergraduat 4 Refund Code 2	201110 2 201110 2 201110 2 201110 2 201110 2 201110 2 4ARTERM 2 201110 2	50,000.00 900.00 5,000.00	50,000 125.00 250.00 250	-50,000 0.00 0.00 0.00 50,000.00	P T T T T T T T T T T T T T T T	Date * 06/16/2017 08/08/2016 08/02/2016 08/08/2016 08/08/2016 08/08/2016	Date 06/16/2 08/08/2 08/02/2 08/02/2 08/02/2 08/08/2 08/08/2 08/08/2			2989 2375		Detail *	Number 17 12 10 9 16	Paid	Number S0000315 S0000315 S0000315	Paid Y	Num 162211 162211 162211 162211 162211 162211	08/08/2018 08/08/2018 08/08/2018 08/08/2018	6 9 6 9 6 9
		Code * CASH 0 CASH 0 FDEP 1 FDEP 1 RFND 1 RFND 1 RFDM 1	Cash 2 Cash 2 Fee Deposit 2 Refund Code 2 Undergraduat 2 Refund Code 2 Refund Code 2	201110 2 201110 2 201110 2 201110 2 201110 2 201110 2 201110 2 201110 2	50,000.00 900.00 5,000.00 2,000.00	50,000 125.00 250.00 250	-50,000 -0.00 0.00 50,000.00 900.00 5,000.00 2,000.00	P T T T T T T T T T T T T T T T T T T T T T T T	Date * 06/16/2017 08/08/2016 08/02/2016 08/08/2016 08/08/2016 08/08/2016 08/08/2016	Date 06/16/2 08/08/2 08/02/2 08/02/2 08/08/2 08/08/2 08/08/2 08/08/2 08/08/2			2989 2375		Detail *	Number 17 12 10 9 16 15 14 13	Paid	Number S0000315 S0000315 S0000315 S0000315	Paid Y	Num 162211 162211 162211 162211 162211 162211 162211	08/08/2016 08/08/2016 08/08/2016 08/08/2016 08/08/2016	F 6 5 6 5 6 5 6 5
		Code * 1 CASH 0 FDEP 1 FDEP 1 RFND 1 RFND 1 RFND 1 RFND 1 AMFE 2	Cash 2 Cash 2 Fee Deposit 2 Refund Code 2 Jndergraduat 4 Refund Code 2 Refund Code 2 Admissions 2	201110 20110 201110 201110 201110 20110 20110 201110 201100 201100000000	50,000.00 900.00 5,000.00 2,000.00 75.00	50,000 125.00 250.00 250	-50,000 -0.00 0.00 50,000.00 50,000.00 2,000.00 2,000.00	P T T T T T T T T T T T T T T T T T T T T T T T	Date * 06/16/2017 08/08/2016 08/02/2016 08/08/2016 08/08/2016 08/08/2016 08/08/2016	Date 06/16/2 08/08/2 08/02/2 08/02/2 08/02/2 08/08/2 08/08/2 08/08/2 08/08/2 08/08/2 08/08/2 08/08/2 08/08/2 08/08/2			2989 2375		Detail *	Number 17 12 10 9 10 10 15 15 14 13 13	Paid	Number S0000315 S0000315 S0000315 S0000315 S0000315	Paid Y Paid Y Paid F Paid Y Paid F Paid F Paid F Paid F Paid F Paid F Paid F	Num 162211 162211 162211 162211 162211 162211	08/08/2018 08/08/2018 08/08/2018 08/08/2018	F 6 5 6 5 6 5 6 5 6 5 6 5
		Code * 1 CASH 0 FDEP 1 FDEP 1 RFND 1 RFND 1 RFND 1 RFND 1 AMFE 2	Cash 2 Cash 2 Fee Deposit 2 Refund Code 2 Jndergraduat 4 Refund Code 2 Refund Code 2 Admissions 2	201110 2 201110 2 201110 2 201110 2 201110 2 201110 2 201110 2 201110 2	50,000.00 900.00 5,000.00 2,000.00 2,000.00 75.00 1,000.00	50,000 125.00 250.00 250	-50,000 -0.00 0.00 50,000.00 900.00 5,000.00 2,000.00	P T T T T T T T T T T T T T T T T T T T T T T T	Date * 06/16/2017 08/08/2016 08/02/2016 08/08/2016 08/08/2016 08/08/2016 08/08/2016	Date 06/16/2 08/08/2 08/02/2 08/02/2 08/02/2 08/08/2 08/08/2 08/08/2 08/08/2 08/08/2 08/08/2 08/08/2 08/08/2 08/08/2 08/08/2			2989 2375		Detail *	Number 17 12 10 9 16 15 14 13	Paid	Number S0000315 S0000315 S0000315 S0000315	Paid Y	Num 162211 162211 162211 162211 162211 162211 162211	08/08/2016 08/08/2016 08/08/2016 08/08/2016 08/08/2016	666666

User Preferences

User Preferences for Admin allows for the persistence of:

- Filter manage default fields and values
- Grid/Column manage column order, column size
- Pagination manage number of records displayed

Each user can establish their own profile and maintain it as needed

- Take it on the go, responsive design allows for User Preferences use on a tablet
- Supports the global market
 - Arabic, English Australian, English Great Britain, English India, English Ireland, French, French Canadian, Portuguese, Spanish languages

These saved settings stay with that users even after logging out and logging back in, per page, per block, per filter

O ellucian LIVE | 2022

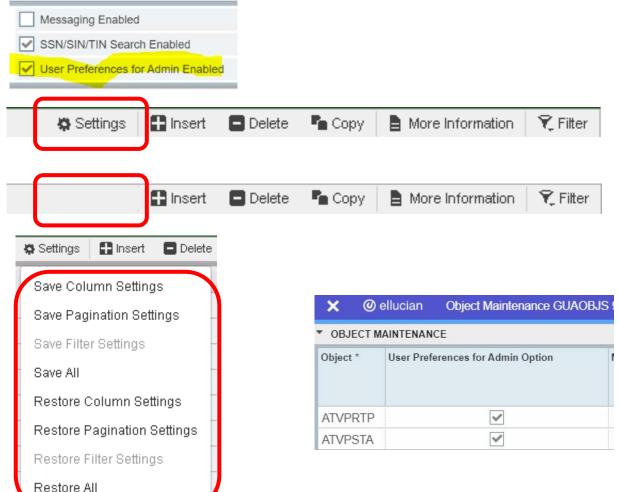
How to Use User Preferences for Admin

If User Preferences for Admin is active for a page (GUAOBJS), you will see the Settings button in the collapsible panel for each section, block and tab of that

pa**En**able overall on/off on GUAINST

- When On, the Settings button will be visible in the collapsible panel
- When Off, no Settings button will appear in the collapsible panel
- When pressed, the Settings button expands with actions
- Shortcut Keys are Alt+1, Alt+2, etc, Alt+8

O elluGian AOB JS settings per object



Filter and Pagination User Preferences Example

x @	ellucian Award Form RPAAWR	D 9.3.15 (Core-PF	RD)								🔒 ADD 🛛 🖺 RET	TRIEVE 🛃 RELATED	🔹 🐥 тооі	.s 1
Aid Year: 12	213 ID: 777121301 Test01 Stude	nt											Start	Over
Award Mair	ntenance Award Schedule I	Disbursement Sch	edule Direct Loa	n Interface										
FUND AWAI	RDS									Setting	🕫 🖪 Insert 🗖 D	elete 🤚 Copy 🗋 N	lore Informatio	n 🎗 Filter
Basic Filter	r Advanced Filter													8
Fund	o St	atus	•	Offered		•	Acconted		aid					
							🗙 🕜 ellucian	Award Form RPA	AWRD 9.3.15 (Core-PR	RD)				
							Aid Year: 1213 ID: 77	77121301 TestO1 S	Student					
													Clear A	ill Go
Fund	Description	Status	Offered	Accepted	Declined or	Memo		Award Schedule	Disbursement Sche	edule Direct Loa	in Interface			n System
					Cancelled	Autho	FUND AWARDS						cess	
DIRECT	Federal Direct Stafford Loan	ACPT	1,000.00	1,000.00			Basic Filter Advanc	ed Filter						M
PELL	Federal Pell Grant	ACPT	5,375.00	5,375.00	175.00								Image: A start of the start	S
TEACHU	TEACH Undergraduate	ACPT	3,800.00	3,800.00	200.00		Fund	•	Equals	▼ PELL			~	М
		Totals	s 10,175.00	10,175.00	375.00		Status		Equals					
K 🖣 🗓) of 1 🕨 🖌 🔰 🚺 10 🔽 Per Pa	age							Equals				Re	cord 1 of 3
Г							Offered	•	Greater Than or Eq	ual 🔽 🚺		1,000.00		
	H 4 1 of 105	N N	10 • Per	Page										
			in iter	r age			Add Another Field	🔳						
			-5 40											
	Jser Prefer	ence	01 40	record	us									
							Fund Descrip	tion	Status	Offered	Accepted		Merr Auth	
	🛛 🚽 🚺 of 27 🕨	M	40 V Per P	age			DIRECT Federa	l Direct Stafford Loa	an ACPT	1,000.00	1,000.00			
								l Pell Grant	ACPT	5,375.00	5,375.00			
	ellucian LIVE	2022						l Undergraduate	ACPT	3,800.00	3,800.00			
		2022						-	Totals	10,175.00	10,175.00	375.00		
							I of 1 ▶)	10 V F	Per Page		-			

Hierarchal Application of User Preferences

Settings viewing User Preferences for Admin uses the following hierarchy: My own user settings

 If the feature is on and the page is enabled; my personal preferences will display

Master user settings

- If the feature is on and the page is enabled but I don't have personal user preferences applied; then I will see the preferences propagated to me by the Master user
- GSASECR: Object BAN_PERSISTENT_PROFILE_MASTER
- Can be assigned to multiple users

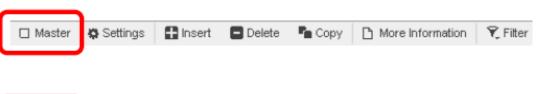
Banner Admin page default settings

How Do I Perform Master User Functionality?

If User Preferences for Admin is active for a page and you have been assigned the Master user security object, you will see the Master checkbox next to Settings in the collapsible panel for each section, block and tab of that page

🖏 Settings

- When active and assigned Master privileges...
- When active and not assigne Master privileges...



😭 Insert 📮 Delete 🥻 Copy 🕒 More Information 🎗 Filter

To save Master preferences, select the master checkbox and then press Settings.

 Once Settings opens, choose the action which you would like to perform – "Save...", "Save All", "Restore..." or "Restore All"

• Once saved, the Master checkbox will remain selected until you remove the check or leave the page

Master User Tools Menu Options

Master users can also use the Tools → Restore Default Settings

option to restore Master settings for the entire page.

- The Master user must select each Master checkbox for each
- section/block/tab on the page where you want to remove the Master preferences: Tools → Restore Default Settings Disable Page Settings (Shift+Alt+Z) is only provided to Master users and allows for quick temporary disabling of the User Preferences for Admin feature on a specific page
- Assists Master users if needing to troubleshoot
- When pressed to disable, a check will appear next to Disable Page Settings
- Press Disable Page Settings again to re-enable the User Preferences feature

O ellucian LIVE | 2022

ADD	🖹 RETRIEVE	🛃 RELAT	ED 者	TOOLS
Dien	lay ID Image			
Exit	Quickflow			
Abo	ut Banner			
OPT	IONS			
Curr	ent Identificatio	in		
Alter	mate Identificat	ion		
Addi	ress			
Tele	phone			
Biog	raphical			
E-m	ail			
Eme	rgency Contact	t		
Addi	itional Identifica	tion		
BAN	INER DOCUMENT	MANAGEM	ENT	
Retr	ieve Document	S	A	lt+R
Cou	nt Matched Doo	cuments		
Add	Documents			>
PAG	E LAYOUT			
E	xpanded			
~ C	ompact			
PAG	E SETTINGS			
D	isable Page Se	ttings	Shift+A	lt+Z
Rest	tore Default Sei	ttings Di	sable Pag	e Setting

Best Practices As A Master User

Restoring a Master user preference impacts all users who do not have a personal user preference saved for the same section, block, tab of a page Master user preferences vs. personal user preferences

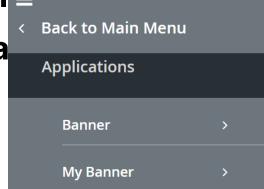
• A Master user can save both Master user preferences and personal user preferences for the same section, block, tab of a page; however, the ability to toggle between Master and personal preferences is under analysis for a future delivery.

• This means a Master user can save a personal user preference and then save a Master user preference with the same settings. Once done, the Master user will see their personal user preferences combined with the assigned Master user preferences.

• Recommendation: users should not apply both Master and personal preference settings on the same section, block, tab of a page, if possible.

My Banner GUAPMNU: Populate My Banner

- When using GUAPMNU, you can "rename" objects and they are unique to the My Banner setup. This does not rename objects in the system
- **GUAOBJS/GUTGMNU:** Create Subfolders
- You can create subfolders in My Banner by adding a folder object to GUAOBJS and then referencing the fold in the My Banner for
- Recommend creating folders labeled by office or user with a one up (*REGOFF1, *REGOFF2, *REGOFF3, etc)
- You can use GUTGMNU to edit objects into subfolders
- **GUTPMNU: Copy My Banner to another User**
- You can copy a My Banner folder from one user to another using GUTPMNU
- This is an excellent "trick" to help new hires become more quickly Geolimated to Banner



User Features

습

▦

Q

?

★

 $(\rightarrow$

- Optional display of Login Date and Last Login Date with mouse hover or by expanding Menu Toggle
 - Configured on GUACONF: GLOBAL: Configurations: EnableLoginAudit
 - A bubble number displays for unread Banner Message
 - **o GUAMESG to read and send messages**
 - Useful for Banner System planned down times or upgrade timeframe and notes about the upgrades installed

Back to Main Menu Check Banner Messages 1 My Preferences Personal Settings

My Preferences = GUAUPRF

seamless.

 Display Database Instance will display below user the Instance Name from GUACONF: AppNav: Configurations:

Ellucian DataBase

 It may be r Ellucian University
 ellucian LIVE | 2022 and recheck for it to

Privacy Policy

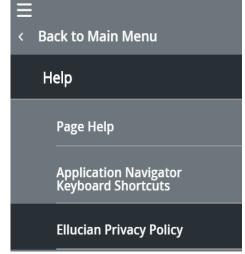
Ellucian DataBase Ellucian University

Institution Privacy Policy

- If left Navigation Bar is expanded, Institution Privacy Policy can be added as a hyperlink on the bottom of the Menu Toggle in App Nav
- This can also display in SSB9 under the tools gear
- URL configured on GUACONF: GLOBAL: Configuration: institution.privacyPolicy
- MEP: ["DEFAULT":"your default Privacy policy URL","MEPCODE1":"your privacy policy URL for MEP code1", "MEPCODE2":"your privacy policy URL for MEP code 2 ","MEPCODE3":" your privacy policy URL for MEP code 3"]

Ellucian Privacy Policy

- The Ellucian Privacy Policy is also now delivered under Help
- It is not editable by Institutions



Name Search from Key Block ID

Any Key block ID field, you can tab out of the ID field into an "empty" Name Display field. Wildcards can be used (% or _)

ID:

• Format is Last Name, First Name, Middle Name aka Trepe%, Ant%

After Tabbing, if only 1 record is found, it populates the ID and you can continue. If multiple records are found:

- Pop up window shows number count You can Press to See Results or Reduce Search By adding extra information like Birth Date
- Use the Bottom Search button to reduce the search results or the button above to reset back to original count

earch Detail					
🍃 Press To See Re	sults			Person/Non-Person Cou	unt 14
Person Search D	etail			🍙 Non-Person Sear	ch Detail
educe Search By					
Group Type	O Person O Non-Pe	rson 💽 Both		Name Type	
City				Birth Date	
State or Province				Gender	
ZIP or Postal Code				SSN/SIN/TIN	
Press Enter Query of	r select button to clear se	arch. 👂			
-	then press Execute Quer		uce search. 🔎		

---- + A%, A%

Data Export

- Allows users to extract data "displayed" into an external file (.txt or .csv/.xlsx) which can be saved to a folder or opened
- Objects are enabled for Data Extract on GUAOBJS
 - In Banner 9, data extract is under the Tools Menu (Shift+F1). In 8x it's under Help
 - Option to Skip Block after initiating Export allows export of just header
- Controls for Data Extract are under GUAUPRF
- Security
 - Popup Blocker
 - Default Technical delivery is for M access only
 - This can be updated to Q access
 - CMS-5132: Debugging data extract option in Banner
- Fix Banner so all new users default with the box checked
 - On the GURUPRF table script update the BASELINE record to YOR using BAM, login as BASELINE and fix the setting on GUAUPRF

GURUPRF_USER_ID	GURUPRF_GROUP	GURUPRF_KEY	GURUPRF_STRING	GURUPRF_VALUE
BASELINE	DATA_EXTRACT	WIN32COMMON	PROMPTS	Υ

RF ► DATA EXTRACT
Include Header Row in Data Extract

Quickflows

(

		Refresh		F5	-				
TVQUIK; GI	JAQUIK (GUAQFLW)	Export		Shift+F1					
se Tools m	enu to exit early	Print Scre	reenshot	Ctrl+Alt+P					
		Clear Red	ecord	Shift+F4					
@ ellucian C	QuickFlow Definitions GUAQUIK 9.3.3 (TEST)	Clear Dat	ita	Shift+F5		🔒 ADD		REL	ATED 🔅 TO
KFIOW: HRFAC HR	Faculty	Item Prop	perties	_				C	Start Over
ICKFLOW DEFINITION		Display II				Setting	s 🗄 Insert	Delete	Topy 🔍 F
Find		Exit Quick							
Available Forms		About Ba	anner	Exit Quickf	flow rrent Forms				
Available Form *	Available Form Description				Current Form *	Current Form	Description		
**API_PERSONS	Persons				PPAIDEN	Identification			
**API_PERSON	Persons Credentials				PEAEMPL	Employee			
**API_PERSON	Persons Credentials				NBAJOBS	Employee Jo	bs		
**API_SECTION	Sections Maximum				SIAINST	T Faculty/Advisor Information			
**SSB_MASKING	Use for SSB Masking ONLY - Only special p		Insert Selectior	n					
AAAACKN	Dues Acknowledgement		Remove						
AAAACKR	Dues Acknowledgement Rules		Selection	1					

📲 RELATED 🔼 🏠 TOOLS 🖣

oad

RETRIEVE

Q Search

ACTIONS

Business Process APIs (BPAPI)

A significant initiative is underway to "expose" the business logic used by admin pages as an API.

An admin user will have the ability to access a banner page, "record" their use in creating/updating a record, and then produce an API that can then be used to mass process data following those same steps.

This will allow clients to more readily control how they get data loaded.

The APIs for each page are being rolled out in clumps – so expect to see this as a recurring item.

Create a pidm Based "Custom Table" in Baseline

GTVSEIR - Create a report code (aka table) that is PIDM based

GTVSEID - create the elements on the report (code, label, description)

GOASETP – meta data for element (text or List of Values) and occurrences

GOASEID – define list of values for the element that are LoV

ID: A	in Report: H	EA_RETURN HEA RETURN	
PERSON SOCIAL ECO	NOMIC IDENTITY DETAILS		
Social Economic Identity Code	BLIND_DEAF Select Value	Value Social Economic Iden	ntity Rules(GOASEID)
Social Economic Identity Code	COMMUTE_TIME	∨a Criteria Q Value	Description
Social Economic Identity Code	DOMICILE	Va 2	Yes

Revisit Job Submission



Oellucian LIVE | 2022

© 2022 ELLUCIAN

Job Submission "Set-up"

GJAPDEF

allugion

- Edit/Create Parameter Hint Line
 - o 78 Characters max
- Edit/Create List of Value option

Process Maintenance GIA IOBS 9.0 (PS26

- Edit/Provide system default value (TGRAPPL)
 GJAPVAL
- Provide/alter existing parameter defined values or descrip GJAJOBS
- Default printer for the job and Default format rule

ellucian	Parameter Delimitions GJAPDER 9.3.13 (P320)				+		
ocess: TGRAPPL A	pplication Of Payment				(Start Over
PARAMETER DEFINITIO	N		Settings	Insert	Delete	۳.	Copy 🖣
Parameter	10 Selection Identifier	Occurrence	Single	O Multipl	e		
Type *	Character	List	GLISLCT				
Length *	30	Low					
Validation		High					
Help	Code that identifies the sub-population to work with	Default)	
Optional / Required	Optional Required						

×

Ø ellucian

Per Page

 \sim

•

Parameter Value Validations GJAPVAL

Process: SHRROLL Grade Roll To Academic History

PARAM	IETER VALUE VALIDATION	
Number	Parameters	Values
07	Report Mode(A=Audit,U=Update)	А
07	Report Mode(A=Audit,U=Update)	U
08	Print Selection(A=All,E=Error)	Α
08	Print Selection(A=All,E=Error)	E
10	Roll Long Section Title	Ν
10	Roll Long Section Title	Y

*	PROCESS MAINTENANCE									
F	Process *	Title *	System *	Description	Туре *	Printer	Lines Per Page	Filesystem Credentials *	Special Print Stock	Validation
	SHRASTD	Calculate Academic Standing	S	This process will calculate the A	PRO*C	DATABASE	55			SCPS_CODE_SELECTION
1	SHRCATT	Commencement Attendance Report	S	Report summary ceremony info	PRO*C	DATABASE	55			
1	SHRCGPA	Calculate GPA	S	Calculates GPA	PRO*C	DATABASE				SHRCGPA_POP_SEL
	SHRCINC	Incomplete Grade Process	S	Incomplete grade process creat	PRO*C	DATABASE	55			

I ◀ 10 of 14 ► I

Job Submission Saved Parameter Sets

GJAPDFT

- User saved parameter sets
- Adjust the saved parameters (like SYSD)
- <u>Copy saved parameters to other users</u>

Every user with maintenance access to Jo Submission (GJAPCTL) should have maintenance access to GJAPDFT.

Copy Defaults To New	User GJAPDFT 9.3.14 (PS26)	
New User	** Press SAVE to Copy Defaults **	
		Exit

Ø ellucian Default Parameter Value Validations GJAPDFT 9.3.14 (PS26)

Process: SFRSCHD Student Schedule Parameter Set:

•	DEFAULT	PARAMETER VALUE VALIDATION						
	Number	Description	System Default					
	01	ID Number						
	02	Process Term						
	03	Start Range From Date						
	04	Start Range To Date						
l	05	Schedule Type (% for all)	%					
	06	Instructional Method (%=all)	%					
	07 🤇	Address Selection Date	SYSDATE					
	08	Address Hierarchy						
	09	Printer						
	10	Campus Processing Indicator	Ν					
	₭ ◀ (of 3 🕨 🕅 10 🗸 Per P	age					
	DETAILS							
	User Defaul	t						
	DELETE T	THIS DATE HERE						
	LENGT	H: 11TYPE: DateM/S: Single						
	Format:	DD-MON-YYYY						
	** Press	SEARCH for valid values NEXT Bl	_OCK to copy values to new user **					

Job Submission Text vs PDF output

GJAJBMO / GJAJLIS

- Text vs PDF
- Courier, Helvetic, Times Roman
 - Regular, Bold, Italic Bold w Italic
- 6, 8, 10, or 12
- Delete Days
- Download at GJAJLIS

×	🕑 ellucian	JobSub Output Definition GJAJBMO 9.3.12 (PS25)	
\sim	enucian	JODGUD Output Deminition GJAJDIMO 9.3.12 (F 323)	

JOBSUB OUTPUT DEFINITION

Ena	ble All				
Job Name *	Enabled *	MIME Type *	PDF Font	PDF Font Size	Maximum Delete After Days
SFRBWLP	~	Plain Text			999
SFRENRL	\checkmark	PDF	COURIER	6	999
SFRFASC	~	PDF	COURIER_BOLD	8	999
SFRFEES	~	PDF	COURIER_BOLD_OBLIQUE	10	999
SEREEMN	~	PDF	COURIER OBLIQUE	12	999

🗙 🕜 ellucian Saved JobSub Reports GJAJLIS (PS25)

Job: GURPDED Data Element Dictionary User ID: EMCQUE

JOB SUBMIS	SIONS REPORTS										🌣 Sett
Download File											
Job Name	File Name	Job Number	Create Date	Created By User	Printer Code	Print Date	MIME Type *	PDF Font	Font Size	Delete After Days	Delete After Date
GURPDED	gurpded_213080.lis	213080	08/27/2020 01:41:06 PM	EM			Plain Text			999	05/23/2023
GURPDED	gurpded_213079.lis	213079	08/27/2020 01:37:58 PM	EM			Plain Text			999	05/23/2023
		040044	00/00/0000 00 F0 F0 DM	E 1 4			DI-1- T-14			000	0514010000

- Users with the security object GJAJLIS_USER can see other users' saved report files.
- Users with the security object GJAJLIS_JOBS can only see saved report files for processes that they have access to.

File Upload Options GJAUPLP

DBA defines Directory

FILE UPLOAD PROFILE						
Manual File Upload						
Description *	Directory *	Directory Path	File Name	Convert End of Line	UNIX File Permissions	
File Upload Directory	BAN_GUAUPLP_UPLOAD_DIR	/jobsub/dataload/finaid		✓		
GURJOBS - File Upload Directory	BAN_GUAUPLP_GURJOBS_DIR	/jobsub				
Photos - File Upload Directory	BAN_GUAUPLP_PHOTOS_UPLOAD_DIR	/banapp/staging/ban9home/photos				

- Security Admin creates a BANSECR object matching directory path name
- Security Admin assign object to users allowed to load files to that directory path
- Specifically delivered to facilitate Financial Aid ISIR loads

GJAJFLU

- Upload a file tied to a Job
- Declare Delete After Days
- After uploading, the file can be downloaded until the delete date arrives
- May need to review settings on GJAJPRF to clear default

O ellucian LIVE | 2022

× @ ellucian	Import File to JobSub Server (GJAJFLU 9.3.15 (PS26)			
Job: GJRPSIM Import	list of IDs or PIDMs User ID:	EMCQUE			
MPORT FILE TO JOB S	UBMISSION				
Job *	GJRPSIM	Import list of IDs or PIDMs			
One Up No	212954				
File Name *			Select File 🝙		
	Download File				
Save as File Name			Other Imports with Save as File Name		
	Save in Product Data Home Directory				
Delete After Days	999	Delete After Date 08/09/2023			
Create User and	EMCQUE 11/	13/2020 03:38:41 AM			
Date					
File Path					

Load List of IDs to a Pop Sel

GJRPSIM

- The Population Selection must already exist on GLRSLCT with a name and descriptior
- Parm 05 determines if File has IDs or PIDMs
- In parameter 06, if GJAJFLU was used, you do not need to specify the directory path, just the file name including extension (aka ".csv")
- File should be a CSV file
 - Must have a header row
 - List of IDs or Pidms in single column • ellucian LIVE | 2022 Parm 07 if N will append IDs to the

✗ Ø ellucian Process Submission Controls GJAPCTL 9.3.10 (PS26)

Process: GJRPSIM Import list of IDs or PIDMs Parameter Set:

* PRINTER CONTROL							
	Printer DATABASE)			
s	pecial Print						
	Lines	60					
PARAMETER VALUES							
Number *	Parameters		Values				
01	Application	ID					
02	Selection II	D					
03	Creator ID						
04	System Ind	licator (S or M)	S				
05	Import Type	e (I or P)					
06	File path or	n JobSub server	IF GJAJFLU	used file name only			
07	Purge all re	ecords (Y or N)	Ν				
	I ≤ 1 of 1 ► I 10 ∨ Per Page						
LENGT	LENGTH: 1 TYPE: Character O/R: Required M/S: Single						
Purge all records (Manual and System) in existing Population Selection							

General Data Protection Regulation

If you don't already have a policy about GDPR, Make One!

- Phase 1 Consent Storage 8.10.1/9.3.9 April 2018
- Phase 2 Right to Know 8.12.2/9.3.18 Aug 2020
- Phase 3 Right to be Forgotten
 8.13.2/9.3.21 Oct 2021
- The Phase 3 object are delivered in the BAN_DATAPRIVACY_C class
- New Objects:
 - Phase 1: GUACCPR (GTVCCPD, GTVCCPP, GTVSCDE)
 - Phase 2: GJRDPEX see article 000048404

General Data Protection Regulation

- New Objects:
 - Phase 3: GJRDPDE this process only deletes ID that have been approved by at least two users for deletion. The PIDM and all child data is purged.
 - GTRRETR Data Privacy Retention Rule Code Attributes (also GTVRETR)
 - Define the attributes for a Retention Rule including approvers
 - GUARETC Data Privacy Retention Collection Maintenance
 - Designated users can add ID for deletion approval for future deletion
 - GUARCAP Data Privacy Retention Collection Approval approvers need the security object BAN_COLLECTION_APPROVER
 - GUARCMC Review retention periods and force close or reopen a rule the user must also have the BAN_COLLECTION_CLOSER object to open/close rules

- Audit Pages: GUIRETC, GUIRTBH, GUIRTRH, GUIRTAH, GUIRTDH @ ellucian LIVE | 2022

Banner Environment Comparison Tool

Banner Environment Compare tool GURBCTR – General 8.12.2/9.3.18

Compares a client environment to a "known" baseline environment – greatly facilitates identification of mods and customizations

The output can be reviewed by a tech resource (or "knowledgeable" functional resource) to identify how customized the client's environment is

Also has the ability to exclude already reviewed objects so they do not continue to be flagged in later runs

Has settings on GUACONF

AR Helpful Unknowns

Oellucian LIVE | 2022

TSPLOAD

- Upload a file of charges to TSAAREV/TBRACCD
- Use GJAJFLU to import the file for TSPLOAD
- Will be updated to allow for payments but currently only charges

Process: TSPLOAD Load student 3rd party Charges Parameter Set:

PRINTER CONTROL

Number *	Parameters	Values				
01	Enter File Name					
02	File In Product Data Directory	Y				
03	Run Mode (A=Audit or U=Update)	Α				



Mass Hold Posting

Created to facilitate placing of holds based on balances but can also place holds based on a popsel

Put an advising hold on all students who fell to probation2 TTVRHLD; TGAHOLD; TGPHOLD Process: TGPHOLD Auto Hold Release Process Param

Process Submission Controls GJ/

PRINTER CONTROL

PARAMETER VALUES

@ ellucian

toon	Number *	Parameters	Values	
t can	01	Selection Identifier		
02		Application Code		
on2	03	Creator ID		
	04	User ID		
	05	Hold Rule Code	PR	
	06	Apply-Release Mode	R	
	07	Run Mode	U	
	08	Exclude ID		
	09	Sleep/Wake Indicator (Y/N)	N	
	10	Printer Name		
	11	Interval for Sleep/Wake	<mark>60</mark>	
		S	tart	
		🚦 Insert 🗧 Delete 🧧 C	ору	
COUN		Counseling Servic	es :	
Purge Prior	r Holds			
Include No	n-Persons			
	Verent .			

@ ellucian Auto Holds Rules TGAHOLD 9.3 (TEST)

Rule Code: PR Probation Hold Rule

•	HOLD INFORMATION			🕒 Insert 🕒 Delete 🍡 Copy
Γ	Hold Type	PR Probation - See Counselor	To Date	
L			Originator	COUN Counseling Services :
L	Reason	Probation Workshop Require		Purge Prior Holds
L	Amount			Include Non-Persons
L	From Date			Non-Conditional

Other AR Helpful Features

Future Effective Dating – streamlines feeding to finance future term charges; simplifies billing due dates and impact on account balances

Population Selection for AR is powerful but does require views in order to query against account balances

Student Helpful Unknowns



Oellucian LIVE | 2022

© 2022 ELLUCIAN

SSASECT and Registration Seat Assignment

Registration processing performance is enhanced by tracking enrollment counts in separate seat assignment tables (SSRSEAT and SSRSEAW) instead of the section table (SSBSECT). The immediate update of enrollment counts for each section is replaced by a new batch process (SSPSEAT), designed to run in sleep/wake mode, that updates the enrollment counts asynchronously at an interval specified by the institution on SSASEAT.

.New pages: SSASEAT and SSISEAT (SSBSEAT, SSRSEAT, SSRSEAW) New processes: SSPSEAT (sleep wake), SSPGSEA (initial one time use as part of enabling the feature)

Changed objects: SSASECT, SFAREGS, sb_section API (used by autowaitlist and Section Enrollment Count Audit trail)

New Process and Tweaks

- SHREDII process was failing due to conflict with STVSBGI
- eTranscript: New Job SHRERPO reque "stuck" request

SFPRENR

- Eliminate SFBETRM records without SFRSTCR records: SFPRENR – new in Student 9.3.23 (Mar
- **ETRMRSTS: Students with active RSTS**
- Select: SFRSTCR_PIDM
- From: SFRSTCR, STVRSTS
- SFRSTCR_TERM_CODE = &Enter_Reg_Term **AND**
- SFRSTCR_RSTS_CODE = STVRSTS_CODE AND
- (STVRSTS_VOICE_TYPE IN ('W'.'R'.'L') OR
- Selection: ETRMALL STVRSTS_APPORT_IND = 'Y')
 - Students with SFBET
 - Select: SFBETRM_PIC
 - From: SFBETRM

O ellucian LIVE | 2022

Process: GLBDATA Population Selection Extract Parameter Set:

PRINTER CONTROL						
▼ PARAMETER VALUES						
Values	Values					
ETRMALL						
ETRMRSTS	ETRMRSTS ETRMPURGE					
ETRMPURGE						
	IDs w SFBETRM w null or dro					
M						
STUDENT						
) YOURUSER						
Image Image Image						
LENGTH: 1 TYPE: Character O/R: Optional M/S: Single						
(U)nion, (I)ntersection or (M)inus of the two Selection IDs.						
Process: SFPRENR Purge Enrollment Records PRINTER CONTROL						
				ALUES		
meters	Values					
ge Term						
ollment Status Code						
Application Selection ID						
		ator ID				
er ID						
Mode	A					
	Reg_Ter					

SGRSGDU

- **Resolve Expected Graduation Dates**
- **GLBDATA Null Expected Graduation Date**
- **GLBDATA Expected Date earlier than Term** End
- SGRSGDU new in Student 9.3.23 (March 2021)
- Updates the 3 Expected Date fields for all people selected (either Parameters or PopSel, not both)
- **Require Enrollment Status can help limit it to** only those with SFBETRM data for the Term
- **Consequently do the SFPRENR step first**

Process: SGRSGDU Student Graduation Data Update

PRINTER CONTROL

DADAMETED VALUE

Number *	Parameters	Values
01	Effective Term	
02	New Expected Graduation	
03	New Graduation Term	
04	New Graduation Year	
05	Require Enrollment Status	Ν
06	Student Status Code	
07	Degree Code	
08	Level Code	
09	College Code	
10	Campus Code	
11	Application	
12	Selection ID	
13	Creator ID	
14	User ID	
15	Run Mode	A
	1) of 1 🕨 🔰 🛛 20 🗸 🖡	Per Page

TYPE: Character O/R: Reduired Enter 'Y' to check enrollment status.'N' Do not consider



SFAENRC

- This page was introduced in March of 2021, Student 9.3.23
- This allows functional users to review and delete records from SFRTCTL and SFRSCTL. This would be necessary if SFRNSLC or SFRSSCR was run accidentally in "official" mode but then not submitted.

× @	ellucian S	tudent Enrollmen	t Reportin	g Control pa	ge SFAEN	RC 9.3.23 (TES	GT) 🔒
Table Nam	e: SFRTCTL-N	SLC Process Co	ntrol Table				C
• SFRTCTL						Settings	Insert Delete
Term 👻	Report Date *	Report Standard Indicator *	Branch Code *	Fice Code *	NSLC Version	User ID	Activity Date
202230	03/04/2022	Y	00	0	8.6.6		03/04/2022
202210	01/18/2022	N	00	0	8.6.6		01/18/2022
202170	12/23/2021	Y	00	0	8.6.6		02/25/2022
202170	11/19/2021	Y	00	0	8.6.6		12/22/2021



Registration Appointment Time New Jobs

SFRGRUP 01-15

SFRAPIN 01-15

- **01 Registration Term**
- **02 Alt Pin Range Start**
- **03 Alt Pin Range End**
- **04 Student Level**
- **05 Degree Code**
- **06 Student Type**
- **07 Student Attribute**
- **08 Classification Code**
- **09 Min Hours Earned**
- **10 Max Hours Earned**
- 11-14 Popsel

PBIRcian MIGde (A/U)

02 Group Code 03 Max Students per Group

- If 04-10 are populated, popsel parameters can not be used
- 04-10 scan any curriculum record where SGASTDN term = parm 1
- If person already has PIN or Group, it is not overwritten

Progress Probation Enhancements 8.18.2 /

Several States on SHACTRL and SHAACST

Historically, baseline only did a count of grades per the run term, now you can optionally sum by attempted hours for the percentage calculation

- SHACTRL has a radio group that lets you switch from the default count by Term to Sum by Attempted hours
 - Possibility of expanding to other options (Passed, Earned, GPA) but not likely for the foreseeable future
- SHAACST on the Progress rules block has a new column for Cumulative percentage. The existing percentage column has been relabeled Term Percentage.

Critical win for CA community colleges, SUNY, and several other clients.

O ellucian LIVE | 2022

Prevent SSB User Registration Drops

GTVSDAX: STOP_RSTS

When a registration status code is identified on a STOP_RSTS record, all Self Service users (excluding the Registrar Role) will be prevented from changing the registration status action. This must be a valid STVRSTS code. Multiple GTVSDAX records permitted for STOP_RSTS.

GUASRVY – Student Body Voting

GUASRVY is where surveys can be created; associated with a population selection if desired or associate it with a web tailor role, define the questions and possible answers, and then see the detail results of the respondents

GUISRVS allows a users to see survey totals per survey questions and a list of id that answered the survey but not which answers they gave to questions

GOISRVY allows you to query per ID what surveys and responses the student has given per survey

Global Proxy – Admin View Student in SSB9

- Global: As an Admin user you can experience a students SSB9 view for Student Profile, View Grades, 1098T, and Financial Aid pages. Note that the Registrar role can access a students registration experience.
- Proxy Management gives a student the ability to grant proxy access to a parent or guardian via their email address and then control what SSB pages the student wants to give them access to. Configuration can include the same pages as Global Proxy and also Student Detail Schedule, Student Week at a Glance, Student Holds, Account Summary, Financial Aid Status, and FA Award Package.

SSB Ethnicity/Race Survey

Banner Self-Service • Ethnicity And Race

Update Ethnicity and Race

What is your ethnicity?

Not Hispanic or Latino

Hispanic or Latino

Select one or more races to indicate what you consider yourself to be.

American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White	Hispanic	Middle Eastern
🗌 0 American Indian	🗌 Afghan	🗌 African	🗌 Fijian	🗌 Armenian	Argentinian	🗌 Assyrian, Syriac, or Chaldear
1 Native American Pacific Region Tribes	🗌 Asia Aral Sea Region	🗹 African American	Guamanian or Chamorro	🗌 Australian	🗌 Bolivian	 Egyptian
2 Native American Southwest Region Tribes	🗸 Asian	🗌 African Carribean	🗌 Maori	🗌 Basque	🗌 Central American	Iranian or Persian
3 Native American Midwest Region Tribes	🗌 Asian American	African East Islands Region	🗌 Native Hawaiian	🗌 Canadian	🗌 Chilean	🗌 Iraqi
4 Native American Southeast Region Tribes	🔄 Bangladeshi	🗌 African Other	🗌 Other Melanesian Islander	🗌 Easteran European	🗌 Columbian	🗌 Isreali
5 Native American Northeast Region Tribes	🗌 Burmese/Myanmar	Central African Congo Region	Other Pacific Islander	🗌 European Jewish (Ashkenazi)	🗌 Costa Rican	🔄 Jordanian
🗌 6 Native American Mountain-Prairie Region Tribes	🗌 Cambodian	🗌 Central East African Ethiopian	🗌 Other Polynesian Islander	🗌 Finno-Russian	🗌 Cuban	Lebanese
🗌 7 Native American Alaskan	Chinese	🗌 Central East African Kenyan	🗌 Papuan	🗌 Great Britian	🗌 Dominican	Moroccan
8 Native American Pacific Southwest Tribes	📄 Filipino	🗌 Central East African Somalia	🗌 Samoan	🗌 Iberian	Ecuadorian	Other Middle Eastern
🗌 9 Andean Native Tribe	Hmong	🗌 Central West African Nigeria Region	🗌 Tongan	🗌 Irish	🔄 Guatemalan	Palestinian
🗌 9 Caribbean Native Tribe	🗌 Indian	📄 North African Saharan/Mediteranean		🗌 Italian/Balkan/Greek	Hispanic	🗌 Syrian
9 Mesoamerican Native Tribe	🗌 Indonesian	🗌 South African		🗌 Kiwi	🗌 Hispanic American	🗌 Turkish
	🔄 Japanese	South East African Mozambique Region		🗌 Other White	🗌 Honduran	
	🗌 Korean	📄 South West African Zambia Region		Portuguese	Mexican	

Track Club and Organization Participation

Create Committee Types for your clubs or organizations (ASB, Honors Program, etc) **Track members by date** range rather than term. **STVCOMT STVCOMF STVCOMS** SHICOMQ **SHICMBQ** SHICMID

nittee/	Service Type: HP Honors Program A	ssociated ID:					
	E/SERVICE INFORMATION						
Da	te Initiated * 01/01/2018				District/Division		
	Dissolved				Home College		
Date	Dissolved				Home Department		
Duto	Status * A				, tonio D oparanoni	Print on Transcr	int
MMITTE	E/SERVICE MEMBERS						
oer	Name	Participation From *	Participation To *	Role	Role Description	Status	Status Descriptio
	in	03/21/2022	12/31/2099	Р	President	А	Active
Criteri	ittee/Service Function Code Validatio	n (STVCOMF)	×				
Code	Description	Activity Date					
MN	Member (non-Voting)	05/10/2018					
MS	Student Member	05/10/2018					
125348	President	05/10/2018					
Ρ							
P S	Secretary	05/10/2018					
	Secretary Treasurer	05/10/2018 05/10/2018					

Mass Processing and Audits

SSASATR – mass review, add, or remove attributes on CRNs

Mass processing pages: SAAMAPP, SFAMREG, SGAMSPT, SGAMSTU, SHAMDEG, SHAMDIP, SHAMUDI, SHAMCAT, SHAMUCA

HR also has many mass processing pages but they don't use the audit

trail	X @ ellucian Mass Entry Audit SOAMAUD 9.3 (TEST)								
Audit Trail for	Submit Date F	rom: Subm	nit Date To:	User ID: US	ER01 Form Name:				
Mass Pages:	Sessions SESSIONS	Search/Updat	te Results						
SOAMAUD	Date Initiated	User ID Initiated	Date Completed	User ID	Batch Process ID	Form Name	Form Name Description		
Purge audit trail: SOPMAUD	03/08/2022	USER01		USER01		SHAMDEG	Mass Entry Graduation		
	08/10/2021	USER01		USER01		SGAMSTU	General Student Mass Entry		
	07/01/2021	USER01		USER01		SGAMSTU	General Student Mass Entry		
	07/01/2021	USER01		USER01		SGAMSTU	General Student Mass Entry		
	07/00/0000	1105004		LIGEDA4			H FLAIR		

In summary

✓ USER PREFERENCES

This is such an excellent enhancement for your end users. Whether you do this with master mode or not, it's best to roll this out IMMEDIATELY.

Business Process APIs

This will dramatically simplify a lot of your integrations and data imports and it's worth paying attention to these pieces as they roll out

Keep track of release notes and community posts for the latest

It's always hard to keep up with all things Banner so let these tools help you

Oellucian LIVE | 2022

Deliver the future

Thank you

Join the **#eLive2022 conversation** on social media for highlights, updates, and more Antonio Trepesowsky, Ellucian antonio.Trepesowsky@ellucian.com

000