

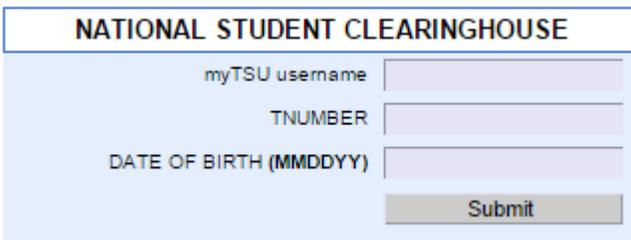
## ENROLLMENT VERIFICATION FOR CURRENTLY ENROLLED STUDENTS

Tennessee State University has authorized the National Student Clearinghouse (NSC) to provide enrollment and degree verifications.

### ENROLLMENT VERIFICATIONS

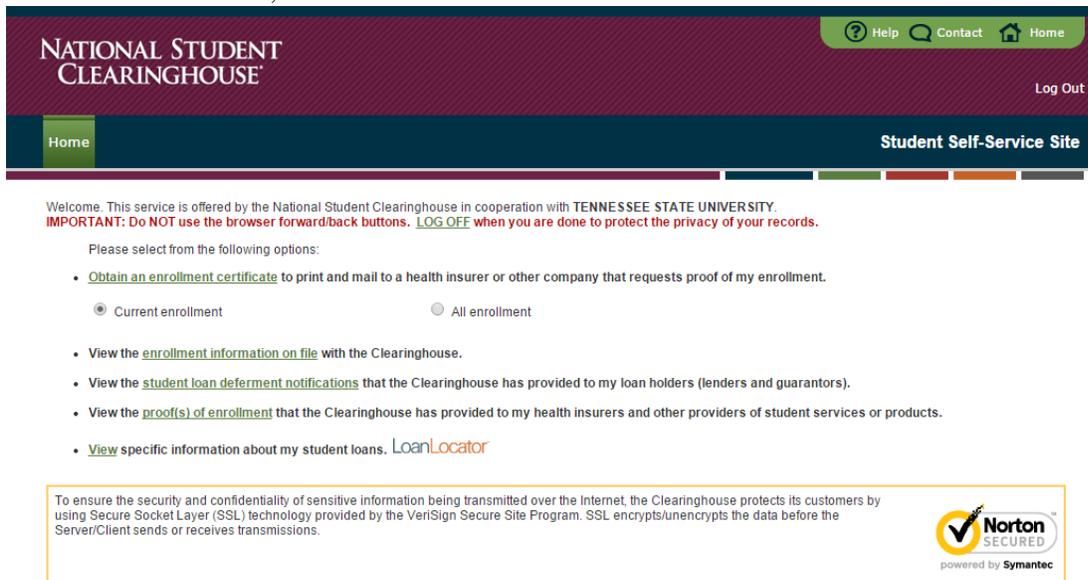
Students currently enrolled can print their official enrollment certificate through their MyTSU account and the National Clearinghouse website. The certificate is official; most employers, insurance companies, credit agencies and academic institutions accept this verification. Follow these instructions to access the certificate:

1. Login to MyTSU (<https://mytsu.tnstate.edu/cp/home/displaylogin>),
2. Select the “Banner Services” tab,
3. Then select the “Student” link,
4. Then select the “Student Records” link,
5. Click the “Student Enrollment Verification” link,
6. You will be prompted to enter your MyTSU username, T-Number, and Date of Birth,



The screenshot shows a login form for the National Student Clearinghouse. It has a title bar that says "NATIONAL STUDENT CLEARINGHOUSE". Below the title bar are three input fields: "myTSU username", "TNUMBER", and "DATE OF BIRTH (MMDDYY)". At the bottom of the form is a "Submit" button.

7. Choose “Current Enrollment” for the current semester or “All Enrollment” for all terms then select “Obtain an enrollment certificate”,



The screenshot shows the National Student Clearinghouse website interface. The header includes the logo "NATIONAL STUDENT CLEARINGHOUSE" and navigation links for "Help", "Contact", and "Home". A "Log Out" link is also visible. Below the header is a "Home" button and a "Student Self-Service Site" label. The main content area contains a welcome message and a list of options for users to select from. The options are: "Obtain an enrollment certificate to print and mail to a health insurer or other company that requests proof of my enrollment." (with radio buttons for "Current enrollment" and "All enrollment"), "View the enrollment information on file with the Clearinghouse.", "View the student loan deferment notifications that the Clearinghouse has provided to my loan holders (lenders and guarantors).", "View the proof(s) of enrollment that the Clearinghouse has provided to my health insurers and other providers of student services or products.", and "View specific information about my student loans. LoanLocator". At the bottom of the page, there is a security notice and a Norton Secured logo.

8. Print the official certificate and send the official certificate to the company requesting the proof of enrollment,
9. Log out when finished.