

Meeting Minutes
Tennessee State University
Faculty Senate Meeting
Date: **AUGUST 26, 2021**
Time: **2:40 PM-4:30 PM**
Zoom Meeting

Join Zoom Meeting <https://us02web.zoom.us/j/84263523691?pwd=dTdVQzRoUUpsMWRSL3pmTXpYVGRPd09>
or Dial Into Meeting: (312) 626-6799 Meeting ID: 842 6352 3691 Passcode: 834567

Minutes taken by Senator Karen Smith, Secretary.

Approved by Faculty Senate on September 16, 2021

Item #	Agenda Item	Motions by	Motions seconded by
1	2:40-2:45 PM Welcome & Call to Order Senator Triplett, Chair called the meeting to order. She has requested the attendees to mute their microphone and comment in the chat box.		
2	2:50-2:55 PM Consideration of the minutes of the previous meeting held on April 15, 2021. One typo was corrected (Senator Sibulkin noted) and <u>motion made to accept the minutes as corrected</u>	Senator Young- Seigler	Senator Sam Dennis
3	Committee Reports <ul style="list-style-type: none"> • Committee Chairs (2-3 minutes) Academic committee reported (see below) Upon entry to Zoom, Mr. D. Allen II was welcomed as guest speaker.		
4	VP Douglas Allen II, VP Business and Finance <ol style="list-style-type: none"> 1. 1 million dollars allocated to upgrade computer needs to equip the faculty to successfully provide the level of education that we need at TSU. The pandemic has caused a back order of the chips that go in computers and are several months behind 2. Safe campus with vaccinations is a personal preference and we are not pushing that on anyone. \$100 gift card is available to you. 3. 2022-2023 process will be more stakeholder input and may be some additional wants that may be able to fund; need transparency 4. New laptops are coming when they are ordered 5. Senator Mark Crawford asked how to get computers 6. VP Allen II: there will be a cycle of 2-3 years and if you have an old machine, they will get you first for a new computer 7. Senator Young-Seigler: any other additional hires to your office? 8. VP Allen II: Casey Joy Lightfoot has been hired for foundation and fiscal reporting 9. Director of Accounting has been hired and is Goodman 10. 8 months ago, Tonia Walker was hired in grants 		
3:37 start time	Research Committee Report over Research Faculty Incentive Policy Recommendations	Senator Young- Seigler	Senator Raynes

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<p>• Senator Venkataswarup Tiriveedhi, Chair of the Research Committee Research incentive policy by the research committee Senator Tiriveedhi shared his PowerPoint Presentation about the topic and wants to have a vote to roll with the proposal. Senator Sam Dennis: the PI getting 15% and multi-PI 10% which discourages collaboration Senator Tiriveedhi: a one person grant that person has put in more time and effort; a multi-PI team may need to be 10% Senator Dennis: it is selfish; Senator Tiriveedhi: in biology it may be done Senator Dennis says it is discouraged in USDA grants Senator Bekele: is there a minimum to qualify for the single base pay model Senator Triplett suggests we make a motion to gather comments and make a vote Senator Young-Seigler: <u>motion to table to vote to give fac more time to review and send questions or concerns prior to Sept 8 for the Sept 10 is the research meeting via email and then report out Sept 16 at the next Faculty Senate (FS)</u> <u>meeting vtirivee @tnstate.edu</u></p>		
<p>Update from the Constitution & Bylaws Committee on Amendment #6 • Senator Karen Smith, Secretary of the Faculty Senate Amendment 6 of the FS Constitution deals with the Faculty Trustee and having 3 hours of teaching release time for fall and spring. President Glover had given verbal approval of this item and Senator Triplett is to get written approval for this release time. The Constitution and Bylaws committee will report out on it in September’s meeting.</p>		
<p>Vacant Standing Committee Chairs (Constitution & Bylaws, Curriculum, Library, Post-Tenure, and also NIA Grant) • Senator Charles Brown, Chair of the Nomination and Appointment Committee He read all the job descriptions of the 5 open chair positions and said no voting today but will ask for nominations at the next meeting. Chair positions open are: Constitution and Bylaws committee Curriculum Committee NIA Grant committee Library Committee Post- Tenure Review Committee</p>		
<p>Update on Faculty Senators Terms for this Academic School Year • Senator Karen Smith, Secretary of Faculty Senate A list of current senators was shared on the Zoom screen with terms and dates and senators were asked to confirm their term via chat or email. College of Life and Physical Sciences (LAPS) has an opening with Senator Boadi rolling off.</p>		
<p>New Business and Adjournment • Senator Kimberly Triplett, Chair of the Faculty Senate Chat was about the covid reporting and tracing. Senator Triplett to send email and cc all of us about it to administration. How do teachers let the university know about students telling them about COVID and how do we contact trace any of this? per Senator Jane Jackson.</p>	Senator Jane Jackson	Senator Elaine Phillips

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	<p>The email from Dr. Curtis Johnson says the health center wants to have contract tracing. Senator Triplett discussed the future meetings of the FS and offered in person and zoom choices. Senator Jane Jackson recommended to stay on Zoom. She made a <u>motion to keep the meeting virtual due to some of the covid issues</u> Discussion-no Vote: majority voted for zoom meetings</p> <p>Travel funds is \$500 and you have to apply through Office of Academic Affairs (OAA) office.</p> <p>How to distribute the Tennessee University Faculty Senates (TUFS) shared governance faculty survey results and the responses were all anonymous to full faculty through email.</p> <p>Senator Young-Seigler sends an email out that the results are on the website and Senator Gishe will put it on the website.</p> <p>Next meeting Thurs. Sept 16 at 2:40 on Zoom Oct 14 Nov 11 or 18 (To be decided next time) Nov 19 is last day of class</p> <p>Senator Bekele is wanting to know more on COVID and wants more than \$500 for travel and wants a transcript for the full fac meeting.</p> <p>Senator Triplett is to ask the Provost Harris if this is part of the Pandemic Task Force and more concerns for scenarios and COVID</p> <p>The Professional Development Committee can work with Academic Affairs on the \$500 with Senator Ken Chilton.</p> <p>Senator Triplett: the meeting minutes will upload next week from the full faculty meeting and some of the August meeting questions have been uploaded also. Senator Smith will have those up. Senator Raynes wants Senator Triplett to suggest to the Provost Harris to review the members of the Pandemic Task Force and to make sure they are aware of the Center of Disease Control (CDC) guidelines.</p> <p>Senator Dennis: concerning travel funds: \$500 has been around a while; Senator Triplett to table it to the Professional Dev. Committee.</p>		
10	Time:	STANDING Committee Reports	

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<p>Academic Committee (M. Crawford) Senator Crawford tried to meet with Ms. Bonner about advising in the spring due to faculty needing to have more info in the advising process: Senator Triplett: should we look into it more? Senator Young-Seigler: <u>I move that we task the Academic Committee to look at academic advising and to meet with Ms. Bonner about it.</u></p> <p>Senator Crawford: please let him know if others have questions about advising; he gets freshmen's names at the start of school and tries to get information about them.</p>	Senator Young- Seigler	Senator Karen Smith
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<p>Budget Committee (A. Young-Seigler) No update.</p>		
<p>Alumni Relations and Development Committee (R. Fleming) No update.</p>		
<p>Constitution and By-laws Committee (J. Jackson) she is outgoing No update.</p>		
<p>Curriculum Committee (K. Smith) she is outgoing Currently only have 3 outstanding MATH CARFs that are new and being reviewed in Academic Affairs Waiting on Ms. Kimi Bonner and Mr. Marcal Thorne to activate the undergraduate section of Curriculog</p>		
<p>Faculty Grievance and Appeals Committee (P. Flott) Senator Flott: Have a couple of grievances that are not ready for the FS yet. Triplett: she reached out to those that sent in grievances and the Executive Committee is sending a memo to Senator Flott about all that was decided and done once a final review of the Executive Committee drafts occurs and those will go out the door tomorrow. We addressed 9-10 grievances.</p>		
<p>Faculty Benefits and Welfare Committee (E. Phillips) Paid family medical leave policy: The committee determined to use language from other former Tennessee Board of Regents (TBR) universities to make a draft and to send it to Human Resources for review and have it going Fall 2022 or the latest 2023. Senator Phillips put the document on the screen for the poll to survey for policy to provide paid family leave to go out to all faculty. Senator Sibulkin wanted the survey respondent's sex removed from the survey Senator Phillips said to add who to care for: children or parents <u>Motion to make the one change to the survey and to send it out to the faculty.</u></p>	Senator Young-Siegler	Senator Brown
<p>Information Technology Committee (K. Al-Nasr) Senator Al Nasr is having a meeting the first week of September with this committee and is thankful that the university will get more computers and faculty that are doing hybrid and more than laptops, may want microphones etc.</p>		
<p>Nomination and Appointment Committee (C. Brown) Senator Brown: committee will meet in September</p>		
<p>Library Committee (A. Sloss) she is outgoing Not present.</p>		
<p>Professional Development Committee (K. Chilton) Looking at meeting and reporting in September and COVID is on the rise and the Provost Harris has sent a memo that we are a part of a new thing/organization that may have some educational support.</p>		
<p>Research Committee (V. Tiriveedhi)</p>		

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	See separate report on agenda.		
	<p>Student Appeals Committee (Q. Quick) Appeals: Senator Quincy Quick 106 appeals and reviewed 6 and 5 were approved and 100 the students did not provide the documentation needed; committee met twice.</p> <p>Dr. Young in AA was talked to; the students had to submit supporting documentation and they did not: it was on the application Senator Quick thinks Academic Affairs is in charge of letting students know what they need to do; he cannot do anything on their end.</p>		
	<p>Post Tenure Review Committee (W. Boadi) he is outgoing Not present.</p>		
	NIA Committee (J. Jackson) she is outgoing		
11	<p>ADHOC Committee Reports None</p>		
13	<p>Adjournment Time: 4:42 PM</p>		

Faculty Senator Attendance:

	Present	Absent	College	Last Name	First Name	Position
1		X	AGRICULTURE	De Koff	Jason	
2	X		AGRICULTURE	Khanal	Aditya	
3		X	AGRICULTURE	Fleming	Rita	Treasurer Alumni Rel & Dev Com, Chair
4	X		AGRICULTURE	Dennis	Samuel	Parliamentarian
5	X		AGRICULTURE	Chen	Fur-Chi	
6		X	BUSINESS	Jolayemi	Joel	
7	X		BUSINESS	Marquis	Gerald	
8	X		BUSINESS	Jackson	Jane	Constitution and By-laws, Chair
9	X		BUSINESS	Flott	Phyllis	Fac Grievance & Appeals, Chair
10	X		EDUCATION	Roberts	Twianie	(3/12/21 start)
11	X		EDUCATION	Sibulkin	Amy	
12	X		EDUCATION	Vogel	Eric	
13	X		ENGINEERING	McCurry	Charles	
14	X		ENGINEERING	Fasoro	Abiodun	
15	X		ENGINEERING	Al Nasr	Kamal	Info Technology Com, Chair
16	X		COHS	Brown	Charles	Nom & Appointment, Chair
17		X	COHS	Charles	Derek	
18	X		COHS	Gishe	Jemal	
19	X		COHS	Raynes	Edilberto	
20	X		COHS	Smith	Karen	Secretary Curriculum Committee, Chair
21	X		LIBERAL ARTS	Chaires	Mark	
22	X		LIBERAL ARTS	Klomegah	Roger	
23	X		LIBERAL ARTS	Phillips	Elaine	Fac Benefits & Welfare, Chair

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24		X	LIBERAL ARTS	Crawford	Mark	Academic Committee, Chair
25	X		LIBERAL ARTS	Bekele	Gashawbeza	
26	X		LIBRARY	Huskey	Julie	
27	X		LAPS	Young- Seigler	Artenzia	Chair-Elect Budget Committee, Chair
28		X	LAPS			
29	X		LAPS	Kelly	John	
30	X		LAPS	Quick	Quincy	Student Appeals Com, Chair
31	X		LAPS	Tiriveedhi	Venkataswarup	Research Committee, Chair
32	X		PUBLIC SERVICE	Triplett	Kimberly	Executive Committee, Chair
33	X		PUBLIC SERVICE	Chilton	Kenneth	Professional Dev., Chair
34	X		Past-Chair (NON-MEMBER)	Burks	Geoffrey	Past-Chair
35		X	Faculty Trustee (NON-MEMBER)	Johnson	William "Bill"	
36		X	Past-Faculty Trustee (NON-MEMBER)	Sekmen	Ali	Past-Trustee
37	X		Guest	Dopwell	Donna	Department of Social Work and Urban Studies
38	X		Guest	Arrighi	Nicole	Department of Teaching and Learning
39	X		Guest	Nichols- Paez	Angela	Department of Public Administration
40	X		Guest	Washington	Federickia	Department of Public Administration
41	X		Guest Speaker VP of Business and Finance	Allen II	Douglas	Business and Finance Office