

# REQUEST TO WITHDRAW FROM A CLASS

(PLEASE PRINT ALL INFORMATION)



OFFICE OF ADMISSIONS AND RECORDS, POST OFFICE BOX 9609, 3500 JOHN A. MERRITT BLVD., NASHVILLE, TN 37209-1561

**SOC. SEC. NO.** \_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_ **DATE OF REQUEST :** \_\_\_\_\_

**NAME:** \_\_\_\_\_

<b>FIRST</b>	<b>MIDDLE</b>	<b>LAST</b>
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Veteran:    \_\_\_ Yes  
              \_\_\_ No

Athlete:     \_\_\_ Yes  
               \_\_\_ No

I wish to take advantage of the opportunity to withdraw from the course listed below. In order to received a grade of "W" on my record, I understand that this form must be completed and submitted to the Records Office before the deadline date listed in the Class Schedule for each semester/summer terms.

DISCIPLINE	COURSE NO.	SECTION NO.	MEETING DAYS & HOURS

EXAMPLE:

ENGL	1010	01	MWF 9 - 9:50
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**STUDENT'S SIGNATURE:** \_\_\_\_\_

**ATHLETES AND STUDENTS WISHING TO WITHDRAW FROM DEVELOPMENTAL COURSES MUST HAVE ADVISOR'S SIGNATURE.**

**ADVISOR'S SIGNATURE:** \_\_\_\_\_

**DATE FILED IN OAR** \_\_\_\_\_ **RECEIVED BY** \_\_\_\_\_