

Brown-Daniel Library
2017-2018 Annual Report



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Report of the Interim Dean
Murle E. Kenerson

45th Anniversary Celebration of Depository Status

The 2016-17 Annual Report alluded to initial discussions and the planning process for the 45th Anniversary Celebration of TSU becoming a depository library for Government Documents. The Government Publication Office (GPO) encourages all libraries to plan a celebration surrounding milestones of becoming a depository of government documents. The discussions, planning and research done by Fletcher Moon, Head of Reference, and Angel Sloss, Government Documents Librarian, grew to a point that was unexpected, yet quite successful.

All former government Documents Librarians were contacted and invited to the celebration which took place on October 11, 2017 which fell during Homecoming week of activities and events. Also invited were the former library director, Dr. Evelyn P. Fancher, who gave reflections, and previous dean, Dr. Yildiz B. Binkley, who both served during the inaugural period of our government documents status in 1972. Also, noted local, state and national politicians were invited to attend the event, believing that they would not accept due to the standard excuse of having 'prior commitments'. To our surprise several politicians accepted our invitation to attend. They included the Honorable State Representative Harold Love, Jr.; the Honorable Tennessee Secretary of State, Tre Hargett; the Honorable Howard Gentry, Davidson County Criminal Court; a representative from U.S. Congressman Jim Cooper's office; the Honorable Tanaka Vercher, Councilwoman at-large; the Honorable Erica Gilmore, Councilwomen; the Honorable Vivian M. Wilhoite, Metro Nashville and Davidson County Property Assessor; and a host of former employee's of the Brown-Daniel Library. On hand was also former Interim TSU President, Charles Fancher. In hind sight, politicians never saw a crowd of voting age individuals they did not like. Letters of regret were received from the Honorable Carla Hayden, Librarian of Congress and former U.S. President Barack Obama.

Commendations and resolutions were received from the following notables and politicians: the Honorable Jim Cooper; the Honorable Howard Gentry; the Honorable Governor Bill Haslam; the Honorable Harold Love, Jr.; the Honorable Brenda Gilmore, the Honorable Mayor Megan Barry; and the Honorable Councilwomen Tanaka Vercher.

Participating as speakers on the program were Dr. Evelyn P. Fancher, former director of the Brown-Daniel Library (1976-1989); Dr. Glenda Baskin Glover, President of TSU; and our keynote speaker Davita Vance-Cooks, CEO of the Government Publications Office (GPO), Washington, D.C. (her introduction is in the appendix). She indicated that our celebration was the best she had attended in her tenure as CEO of GPO.

Library Facility Upgrade

During the year, the Planning, Design and Construction office made us aware that Title III had funded the library a \$750,000 upgrade. According to plans, the upgrades will take place on all three floors and will include repurposing stack space, redesign seating space, redesign the computer commons, upgrade study rooms, upgrade furniture in the staff lounge, upgrade both smart classrooms, and create a Makerspace (see floor plans in Appendix). Also, the University administration decided to relocate the W.R.I.T.E. Center from Jackson Hall to the library's second floor. The Government Document's collection along with the Government Documents Librarian's office will be relocated to accommodate the Makerspace. The aforementioned will be relocated to the opposite side of the second floor (southeast corner). The Reference collection will also be relocated to the opposite side of the second floor to accommodate the construction of the W.R.I.T.E Center. As a result of these moves, the periodical collection is being weeded, i.e. some are being relocated and others are being discarded.

Retiree's, Resignations and New Staff

The ageing of the old guard is evident with the retirements of Nancy Henthorne Barbara VanHooser and James Paxman. For the last 26 years Nancy provided valuable reference and interlibrary loan service to our students, faculty, staff and patrons at-large. She conducted hundreds of information literacy/bibliographic instruction sessions to students which familiarized them on the use of our website, library resources, and services. She anchored weekend schedules to provide users a seasoned professional to assist them with sources of information to complete their assignments and projects. Her presence will be missed.

Barbara VanHooser, our Embedded Librarian, also assisted hundreds of users with searching our website for resources whether on-ground, online or hybrid. Barbara maintained close contact with faculty to determine and understand the requirements of courses so that she could better assist students with their information needs. Barbara was adept at creating instructional videos that she linked to D2L (Desire to Learn) online courses to assist with student needs. Her work with various University-wide committees throughout the years was beneficial in disseminating our resources, programs and activities. We will miss Barbara's presence.

James Paxman also retired after thirty years of service as the Circulation/Reserves librarian. Jim anchored evenings and weekends and was always a reliable member of the staff. Over his tenure, Jim was a regular reviewer of books

Conrad Pegues joined our ranks in September 2017 as our Digital Reference Librarian. Conrad received his MLIS from Kent State University and a MA at the University of Memphis. He brings his work experiences from Miami University, University of Memphis, and the Metro Davidson County Public Library. Conrad has teaching experience and is well published. Conrad anchors the weekend and evening schedules, and is a welcomed member of our staff.

Rodney Freeman, Jr. joined our staff in January 2018 as Coordinator of the Avon Williams Campus Library. Rodney received his MLIS from Indiana University, and a MA in Public Administration from Indiana State University. Rodney brings work experiences as the Assistant Commissioner of Central Library Services from the Chicago Public Library where he served as a member of the library's executive team. He also served as branch manager at the Indianapolis Public Library where he was involved in the day-to-day operations and experience as a digital projects coordinator - preparing proposals and outlines for materials suitable for digitizing.

Tocara Porter joined our staff on June 2018 and will assume responsibilities as Digital Reference/Interlibrary Loan Librarian. Tocara received her MLS from Kent State University, and also holds a second masters degree in Educational Technology from Morehead State University. Tocara brings a wealth of experience to our library, is well published in the field of library science, and is a welcomed member of our staff.

Julia Drew Rather joined our staff on May 1 as an Accounting Clerk in the Acquisitions Department. Her previous work experiences were with Vanderbilt as a project librarian, Tennessee State Library and Archives as an archivist, and with the Metro/Davidson County/Nashville Public Library as a public technology library associate.

Changes Proposed for our Innovative Interfaces Inc. System and EBSCO

Over the years, Innovative Interfaces has changed ownership and there has been a steep decline in their ability to offer credible or good customer service. Additionally, functionality of their modules have been suspect. Also, their ability to maintain a competitive edge has declined, and as a result, other institutions have abandoned them for these reasons. I feel the same.

My proposal is to cancel some of Innovative Interfaces services: Encore Synergy, Materials Booking, Bursar Input/Bursar Output, and Web Access Management (WAM) because they are not being used or not collecting the accurate data that we need. It is

proposed that we replace these services with EBSCO's EDS (EBSCO Discovery Service) and Open Athens, their authentication service. I anticipate that these transactions will not add any appreciable cost to our Integrated Library System (ILS). My proposal is to maintain Innovative Interfaces Sierra and upgrade it to the Cloud based platform. The Library is always funded enough via the Technology Access Fund (TAF) to cover the cost of this proposal.

Our current annual cost for maintenance of Innovation Interfaces, Sierra is \$46,511.00, and we pay \$16,065.00 for Encore Synergy, respectively. We have decided to drop our subscription to our discovery tool, Encore, and go with EBSCO Discovery Service (EDS). We have also decided to go with EBSCO's OpenAthens for our authentication software. Innovative has bundled functionalities in their cost which makes it impossible to parse out cost for specific modules. Our anticipated cost for EBSCO's Open Athens EDS, and eLearning (D2L) plugin would be \$27,000.00. Our subscription upgrade and maintenance of Sierra Cloud Services is yet to be determined through our negotiation with Innovative Interfaces Incorporated.

Our experience with EBSCO over the past 30 years has shown that they have reliable customer service, excellent technical support, and they remain on the cutting edge on library innovations and developments. We have notified Innovative that we would like to cancel the mentioned services above which come due July 31, 2018. They require a ninety (90) day notice for cancellations. We are still in negotiations with Innovative Interfaces and we anticipate that they will fight to keep our business for products we want to cancel.

I serve as a member on the following councils, committee's and organizations:

- TBR Dean's and Director's Council
- TSU Dean's Council
- 1890 Dean's and Director's Association
- Graduate and Professional Studies Council
- HBCU Library Alliance Council
- TN Agriculture Museum Board Member
- President's Administrative Council

- Strategic Planning Committee
- TSU Federal Credit Union Board/Credit Committee

Web Master

*Systems/Metadata
Librarian*

Library Web Master

Phil Yan

During FY 2017-2018 my major responsibilities as library webmaster involved creating new pages for the library's website from, daily routine maintenance of the library web pages, debugging and repairing bad URLs, troubleshooting vendor database errors reported by our patrons (staff, faculty and students) and working closely with our vendor contacts in several technical support offices in debugging various technical issues. Additional responsibilities involved maintenance of the Web Access Management (WAM) table in Sierra in order that statistical reports show proper accounting. I also created new web images as needed and updates for web content whenever necessary. This process guarantees patron's access to subscription databases and other related issues on our website.

I have been serving as a web consultant to other offices and departments on campus and assisted in the development some of the following web projects: 1) Web Survey forms and databases for the English Department, WRITE Studio as well as the Library, 2) Database management for the English Department, Graphic design for TSU periodicals, serials and/books, and 3) Website creation and other technical support issues for other TSU offices.

For 2017 and 2018, my responsibility includes creating web pages for the art galleries at both Avon Williams Library and the main Library of TSU on a monthly basis.

In the coming year, I plan to work closely with TSU IT Department, TSU Public Relations and other offices as well as our library staff to enhance the performance and reliability of the library website by using up-to-date technology such as cloud computing, and software.

Accomplishments and Activities

Phil Yan

Library Webmaster

- Created new web pages for the existing Library website (mobile version) when needed i.e., continuing to transferred files/pages/images from the old server to the new mobile friendly TSU website,
- Provided maintenance of the Library website (debugging, testing, replacement, new creation, updating, etc.)
- Designed Graphics for the library and other offices
- Created and updated web pages for our Art Corner web pages (both Brown Daniel and Avon Williams) on a monthly basis
- Provided continuous maintenance of the WAM and the Classic Catalog
- Created and maintained web pages for the WRITE Studio
- Deployed new software/ device for the WRITE Studio
- Maintained the TSU Academic Courses Data collection and presentation
- Checked possible New Cloud Computing devices for the library to enhance our web presentation
- Created Survey Forms and other forms for library and other offices on campus
- Keep abreast of best practices with other academic institutions to enhance web presentation
- Collaborated with IT staff to utilize the potentials of the new TSU website.
- Collaborated with various vendor technical support to troubleshoot various technological issues
- Helped with the Scanning Project of the Special Collections Department
- Tech Support for Library staff members who needs help with computer software and devices
- Maintained Archived Old Library files and web pages
- Other duties as needed for the library and other TSU offices

Systems and Metadata Librarian
Xuemei Ge, Assistant Professor

During the 2017-2018 fiscal year, I implemented the software upgrades for Sierra and upgraded it to the most current release (3.4). In addition, I managed and updated the systems settings and enhancement features. As more database vendors transitioned to the https protocol, the SAN SSL certificate for the Sierra server was upgraded to one that covers up to 100 domains. Encore was upgrade to release 4.6 SP2 and displays were customized. I continue to manage EZproxy and the remote access of TSU library's resources for the TSU eLearn initiative and TN eCampus. Library statistical reports for circulation, general utilization, fine arts, nursing, public administration, theater and dance, agriculture, etc., for management and accreditation were created, and library assessment reports were uploaded in Compliance Assist!.

I upgraded iLLiad software to iLLiad 8.7., and iLLiad webpages from version 7.4 to version 8.6, and customized the interlibrary loan pages, which resolved various functionality issues related to iLLiad. Since iLLiad is going to be replaced by Tipasa, initial study and trainings were started, with anticipated implementation completion by September 2019. After many failed attempts to get the III Help Desk to resolve the issue, I found a workaround that links Google Scholar with EBSCO's Full Text Finder, giving our library patron a one-stop shopping point for articles. Endnote was connected to our library catalog.

As usual, I managed the ERM and WebBridge coverage loads and the MARC records for ebooks, ejournals, streaming videos, and electronic theses and dissertations, with the goal of insuring the integration and web accessibility of all library electronic resources. 9,070 eBooks were added into the system, and database cleaning has been continued as ongoing maintenance. Library patron records and the equipment records for the Media Centers were uploaded and maintained in the system. Contents of two issues of *Annals of Management Science* were uploaded in Digital Scholarship @ Tennessee State University, and transfer

of archived old library files from the library's web pages to the repository are in progress.

As a member of the Idea Lab team, formerly "Functional Experts," for Innovative Users Group (IUG), I contributed to the new enhancements process. Innovative Interfaces launched the "Always Open" space on the Idea Lab site. As an Idea Lab Team member, I served as a moderator and reviewer, who evaluates suggestions sent to the Idea Lab for overall value, need, and feasibility. Team members helped to connect similar ideas to one other, and clarify the value of the idea. The ideas that pass the review stage will then be assessed by Innovative staff for potential future development.

The 2019 fiscal year is going to be a busy year. We have initiated four major migrations. In addition to moving from iLLiad to Tipasa, the library is going to migrate from Encore to EBSCO Discover Service (EDS). We plan to transition from Innovative's WAM proxy to Ebsco's OpenAthens, followed by migrating Sierra from turnkey to software only. The library has already started on the migration of EDS and OpenAthens. Goals for 2018 - 2019 fiscal year includes completing the migration projects.

Accomplishments

- Fall & Spring Faculty Institutes
- Banner Financial Workshop
- EBSCO Webinar: Accessibility Study on User Experience
- BiblioBoard Demo
- Cloud Hosting Services Webinar
- Meeting with OCLC Rep
- Webinar: Utilization of Our Repository
- Biblioboard Webinar
- WebEx meeting: Meet the Bepress Advisory Board
- Webinar: Transparent Language Online: Introduction and Training for TEL
- WebEx meeting: TBR Libraries Accessibility Task Force
- Attended Innovative Users Group Idea Lab team meeting
- Attended Innovative Users Group Meeting
- Webinar: Tipasa Demo

- Webinar: Evaluating Planning and Completing a Successful Migration: A case Study
- Webinar: Discovery Open Athens
- Attended Tennessee Innovative Users Group Meeting
- Attended University Assessment and Improvement Council monthly meetings
- Served as a member of the library Technology Council
- Served as a member of the Web Design Committee
- Search committee for Digital Reference/Interlibrary Services Librarian
- Search committee for Accounting Clerk III

*Reference &
Information Services
Department*

Reference Department

Fletcher F. Moon, Associate Professor and Department Head

As was the case during the preceding academic/fiscal year, 2017-2018 continued the recent pattern of major changes/transitions and events for the Reference Department, Library, and University. The retirements of Reference faculty colleagues Lynetta Alexander (July 2017), Nancy Henthorne (January 2018) and Barbara VanHooser (June 2018) resulted in adjustments and additions to the workloads of other department faculty/staff, involvements in several search/interview processes, and orientation of new colleagues along with ongoing/regular responsibilities. The department and Library welcomed new faculty Conrad Pegues (Assistant Professor/Digital Reference Librarian) as Lynetta's replacement on September 5, 2017 and Toccara Porter (Assistant Professor/Digital Reference and Interlibrary Services Librarian) as Nancy's replacement on June 11, 2018 respectively, causing Assistant Professor and Reference/Government Documents Librarian Angel Sloss to become second in seniority in the department.

In the midst of these transitions the department continued initiatives involving information literacy, embedded librarian relationships, interlibrary transactions, government documents/depository collection maintenance and development, technology and general maintenance/upgrades in the department and public service areas (second floor and third floor library classrooms), expansion of multimedia/computer-based resources, applications, equipment, and facilities; continued use of the University's Events Management System (EMS) for booking/scheduling of meetings, classes, training workshops, and other activities in the Library classrooms and conference room; and general information/reference services to users on and off campus in a variety of formats.

Staffing in the department for midterm and final exam extended service hours/schedules during Fall 2017 and Spring 2018 was supplemented with overtime work by support staff from other Library departments. Security personnel were also available as needed for deterrence/support of problematic situations in the public service areas, especially on evenings during fall and spring semesters when there is a high volume of students and other users.

Faculty/staff in the department completed the required University training on recognizing/preventing workplace harassment and discrimination via in-person workshops or use

of its online training modules. Several persons also attended TSU Human Relations workshops/viewed webinars related to employee concerns such as safety in the workplace; retirement planning and options; conflict resolution; etc.

The two electronic “smart” classrooms (315 and 317) continued to be frequently requested for use via the University’s Events Managements System (EMS) and/or by phone, e-mail, and in-person inquiries. Activities included information literacy, bibliographic instruction, and/or library orientation for various academic departments and programs as well as online testing and/or training workshops for units including health sciences/nursing; institutional effectiveness and planning; testing center; graduate school; information technology/IT; athletics; residence life; human resources; business and finance/travel office; and career development. The department also continued providing assistance to users in accessing admissions/financial aid/advisement information during registration periods, and the classrooms also continued to be used by several English instructors as “online writing laboratories”.

The Library conference room (listed in the EMS as Room 206) was also frequently requested and used for Graduate Council and Library Council meetings; vendor/product demonstrations; meetings with accreditation reviewers and visiting researchers; and for Library department/committee meetings including in-person and/or technology-based distance interviews with applicants for Library and other University employment.

Online reference via the “Referencedesk/Ask Us” links on the Library website (homepage) generated additional inquiries from a variety of users, with off-campus access procedures, issues, and problems still among the most “FAQs” (frequently asked questions). . As mentioned earlier, the department was most heavily used during the fall and spring semesters, with much lighter traffic for programs such as “Extreme Spring Break” and “Maymester”.

The last few months of the academic/fiscal year also involved major weeding and shifting of reference and government documents collections. The Library was notified in Spring 2018 that the WRITE Studio (currently housed in the Jackson Industrial Arts Building) would be relocated to the Library’s second floor as part of a state-funded University renovation project. This would be in addition to a Title III/Federally-funded project to update/upgrade Library public service areas with new equipment, furniture, and technology including the expansion of

the “Makerspace/Imagineering” area currently housed in part of the Library administrative office suite.

These projects continued along with several other activities taking place as the University and Library again transitioned to its summer four-day work week/schedule. The Library and department hosted tours/made presentations for several student summer programs including Upward Bound; visiting international students; the SITES Academic Summer Camp (STEM students); and the Be Ready Summer Camp (computer science). Several of these programs also requested use of the Library classrooms, as well as other TSU units including Human Resources; Residence Life; Recruitment/Admissions; Media Relations; and Diversity/International Affairs.

Overall, the Reference Department experienced another very productive year in supporting the teaching, research, and public service missions of the University. Following are more highlights, accomplishments, and achievements of the faculty and staff members of the department:

Fletcher Moon continued to coordinate schedules of faculty/staff in the department, including assignments of information literacy presentations for undergraduate and graduate classes as well as desk schedules and monitoring of online reference modules. He also continued service on a number of University and Library committees during the year, including the Center for Entrepreneurship and Economic Development (CEED) Task Force; Campus-Wide Public Relations Team; Library Technology Committee, and chaired search/selection committees for the faculty positions mentioned previously as well as the Assistant Professor/Coordinator for the Avon Williams Campus Library. He also provided and/or coordinated orientation for new colleagues regarding Library and departmental responsibilities and schedules.

In addition, Fletcher continued research, collaborations, and presentations related to Buffalo Soldier, Congressional Medal of Honor recipient, and TSU alumnus Lt. William Mc Bryar with Lt. Col. Sharon Presley (TSU AFROTC Detachment 790 Commander), TSU Special Collections, the TSU History, Geography, and Political Science department, the University Veterans Day Committee, and the Tennessee Historical Commission (THC). These efforts resulted in the celebration of McBryar as a TSU alumnus during the 2017 University Veterans Day Commemoration on November 10; recognition of McBryar by the TSU National Alumni

Association with a wreath-laying at McBryar's gravesite in Arlington National Cemetery (December 2017); a presentation on McBryar at the National Association of African American Studies (NAAAS) and Affiliates conference in Dallas, Texas on Feb. 14 (McBryar's birthday); and the commemorative Black History Month program sponsored by Detachment 790 and hosted by TSU President Glenda Glover (February 16) with placement/unveiling of an official THC marker honoring McBryar on the University campus.

Fletcher also accompanied Dr. Murle Kenerson, Sharon Hull Smith, and Earl Driver to the home of former TSU first lady Mrs. Edwina Hefner to receive a donation of selected TSU historical documents, memorabilia, and books from the collection of her husband, the late TSU President James Hefner. He also collaborated with Glenda Alvin in planning the Library Faculty/Staff Retreat on August 3 and securing guest speaker Dr. Sandra Holt, retired director of the University Honors Program. He also participated in planning and facilitating the 45th anniversary celebration of the Library as a Federal depository for government documents on October 11 during TSU Homecoming Week.

This event received widespread media coverage, with U.S. Government Publications Office (GPO) CEO Davita Vance-Cooks as special guest speaker for the occasion. It also included greetings from TSU President Dr. Glenda Glover, remarks by retired TSU library director Dr. Evelyn Fancher and former/current documents librarians, as well as presentations/resolutions by state and Federal elected officials including documentation of the anniversary in the U.S. Congressional Record.

Fletcher also helped facilitate a joint meeting of Library and Languages/Literature/Philosophy faculty in support of their Academic Audit process on November 10. He also participated in meetings with College of Liberal Arts Associate Dean Dr. Joel Dark regarding a National Endowment for the Humanities (NEH) grant proposal involving the Avon Williams Papers/Collection, and idea brainstorming for the next Quality Enhancement Plan (QEP) mandated by the Southern Association of Colleges and Schools (SACS) for the continued accreditation of the University. He also represented the Library/University at meetings involving a 2019 collaborative library exhibit/project on civil rights in Nashville and the Nashville Area Library Alliance (NALA), both held at Vanderbilt University.

Fletcher also continued regular administrative processes related to the department, including completion of annual evaluations/performance reviews and writing/editing reports and documents as necessary during the year, as well as helping to facilitate farewell celebrations for Dr. Janet Walsh (July 31), Nancy Henthorne (December 18) and Barbara VanHooser (June 18).

In her final report, Barbara Vanhooser indicates that in addition to regular information/reference desk responsibilities, she continued to spend a great deal of time involved in activities related to the embedded librarian program and serving as interim interlibrary services librarian after Nancy Henthorne's retirement from January to June 2018 (including providing initial orientation/training to Toccara Porter during her last two weeks on the job). Barbara also found time to participate as a judge for poster/presentation sessions during the University Research Symposium in April 2018; serve on the search/selection committees for the Assistant Professor/Digital Reference Librarian and Assistant Professor/Digital Reference and Interlibrary Services Librarian; and coordinate training and transitions related to the embedded librarian program (discussed in more detail as follows).

Embedded Librarian Program

The program continued its efforts to impact traditional, Web-enhanced, hybrid (combination of on-ground and online components), and fully online courses offered by TSU academic disciplines independently or as part of TN E-Campus (formerly the Regents Online Degree Program/RODP). This initiative continues to provide additional support to students in successful use of library/information resources across disciplines, with the desired result of improving student outcomes related to grades, retention, and graduation in line with University and state mandates.

Undergraduate, graduate, first-year, first-generation, and nontraditional students continued to benefit from the program during 2017-2018, based on relationships with teaching faculty and embedded librarians, who are available in-person and/or online to provide additional assistance in effectively using library resources and enhancing their library/research skills and knowledge.

Barbara VanHooser continued to keep a log of incoming e-mails specifically related to embedded courses, in the attempt to respond to as many as possible in a timely fashion. In

preparation for her retirement, Conrad Pegues, Angel Sloss, Fletcher Moon, and Julie Huskey completed E-Learn online orientation modules and/or began interactions with faculty, students, and courses via the TSU E-Learn/D2L and TN E-Campus online system interfaces.

Interlibrary Loan

Nancy Henthorne's final months of work prior to her retirement in January 2018 involved continuation of regular reference and interlibrary service responsibilities and transactions; conducting information literacy presentations as scheduled/requested; participating in Reference Department and Library committee meetings; serving on the selection committee for the Assistant Professor/Digital Reference Librarian position and working with Conrad Pegues on Saturdays during the Fall 2017.semester. She also attended and completed University workshops on diversity, preventing discrimination and harassment, and benefits/retirement information; facilitated access to the Multimedia Learning Commons as necessary; changed system backup tapes on weekends/as necessary; participated in the Library Faculty/Staff Retreat on August 3 and attended the Fall 2017 Faculty/Staff Institute meetings; participated in Interlibrary Services committee meetings; ordered books for designated departments/units as part of the Library Liaison program; shelved books and assisted with general collection maintenance; assisted users with scanning and local faxing from equipment in the Reference Department; and substituted for other evening/weekend staff in the department as needed.

Angel Sloss reports that she continued to balance reference responsibilities with oversight of the government documents collections during 2017-2018, most significantly as one of the "point persons" for the depository's 45th anniversary celebration. She provided information/reference services to students and other Library users and conducted or co-presented information literacy sessions on campus, as well as community outreach presentations in off-campus settings including Nashville Public Education Foundation, Pearl-Cohn High School, and Strayer University; continued library liaison relationships with designated academic departments; participated in online training webinars related to government documents; and maintained relationships with other documents librarians locally and regionally. She also embarked upon a major rearrangement, preservation, and weeding project, which was also spurred by the portion of the collection that was water-damaged in September 2016, frequently

consulting with GPO and the regional depository regarding proper procedures, and participated in her first government documents virtual/national conference.

In addition, Angel participated in the 2017 New Faculty Orientation workshop; assisted with research on Lt. McBryar, former TSU Tigerbelle Margaret Van Peebles, and African American educator/politician Alexander Twilight; attended the Local African American History Conference at the Avon Williams Campus, Tennessee Library Association conference in Knoxville, the African American Historical and Genealogical Society meeting at the Nashville Public Library, the Framework for Information Literacy in Higher Education workshop at Volunteer State Community College, and a University tribute to Communications faculty. She also served as a judge for the 2018 University Research Symposium; made presentations to the TSU Writing Center on gaming/educational technology for tutorial applications, and the TRIO/Upward Bound program on campus/library interactions; participated in departmental/Library search committees, meetings, and Library art exhibit openings; submitted a “Government Documents Road Show” presentation proposal for the Tenn-Share conference; met with Metro teacher Ms. Keisha Morrow regarding government documents related to K-12 education; completed University training workshops on sexual harassment awareness and E-Learn course management system; served as embedded librarian for Summer I nursing and psychology course sections (June 2018); and coordinated shifting of entire documents collection to different second floor area due to Library construction/renovation projects.

Conrad Pegues reports that since joining the department, Library, and University in September 2017, he has assumed traditional and digital information/reference responsibilities including day, evening, and weekend hours in support of departmental service schedules. He also became the primary library liaison for the Languages, Literature, and Philosophy department and established relationships with their faculty, participating in the joint meeting with Library faculty on November 10 and serving as embedded librarian in several courses including literary genres/poetry and drama (2022), Shakespeare (4320), world literature (2310/2320), and composition (1020). His embedded work continued during Summer I (June 2018) with course sections in nursing (5040) and political science (4350).

In addition, Conrad played a major role in the weeding and shifting of the print reference collection to accommodate Library construction/renovation projects; attended the ACRL Information Literacy Framework conference at Volunteer State Community College and the Library Instruction Tennessee conference at Nashville Public Library; completed University training workshops on E-Learn, TN E-Campus, sexual harassment awareness, and LGBT sensitivity; and became the lead reference person on Saturdays with Dr. Tonya Jones from the AWC Library staff providing support after Nancy Henthorne's retirement. He was also very proactive in informing the Library administration and IT department about problems with the tape/system backup unit and server room in June, 2018 when the Library experienced extreme heat/malfunction of its HVAC system.

Toccara Porter officially began work in the department, Library, and University as assistant professor and digital reference/interlibrary services librarian on June 11, 2018. Her first two weeks primarily involved training on interlibrary service protocols with Barbara VanHooser, which was essential in maintaining interlibrary workflows after Barbara's last day on June 21. She also cleared the backlog of unfilled requests in the ILLIAD software/OCLC interface system; developed a document delivery copyright statement and shared the document with Mitchell Chamberlain, interlibrary services librarian at the Avon Williams Campus (June 13); attended an in-house tenure/promotion workshop (June 19); became familiar with our Library Liaison program and updated LibGuides for Criminal Justice and Computer Science (June 19-28); and developed a "Tips for Evaluating Scholarly Articles" module. It is currently on the Criminal Justice LibGuide, but can also be added to others as additional support and outreach/promotion for information literacy.

Michael Doster continued to serve as the department's primary liaison with IT, as well as Ellucian technical support staff contracted by the University, and continued to address and document a variety of hardware, software, and other technical issues on a regular basis during the year. He placed 153 work orders with IT (see <https://ellucian.service-now.com/navpage.do>); 8 to Facilities Management from the Library (<http://tmaselfservice.tnstate.edu/home.html>); and followed up with technical/support staff to address and/or resolve issues/problems as quickly as possible.

Michael also reports that he was “first responder” to 611 online reference inquiries during the year via the “Referencedesk/Ask Us” e-mail link on the Library website (a huge increase from 265 during 2016-2017), and referred questions to other Library faculty/staff for additional assistance as requested/necessary. The majority (564) involved notification/confirmation e-mails related to article requests via the “Get It Now” document delivery service requests via the Copyright Clearance Center, which were forwarded to Glenda Alvin. Other e-mail inquiries involved access to databases and other resources; referrals to other libraries for interlibrary services if persons requesting TSU resources were not affiliated with the University; and other submissions that were answered and/or forwarded to other areas (i.e., Special Collections) as necessary. He also assisted with tape/system backup procedures related to the Library’s Sierra online catalog, continued to address user behavior issues via established Library and University policies and procedures/steps during his regular work schedules (including three direct calls to the TSU Police Department regarding disruptive students/persons), and provided major assistance in the print reference and government documents weeding/relocation projects.

Michael also continued to share his musical expertise and talents during the year on behalf of the University. He was interviewed and filmed along with other alumni of the B.B. King band for the B.B. King Symposium at Mississippi Valley State University (September, 2017); performed in collaboration with faculty from the TSU Music Department (February, 2018), in local/regional venues, and as part of the TSU Wesley Foundation Community Jazz Band (May, 2018).

Randyl Johnson continued to deal with many of the same routines, issues, and problems as others in the department during his late evening and weekend schedules, including contacting/informing Library colleagues and/or TSU Police when students/users refused to comply with Library policies. His consistent attendance and diligence has enabled him to manage the department well when he is the remaining staff member until closing times. Randyl also adjusted his other work schedules as necessary to get Library work hours in when evening hours were temporarily suspended at different points during the year (between Fall 2017 and Spring 2018 semesters; May 2018; and June, 2018, when the Library/University continued its 4-day summer work week and shorter service hours.

Collection Management

Acquisitions & Serials

Glenda Alvin

*Assistant Director for Collection Management
Associate Professor and Head of Acquisitions and Serials*

During the summer of 2017, I supervised the annual serials project of weeding and shifting the periodicals collection which continues to downsize, as we transition to electronic journals and serials. I coordinated the annual Library Staff Retreat, which featured speakers on retirement, tattooing, fake news and weight loss.

Weeding the collection continued to be a priority and I have entered the final phase with the Z's. The retirements and resignations of several librarians during the past year meant I had to train the new liaisons about their responsibilities, as well as fill in the gaps for ordering books while the searches were being conducted.

I initiated some changes in the library's delivery of services. We will be migrating from III's discovery layer to EBSCO's EDS, which will provide us with better functionality, by integrating more apps. We can incorporate BrowZine, Fulltext Finder, Elearn and our institutional depository into one interface. We will migrate from WAM to OpenAthens, which will provide better data for reporting usage of our databases.

This was my second year on the university's Tenure and Promotion committee and I was elected Chair. Another appointment was to the Search Committee for the Coordinator of the Avon Williams Campus. I served on the TBR Accessibility Committee and the Tenn Share TSERC Committee.

The revision of the new website has lagged for years, so I led the effort bring it to a conclusion—we should hopefully see it launched during the summer of 2018. During January and February 2018, I had an exhibit of my quilts in the library's Art Corner. One of the Art professors asked me to present a talk on quilting for the textile segment of her Class and I gave a brown bag lunch discussion on my quilts.

I served as the 2017-2018 Convener for the ACRL/African American Studies Interest Group. My accomplishments include publishing two newsletters, appointing a chairperson for the African American Funnel Project and re-vamping both the committee and the website. I also convened the Midwinter Tele-conference and selected editors for the new website and published it on the ACRL libguide site. At ALA 2018 in New Orleans, I convened the meeting and provided a Research Forum speaker. In addition, I served as the ACRL Liaison to the Association for the Study of African American History and Life (ASALH). At ASALH, I am a member of the

Information Professionals Group and work with the Poster Committee for 2018 ASALH Conference.

As a member of the Charleston Library Conference Program Committee, I was responsible for getting Loretta Parham, ACRL 2017 Research Librarian of the Year, to be a keynote speaker. I attended the Innovative Users Group meeting in Orlando, Florida and negotiated our migration from a turnkey site to a software only site.

Glenda Alvin
Head, Acquisitions and Serials

This year we enjoyed restored funding. We received an additional \$300,000 from Title III, which paid for our expensive databases such as ScienceDirect, Wiley Online Library and SciFinder Scholar. We were able to add nine databases: Gale Interactive: Human Anatomy, African American Newspapers, Series 2, African American Periodicals 1825-1995, Black Drama 3rd edition, Taylor and Francis Nursing and Public Health Collection, Oxford Art Online, JSTOR Business V and JSTOR Sustainability. We gained two databases from the Tennessee Electronic Library (TEL): the Testing and Education Center and the Transparent Languages Online. An investigation into ContentDM revealed that we did not need it and the decision was made to go with Digital Scholarship for all of our digitizing needs. Our reimbursement funds for the flood the library sustained in 2016 was finally released and we began ordering replacements from a special account with Midwest Library Service.

Due to the building of the W.R.I.T.E. Center on the library's second floor, in the space occupied by the Reference collection, the department conducted a massive weeding of the bound periodicals so that the Q-Z sections could be transferred to the third floor. The construction of a Makerspace also displaced the Government Documents area and those materials had to be moved over to the bound periodicals section. To accommodate the transfer of the bound periodicals to the third floor, I had to weed the oversize collection, which was discontinued. Those books were shelved in the regular circulating collection. I also participating in the weeding of the reference collection, so that it would fit into a smaller space.

After several years without any staff changes, this year we had two. Paulette Calhoun-Covington, Accounting Clerk III, retired in December 2017 after 23 years. Her replacement is Julia Rather, a librarian with an archivist background, who is making a career change. Anthony Prince, Cataloging Librarian, accepted a position at Chattanooga State and resigned in June. His position, formally titled Research Administrative Coordinator, was transferred to Circulation. Jim Paxman, Circulation Librarian, retired and we were successful in having his position transferred to Cataloging. Now that department will have a tenure track, Assistant Professor level position that is on par with the rest of the TSU librarians. Anthony's position required an MLS, and was categorized as Administrative/Professional.

The building of the W.R.I.T.E. required that we start discarding bound journals with coverage in electronic databases in May and June, instead of July. This was a

massive undertaking, since it began before the book ordering was completed. Some of it had to be done without air conditioning in the building.

Accomplishments

Glenda Alvin

Associate Professor, Assistant Director of Collection Development

- 2017-2018 Convener for ACRL/African American Studies Librarians Interest Group
- Published AASLIG Libguide/website.
- ACRL Liaison to the Association for the Study of African American Life and History; Member
- Quilt Exhibit, January-February 2018
- Chair, University Tenure and Promotion Committee
- Member, TBR Accessibility Committee
- TennShare TSERC Committee
- Published two essays in the **Encyclopedia of African American Business**, 2nd edition, edited by Jessie Carney Smith.
- Member of Library Website Committee; Revised website pages
- Weeded L-Z in circulating collection;
- Weeded oversize collection
- Coordinated move of Bound Periodicals section
- Revised web pages and coordinated Web Committee
- Coordinated replacement of books lost from the flood.
- Chaired Search Committee for Accounting Clerk III
- Member, Search Committee for Avon Williams Coordinator
- Published one article in *Against the Grain*
- **Linda Bell, Senior Library Assistant**
- Attended Banner Workshop
- Attended Staff Retreat
- Attended Fall and Spring Faculty/Staff Institute
- Attended Convocation for new students
- Attended Annual Enrollment Benefits Fair
- Attended Annual Bookstore Appreciation Day for Faculty/Staff
- Attended retirement for Barbara VanHooser
- Participated in Serials Summer Project-Packed Journals on 2nd and 3rd Floor
- Shifted books in Government Document
- Served on Planning Committee for Library Government Homecoming Celebration

- Processed Edgehill Neighborhood Archives

Ernest Miah

Senior Library Assistant

- Completed an annual university-sponsored training: Recognizing and preventing Harassment and Discrimination (on-line workshop)
- Participated in the mandatory training workshop: Recognizing and preventing Harassment and Discrimination, **in person**
- Faculty-Staff Institute (Fall 2017)
- Faculty-Staff Institute & Library Faculty-Staff Meeting (Jan. 2018)
- Substituted at the Reference Desk (Second Floor) when requested
- Participated in the annual Summer Serials Project 2018 – currently ongoing
- Ensured that bindery shipments are sent on schedule
- Maintained periodical stack controls on second and third floors
- Kept daily periodicals and mail processing tasks as anticipated
- Maintained regular updates of “active” periodicals in our holdings which need binding

Vanessa Owen

Technical Services Software Librarian

- Tenn-Share Planning Committee
- Academic Appeals Committee
- Academic Misconduct Committee
- Tennessee Library Assn/Legislation Committee/ Attended TN Legislative Day
- Fortis LRC Advisory Committee
- Tennessee State University Gay-Straight Alliance Member
- Staff Retreat Presenter/Library/Literary Tattoos
- Faculty-Staff Institute
- Attended Brown-Daniel 45th Federal Depository Library Anniversary
- Attended Tenn Innovative Users Group Meeting
- 11 .Attended Tenn-Share Annual Conference, including Datafest
- 13. Webinar: Making e-Collections Work in Your Workflow
- 14. Attended Title III Training and Brown Bag Lunch
- 15. P.R.I.D.E. Training

Julia Rather

Accounting Clerk III (First day at work: May 1)

- Participated in Summer Serials Project

Cataloging Department

Julie Huskey, Assistant Professor and Head of Cataloging
Anthony Prince, Cataloging Manager

The total number of volumes cataloged for FY2018 were approximately 4,200 as of late June. There was a decrease of twenty percent from the previous year, but the department contributed to a number of projects that improved patron access and overall library efficiency.

A collection of almost 300 music CDs was donated to the Libraries and Media Centers in late 2017 by Ms. Rhonda Rochon Cotton. The collection was owned by her mother who was an alumna of Texas Southern University. I think that Ms. Cotton confused us with the other TSU but we were fortunate to receive the donation. The music collections consisted of several composers from the periods defined as the Classical (1750 - 1820) and Baroque (1600 - 1750) periods. There were also a rich collection of noted jazz and blues musicians in the collection as well. Ms. Cotton's mother, Ms. Carrie Rochon McAfee, served in the Independent School District of Houston, Texas as the first female comprehensive high school principal. Her father, Mr. Lonnie Rochon was among the first Houston, Texas disk jockeys, and he later broadcasted his shows in California. Ms. Cotton indicated that her mother cherished this music and we are grateful to be the recipients. Since the Library of Congress Classification System is not well suited to musical recordings, Anthony and I, after consulting the Coordinator of the Media Center, devised a local system for call numbers.

The department provided support for the libraries' weeding and reorganization projects. Items to be withdrawn from the collection were processed, listed in an Excel spreadsheet, and offered on the Tennessee Board of Regents email list before being discarded.

When much of the reference collection was relocated to the general stacks, Anthony learned of a method that allowed barcodes of items to be easily imported into a review file, making the transfer process more efficient.

Authority control and general database maintenance continued to be a priority for the department. Anthony Prince produced monthly headings reports in Sierra to detect blind headings or other headings needing attention. I consulted OCLC's weekly "Closed dates in authority records" and the monthly "Library of Congress Subject Heading" approved lists to provide consistency in access points. We detected and corrected discrepancies in coding schemes that led to otherwise identical headings displaying separately.

Two of my 2019 goals will include hiring and training a new Catalog Librarian and improving the RDA compliance of our catalog. This will be necessary because our Cataloging Manager, Anthony Prince, resigned on May 31st to accept a position at another college in Tennessee.

Accomplishments and Activities

Julie Huskey

Assistant Professor & Head of Cataloging

Other Librarianship Tasks

- Substituted on reference desk on several occasions
- Served as an embedded librarian in NURS course
- Served as liaison to department of History, Geography, Political science, Women's studies, and Africana studies
- Participated in search committee for Reference and Interlibrary Loan Librarian
- Gave presentation (with Barbara VanHooser) on media literacy at staff retreat
- Attended FDLP anniversary celebration
- Attended retirement events for several colleagues
- Assisted with the shifting of bound periodicals in June.

Conferences Attended and other Professional Development Activities

- Tennessee Library Association (Volunteered at registration desk; contributed gift basket to scholarship fundraiser)
- Tennessee Innovative Users' Group meeting
- Innovative Users' Group annual conference
- Tenn-Share meeting
- "Engaging with the ACRL Framework" workshop
- Served on TLA Legislative Committee
- Volunteered at Legislative Day
- Volunteered at Southeastern Young Adult Book Festival
- Completed Python webinar
- Began coursework toward M.A. in history
- Maintained list of Tennessee databases for GODORT
- Published one book review in *Tennessee Libraries*

Campus Events Attended

- Two Shannon lectures
- Graduate commencement
- Faculty/staff Institute, August

Anthony Prince

Cataloging Manager

- Attended Tennessee Library Association annual conference in Memphis
- TLA Board Retreat
- TLA Publication Advisory Board
- Led searches for staff for several TLA publications
- Tennessee IUG meeting, October
- Fall & Spring Faculty/Staff Institutes
- Served as liaison to Agricultural Science and Mechanical Engineering departments
- TSU Library retreat

Avon Williams Campus Library

Avon Williams Campus Library

Rodney Freeman, Assistant Professor and Library Coordinator

The Avon Williams Campus Library supports the needs of patrons, faculty, and staff for the downtown location. At this location we serve various patrons ranging from commuter to our growing international population. The Avon Williams Campus is mostly comprised of graduate students and non-traditional students. Serving as a support for undergraduate and graduate majors requires us to utilize and seek additional ways to support library users, thus recognizing the realization of previous program and engagement goals for the past semester and outlining target goals for next school year.

In January, I assumed the position as Library Coordinator and since then we have planned three major projects to help elevate the services and engagement of the Avon Williams Campus Library. These projects will help to increase engagement and create a community environment to build a stronger bond between our library staff and our students. 1. We are also removing barriers / shelving units, in areas that are not being used, to create a shared space and snack area where students will be able to eat and study concurrently. 2. Creating our snack area will hopefully eliminate our problem with eating in the study rooms and around our computer terminals. 3. Shift beginning of collection to create a maker space. We have also programmed and executed several projects for the Avon Williams Campus, including hosting a discussion and presentation on preserving your family's war history, exhibiting artwork throughout the library, and hosting art receptions (Please note this is not an exhaustive list.). We are engaging the Tennessee State and Nashville community by hosting community archiving events to allow people to preserve their family history while also interacting with and educating the community by teaching classes at our local community center(s).

Over the summer, we to plan to prepare for the upcoming academic year to improve upon: location awareness, stakeholder engagement, and growing our outreach

network. We have started to develop two special projects in conjunction with local nonprofits and organizations. I created the *Black Males in the Information Profession* podcast as a partnership with the Society of Black Males in the Information Profession. This podcast will explore various topics ranging from early exposure of black youth to black men working in the information profession, workplace culture and harassment, and discussions around mentorship in these information professions. Our second project, focused on community archiving, is planned to be a partnership with Project Backup Foundation. The TSU Family Heritage Day will provide the surrounding community information on how to save family history on a digital format.

Accomplishments and Activities

Rodney E. Freeman

Assistant Professor and Coordinator AWC

- Started for Library Coordinator on January 4, 2018
- Attended NALA meeting
- Established relationship with Nashville Public Library Civil Rights Room
- Attended SACSOC meeting
- Met with library staff once a month and meet with library staff on goals and objectives (ongoing)
- Established relationship with Tennessee State Library
- Requested introductory meeting with University Deans (two replied: the School of Agriculture and the School of Business)
- Met with Toastmasters
- Completed HR Management Training program
- Attended two SBA workshops
- Attended Black History Conference
- Juried the Research Symposium for Undergraduate and Graduate Students
- Outlined three projects for fall 2018, 2019, 2020 which include adding snack area in the library, removing shelving, and turning a space into a collaborative and maker space.
- Served on the committee for the JCLC conference
- Selected to present at PLA Spark Talk panel (was not be able to attend)
- Started Black Male Information Professionals Initiative and wrote a grant for Future of Libraries Fellowship

- Hosted two workshops with Project Backup Family History Day and Preserving your African-American War Stories
- Formed Partnerships with YMCA, Nashville Public Library, and Fisk Special Collections
- Weeded the SBA section
- Attended Business Department Heads meeting to provide them with information resources on the library
- Attended ALA Annual Conference

Mitchell Chamberlain

Assistant Professor, Interlibrary Loan

- Assisted library users with circulation issues such as lost or overdue books.
- Maintained professional public service standards with our users.
- Weeded and shifted book collection for the Avon Williams Campus Library. Weeded 2654 books.
- Created space for continued growth in the book collection.
- Updated reference and circulation book collections primarily from the Library Journal, and Books in Print.
- Provided more updated resource material to our users.
- Provided reference assistance to students, faculty, and individuals from the community.
- Facilitated our users' more effective use of our resources.
- Provided interlibrary loan service to our patrons and other libraries.
- Accomplishment: Conducted 94 ILL transactions, loaned 14 items, and borrowed 73 items.
- Updated lib guide for the Anti-Slavery Movement and continued to enhance the Lib Guides for Art, and Speech Pathology & Audiology
- Served as Interim Coordinator for the Avon Williams Library From August through December.
- Conducted library Instruction: Dr. Vogel, EDAD 7120, 9 students; Dr. Vogel, EDAD 7120, 10 students; Dr. King, BISI 6800, 17 students.
- Mended library books.
- Library liaison to the Departments of Art Education and Speech Pathology and Audiology.
- Attended Cashier Receipts Workshop.
- Attended Equal Opportunity and Affirmative Action Workshop
- Managed fine accounts.
- Assisted with art receptions and programs in the Avon Williams Library.
- Served on the Faculty Senate Budget Committee.

- Served on the search committee for the main campus Interlibrary Loan Librarian.
- Served on the Tenure & Promotion Appeals Committee.
- Met with accreditation visitors for the Art Department.
- In both fall of 2017 and spring 2018 I worked with Terrie Gibson in the Speech Pathology Department teaching painting to senior citizens at the Hadley Park Community Center over a period of approximately four or five weeks.

Christopher Langer

Assistant Professor, Reference Librarian

- Keystroke shortcuts for Windows 10; how to install printer for Windows 10; how to change background in PowerPoint, in Excel (arrays, names, automatic insertion of series), in Word how to put a bullet in the middle of a sentence;
- How to force a doc to begin with 3 pages without page numbers, and the rest with page numbers starting with 1 or continuing from previous section; how to put a picture in the header/footer layer so that it appears in the same spot on every page. Work with Mac and smart screen in orientation room, how to open docs in eLearn for which professors have not supplied extensions
- Guide students to sites which explain various style manuals. How to get pdf docs to print on students computers by avoiding Windows Reader app, and/or Adobe Reader.
- Developed LibGuide pages concerning AWC art shows.

Joyce Radcliff

Assistant Professor, Serials & Public Services Librarian and Art Curator

- Managed the Serials Department at the Avon Williams Campus Library which consists of one full time and one temporary part-time staff in the acquisition and processing of print and online resources. Primary responsibilities include: working with vendor (EBSCO) to verify coverage and access to subscribed materials. Adjusted workflow, policies and procedures for serials; works with the Director of Collection Management Department to streamline procedures. Sponsored art exhibits, and art receptions at both campuses to increase cultural awareness and library user traffic.
- Continued to manage and analyze serials activities in an attempt to better control serials collection and make titles in all serial formats more accessible to patrons
- Continued to manage serials budget, acquisitions, editing and updating, shelving and bindery activity
- Conducted an annual review of EBSCO's Annual Renewal List
- Supervised/trained one FTE and one temporary assistant on serials jobs
- Supervised shifting and inventorying bound journals

- Maintained Full-Text Finder and Periodicals Holdings List for AWC Library
- Managed a Facebook account for AWC Library
- Attended the Annual American Library Association Conference in June, New Orleans, Louisiana
- Worked public services desk on a rotation schedule including two nights/week except summer schedule
- Updated Lib Guides
- Assisted with Collection Development and served as liaison for three departments – Economics and Finance, Sociology, and Social Work & Urban Professions.
- Taught orientation classes for (a.) College of Business, MBA class. 20 students for Dr. David King; (b.) and Speech Therapy graduate for Dr. Tina Smith. SPTH 5510-82 for 25 students.
- Presentation given at the Library Retreat in August on my experience working as team leader with the Local Legacies for the Library of Congress, 1999-2000 for Congressman Sonny Callahan of Alabama
- Managed Book Swap at Avon Williams and the Brown-Daniel Library with personal donations
- Kept abreast of current trends in the library profession. Routed library journals to librarians at the Avon Williams Library monthly (American Libraries, Library Journal, and College & Research Libraries News
- Collaborated with Michael McBride (Art Department) to hang famous local Artist, Arthur Eubanks artwork on both campuses
- Worked with graphic designer, webmaster, and the Media Center to design and record art exhibits and receptions of art events and book signings. Send DVDs to Media Center to house
- Worked with webmaster on maintaining websites of exhibited artists at “Art at AWC” and “TSU Library Art Corner.”
- Coordinated and curated art exhibits at AWC and Brown Daniel Libraries
- Located sponsors to furnish refreshments for artist receptions – Publix, Kroger, and Subway
- Statistics: Journals checked in=617; Claims=62; Newspapers checked in=854; Usage statistics=539; Weeds=170; Bindery=164; Artist exhibits=17; artist receptions=5; Art talk = 1

Art Exhibits and Artist Receptions at Avon Williams Library

<u>Artist Names</u>	<u>Months Displayed</u>
Jack Perry + reception	May-June 2017
Ronald Baldwin + reception	Jul-Aug 2017

Ronald Baldwin	Sept-Oct 2017
Stephen Watkins + reception	Nov-December 2017
Billy Martinez + reception	Jan-Feb 2018
Henry L. Jones + reception	March-April 2018
Tennessee Artist League (Jan Batts)	May-Jun 2018
Benneth Wilson and James Threalkill, and Elisaheba Israel	July-August 2018

Art Exhibits at the Brown-Daniel Library

<u>Artist Names</u>	<u>Months Displayed</u>
Mitchell Chamberlain	May-June 2017
Alison Logan	July-Aug 2017
Darrell Gilbert	Sept-Oct 2017
Healing Arts (HAPI)	Nov-Dec 2017
Glenda Alvin + art talk	Jan-Feb 2018
Michael Carver	March-April 2018
Viki Mammina	Mae-Jun 2018
Kwesi Jackson	July-August 2018

Committees:

- Library Faculty Senate Representative: 2017-2018
- Chair, Library Subcommittee, Faculty Senate
- Non-Instructional Assignment Grant (NIA) member
- Search committees served on: Digital/Reference Librarian, Coordinator for AWC Library, and Accounting Clerk III

Conference, Meetings, Webinars, & Workshops:

- Attend African American History and Cultural Conference
- Attended Honors Convocation, and Faculty/Staff Institute, Graduation
- AWC Library meetings
- Library meetings for faculty and staff
- HAVEN course

Brown Daniel Library Exhibits Mitchell Chamberlain; Alison Logan, Darrell Gilbert, Healing Arts (HAPI), Glenda Alvin (exhibit and art talk), Michael Carver, Viki Mammina, and Kwesi Jackson.

Book Signings: Dr. Torina McCord – **Awaiting My Not Yet.** April 14, 2018. 130 attended.

Dr. Sumita. Chakraborti Ghosh. **Technology for Inclusion: Special Education, Rehabilitation**, for all. April 19, 2018. abt 30

Service: Organized the Frist Center Library; Volunteered at the Frist Center in various jobs

Reading List created for the fall and spring for Delta Sigma Theta, Arts & Letters Committee

Appendices

*Class
Contact Information
&
Statistical Data*

Embedded Librarian Contact Notes

Barbara VanHooser
Associate Professor and Embedded Librarian

At the beginning of the semester, I put my contact information in the news section of D2L. I also send an email to the students, letting them know that I am available to help them use the library's resources effectively. Students usually email me but students call and visit me in response to my announcement. In addition, professors will incorporate me into an assignment. Here are some notes documenting my interactions with students.

HCAP 2011 Writing Essentials Health Organization Lab (online class) – Fall 2017/Spring 2018

The following assignment is given at the beginning of the semester:

Contact the embedded librarian, Ms. Barbara VanHooser, after reviewing her information in the News section on the course homepage. Email her in the eLearn email system and copy me to receive credit. Ask her about completing the online Library Orientation and for assistance selecting peer-reviewed journal articles you need to conduct research for your final paper. Credit will only be awarded when a copy of your email to Ms. VanHooser and her email response to you is copied in a Microsoft Word document and posted in the appropriate Dropbox.

Dr. Briggs

All students asked about the online orientation. I gave them the directions to the virtual library tour. Most students had questions about a specific topic. Some were very broad such as depression. In these cases, I directed students to narrow the topic. I also gave them specific databases to search. I also directed them to narrow results to peer reviewed journals. There are some databases that only provide peer reviewed journal articles and I let students know when this situation occurred.

This was for extra credit. During the Spring semester, only 7 of 17 students completed the assignment. I was embedded in two sections of this class in the Fall semester. In one section, 14 out of 29 students completed the assignment and in the other section, 12 out of 29 students completed the assignment. All students who completed the assignment received 100 percent credit.

Here are some notes on requests from students embedded in classes:

7/18/17. Student in Leadership in Organizations from TN eCampus emailed for help in finding articles on glass ceiling for a literature review. I gave her directions to get to our databases and let her know specific databases that would best help her. I also suggested that her topic was too broad and she might want to narrow it down a bit.

8/29/17. Student in a graduate nursing class (Theory) emailed with a question about finding full text articles in the databases. The articles that she tried to get specified a fee. I gave her information on our periodicals finder, letting her know how to find out if we have a particular journal. I also told her about Interlibrary Loan and since she is a graduate student, informed her about our document delivery services.

9/2/17. Nursing student emailed and asked if I could provide the full text of an article she needed. I determined that we did not have the article and referred her to Interlibrary Loan Services.

9/5/17. Student emailed because she had trouble logging into CINAHL via remote access. I referred to our metadata librarian to check her account.

9/11/17. Graduate nursing student in Project Writing emailed me about finding articles on Afib. I suggested search terms and databases.

9/8/17. Student in a graduate nursing class (Scholarly Synthesis) telephoned at the suggestion of her professor. The topic she picked was too broad. She later emailed me with a list of topics. I searched the databases for the topics and emailed the student and recommended databases and search terms for her topics.

9/12/17. Received an email from an MSN nursing student who was an embedded student in a class in spring semester 2017. Although she was not a current embedded student, she asked if I could help her find articles on cannabinoids or marijuana use in epileptic patients. I found a couple of articles for her to get her started and then I suggested several databases/search terms.

9/12/17. Student emailed about directions to get to the Cochrane library. I responded, giving her the directions.

9/13/17. Student in the senior project class in Communications emailed to make an appointment.

9/18/17. Student asked about logging into the CINAHL database.

9/21/17. Student emailed, asking to come to my office to help her find a specific article. We found the article through periodicals finder.

10/09/17. Student emailed asking about articles on prescription drugs vs. generic drugs. I directed her to the appropriate databases.

10/09/17. Student emailed with two article citations and needed help getting the full text. These articles were found on the periodical finder and I gave her directions to get them.

1/26/18. Received an email from a nursing student in NURS 5020 Research class. She responded to my welcome email to introduce herself. During the course of the semester, she contacted me numerous times for help in researching specific topics.

1/31/18. Graduate nursing student had found some specific articles and asked if we had the full text available. I found one article by Googling it and the other two were only available through interlibrary loan.

1/12/18. Student in NURS 5020 Research class asked about finding articles on mechanically ventilated patients. We had several email exchanges and I suggested several databases where she could find appropriate articles.

1/14/18. Student in a Communications Senior Project class contacted me by email shortly after I gave her class an orientation. She made an appointment to see me. She came to see me and we found articles for her project.

1/14/18. Student who had been in an embedded class in the past emailed me about helping her find an article for an article analysis assignment. I found her several articles and suggested databases for other articles.

2/13/18. Student in NURS 5020 Research class needed help in finding articles on her topic (intensive care patients on a ventilator). I suggested databases and search terms.

2/15/18. Student found a citation and wanted help to find the full text. I directed student to periodicals finder.

2/16/18. Nursing student needed an article and since it was not available full text from the library, I guided her through interlibrary loan.

2/21/18. Student from senior project, Communications, came by to visit me. We worked to find articles on her topic.

2/27/18. Nursing student emailed me two citations, asking me to check the APA. I did this and sent her corrections with explanations.

3/4/18. Nursing student in NURS5020 Research emailed me to help her find articles. I worked with her on several occasions throughout the rest of the semester. Several of her questions were referred to her professor.

3/7/18. Student in the senior project (Communications) came by to get help on her topic (African American dancers and ballerinas).

3/12/18. Student in the HCAP 2010 class needed help finding 5 peer reviewed articles.

3/28/18. Student in NURS 5020 Research class asked for help in finding qualitative articles dealing with congestive heart failure. I suggested several databases and I suggested what search terms to use.

3/28/18. Student in NURS 5020 Research class asked for help in finding qualitative articles dealing with pressure ulcer prevention. I suggested several databases and I suggested what search terms to use.

3/28/18. Student taking Nursing Theory and Role Development emailed and asked about how to properly cite a dictionary definition using APA.

3/29/18. Student in NURS 5020 Research class asked for help in finding a critical analysis on her topic of central line blood infections in the ICU. I suggested several databases and I suggested what search terms to use.

4/4/18. Student who had been in an embedded class in the past emailed me about helping her find articles on Swanson's Theory of Caring. I found an article for her and suggested that she look in the CINAHL database to find other articles.

4/5/18. Student in a hybrid course in URBS 2010, urban studies, asked for an appointment. She came by and we worked together on her topic.

4/11/18. Student wanted help finding the full text of a particular article. We did not have this and I suggested that she put in an interlibrary loan.

4/13/18. Graduate nursing student sent me references for a paper and wanted me to check APA. I did this, but noticed that she had used non scholarly sources. I strongly suggested that she use our databases for her paper.



*Davita Vance-Cooks
Director, U.S. Publications Office (GPO)
Washington, D.C.*



Davita Vance-Crooks, Director U.S. Government Purchasing Office (2003) with Glenda Baskin Glover, President, Tennessee State University 4/20



Celebrating

45 YEARS
 of Federal Depository Service

Tennessee State University | Brown-Daniel Library



Davita E. Vance-Cooks

DIRECTOR U.S. GOVERNMENT PUBLISHING OFFICE

Davita E. Vance-Cooks is the Director of the U.S. Government Publishing Office (GPO), the agency's chief executive officer. A seasoned business executive with more than 35 years of private sector and Federal Government management experience, she is the first woman and first African-American to lead the agency. Vance-Cooks has held a succession of senior management positions at the GPO since joining the agency in 2004. She served as the Deputy Managing Director of Customer Services, with the responsibility for overseeing the GPO's liaison with Federal agencies for in-house print production and printing procurement services. She then served as the Managing Director of GPO's Publications and Information Sales business unit, where she oversaw a large print distribution/supply chain operation with customers across the United States. In January 2011, Vance-Cooks was named the GPO's Chief of Staff. In December 2011, she was named Deputy Public Printer, and in that capacity she served as Acting Public Printer from January 2012-August 2013.

President Barack Obama nominated Vance-Cooks to be Public Printer on May 9, 2013, and the U.S. Senate confirmed her as the 27th Public Printer on August 1, 2013. In December 2014, her title was changed to Director as the result of legislation she supported re-designating the GPO as the Government Publishing Office, in recognition of the GPO's role as a provider of digital as well as print services.

Under her leadership the GPO has followed a program of cutting costs while improving services, generating positive net income for the agency each year while modernizing the GPO's operations and expanding the availability of Government information digitally via mobile apps, bulk data downloads, and e-Books. Her objective has been to move the GPO from a print-centric to a content-centric focus in the digital era, a strategy that was validated by a congressionally-mandated study of the GPO by the National Academy of Public Administration. The agency has earned several digital Government achievement awards, was the first legislative branch agency to move to cloud technology, and has partnered with the private sector to increase information access. At the same time she has worked to improve work life at the GPO. The agency has been rated as a "best place to work" by the GPO's employees and as an "innovative agency" by the Partnership for Public Service.

Before coming to the GPO, Vance-Cooks held several private sector management positions in the health insurance industry. She was the Senior Vice-President of Operations for NYLCare MidAtlantic Health. She served as the Director of Customer Service and Claims, Director of Membership and Billing, and Director of Market Research and Product Development for Blue Cross Blue Shield Plans. She also served as the General Manager of HTH Worldwide Insurance Services.

Vance-Cooks holds a B.A. from Tufts University and an M.B.A. from Columbia University. She and her husband Clifford Cooks reside in Fairfax County, VA. They are the parents of two grown children.

Program

Mr. Fletcher F. Moon, Head Reference Librarian
Master of Ceremonies
October 11, 2017 | 12:00 Noon

WELCOME

Ms. Angel Sloss
Government Documents Librarian
Dr. Mark Hardy
Provost/Vice President for Academic Affairs

REMEMBRANCES/REFLECTIONS

Dr. Evelyn P. Fancher
Former Director of Libraries & Media Centers
Ms. Sharon Johnson
Former Government Documents Librarian
Ms. Sandra Peterson
Former Government Documents Librarian
Ms. Anita M. Etheridge
Former Government Documents Librarian

CONGRATULATORY REMARKS

Senator Thelma Harper
Tennessee General Assembly, District 19
Representative Harold Love, Jr.
Tennessee General Assembly, District 58
Secretary Tre Hargett
Tennessee Secretary of State
U.S. Congressman Jim Cooper
5th Congressional District
Mayor Megan Barry
Metropolitan Government of Nashville/Davidson County

MUSICAL SELECTION

Cremona Strings Ensemble Too

INTRODUCTION OF SPEAKER

Dr. Murle E. Kenerson
Interim Dean of Libraries & Media Centers

SPEAKER

Ms. Davita E. Vance-Cooks
Director, U.S. Government Publishing Office

ACKNOWLEDGEMENT/ANNOUNCEMENT

Mr. Fletcher F. Moon, Head
Reference Department



Acknowledgements

PROGRAM COMMITTEE

ARAMARK

TSU Media Relations

TSU Media Centers

SPECIAL THANKS TO:

Keith Morgan, Floyd-Payne Campus Center

Audrey Stradford, Floyd-Payne Campus Center

Davita E. Vance-Cooks, Director, Government Publishing Office (GPO)

Broadwater and Associates Group, Inc. (Program Design and Printing)



"Think. Work. Serve."

Libraries and Media Centers

Office of the Dean

3500 John A. Merritt Boulevard
Nashville, TN 37209
Office: (615) 963-5203
Fax: (615) 963-5216

August 29, 2017

Dr. Carla Hayden
Librarian of Congress
101 Independence Avenue, S.E.
Washington, D.C. 20540

Dear Dr. Hayden,

On behalf of Tennessee State University, Brown-Daniel Library, we would like to invite you to our 45th Anniversary Celebration of being designated a selected Federal Depository Library Program (FDLP) by the U.S. Government Publishing Office (GPO). Our celebration will take place on Wednesday, October 11, 2017 beginning at 12:00 noon in the Brown-Daniel Library.

We would be honored to have you participate in this event by providing a few remarks regarding this milestone for our library. We are aware that your schedule may not allow your participation. However, if your schedule does not allow you to attend we would be honored to receive a commendation and/or proclamation from your office commemorating this event. As you know, the role of the GPO in printing and disseminating documents of all federal agencies is important for our role in maintaining an information literate and well-informed public. Thus, we are proud to be designated as a selected depository library by the largest publisher of information.

To confirm your attendance for the event, or for further details please contact me at 615-963-5203 or via email at mkenerson@tnstate.edu. Thank you for your consideration.

Sincerely,

Murle E. Kenerson, Ed. D
Interim Dean

cc: Mr. Fletcher Moon, Head
Reference Department

Ms. Angel Sloss, Head
Government Documents

LIBRARIES
BOOK CIRCULATION
TABLE 1

FY2017-2018	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Total
Main Campus													
Faculty	41	87	87	83	74	69	142	89	79	102	126	26	1,005
Staff	31	17	22	34	10	11	69	33	60	14	16	11	328
Undergraduate	54	168	305	450	369	60	146	324	325	315	85	74	2,675
Graduate	42	77	78	80	66	48	20	71	66	57	40	59	704
Alumni	3	1	1	0	0	0	0	0	0	0	4	0	9
Communnity	10	16	9	9	8	5	18	8	12	9	16	14	134
Interlibrary Loan	8	11	35	34	24	0	13	30	58	28	31	51	323
Total	189	377	537	690	551	193	408	555	600	525	318	235	5,178
Williams Campus													
Faculty	10	9	6	5	10	4	12	7	6	5	15	2	91
Staff	6	8	4	1	0	2	1	0	1	0	0	11	34
Undergraduate	2	16	13	13	31	11	7	10	11	10	2	11	137
Graduate	11	9	17	23	15	2	9	8	13	10	7	1	125
Alumni	0	0	0	0	0	0	0	0	0	0	0	0	0
Communnity	0	0	2	5	1	0	0	0	0	1	0	3	12
Interlibrary Loan	2	5	5	4	0	0	0	1	2	0	4	7	30
Total	31	47	47	51	57	19	29	26	33	26	28	35	429

LIBRARIES

RESERVE UTILIZATION

TABLE 6

FY 2017-2018	July	Aug.	Sept.	Oct.	Nov.	Dec	Jan.	Feb.	Mar.	Apr.	May	June	Grand Total
Main Campus	3	12	25	27	8	0	16	28	20	21	13	13	186
Williams Campus	0	12	24	14	6	0	9	18	12	7	0	0	102
Monthly Total	3	24	49	41	14	0	25	46	32	28	13	13	288

	LIBRARIES												
	TECHNICAL PROCESSING 2017-2018												
	TABLE 12												
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Total
Acquisitions													
Orders Placed	281	108	230	438	427	394	257	371	275	306	173	169	3,429
Received	311	309	99	302	409	307	506	314	308	268	313	181	3,627
Books Lost													334
Books Discarded	1,037	1,510	1,048	853	703	1,405	1,386	1,185	3,912	2,525	3,018	937	19,519
Gift Items													
Received		7					29					39	75
Serials Processed													
Periodicals	89		23	85	26			47	76		34		380
Microfiche													0
Microfilm	3	5	4	2			2	3	6	6	2		33
Total	92	5	27	87	26	0	2	50	82	6	36	0	413
Gov. Documents													
Processed													
Reference								3	1		2	1	7

LIBRARIES/MEDIA RESOURCES 2017-2018
COLLECTION SIZE
TABLE 14

YEAR:	Held 2016-2017	Added 2017-2018	Lost/Damaged Discarded 2017-2018	Total
Books (purchases, fits & GPOs) - Print	228,141	3,709	19,563	212,287
Books - Online	301,454	9,070	19,853	290,671
Book Transfers*		4,718		4,718
Periodicals				
Online Databases**	194	25	1	218
Bound	76,384	414	1,048	75,750
Subscriptions	602	15	13	604
Microforms				
Microfiche	450,000			450,000
Microform	12,951	33		12,984
Government Doc (Hard Copy)				0
Government Doc (Microfiche)				0
Audio Tapes				0
Compact Discs				0
Phono Discs				0
Instructional Kits				0
Slide Sets*				0
Video Tapes				0
Archival Items				0

*Book Transfer Count from Cataloging

** Count includes TEL and TN e-campus databases

CIRCULATION (CHECKOUT) STATISTICS

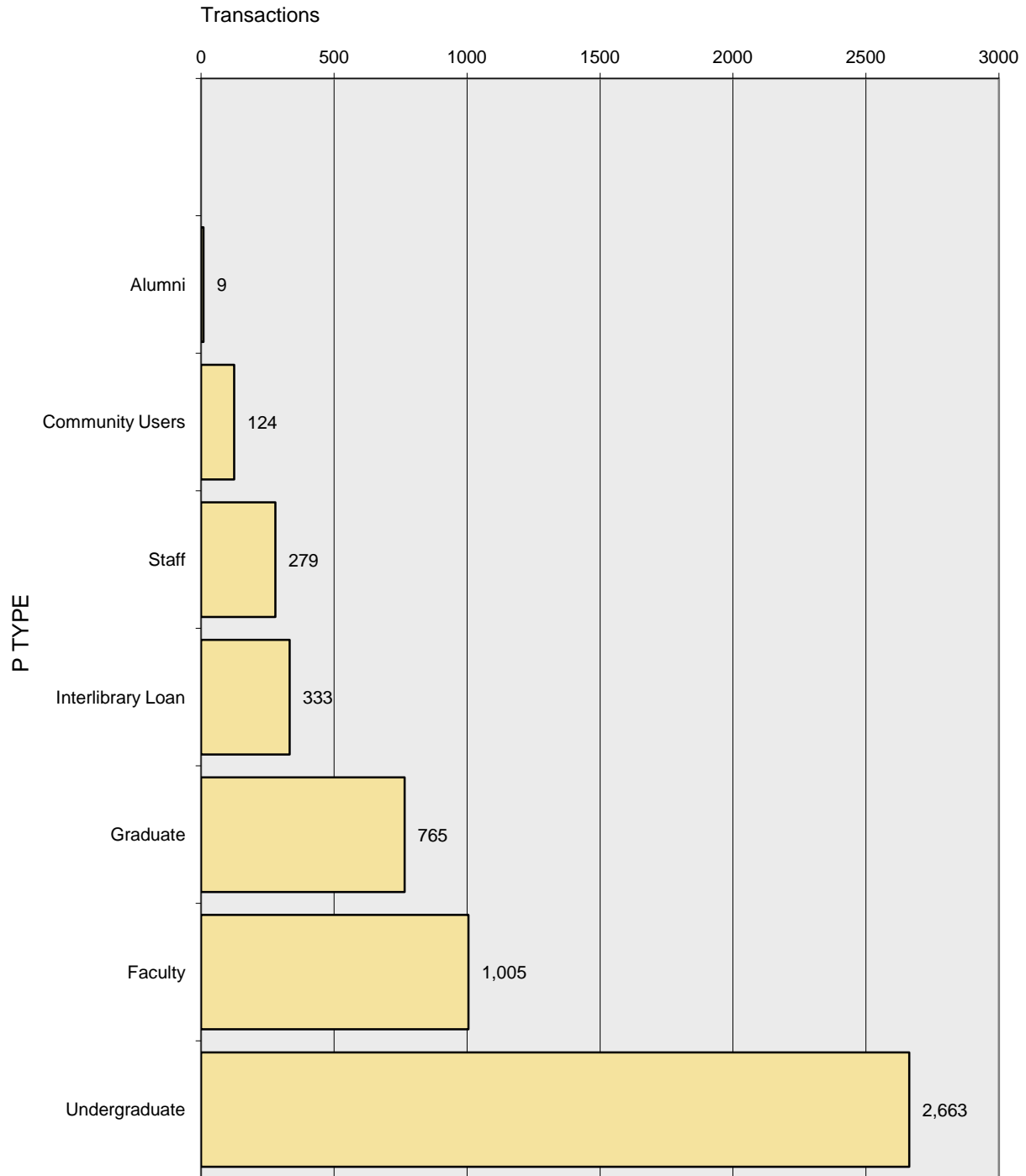
Main Campus Library

July 2017 to June 2018

P TYPE	PERCENT	QTY
Undergraduate	51.4%	2,663
Faculty	19.4%	1,005
Graduate	14.8%	765
Interlibrary Loan	6.4%	333
Staff	5.4%	279
Community Users	2.4%	124
Alumni	0.2%	9
TOTAL	100.0%	5,178

Circulation (Checkout) Statistics

Main Campus Library



CIRCULATION (CHECKOUT) STATISTICS

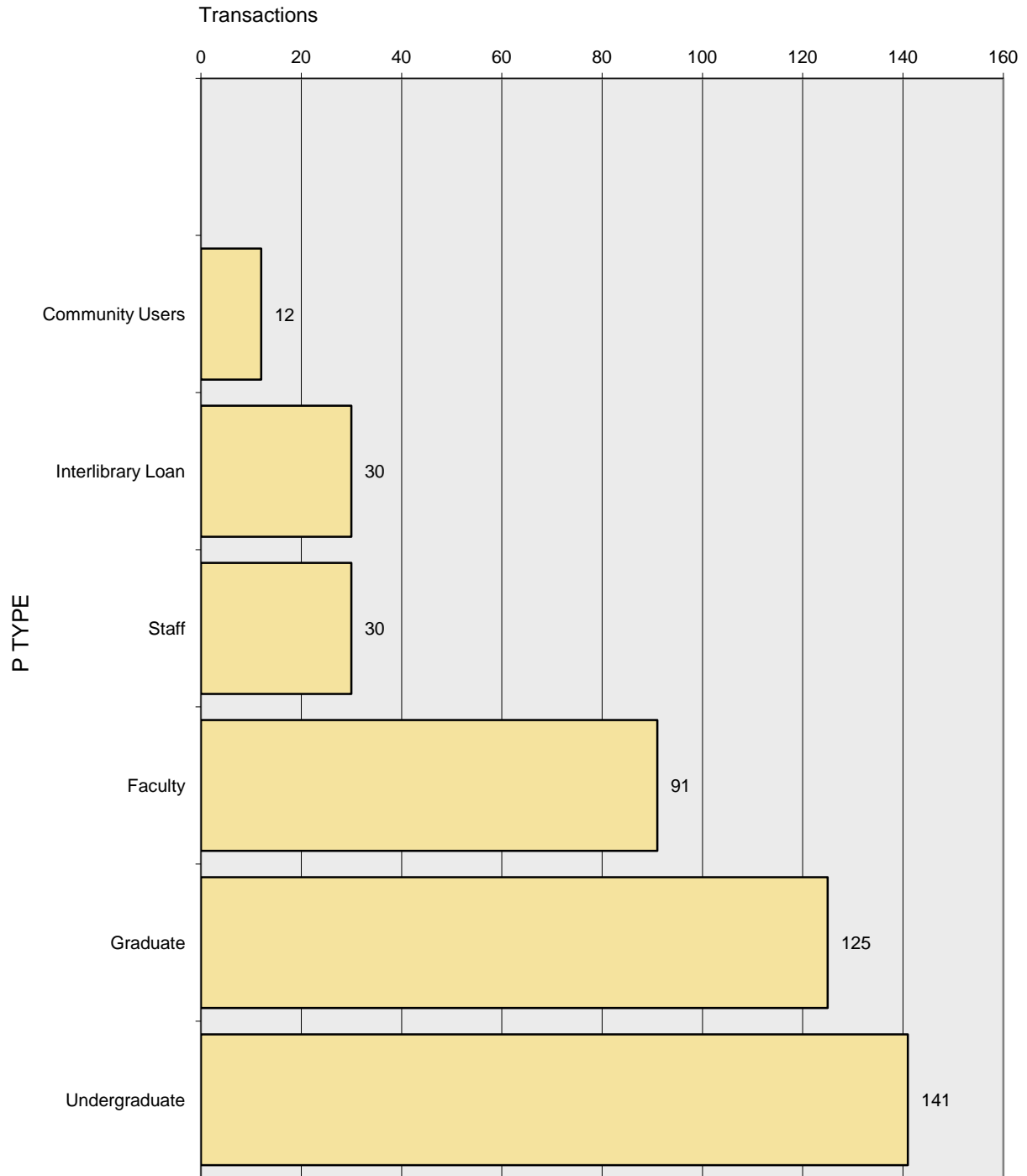
Williams Campus Library

July 2017 - June 2018

P TYPE	PERCENT	QTY
Undergraduate	32.9%	141
Graduate	29.1%	125
Faculty	21.2%	91
Staff	7.0%	30
Interlibrary Loan	7.0%	30
Community Users	2.8%	12
TOTAL	100.0%	429

Circulation (Checkout) Statistics

Williams Campus Library



CIRCULATION (CHECKOUT) STATISTICS

Main Campus Media Center

	July 2017 - June 2018	
P TYPE	PERCENT	QTY
Faculty & Staff	100.00%	288
TOTAL	100.0%	288

CIRCULATION (CHECKOUT) STATISTICS

Williams Campus Media Center

	July 2017 to June 2018	
P TYPE	PERCENT	QTY
Faculty & Staff	100.00%	196
TOTAL	100.00%	196

CIRCULATION (CHECKOUT) STATISTICS

ALL LOCATIONS

July 2017 - June 2018

LOCATION	QTY
Shelf 3rd flr - Main	2,707
Shelf 1st flr - Main	1,858
Shelf - Williams	429
Media Center - Main	288
Browse books 1st flr - Main	221
Reserve 1st flr - Main	186
Media Center - Williams	196
Youth Collection 3rd flr - Main	97
Oversize Books 3rd flr - Main	70
Shelf - Main	18
Dissertations 1st flr - Main	12
Reference 2nd flr - Main	5
Thesis 1st flr - Main	3
Special Collections 3rd flr - Main	1
TOTAL	6,091

MEDIA CENTERS CIRCULATION

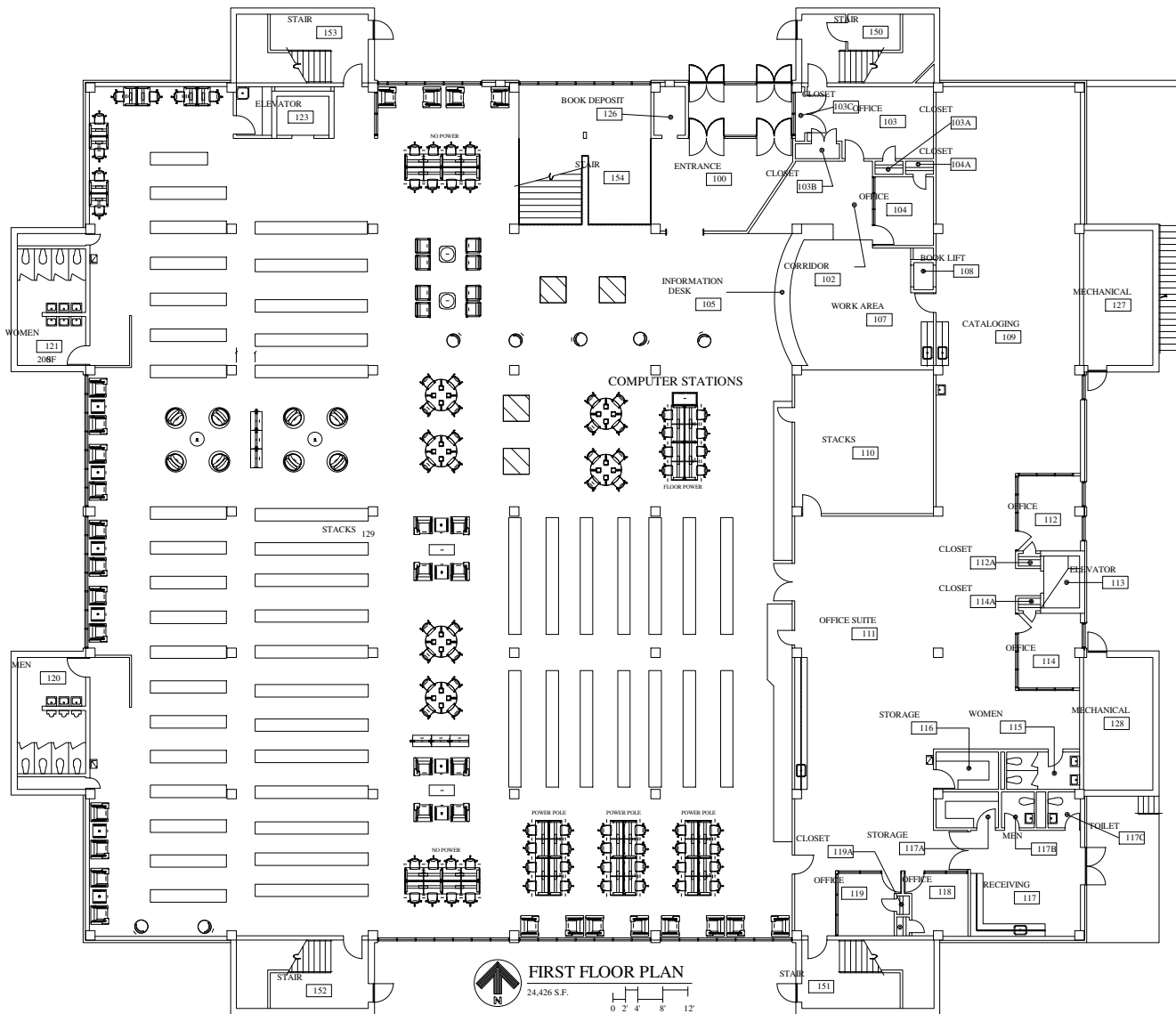
FY2017-2018	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Grant Total
Main Media Center													
Video	0	0	0	0	0	0	0	0	4	9	4	0	17
DVD	3	11	2	6	2	1	2	2	8	0	0	7	44
Compact Disk	0	0	0	2	2	0	0	0	0	0	1	0	5
Equipment	0	1	2	27	18	3	1	21	81	45	10	13	222
Total	3	12	4	35	22	4	3	23	93	54	15	20	288
Williams Campus													
Equipment	12	25	16	17	18	2	22	14	19	36	7	8	196
Total	12	25	16	17	18	2	22	14	19	36	7	8	196

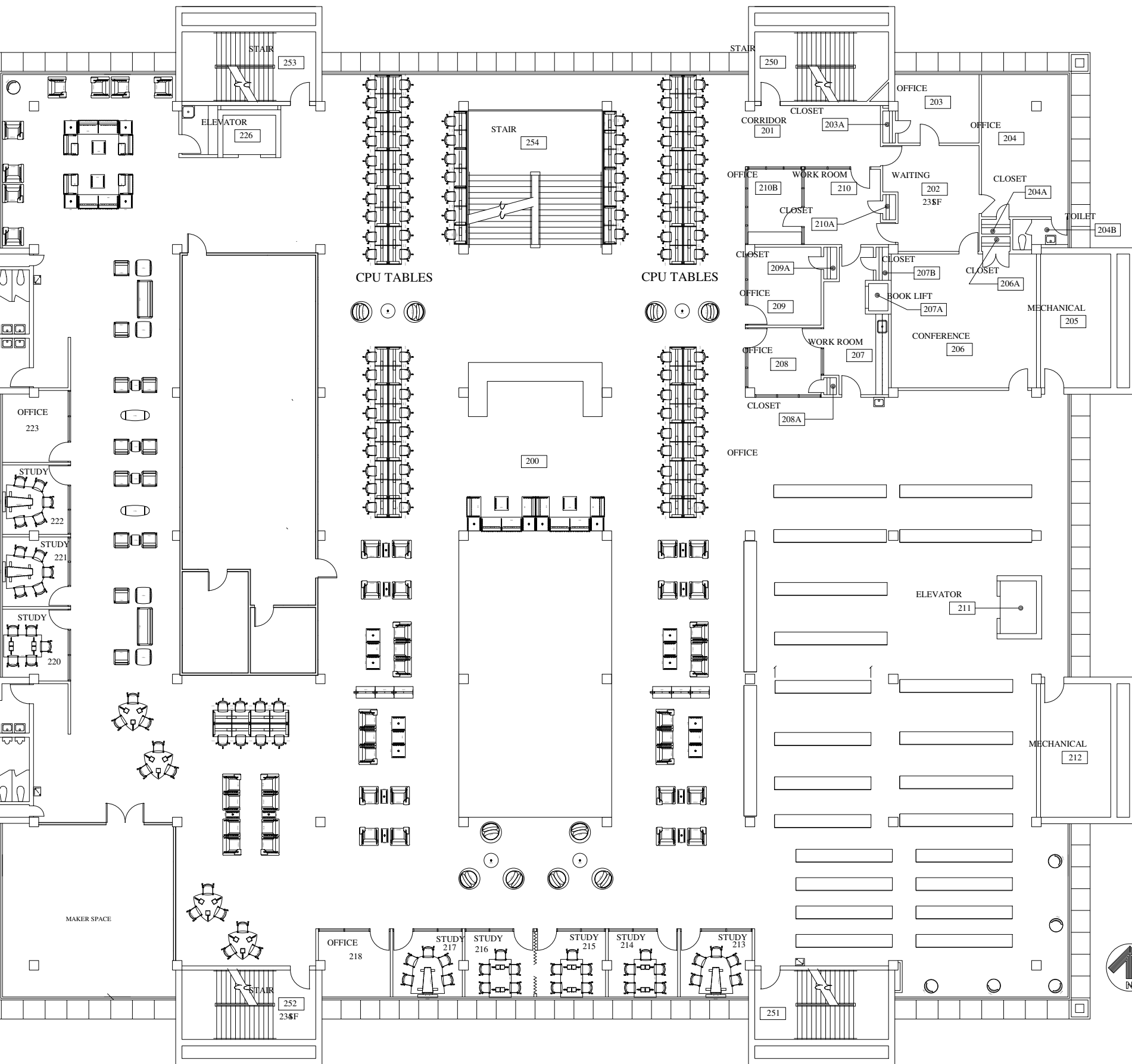
**Metadata Hits for 2017-07-01 through 2018-06-30 for Digital Scholarship @ Tennessee State
University**

Title	URL	Total
Annals of Management Science	http://digitalscholarship.tnstate.edu/ams	257
Biology Student Research	http://digitalscholarship.tnstate.edu/biology_students	9
Business Administration Student Research	http://digitalscholarship.tnstate.edu/businessadmin_student	1
Computer Science Faculty Research	http://digitalscholarship.tnstate.edu/computerscience	5
Cooperative Extension Faculty Research	http://digitalscholarship.tnstate.edu/extension	52
ETD Collection for Tennessee State University	http://digitalscholarship.tnstate.edu/dissertations	15,011
Languages, Literature & Philosophy Faculty Research	http://digitalscholarship.tnstate.edu/llp	5
Library Faculty and Staff Publications and Presentations	http://digitalscholarship.tnstate.edu/lib	77
Mathematical Sciences Faculty Research	http://digitalscholarship.tnstate.edu/mathematics	1
Sketches: the Online Creative Arts Journal of Tennessee State University	http://digitalscholarship.tnstate.edu/sketchesstu	50
Sociology, Social Work, & Urban Professions Faculty Research	http://digitalscholarship.tnstate.edu/sswandurbanp_fac	34
Teaching and Learning Faculty Research	http://digitalscholarship.tnstate.edu/teaching	18
The Journal of Tennessee State University	http://digitalscholarship.tnstate.edu/ejtsu	36
Total Metadata Hits		15,556

Full Text Downloads for 2017-07-01 through 2018-06-30 for Digital Scholarship @ Tennessee State University

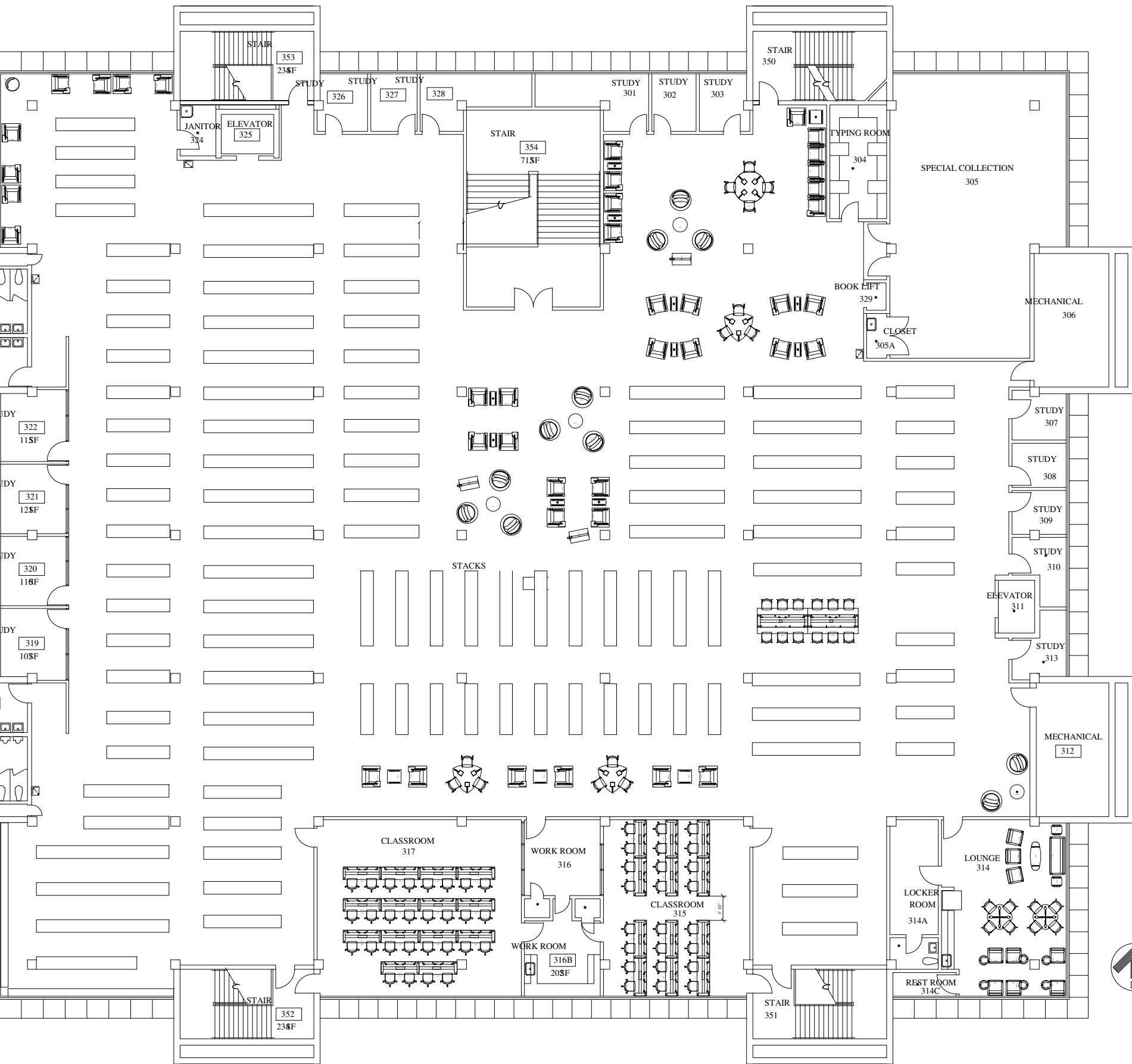
Title	URL	Total
Biology Student Research	http://digitalscholarship.tnstate.edu/biology_students	1,920
Business Administration Student Research	http://digitalscholarship.tnstate.edu/businessadmin_studen	14
Computer Science Faculty Research	http://digitalscholarship.tnstate.edu/computerscience	13
Cooperative Extension Faculty Research	http://digitalscholarship.tnstate.edu/extension	539
Homepage Slideshow	http://digitalscholarship.tnstate.edu/home_slideshow	142
Languages, Literature & Philosophy Faculty Research	http://digitalscholarship.tnstate.edu/llp	15
Library Faculty and Staff Publications and Presentations	http://digitalscholarship.tnstate.edu/lib	409
Mathematical Sciences Faculty Research	http://digitalscholarship.tnstate.edu/mathematics	46
Sketches: the Online Creative Arts Journal of Tennessee State University	http://digitalscholarship.tnstate.edu/sketchestu	570
Sociology, Social Work, & Urban Professions Faculty Research	http://digitalscholarship.tnstate.edu/sswandurbanp_fac	208
Teaching and Learning Faculty Research	http://digitalscholarship.tnstate.edu/teaching	86
The Journal of Tennessee State University	http://digitalscholarship.tnstate.edu/ejtsu	313
Total Full Text Downloads		4,275





SECOND FL

26,840 S.F.



THIRD FLO

26,840 S.F.

0