



Teacher Education and Student Services Teacher Education Admissions Application

2 + 2 TSU@VSCC Elementary Education Program

FALL 2016

Deadline: March 30th 2016

Submit completed applications to:

Dr. Beth Christian in VSCC 300 Bldg. 103b

or mail to

Dr. Beth Christian (c/o: Bill Joslin)
Volunteer State Community College
Gibson Hall 101
1480 Nashville Pike
Gallatin, TN 37066

Steps to Admission to Tennessee State University and Teacher Education

STEP 1: Apply to Tennessee State University early in the Spring of 2016 before the Teacher Education Application

Deadline: <http://students.tnstate.edu/> and pay \$25.00 application fee as directed.

- Follow instructions and submit **ALL** documentation requested.
- Submit official transcripts (sealed) from all institutions/colleges/universities you have attended to the TSU Admissions Office.
- Submit an Official High School Transcript (sealed).
- Apply for Financial Aid (if needed) at www.fafsa.gov (TSU Federal School Code: 003522)
- Complete and Submit all Student Health Forms:
(*These forms must be submitted to TSU; VSCC does not transfer these forms.*)
 - Medical History Questionnaire
 - Immunization Health History Form
 - Certificate of Immunization

STEP 2: Apply to the Elementary Education Teacher Education Program by completing the attached application.

- **Follow the instructions below and in this application and submit ALL documentation requested in the application.**
- An **unofficial transcript from Vol State** and **official transcripts (sealed) from all other higher education institutions** attended must be provided with this application.
- The **Disposition Assessments** must be completed by **your Vol State A.S.T. advisor and a Vol State instructor**. The disposition forms should be submitted with your application in a sealed and signed envelope.
- Transfer students are not required to join STEA for Liability Insurance **prior** to admission. **Once fully admitted, all Teacher Education students must show proof of membership in STEA and Liability Insurance.**
- **Dr. Beth Christian, the TSU Elementary Education Program Coordinator at Vol State, will review your application once it is submitted with all documentation**, complete the Program of Study required in Section III, sign your application as "Advisor," and submit your completed application to the Office of Teacher Education at TSU Main Campus.

Teacher Education Contact : Beth Christian
Elementary Education Program Coordinator
Bchristian1@tnstate.edu

TSU Admissions Contact: Bill Joslin
Counselor, Off-Campus Programs
bjoslin@tnstate.edu

Date Application Submitted: _____

Received By: _____



**TENNESSEE
STATE UNIVERSITY**

**TEACHER EDUCATION PROGRAM
UNDERGRADUATE ADMISSIONS APPLICATION**

(Application Deadline: March 30, 2016)

SECTION I: (Please Print)

Name: _____ Date: _____

SS#: _____ T#: _____

Email Address: _____

Current Address: _____ Phone: () _____

City/ State/ Zip Code: _____

Permanent Address: _____ Phone: () _____

City/ State/ Zip Code: _____

Classification: Soph: ☐ Junior: ☐ Senior: ☐

Major: _____ Certification Area/Level: _____

ANTICIPATED DATE OF GRADUATION: _____
(Month) (Year)

Gender: Female ☐ Male ☐ Date of Birth: (mo)____/ (da)____/ (yr) _____

Race: ☐ American Indian or Alaskan Native Primary Language: _____
☐ Asian or Pacific Island
☐ Black, Non-Hispanic
☐ Hispanic
☐ White, Non-Hispanic



SECTION II:

Attach a copy of your background check receipt or clearance letter provided by TESS Office.

SECTION III: (To be completed by Student and Advisor) Prerequisites Completed (C or better):

(Attach a Program of Study)

Total Hrs. Completed: _____ Cumulative GPA: _____ (2.75 or higher)

Provide copy of Test Score:

CORE: Math: _____ Reading: _____ Writing: _____

*Must provide copy of test score to the TESS Office and save on personal computer. ETS does not keep record of test scores after 1 year.

ACT: _____ or SAT: _____ (Critical Reading & Mathematics)

If applicant is seeking special accommodations under ADA please attach A Reasonable Accommodation Request Form (Office of Disabled Student Services).

Verified Disabilities: No ☐ Yes ☐

Have you ever been dismissed from an observation, field placement, internship, or student teaching?
No ☐ Yes ☐

If yes, explain:

Have you ever been convicted of a misdemeanor or felony? No ☐ Yes ☐

If yes, explain:

Print Advisor Name: _____

Advisor Signature: _____

Date: _____

**TENNESSEE STATE UNIVERSITY
ADMISSION TO TEACHER EDUCATION PROGRAM
DISPOSITIONS ASSESSMENT FORM**

Teacher Candidate: _____ T: _____

Email: _____ Circle Current Semester: F SP SU

Year: _____ College: _____ Degree _____ Major _____

The information requested below is to be used in determining the applicant's qualification for admission into the Teacher Education Program. This information will be available to the Teacher Education Committee and may be available for review by the student upon their request. *Please complete this form and return it to the applicant in a sealed and signed envelope.*

PLEASE CHECK THE APPROPRIATE BOX TO INDICATE YOUR RATING OF THE CANDIDATE. Instructions: To inform your ratings review the sub-elements (A, B, C, ...) listed below each of the seven overall dispositions. However, provide an overall rating for each category, even if all of the specific behaviors were not seen.

0 – Unacceptable - performance is not acceptable for prospective teacher.

1 – Developing - performance is acceptable but is not at the level of a beginning teacher.

2 – Acceptable – performance is at the level of a beginning teacher.

3 – Exemplary – performance exceeds the level expected of a beginning teacher.

N/O – Not observed

The applicant demonstrates or has the potential to demonstrate for following:

<i>Disposition 1: Plan</i>	0	1	2	3	N/O
Values learners' experiences and strengths as a basis for growth and their errors as learning opportunities.					
A. Uses aggregated and disaggregated data from state assessments, and classroom formal and informal assessments to identify the diverse needs of students as a whole class, as groups, and as individuals. (KSD 1.C.1) B. Plans and designs content instruction that is developmentally appropriate and includes strategies, activities, and assessments appropriate to the content and learner. (KSD 1.C.2) C. Plans and designs evaluations and assessments for diverse students. (KSD 1.C.3)					

<i>Disposition 2. Maximize Learning</i>	0	1	2	3	N/O
Provides quality education to all learners, encourages critical					

thinking and self efficacy, and believes in and helps all to succeed.					
<p>A. Paces the presentation of concepts appropriately to build students' capacity for critical thinking, problem solving, and clarifies when students misunderstand. (KSD 2.A.2)</p> <p>B. Uses questioning techniques appropriate to the content and structures activities that require students to use higher order thinking. (KSD 2.A.3)</p> <p>C. Emphasizes student ownership of learning through connecting the content and content standards to employability and/or postsecondary education. (KSD 2.B.1)</p> <p>D. Communicates the content to students through research based methods, activities, and materials specific to the content that are differentiated for diverse learners. (KSD 2.B.4)</p>					

<i>Disposition 3. Evaluate</i>	0	1	2	3	N/O
Facilitates ongoing learning through reflection and assessment.					
<p>A. Uses state and national academic content standards, curriculum guides, and state assessment outcomes as a framework for reflection. (KSD 3.C.1)</p> <p>B. Analyzes state academic content standards and state performance indicators to assure that standards have been taught to the level of understanding assessed by the standard.(KSD 3.C.2)</p> <p>C. Reflects on strategies, methods, materials, and activities used in instruction and seeks feedback from colleagues. (KSD 3.C.3)</p> <p>D. Demonstrates efficacy with struggling students and diverse groups. (KSD 3.C.4)</p>					

<i>Disposition 4. Manage</i>	0	1	2	3	N/O
Maintains a positive and productive learning environment that both encourages and protects learners.					
<p>A. Exhibits enthusiasm and positive disposition toward the content area and conveys high expectations for success to students. (KSD 4.A.1)</p> <p>B. Establishes clear classroom standards and expectations for behavior that emphasize self-control, self-discipline, collaboration, and mutual respect among students and teacher. (KSD 4.A.2)</p> <p>C. Establishes clear classroom standards and expectations for achievement that focus upon content knowledge, engagement in purposeful learning, high academic performance, and ownership of learning. (KSD 4.A.3)</p>					
<i>Disposition 5. Model Professionalism</i>	0	1	2	3	N/O
Consistently demonstrates caring, fairness, responsibility, professional dress and behaviors, appropriate interactions, professional standards and ethics, commitment to service, and					

respect for all learners and constituents.					
A. Engages in dialogue with students, colleagues, parents, administrators and stakeholders and consistently demonstrates respect, accessibility, and expertise. (KSD 5.C.1) B. Performs assigned duties in a timely manner with instructional and non-instructional responsibilities. (KSD 5.C.2) C. Dresses appropriately for the situation (i.e. wears appropriate attire for teacher in schools settings).					

Disposition 6. Communicate	0	1	2	3	N/O
Habitually communicates effectively in all teaching and learning interactions, cooperates with all constituents, and values the communication of others.					
<i>Works cooperatively with parents, peers, faculty, school personnel and other professionals to promote the education and well-being of all students.</i>					

Disposition 7. Specialize	0	1	2	3	N/O
Demonstrates dispositions consistent with specialty area(s) standards in order to facilitate the success of all.					
Demonstrates professional dispositions while engaging in professional responsibilities related to content mastery, based on Tennessee and specialized professional association (SPA) criteria. (KSD 7.A.3)					

Do you think this candidate possesses the necessary qualifications and characteristics for admission to the TSU Teacher Education Program? _____ Yes _____ No

Please provide comments regarding dispositions of the candidate or address other items (e.g., professional appearance, tactfulness, etc...

Rated by:

Signature: _____

Position/Title: _____

Print Name: _____

Date: _____

Email: _____

Phone: _____

Please indicate your relationship to the student:

_____ Advisor _____ Instructor _____ K-12 Teacher/Principal/Counselor

**TENNESSEE STATE UNIVERSITY
ADMISSION TO TEACHER EDUCATION PROGRAM
DISPOSITIONS ASSESSMENT FORM**

Teacher Candidate: _____ T: _____

Email: _____ Circle Current Semester: F SP SU

Year: _____ College: _____ Degree _____ Major _____

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The applicant demonstrates or has the potential to demonstrate for following:

<i>Disposition 1: Plan</i>	0	1	2	3	N/O
Values learners' experiences and strengths as a basis for growth and their errors as learning opportunities.					
A. Uses aggregated and disaggregated data from state assessments, and classroom formal and informal assessments to identify the diverse needs of students as a whole class, as groups, and as individuals. (KSD 1.C.1)					
B. Plans and designs content instruction that is developmentally appropriate and includes strategies, activities, and assessments appropriate to the content and learner. (KSD 1.C.2)					
C. Plans and designs evaluations and assessments for diverse students. (KSD 1.C.3)					

<i>Disposition 2. Maximize Learning</i>	0	1	2	3	N/O
Provides quality education to all learners, encourages critical thinking and self efficacy, and believes in and helps all to succeed.					
<p>A. Paces the presentation of concepts appropriately to build students' capacity for critical thinking, problem solving, and clarifies when students misunderstand. (KSD 2.A.2)</p> <p>B. Uses questioning techniques appropriate to the content and structures activities that require students to use higher order thinking. (KSD 2.A.3)</p> <p>C. Emphasizes student ownership of learning through connecting the content and content standards to employability and/or postsecondary education. (KSD 2.B.1)</p> <p>D. Communicates the content to students through research based methods, activities, and materials specific to the content that are differentiated for diverse learners. (KSD 2.B.4)</p>					

<i>Disposition 3. Evaluate</i>	0	1	2	3	N/O
Facilitates ongoing learning through reflection and assessment.					
<p>A. Uses state and national academic content standards, curriculum guides, and state assessment outcomes as a framework for reflection. (KSD 3.C.1)</p> <p>B. Analyzes state academic content standards and state performance indicators to assure that standards have been taught to the level of understanding assessed by the standard.(KSD 3.C.2)</p> <p>C. Reflects on strategies, methods, materials, and activities used in instruction and seeks feedback from colleagues. (KSD 3.C.3)</p> <p>D. Demonstrates efficacy with struggling students and diverse groups. (KSD 3.C.4)</p>					

<i>Disposition 4. Manage</i>	0	1	2	3	N/O
Maintains a positive and productive learning environment that both encourages and protects learners.					
<p>A. Exhibits enthusiasm and positive disposition toward the content area and conveys high expectations for success to students. (KSD 4.A.1)</p> <p>B. Establishes clear classroom standards and expectations for behavior that emphasize self-control, self-discipline, collaboration, and mutual respect among students and teacher. (KSD 4.A.2)</p> <p>C. Establishes clear classroom standards and expectations for achievement that focus upon content knowledge, engagement in purposeful learning, high academic performance, and ownership of learning. (KSD 4.A.3)</p>					
<i>Disposition 5. Model Professionalism</i>	0	1	2	3	N/O

Consistently demonstrates caring, fairness, responsibility, professional dress and behaviors, appropriate interactions, professional standards and ethics, commitment to service, and respect for all learners and constituents.					
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Disposition 6. Communicate	0	1	2	3	N/O
Habitually communicates effectively in all teaching and learning interactions, cooperates with all constituents, and values the communication of others.					
<i>Works cooperatively with parents, peers, faculty, school personnel and other professionals to promote the education and well-being of all students.</i>					

Disposition 7. Specialize	0	1	2	3	N/O
Demonstrates dispositions consistent with specialty area(s) standards in order to facilitate the success of all.					
Demonstrates professional dispositions while engaging in professional responsibilities related to content mastery, based on Tennessee and specialized professional association (SPA) criteria. (KSD 7.A.3)					

Do you think this candidate possesses the necessary qualifications and characteristics for admission to the TSU Teacher Education Program? _____ **Yes** _____ **No**

Please provide comments regarding dispositions of the candidate or address other items (e.g., professional appearance, tactfulness, etc...

Rated by:

Signature: _____

Position/Title: _____

Print Name: _____

Date: _____

Email: _____

Phone: _____

Please indicate your relationship to the student:

_____ Advisor _____ Instructor _____ K-12 Teacher/Principal/Counselor

**Tennessee State University
Criminal Background Check Form**

Procedures

1. Submit to a fingerprint scan at one of Tennessee Bureau of Investigation's (TBI) scan locations.
 - a. In order to be fingerprinted, candidates must register with IdentoGo by Morpho Trust USA. Candidates must pre-register online at <http://www.identogo.com>.
 - Click on Tennessee
 - Click on Online Scheduling
 - Enter your name - Click GO
 - Select Non-DCS Child Care / Adoption Providers - Click GO
 - Select Child - Related Worker (Private) - Click GO
 - Enter ORI # **TNCC19138** - Click GO
 - TSU TESS ----Select- **YES**
 - Enter Zip Code
 - Select site/ date/time
 - Complete Applicant Information – Follow prompts
 - b. Candidates will be fingerprinted at their own expense. The total cost for the criminal background check is \$48.00. Print payment receipt.
 - c. Proceed, with receipt, to one of the fingerprint scan sites (list attached).
2. After completing the process and reading this form in its entirety, sign below. Attach this form and your registration receipt (that you printed after registering online) to your Admission to Teacher Education application

NOTE: Access to public and/or private schools (before, during, or after hours) as part of a Professional Education Unit field experience class or activity will not be granted until documentation of a clear criminal background check is on file in the Teacher Education Office.

Incidents

Subsequent to my completed background check and going forward, it is my responsibility to report any arrest or criminal citation to the TSU Director of Teacher Education within 48 hours of the incident. Failure to do so may result in dismissal from the program. I understand that my admission to and continuation in the Teacher Education or other PEU programs are contingent upon satisfactory results of the fingerprinting and background checks. ***Background checks are valid for the duration of completing a program. If there is a break in service or you're completing another degree, you must go through the process again.***

Student: _____ ***Student's Signature:*** _____ ***Date:*** _____

Print Name

Official Clearance:

Date Cleared and Approved: _____

by: _____

Date Denial: _____

by: _____

BACKGROUND CHECK LOCATIONS

<http://www.identogo.com>

- Click on Tennessee
- Click on Online Scheduling
- Enter your name - Click GO
- Select Non-DCS Child Care / Adoption Providers - Click GO
- Select Child - Related Worker (Private) - Click GO
- Enter ORI # **TNCC19138** - Click GO
- TSU TESS ----Select- **YES**
- Enter Zip Code
- Select site/ date/time
- Complete Applicant Information – Follow prompts

Candidates will be fingerprinted at **their own** expense. The total cost for the criminal background check is \$38.00. Print payment receipt. Proceed, with receipt to one of the fingerprint scan sites.

<u>Location</u>	<u>Address</u>	<u>Dates & Times</u>
Mid-Cumberland		
Clarksville- Integrity International Security Services	Clarksville, TN. (211 University Avenue)	M - F 8:30 - 4:30
Dickson Express Personnel Services	Dickson, TN. (313 East College St, Suite 1)	T & Th 8:30 - 11, 1 - 3
Lebanon E&A Solutions	Lebanon , TN. (1037 West Main St, Suite A)	M - F 8:30 - 4:15
Mt. Juliet The Mail Box Store	Mt. Juliet, TN. (11205 Lebanon Road)	M, T, Th & F 10 - 5 ; W 10 - 7 ; Sa 10 - 1
Nashville - MNPS Board of Education	Nashville, TN. (2601 Bransford Avenue)	M - F 8 - 12:30, 1 - 4
Nashville - Academy of Personal Protection	Nashville, TN. (1645 Murfreesboro Pike)	M - F 8:30 - 12:30, 1 - 5
Murfreesboro - Rutherford County Board of Education	Murfreesboro, TN. (2240b Southpark Dr)	M - F 8 - 12, 12:30 - 4
Gallatin Ups Store	Gallatin , TN. (695 Nashville Pike)	T - F 9:30 - 5:30 ; Sa 10:30 - 3
Hendersonville Guns & Leather	Hendersonville, TN. (600 West Main St)	M, T, Th & F 10 - 12, 1 - 6 ; Sa 9 - 12
Franklin - Guns and Leather	Franklin, TN. (9050 Carothers Pkwy. Suite 104)	M-F 10:00-5:00
Murfreesboro - Rutherford County Board of Education	Murfreesboro, TN. (2240b Southpark Dr)	M - F 8 - 12, 12:30 - 4

VSCC/TSU Undergraduate Admission to Teacher Education Checklist

Application Deadline: March 30, 2016

Attach each of the following to your application:

- ☐ Copy of Unofficial Transcript verifying minimum cumulative 2.75 GPA
- ☐ Copy of passing **CORE** scores (Reading 5712- **156**, Writing 5722- **162**, Math 5732- **150**)
- ☐ Copy of **ACT** composite score **22 & Above; or**
Copy of **SAT** Critical Reading & Mathematics score **1020**
- ☐ Two (2) **Disposition Assessment Forms** (one must be from advisor)
 - #1 Disposition (Advisor)
 - #2 Disposition (Instructor)
- ☐ Copy of **Autobiography** (Minimum of 300 words) should include the following:
 - Experience with children
 - Work experience (last five years)
 - Travel experience
 - Career plans
- ☐ Copy of First Draft of **Personal Teaching Philosophy**
- ☐ **Background Check:** Register online www.indentogo.com . Check scheduling, enter name click GO, select Non-DCS Child Care/Adoption Providers click GO, select Child-Related Worker (Private) click GO, Enter ORI# TNCC19138 click GO, TSU TESS select Yes, enter Zip Code, select site, date, time, complete applicant information follow prompts. *Candidates will be fingerprinted at their own expense.* Cost of the background check is **\$38**.
- ☐ Proof of liability insurance (***Liability Insurance may be acquired through STEA Membership \$31. See Ms. Debra Jackson, Curriculum Lab Director, 212 Clay Hall or register online <http://www.teateachers.org/>*** *Note: STEA membership runs from September 1 - August 31. **Must RENEW each year! Attach copy of membership verification. Form may be presented after admission into Teacher Education Program.**
- ☐ Background Check

*****Important Note*** Completed applications received after published deadlines will be deferred to the following semester. Candidates may not apply for admission to teacher education program and student teaching in the same semester.**

Application Submitted _____

Received by _____