**New Library Textbook Policy-Revised January 2020**

The library’s primary mission is to support the research needs of the university’s curriculum. However, we realize that textbooks can be costly and affect students’ abilities to perform at their best. The library wants to support students who desire to continue their studies at Tennessee State University, but may need help with textbook expenses.

1. We occasionally do purchase textbooks for subject areas such as engineering and health sciences, because the majority of the publications can be used as textbooks. During Spring 2020, we will collect the required textbooks that are already in the collection and place them on reserve to be used for two hours.
2. Beginning Fall 2020, the library will begin purchasing required classroom textbooks on a **selective basis,** due to a budgetary limits.
3. All print classroom textbooks will be placed on Reserve and held at the Circulation Desks at both the Main Library and the Avon Williams Campus. Titles that display with a Main Library location will be at that campus and titles that display with an AWC location will be found on that campus.
4. A TSU ID is required to borrow a book. The loan period is for two hours.
5. The library may not have the latest edition of a book, but we have found that previous editions are used on a regular basis.
6. Please check our [online catalog](https://sultan.tnstate.edu/) to find out if the library provides the textbook.
7. If they library does not have a textbook, they can be borrowed via our [Interlibrary Loan Service](http://www.tnstate.edu/library/publicservices/interlibrary_loan.aspx), however, the loan period is designated by the lending library.
8. We continue to encourage faculty to place examination copies of required textbooks on Reserve.