

Tennessee State University Libraries and Media Centers Incident Report

Date: __/__/____ Time: __: __ AM__ PM__

Location: Brown-Daniel Library__ AWC Library__ Media Center__

Type of incident (Please check one)

Patron Complaint_____

Loss of Property_____

Disciplinary_____

Description:

Names of persons involved:

1. _____ T# _____

Reporter__ Victim__ Perpetrator__

2. _____ T# _____

_____ Reporter__ Victim__ Perpetrator__

3. _____ T# _____

Reporter__ Victim__ Perpetrator__

4. _____ T# _____

_____ Reporter__ Victim__ Perpetrator__

Were the TSU Police called? Yes__ No__ Officer name:_____ Report#_____

Was a Maxient (Red Flag) report submitted? Yes__ No__ Incident#_____

(Under Title IX guidelines, students have the right to report anonymously.)

Employee name (printed):_____

Employee signature: _____ Date: __/__/____