






TENNESSEE STATE UNIVERSITY

VOLUNTARY EMPLOYEE SEPARATION PLAN

KEY TIMELINE AND DATES

Week of June 22, 2020 	Packets available for employees
Employees - July 31, 2020 Faculty - Sept. 15, 2020  Employees - August 31, 2020 Faculty – Oct. 15, 2020	Deadline for applications Deadline for revoking applications, if application submitted prior to the respective deadline dates. .
Employees – Sept. 30, 2020  Faculty – November 15, 2020	Target notification date for accepted applications
Staff - October 31, 2020 Faculty- December 15, 2020 	Last day of employment
No later than  November 30, 2020 for Employees January 31, 2021 for Faculty	Final payment via direct deposit or mailed to separating employees

- Please note: Earlier Voluntary Separation Dates may be available for approved eligible employees who are retirement-eligible. Please see the program document that will be included in the information to VESP eligible employees for additional details. The Tennessee Consolidated Retirement System will provide additional information concerning your options.

June 2020