

Revalidation Plan and Summary Report

Coursework over 3 years old for certificates, over 6 years old for MA/MS and over 10 years old for doctorate must be revalidated. Please complete this form and submit appropriate documents.

Student Name		T Number	
Graduate Department/Program		Date of Plan	

Original Course Completion Date on Transcript (Semester/Yr)	Course #	Course Title	Credit Hours	Course Revalidation Completion Date	Revalidation Method (Choose letter(s) from pg 2)	Revalidation Result (Pass/Fail)

I agree to adhere to terms outlined in this revalidation plan.

Student Signature		Date	
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The revalidation plan and the associated timelines outlined above, or in the submitted documents, have been approved by:

	Signature	Date		Signature	Date
Advisor/Graduate Coordinator			Department Chair		
College Dean			Graduate Dean		

Completion of Revalidation Plan: The student has successfully completed all requirements outlined in the plan, demonstrating a level of competence that meets the standards set by the department and national accreditation standards.

	Signature	Date		Signature	Date
Advisor/Graduate Coordinator			Department Chair		
College Dean			Graduate Dean		

Key: Acceptable Revalidation Methods:

A. Repeat the Course: If a student has taken a course one time, he/she may retake the expired course in its entirety, either in person or online. Students must demonstrate a specific level of competency and a passing grade. Documentation: Student Transcript

B. Complete a comparable course approved by the Department Chair to update knowledge and skills needed. Students must demonstrate a specific level of competency and a passing grade. (Are all comparable courses for revalidation purposes completed at TSU?) (Include semester and course number in the revalidation method section)

C. Comprehensive Course Examination: The student may be required to pass a written and/or oral examination covering the material from the expired course. This revalidation assessment is not part of a department's comprehensive examination.

D. Written Assignments: These assignments, developed by the course faculty, are graded by the faculty and submitted to the department chair for review and approval as part of the revalidation process." graded by the faculty, submitted by the chair. Examples include:

1. Case Study analysis
2. Topic Based paper
3. Comparative analysis of key concepts with integration to current developments
4. Literature Reviews

Please indicate on the Revalidation Summary and Report Form the letter(s) and number (s) for the type of written assignment selected. Faculty may select more than one written assignment. Please describe the assignment (s) selected. Faculty may describe an assignment not listed in the examples. Please attach documentation.

E. Faculty designed activity for course revalidation. Submit a description and supporting documents (what are supporting documents) demonstrating how the activity aligns with department standards and, if applicable, national accreditation standards.