

## TSU Spring 2021 Move-In Plan

Move-in will take place January 21-22, 2021 for first time freshman, transfer and re-admit students. Based on students' room assignment, they will be able to select a specific move-in time and date beginning on January 21st. Students will be scheduled in 2-hour blocks with a maximum of 100 students moving in per day, per building based on building capacity and classification. All students will be directed to the hall assigned to upon arrival to campus where there will be temperature checks for all persons in the vehicle at a check point. In each hall office each student will have to show proof of verification he/she has completed the Online Check-in form, is assigned to that facility. If a student does not complete the Online Check-in form prior to arrival, a QR code will be provided for them to complete it on their phone or mobile device.

Returners student move-in will take place January 23-25, 2021. Based on students' room assignment, they will be able to select a specific move-in time and date beginning on January 23rd. Students will be scheduled in 1-hour blocks with a maximum of 220 students moving in per day, per building based on building capacity and classification. All students will be directed to the hall/apartment assigned to upon arrival to campus where there will be temperature checks for all persons in the vehicle at a check point. In each hall office each student will have to show proof of verification he/she has completed the Online Check-in form, is assigned to that facility. If a student does not complete the Online Check-in form prior to arrival, a QR code will be provided for them to complete it on their phone or mobile device.

Any student that cannot make their confirmed move-in appointment, has the option to change (reschedule) their move-in request in the same place where they submitted their initial request, up until January 20, 2021, as long the Move-in time slot is available. A student registered with Disability Services will have to contact that department to request special arrangements at least two (2) days prior to their move-in date.

Our priority is keeping students safe and healthy in their room, as much as possible. With proper regard to safety, we will observe the CDC guidelines for physical distancing, face coverings, hand washing, and enhanced cleaning of our facilities.

### Health and Safety Measures:

- **Temperature checks** – Temperature checks will be taken for all persons entering campus. Students will be required to arrive to campus 15 minutes prior to their check in time to accommodate the test.
- **COVID-19 test result**- Students will be encouraged to test result for COVID-19 prior to their move-in schedule.
- **Limited contact** - The check-in process has to offer a low-contact process in a large venue where physical distancing can be maximized. Students are required to wear face coverings while going through the check-in process. Check-In paperwork is now offered

online in which students will have to complete prior to their move-in date to receive a key. Student and guests will have 1 ½ hours to move their heavy items into their room from the unloading area located in close proximity to the building but must move to the designated parking lot provided. Student and guest can continue moving in from that parking lot.

- **Reduced density** - During move in, students and up to two (2) guests may enter the residence hall to unpack and help the student settle into their room. Similarly, a limited number of staff will be on hand to allow for increased physical distancing. Students are encouraged to come in one vehicle and to limit the number of items to bring to campus.
- **Elevator capacities** - Elevators will have limited capacities to promote physical distancing. This will be monitored during move-in times. Capacity limits will stay in effect after the move-in period.
- **Designated traffic flow** - Students and guests will be expected to follow directional signs that signal traffic flow throughout buildings. Stairwells will indicate a one-way flow (\*except in case of an emergency). Directional traffic flows will stay in effect beyond the move-in period. Location of the residence facility will determine which entrance students will be directed to enter onto campus.
- **Hand sanitizer stations** - Hand sanitizer stations will be available in all halls and in elevators.
- **Protective Face coverings and gloves required** - Students and guests are encouraged to wear protective face coverings and gloves to help protect others around them. Disposable masks and gloves will be given to anyone without one.
- **Trained staff to assist** - University staff and volunteers will be proficient in health and safety protocols to assist students while respecting measures to reduce the spread of COVID-19.
- **Shelter areas**- Designated emergency areas will be identified in case of inclement weather. Emergency Management team will provide the move-in committee with weather updates to ensure proper communication is sent to parents and students on where to seek shelter.

#### **Move-in Requirements:**

- Students must be registered for classes to reside in on campus housing.
- New students must have all immunizations submitted to Student Health Services prior to check-in. Students will not be permitted to check-in without immunization records processed by Student Health Services.
- Students should arrive 15 minutes prior to their confirmed move-in appointment in order to clear temperature checks, report to your assigned residence facility to pick up your room key, Move-in, and inspect your room.
- Students must adhere to confirmed check-in appointment times.

- Use of a designated unloading zone must be completed within 1.5 hours for freshman, re-admits and transfers and returners with 45 minutes. Move-in can be continued from designated parking lots.
- In order to maintain social distancing, there will be no unloading volunteers to assist with move-in.