**TSU-MSW Program Generalist Foundation Field Education Learning Contract & Evaluation**

Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Semester:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Field Instructor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Faculty Liaison: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Agency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone and Email of Agency Field Instructor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This document will serve as the Educational Contract and the Evaluation for the MTC-MSW students who are enrolled in the foundation practicum. The competencies shown are the competencies that are to be met by all students completing the MSW generalist foundation curriculum. The students, working with the Field Instructor, will complete the educational contract by listing learning tasks for each competency and behavior accomplished by the student at the practicum site during the placement. The particular tasks identified are dependent on the setting and the population. The Faculty Field Liaison must approve the educational contract.

The Field Instructor should ensure that the tasks on the educational contract are appropriate for foundation level MSW students working under supervision. The educational contract can be modified based on the students mastery of the learning tasks, with new tasks being added. Evaluations of student activity is based on competency development. Please inform the Faculty Field Liaison of modifications made to the educational contract.

The Field Instructor will evaluate the student at mid-term and at the end of the semester using the following scale:

 5= Professional level of activity equivalent to employee

 4= Competent level activity, with indirect supervision

 3= Meets expectations, with direct supervision

 2= Beginning level activity only

 1= Attempted but failed to engage in this task

 N/A- list task deferred at this time (only use at mid-term)

|  |  |  |  |
| --- | --- | --- | --- |
| **Competency** | **Behavior** | **Mid-Term Rating** | **Final Rating** |
| 1). Demonstrate ethical and professional behavior | a). Make ethical decisions by applying the NASW standards of the NASW code of ethics |  |  |
|  | b). Use reflection and self-regulation to manage personal values and maintain professional demeanor in behavior, appearance, oral, written & electronic communication |  |  |
|  | c). Demonstrate professional demeanor in behavior, appearance, oral, written & electronic communication |  |  |
|  | d). Use technology ethically and appropriately to facilitate practice outcomes |  |  |
|  | **Competency Overall Score** |  |  |
| 2). Engage diversity and difference in practice | a). apply and communicate understanding of the importance of diversity and difference in shaping life experiences in practice at the micro, mezzo and macro levels |  |  |
|  | b). Present themselves as learners and engage client & constituencies as experts of their own experiences |  |  |
|  | c). Apply self-awareness and self-regulation to manage the influence of personal biases and values in working with diverse clients and constituencies |  |  |
|  | **Competency Overall Score** |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Competency** | **Behavior** | **Mid-term Rating** | **Final Rating** |
| 3). Advance human rights and social, economic, and environmental justice | a) Apply understanding of social, economic, & environmental justice to advocate for human rights at the individual and systems levels |  |  |
|  | b). Engage in practice that advance social, economic and environmental justice.  |  |  |
|  | **Competency Overall Score** |  |  |
| 4). Engage in practice-informed research and research-informed practice | a). Use practice experience and theory to inform scientific inquiry and research |  |  |
|  | b). Apply critical thinking to engage in analysis of quantitative and qualitative research methods and research findings |  |  |
|  | c). Use and translate research evidence to inform and improve practice, policy and service delivery |  |  |
|  | **Competency Overall Score** |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Competency** | **Behavior** | **Mid-term Rating** | **Final Rating** |
| 5). Engage in policy practice | a). Identify social policy at the local, state, and federal level that impacts well-being, service delivery and access to social services |  |  |
|  | b). Assess how social welfare and economic policies impact the delivery of and access to social services |  |  |
|  | c). Apply critical thinking to analyze, formulate, and advocate for policies that advance human rights and social, economic, and environmental justice.  |  |  |
|  | **Competency Overall Score** |  |  |
| 6). Engage with individuals, families, groups, organizations, and communities | a). Apply knowledge of human behavior and the social environment, person-in environment, and other multi-disciplinary theoretical frameworks to engage with clients and constituencies |  |  |
|  | b). Use empathy, reflection, and interpersonal skills to effectively engage diverse clients and constituencies. |  |  |
|  | **Competency Overall Score** |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Competency** | **Behavior** | **Mid-term Rating** | **Final Rating** |
| 7). Assess individuals, families, groups, organizations and communities | a). Collect and organize data, and apply critical thinking to interpret information from clients and constituencies |  |  |
|  | b). Apply knowledge of human behavior and the social environment, person-in-environment, and other multidisciplinary theoretical frameworks in the analysis of assessment data from clients and constituencies |  |  |
|  | c). Develop mutually agreed on intervention goals and objectives based on the critical assessment of strengths, needs, and challenges within clients and constituencies |  |  |
|  | d). Select appropriate intervention strategies based on the assessment, research knowledge, and values and preferences of clients and constituencies |  |  |
|  | e). Facilitate effective transitions and endings that advance mutually agreed-on goals |  |  |
|  | **Competency Overall Score** |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Competency** | **Behavior** | **Mid-term Rating** | **Final Rating** |
| 8). Intervene with individuals, families, groups, organizations, and communities | a). Critically choose and implement interventions to achieve practice goals and enhance capacities of clients and constituencies |  |  |
|  | b). Apply knowledge of human behavior and the social environment, person-in-environment, and other multidisciplinary theoretical frameworks in interventions with clients and constituencies |  |  |
|  | c). Use inter-professional collaboration as appropriate to achieve beneficial practice outcomes. |  |  |
|  | d). Negotiate, mediate, and advocate with and on behalf of diverse clients and constituencies |  |  |
|  | e). Facilitate effective transitions and endings that advance mutually agreed-on goals |  |  |
|  | **Competency Overall Score** |  |  |
| 9). Evaluate practice with individuals, families, groups, organizations and communities | a) Select and use appropriate methods for the evaluation of outcomes |  |  |
|  | b). Apply knowledge of human behavior and the social environment, person-in-environment, and other multidisciplinary theoretical frameworks in the evaluation of outcomes.  |  |  |
|  | c). Critically analyze, monitor and evaluate intervention and program processes and outcomes |  |  |
|  | d). Apply evaluation findings to improve practice effectiveness at the micro, mezzo and macro levels |  |  |
|  | **Competency Overall Score** |  |  |

**Final Overall Assessment**

Please evaluate the student by choosing the one response that clearly reflects your assessment of their performance. Also attach any additional written comments.

 5. Strongly Agree

 4. Agree

 3. Disagree

 2. Strongly Disagree

 1. Did not have enough time to adequately assess the student

1. \_\_\_\_\_ This student exhibited an eagerness to learn new things and accept responsibility
2. \_\_\_\_\_ This student is well organized
3. \_\_\_\_\_ This student was ready for the field experience
4. \_\_\_\_\_ This student is prepared to perform as an entry-level social worker
5. \_\_\_\_\_ If given the opportunity, I would recommend this student for employment in this agency
6. \_\_\_\_\_ If given the opportunity, I would recommend this student for employment in the field of social services

Written comments on overall performance of the student:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature Page**

Educational Contract Tasks completed and Approved

Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Field Instructor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Faculty Liaison: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mid-Term Evaluation Completed and Approved

Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Field Instructor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Faculty Liaison: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Final Evaluation Completed and Approved

Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Field Instructor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Faculty Liaison: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Semester Approval

 Field Coordinator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_