

## ENGL 1020 Assessment Instructions for Students

### Overview

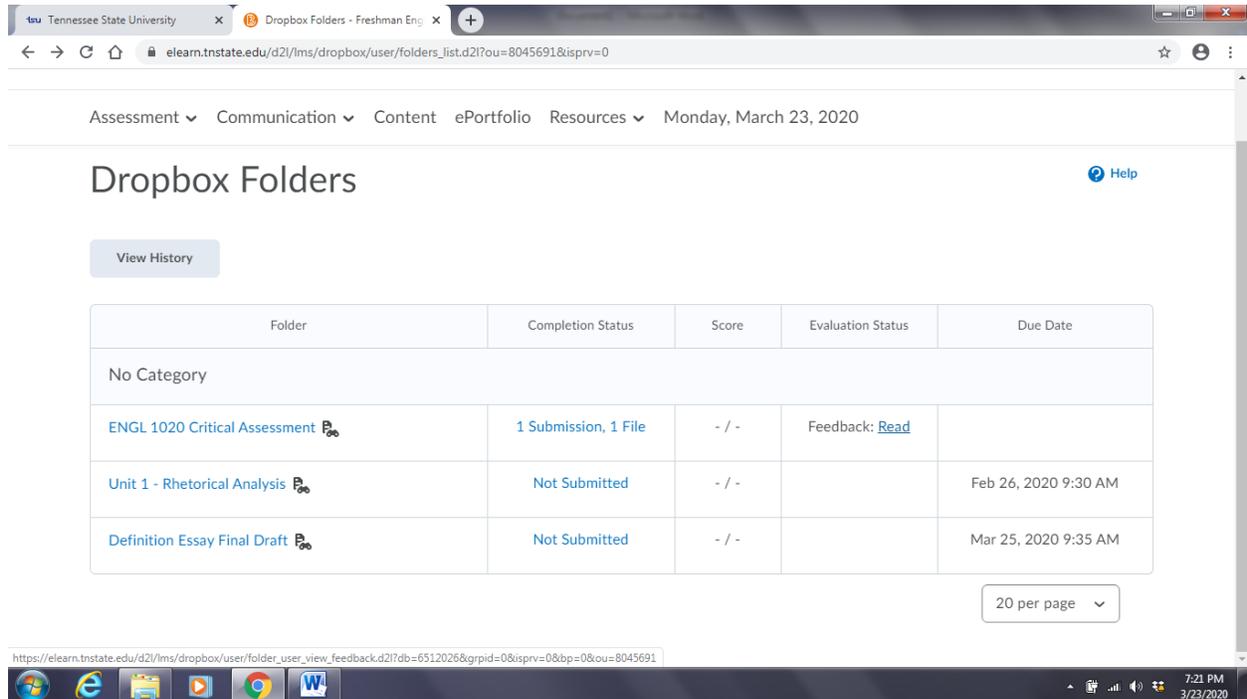
Each semester, the department of Languages, Literature, and Philosophy performs an assessment of whether or not one of our general education courses, English 1020, is meeting the standardized learning outcomes for this course.

This assessment is designed to assess how effectively the instructors in ENGL 1020 classes are preparing students to meet the standardized learning outcomes for the course. This means that we are assessing the performance of the instructors and not directly assessing your performance. This is a valuable step in ensuring that we at TSU are adequately preparing students in this subject area, and we appreciate your cooperation with this process.

The following screenshots will lead you through the process so that you can complete your responsibilities related to the assessment.

## Students Sharing the Assignment to ePortfolio and the Instructor

1. Once the assignment has been graded and returned by the instructor, go back to the “Dropbox” and click “Unread” or “Read” next to “Feedback” under the “Evaluation Status” column of the “ENGL 1020 Critical Assessment”



The screenshot shows a web browser window displaying the 'Dropbox Folders' page on the eLearn system. The page title is 'Dropbox Folders' and it includes a 'View History' button. A table lists three folders with their completion status, score, evaluation status, and due date. The first folder, 'ENGL 1020 Critical Assessment', has a score of '- / -' and a feedback status of 'Read'. The other two folders, 'Unit 1 - Rhetorical Analysis' and 'Definition Essay Final Draft', have a status of 'Not Submitted' and scores of '- / -'. The page also shows a '20 per page' dropdown menu and a URL bar with the address: https://elearn.tnstate.edu/d2l/lms/dropbox/user/folder\_user\_view\_feedback.d2l?db=6512026&gp=0&isprv=0&bp=0&ou=8045691. The system tray at the bottom shows the date and time as 7:21 PM on 3/23/2020.

Folder	Completion Status	Score	Evaluation Status	Due Date
No Category				
ENGL 1020 Critical Assessment	1 Submission, 1 File	- / -	Feedback: <a href="#">Read</a>	
Unit 1 - Rhetorical Analysis	Not Submitted	- / -		Feb 26, 2020 9:30 AM
Definition Essay Final Draft	Not Submitted	- / -		Mar 25, 2020 9:35 AM

## 2. Review the completed rubric and click “Add to ePortfolio”

Assessment ▾ Communication ▾ Content ePortfolio Resources ▾ Monday, March 23, 2020

Assignments > View Feedback

### Feedback for ENGL 1020 Critical Assessment

[Done](#) [Add to ePortfolio](#)

Rubric Name: ENGL 1020 Assessment Rubric

Criteria	Level 5 (Exceeds Minimum Mastery) A	Level 4 (Exceeds Minimum Mastery) B	Level 3 (Exhibits Minimum Mastery) C	Level 2 (Does Not Exhibit Mastery) D	Level 1 (Does Not Exhibit Mastery) F	
Criterion 1: Students are	10 points	8.5 points	7.5 points	6.5 points	5 points	10 / 10
	Contains a clear, concise, and thoughtful thesis statement which	Contains a clear thesis statement which forecasts the organization of the	Contains a thesis statement which is unclear or inadequately	Contains a confusing, vague, or inappropriate thesis statement	Does not contain a thesis statement.	

## 3. A pop-up box will appear

Add to ePortfolio - Google Chrome

elearn.tnstate.edu/d21/common/popup/popup.d21?ou=8045691&queryString=&foo... d21?db=6512026&grpid=0&isprv=0&bp=0&ou=8045691

Add to ePortfolio

#### Course Object Details

Course  
Freshman English II

Tool  
Dropbox

Item  
ENGL 1020 Critical Assessment

Include folder submission files with the artifact ⓘ

Estimated Size  
500 KB

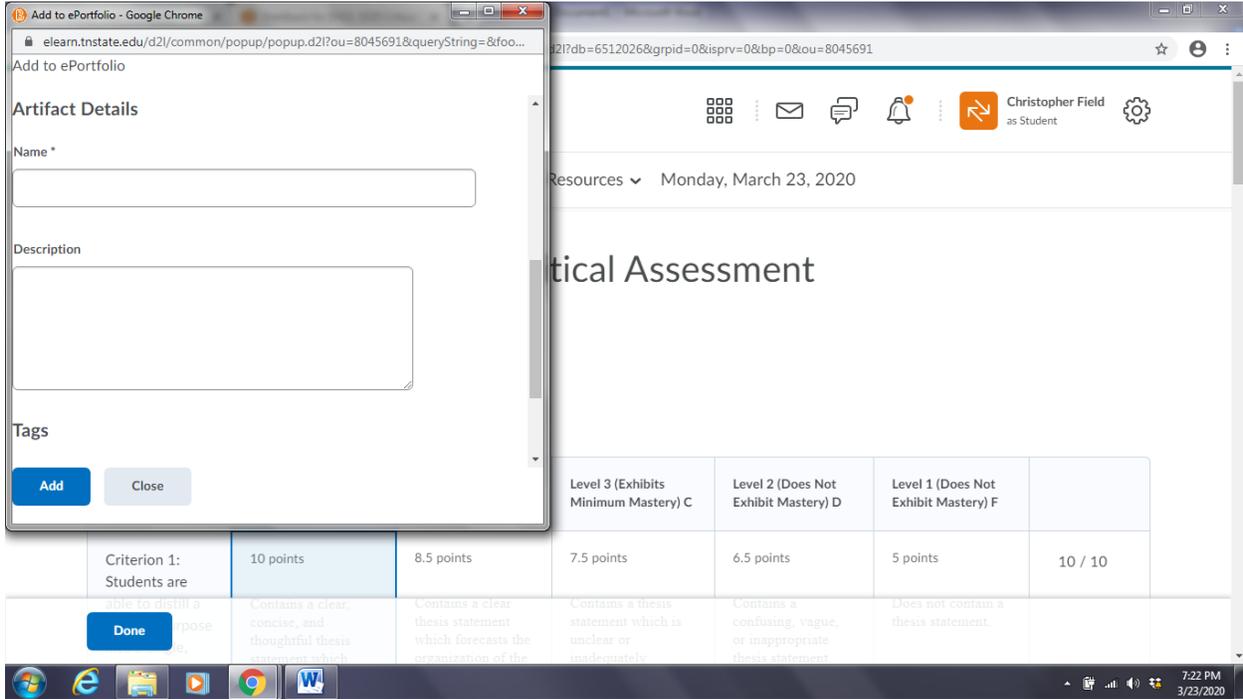
[Add](#) [Close](#)

Resources ▾ Monday, March 23, 2020

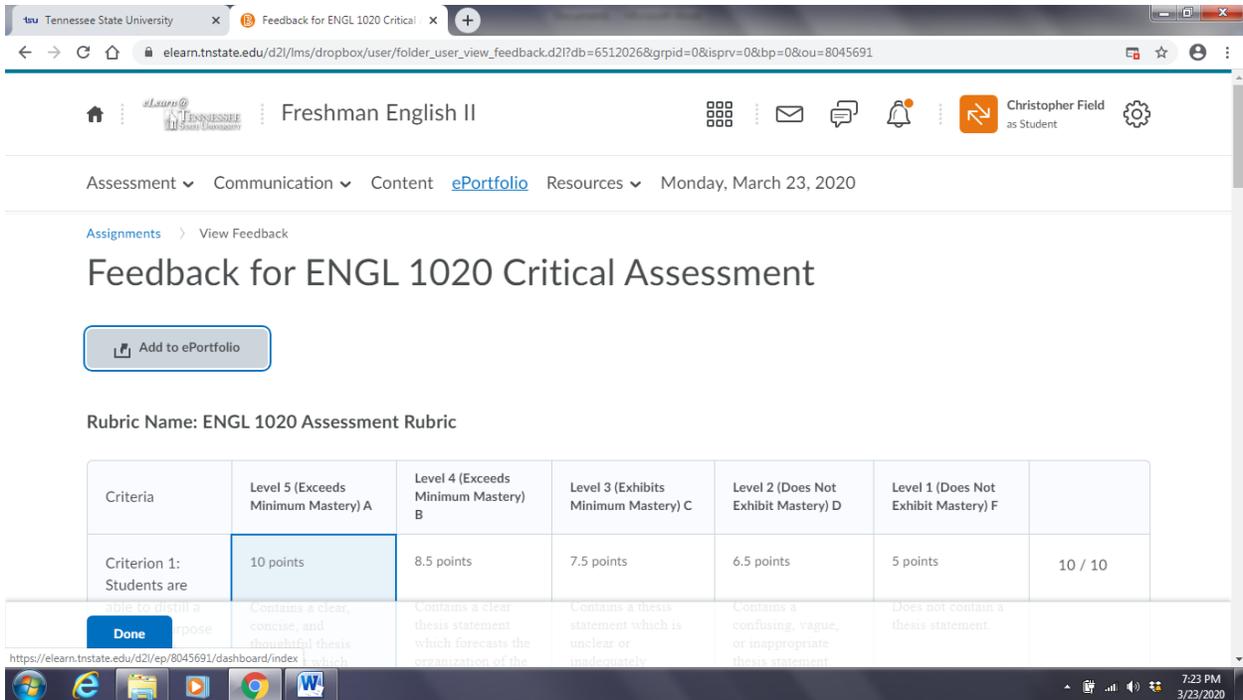
### Feedback for ENGL 1020 Critical Assessment

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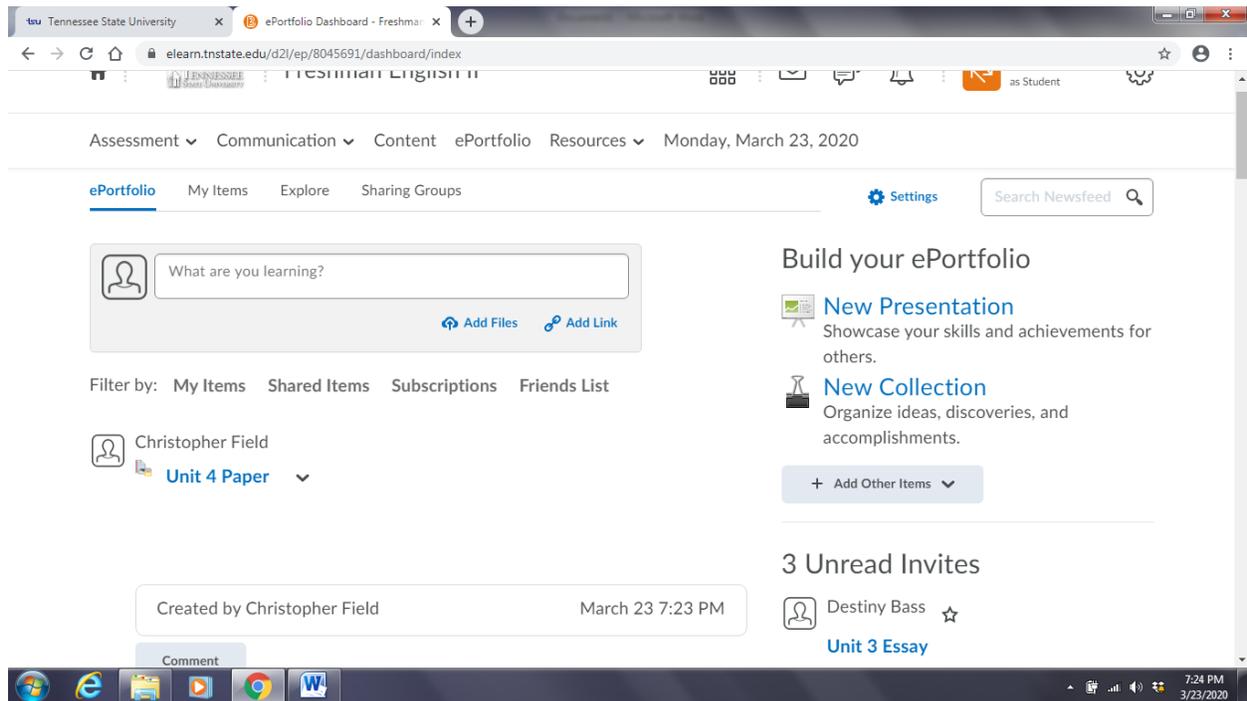
4. Scroll down to “Name.” Give the document a name (it cannot be left blank) and click “Add”



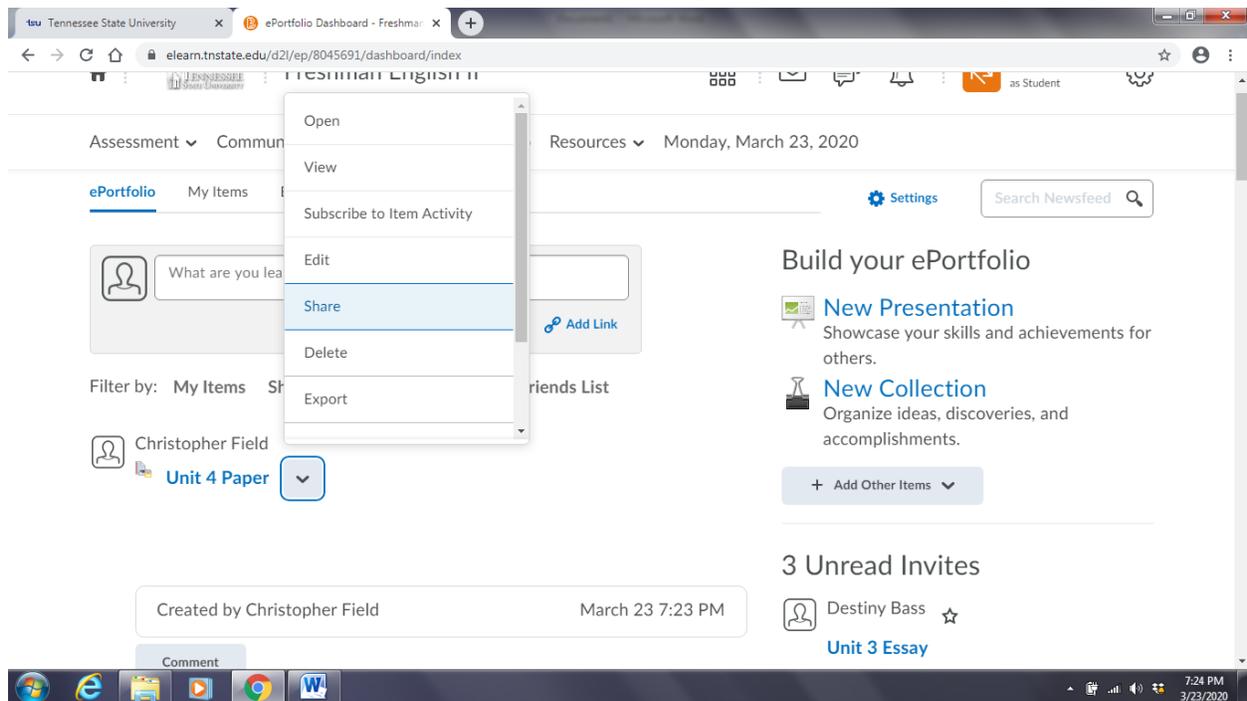
5. When you are back in the rubric, click “Done”



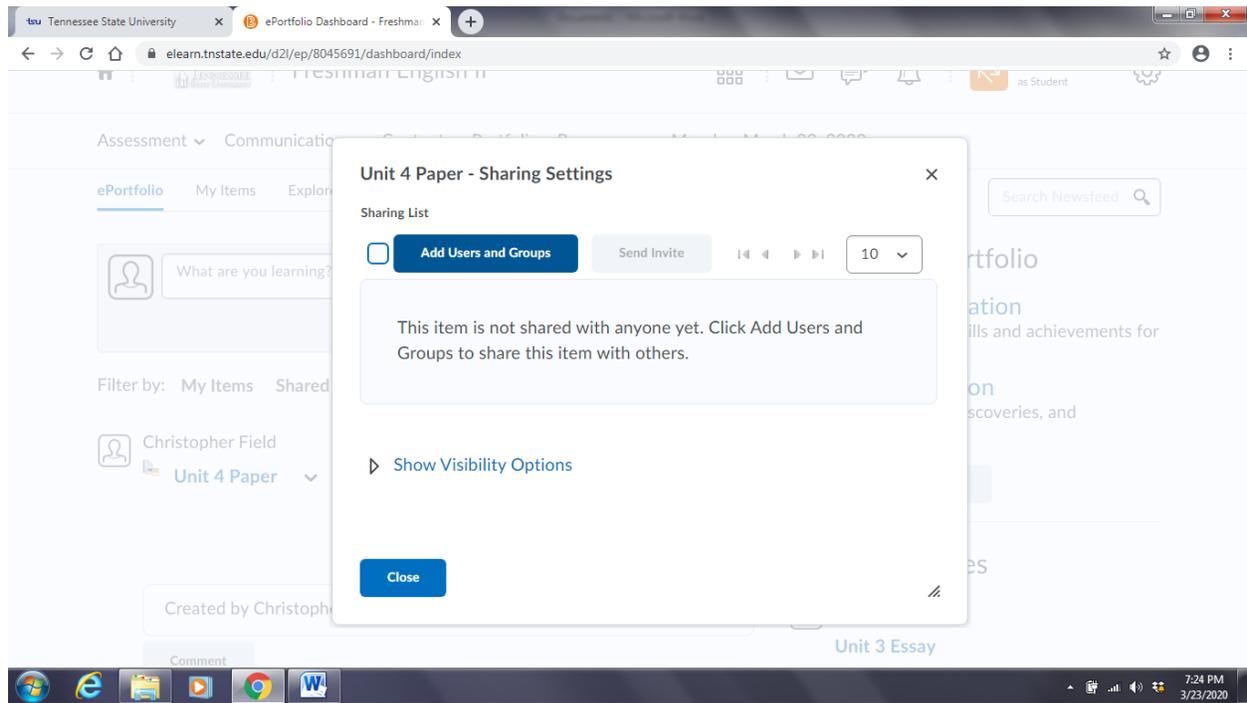
6. The paper should now be added to the ePortfolio, which can be accessed by clicking “ePortfolio”



7. Click the drop-down menu next to the assignment you wish to share, and select “Share”



8. A pop-up box will appear. Click “Add Users and Groups”



9. Use the “Search” box to type in your instructor’s name (Last name, First name). When you find the instructor’s name, click on it and then click “Share”

