**Tennessee State University**

**Division of Research and Sponsored Programs**

**No-Cost Extension Request Form**

*This form must be submitted to RSP no later than 60 days before grant expires. Please attach award letter.*

Date:

PI Name:

PI Email Address:

PI Phone Number:

Project Title:

TSU Account Number:

Agency:

Agency Award/Grant #:

Agency Contact Name:

Email:

Phone:

Original Start Date:

Original Expiration Date:

Requested/Revised Expiration Date:

Anticipated Ending Account Balance (at original expiration date):

Justification for No-Cost Extension (The fact that funds remain at the original expiration date is not, in itself, sufficient justification for an extension. Use additional space for explanation if necessary).

Plan for Use of Remaining Funds (in the revised/proposed extension time period. Use additional space for explanation if necessary):

Other Relevant Information:

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_

 Principal Investigator/Project Director

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_

 Supervisor

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_

AVP, Research and Sponsored Programs