1. For Benefits info, visit www.tnstate.edu then click on:
   a. ACCESS
   b. MyTSU
   c. Under the ‘Staff Applications’ heading, choose ‘Banner Services’
   d. Employee
   e. Benefit Summary
   f. Health Benefits
   g. Please note that ‘Beneficiaries & Dependents Information’ is not for life insurance or retirement

2. For Payroll info, visit www.tnstate.edu then click on:
   a. ACCESS
   b. MyTSU
   c. Under the ‘Staff Applications’ heading, choose ‘Banner Services’
   d. Employee
   e. Pay Information
   f. Pay Stub
      i. Display