Meeting Minutes Tennessee State University Faculty Senate Meeting Date: March 17, 2022

Time: 2:40 PM-4:30 PM Zoom Meeting

Minutes taken by Senator Karen Smith, Secretary. Approved by Faculty Senate on April 21, 2022.

Item #	Agenda Item	Motions by	Motions seconded by
1	2:44-2:47 PM Welcome & Call to Order		<i>J</i>
	Senator Triplett, Chair called the meeting to order. She has requested the attendees to mute their microphones and comment in the chat box. Senator Triplett welcomed everyone to the meeting this afternoon. She encouraged attendees to stay on mute during the meeting unless called upon to speak, also to raise their hands if they would like to speak. This can be done by		
	using the chat using the feature and you can also put your comments and/or questions in the chat box as well. This will help us keep our meetings more productive. Again, thank you all for coming this afternoon.		
	Also, we would like to welcome to our visitors, as we stated earlier, please add your name, college, and email in the chat box so we can make sure to record you properly in our meeting minutes.		
	Please Note: faculty senators may be voting during our meeting this afternoon, so we ask that you abstain from voting. If you are proxy for senator for today's meeting, then please put your name, college, email and the name of the senator that you're representing today, so we can include you into our voting process this afternoon.		
2	2:47-2:49 PM Consideration of the minutes of the previous meeting held on February 17, 2022.	Gishe	Dennis
	Senator Gishe moved to accept the minutes with one typo change of his name on the Budget report.		
3	Treasury Report; Chairperson Triplett for Senator Rita Fleming, Treasurer, 2:50 \$954 is the current budget. There was \$1,000 in the account. Senator Fleming will investigate the reduction in account over the next month. No monies have been spent since Senator Triplett has been Chair.		
4	Time: 2:52 PM STANDING Committee Reports		
	Academic Committee (Senator Crawford) 2:52 Their committee was tasked with reports for Mr. Izzard about advising; first year students are increasing in number for the fall; Dr. Izzard said most of the advising is done under 30 hours and then it is given to the discipline but some departments want to start advising on day 1 like in the music dept. Academic hold can be passed down to deans and dept heads and he said there is no known reason why they should not have access. Dr. Crawford has 48 advisees of his own. Chairperson Triplett: any timeline on when the deans and dept head would have this ability? Please update us at the next meeting. Senator Sibulkin: In psychology we have had access to remove the A+30 plus hold for the last year. Is faculty senate asking for all departments for under 30 advising? Not all departments with a large number of majors want to be involved in under 30 advising.		
	Chat questions from guest Dr. Cynthia George : where do sophomores go for advising? For those that transfer in as juniors, where do they go? Go to the student success center for sophomores. Academic probation: Senator Young-Seigler: after 30 hours go to dept unless at risk and they go to the academic		
	success center (those on probation or suspension) Alumni Relations and Development Committee (Senator Fleming) No report		
	Budget Committee (Chair A. Young-Seigler)		+

Budget Committee met on February, the 18th and our next meeting will actually be tomorrow March 18. VP Allen was not able to attend the latest meeting, but he should be with us tomorrow, as you might not know. June, the June Board of Trustees meeting is when they make a proposed budget to the to the board of trustees hopefully the Budget Committee will have some input on that we reached out to VP Alan, of course, we will reach out to. VP Harris, and to get with him to see whether or not we can be of assistance with that particular budget, but there are four initiatives that we're working on right now the cost benefit analysis or cost of production analysis for the different units we're also looking at looking at. Implementing another or, in addition to our current performance funding model using additional metrics for funding. we're also looking at in conjunction with our benefits and welfare committee a salary data study and also looking at revenues that were generated from. I student recruitment and retention initiatives that have been implemented by the office of recruitment. One of the things that we're looking at with that is the cost benefit of running those particular programs here at the university. If you guys attended the board of trustees meeting this morning, they have some very exciting news about enrollment So if you haven't. Looked at the documents that were involved in that meeting, please look at that. I think we have like 7000 more students admitted in the fall than we had previously so previously there were like 3007 students now there's like. 10,000 and some students that have been admitted that doesn't mean that the students will come. But those students have been admitted, so a total of 18,000 students have been admitted for the fall, so those documents and very interesting, you should look at those okay. Like I said, our next meeting date is tomorrow at 12 noon, if you would like to attend that meeting. Just shoot me an email, if you have some things that you want to bring to the Budget Committee send me an email, and we look forward to hearing from you and making our next report Thank you **Constitution and By-laws Committee (Senator Bekele)** They are reviewing and up-dating policy links and found some to be out of date or linking to the wrong page. They are discussing elections of senators or standing committees and times for it so there may be needs to change this policy in the constitution. Chairperson Triplett: looks forward to any amendments that would be necessary for change **Curriculum Committee (Senator Smith for Senator Roberts)** The curriculum committee all met and we had found one stray CARF that was a paper CARF floating in the wind, and so it has been approved, and it was for a new course, and it was all already put in, so that people can register for it, so that was taken care of pretty quick. At the university level for our committee, we just had one PARF for a design minor that came through and it brought up a really good discussion. And I want to bring it up here just for a second because the graduate school and the undergraduate school is working together so that all of our processes are the same, that it gets a bit confusing when there's two different systems running independently. And so we're working with Dr. Iris Johnson, for example on the PARF, do you have to have all your courses in place before you run a CARF through or do you put the PARF through and then do the courses and, all of that, you know kind of cart and horse type thing. Depending on which department you talk to or level of administration, the answer modulates a little bit so we're going to kind of lock those answers down just a little bit better so everybody can know what they're doing when they originate so everybody feels comfortable in the process doesn't get any hiccups in the way. One of the changes in curriculum when we went to Curriculog was that all of those paper forms kind of changed into Curriculog screens and there's not really a place for you to put all your cover letter information or whatever like that you

can put in as many attachments as you want so in lieu of that. Kindly stay tuned this coming month or semester for some good clarification so everybody can kind of roll smooth with it.

Faculty Benefits and Welfare Committee (Senator Phillips)

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parking; you have to call	
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. Curtis Johnson for a	
id are discussing the revised	
tion and waiting for the	
support one if the faculty is	
ew the policy. He will report	
or to our next meeting April	
22, 1 pm-2:30 pm Brov	wn Young-
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	s Brown, Chair Nomination e the prior year meetings nation thus far. He now feels . He wants and is making a ended till April 8 to allow for 8 via poll iil ment Survey Your

Motion to approve the current version of the family leave policy proposal to move this proposal forward to administration. The timeline is for full faculty to vote and for next Tues for it to go to faculty via Qualtrics and be presented again at the April 21 st meeting and vote as a body for it and then it will be submitted to HR, legal, and Provost Harris.		
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Vote: to chat to sdennis: 27 yes and 0 no. Motion has passed.		
Discussion & Vote on Ad Hoc Post Tenure & Review Committee	Young -	Gishe
	Seigler	
* *		
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 Vice Chair, Secretary, Treasurer, Parliamentarian 		
 Chair for TSU Fair Funding Advisory Ad Hoc Committee 		
• Senator Charles Brown, Chair of the Nomination and Appointment Committee		
There are 10 committee standing committees that will need new chairs.		
and on our next meeting we're going to go through this list here which I'll send out to everyone		1
to consider to possibly feel these open seats in these are standing committees.		1
And then we have the tsu fair funding advisory ad hoc committee as well, that will need to		
identify a chair to serve is so again during our next meeting, please you know have in mind if		
you would like to serve on or chair one of these committees here.		
4:45 New Business		_
Chairperson Triplett: Reviewed updates from Provost Harris, see PowerPoint slide		
Thank you, Senator Brown. If we can get together and send the faculty senators, just a quick		
email blurb with this information, so they can see which committee standing committees will be		
vacant and if they're interested in those positions. Remember, we have some great current chairs,		
so from Senator Brown and me, so thank you so much.		
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well. TSU will continue to ask cleaning staff to be conscious of wiping down areas frequently	İ	
touched and then the good news, the number of positive cases of covert has the climb our		
	• Senator Karen Smith, Secretary Senator Young-Seigler Moves to keep the Post tenure review committee in place and look at other schools in TN and nationwide and do they have a policy and what is it. Provost Harris is leaving the initiative up to the faculty senate to do research on it Senator Raynes was on the committee under Dr. Boadi and has a document that is 11 pages that he can send to Senator Triplett and place in the chat with the document being dated Jan 3, 2018. Note: this document is not a current policy and only reflects a draft that was found. 16 yes, 1 present not voting, 3 abstain, 5 no; Committee remains 4:37 Reminder of Upcoming Nominations & Elections Executive Committee Officer positions; Chair for TSU Fair Funding Advisory Ad Hoc Committee Senator Charles Brown, Chair of the Nomination and Appointment Committee There are 10 committee standing committees that will need new chairs. and on our next meeting we're going to go through this list here which I'll send out to everyone to consider to possibly feel these open seats in these are standing committees. And then we have the tsu fair funding advisory ad hoc committee as well, that will need to identify a chair to serve is so again during our next meeting, please you know have in mind if you would like to serve on or chair one of these committees here. 4:45 New Business Chairperson Triplett: Reviewed updates from Provost Harris, see PowerPoint slide Thank you, Senator Brown. If we can get together and send the faculty senators, just a quick email blurb with this information, so they can see which committee standing committees will be	Seigler Senator Karen Smith, Secretary Senator Young-Seigler Moves to keep the Post tenure review committee in place and look at other schools in TN and nationwide and do they have a policy and what is it. Provost Harris is leaving the initiative up to the faculty senate to do research on it Senator Raynes was on the committee under Dr. Boadi and has a document that is 11 pages that he can send to Senator Triplett and place in the chat with the document being dated Jan 3, 2018. Note: this document is not a current policy and only reflects a draft that was found. 16 yes. I present not voting. 3 abstain, 5 no; Committee remains 4:37 Reminder of Upcoming Nominations & Elections • Executive Committee Officer positions; • Vice Chair, Secretary, Treasurer, Parliamentarian • Chair for TSU Fair Funding Advisory Ad Hoc Committee • Senator Charles Brown, Chair of the Nomination and Appointment Committee There are 10 committee standing committees that will need new chairs. and on our next meeting we're going to go through this list here which I'll send out to everyone to consider to possibly feel these open seats in these are standing committees. And then we have the 1sta fair funding advisory ad hoc committee as well, that will need to identify a chair to serve is so again during our next meeting, please you know have in mind if you would like to serve on or chair one of these committees here. 4:45 New Business Chairperson Triplett: Reviewed updates from Provost Harris, see PowerPoint slide Thank you, Senator Brown. If we can get together and send the faculty senators, just a quick email blurb with this information, so they can see which committee standing committees will be vacant and if they're interested in those positions. Remember, we have some great current chairs, that will be willing to ask any questions that you might have in regarding to the workload that they had to do for their individual committees and things like that, so you won't be left out by yourself and then we always as faculty senate

Also, Senator Smith has emailed the latest faculty senate roster please review and provide an update, we have reached out to all the deans and we're still waiting on maybe one or two colleges to provide us with the 2022 to 2024 new faculty senators some of those new faculty senators were able to join the meeting today and they will all be present, hopefully at our April 21 meeting so they can be included in those nominations and voting for those positions, either as standing committee chairs, or even some of the executive positions as well. If you you're going to roll off faculty senate or if you're going to continue, please reach out to Senator Smith.

Then also quickly, I just want to highlight a couple of things, I met with Provost Harris on March 15, was just this Tuesday, to discuss and share some issues and concerns from the faculty. One issue of concern was issues with the academic calendar I mentioned two problems. That there were two incidents that occurred with the last-minute update to the academic calendar and so fall of 2021 there was an issue with changing the final exam week dates which impacted our courses and our course delivery and our final exam so I know a lot of faculty members were concerned about that and then recently this spring 2022. The issue with changing the fall 2022 registration date from March 28 to March 1 during midterm week and I mentioned to Provost Harris that was really frustrating because students could not focus on their midterms and faculty was having issues dealing with that and then plus the next week was spring break and so what I've asked that Provost Harris will do and out of respect is basically meet with faculty senate chair and bring it to our attention, before making changes to the Academic Calendar because it changes was done so quickly the faculty was just not aware and was not able to prepare. And it's, sad to say that some students had to tell the faculty, hey today is registration for fall 2022, when faculty was under the impression from when the academic calendar was set back in January 2022 that registration was not going to start until March 28th. Provost Harris mentioned that he received that charge to make those changes from President Glover. He stated when he knows things, he'll let the faculty know. But I just think that we need to be at the decision making table when it comes to these academic calendar changes, so that faculty can better be prepared for these changes.

And then, on behalf of the Budget and Finance Committee that we have is one of our standing committees. The Budget and Finance Committee recommends that Provost Harris and the Office of Academic Affairs, would engage the Budget and Finance Committee in the university budgeting process as an advisory role as outlined in our Constitution so Provost Harris is willing to work with the Budget and Finance Committee. Senator Young-Seigler is encouraged to reach out to Provost Harris, and she mentioned that she did. Senator Young-Seigler will schedule meetings for discussions. Please note the Senator Young-Seigler will be stepping down as chair of the Budget and Finance Committee due to her transitioning into the Faculty Senate Chair position.

So, the new Chair of the Budget and Finance Committee will be working closely with Provost Harris and the Office of Academic Affairs moving forward after our April 21 meeting. And the Budget and Finance Committee concerned with a movement towards greater production, accountability and data to drive budgets.

So, Provost Harris stated that he supports and he's willing to work towards more of a greater production accountability and he's willing to further discuss this issue with the business and finance committee, and then salary and compensation survey and some issues with our salary. Provost Harris said he will follow up to see if faculty, especially our Faculty Benefits and Welfare Committee can gain access to the data to for faculty salary compensation data for research purposes and whoever else is interested, so he will follow up hopefully, with myself, and also the Faculty Benefits and Welfare Committee on that to get access to those records in order for us to do diligence to see where we stand at the faculty level when it comes to our salary. Tennessee University Faculty Senators (TUFS) have faculty senators request for promotion salary information or policy for Tennessee State University, so I received the information from Provosts Harris, and I wanted to share that with you all. So, our current policy at TSU for promotion salary adjustment for TSU is for an instructor to assistant is a 5% increase, assistant to associate is 7% increase, and associate to Professor is a 10% increase so once.

I received a report from TUFS of Tennessee university's promotion salary adjustments, then I will share that with faculty senate what I saw so far. Through email discussions and dialogue, we are around the same area I think some universities instead of a 5% they do 6% instead of a 7% I see some of them doing 8%, but a lot of them stay at that associate professor at 10%. And then there was concerns about adjunct salary concerns at TSU. TSU has one of the lowest percentages on salaries in the nation and at TSU we rely heavily on our adjunct professors and so Provost Harris is going to follow up with the Benefits and Welfare Committee, he is aware of this concern across the university, and this is something that will need to be addressed if we still rely so heavily on our adjunct professors and then the Faculty Senate, being an integral part of the institutional strategic planning and implementation and assessment, we want to make sure that we have a voice at the table when it comes to our institutional strategic planning. And Provost Harris mentioned that he will continue to work with all faculty and all entities at the university regarding the university strategic planning. And so, there was concerns of what a faculty brought up to me about bad actors, issues with grants, hostile work environments.

Workload policy variances and more timely action and results from grievances and so Provost Harris is aware of the grievances across campus he's taken the grievances very seriously. In regards to the workload policy issue approvals Provost Harris, I mentioned to him, and that maybe the Office of Academic Affairs will host a meeting with dean's department chairs, faculty senate representatives and the Chair of maybe the Faculty Benefits and Welfare Committee and the Chair of Faculty Senate to study to come to some type of agreement when we look at our work load policies.

And then maybe the Faculty Benefits and Welfare Committee will be able to study and review the current workload policy and provide recommendations. So, a dialogue will need to take place regarding these important issues, because workload issues have been going on prior to my tenure here at Tennessee State University.

And then, as I mentioned before post tenure and review policy Provost Harris dictated that there's no post tenure and review policy at Tennessee State University. If the faculty at Tennessee would like to have a post tenure and review policy, then he will support faculty and the Office of Academic Affairs can work together on this.

Then what COVID classroom reservations or restrictions someone mentioned no evening classes in the new Health Science Building, so for an example, graduate students not able to benefit from the classrooms and labs after 5pm. We may have to have a meeting with the Office of Academic Affairs and Dr. Curtis Johnson on this concern.

And then the Research and Sponsored Programs (RASP) issue so Provost Harris has looked into this with RASP and the issue is within the Office of Business and Finance. A lot of people are saying in the grants department, the issue of grant numbers is not being allocated to grants and is not moving forward and is you know, it's either some people say it is the RASP, then some people might say, is the Office of Business and Finance. But there may be a need for meeting with the Office of Academic Affairs, RASP, and the Office of Business and Finance. If faculty Senate representation is needed, then what I suggest is the Faculty Senate Chair, along with the Chair of the Research Committee may be invited to attend these meetings as well. So, we can have some type of process or create a process that will move our grants smoothly through the process because there's a hiccup somewhere.

We need to come up with a resolution and some kind of platform or software to make sure these grants are moving farther along.

So, I will charge the Research Committee to investigate the grant process to discover what's going on with our grant funding process or if there is a process. If so, then what is the grant process, if not, what would be the committee's suggestion and recommendation, include examination of the role of our RASP and the Office of Business and Finance in the grant funding process provide information to faculty senate in the fall 2022.

And then, I will send a charge to Faculty Benefits and Welfare committee to study and review our current workload policy and provide recommendations for the Faculty Senate in the fall The TSU board committee meetings and afternoon meeting took place today, so Trustee, William Bill Johnson will provide a report over today's meetings and committee meetings at our April 21 meeting. The next TSU board meeting will take place in June 2022, and this is an important meeting as the budget will be set at the June 16 meeting, so the Senator Young-Seigler, chair of the Faculty Senate (2022-2024) will send out a reminder to Faculty Senators over the summer, who are interested in viewing meetings via live stream. Some of you all have reviewed, some of the bills, the Tennessee Senate Bill. The House Bill 2670 in regard to freedom of speech and regards to being able to present your different ideologies and viewpoints I do know from the TSU Board committee meetings this morning our legal counsel, Atty. Pendleton mentioned that we do have freedoms and so he's not really concerned. So much about this bill he thinks everything is going to work out because we're higher institution higher education, and we do have that liberty, as long as we keep it in the context of education and delivery of course material. The Tennessee General Assembly, the 2417 Senate Bill. If some of you want to look these up or maybe some of you all can. See the summary on education, higher as inner introduced prohibits employees of courses of instructions or units of study at public institution of higher education. So, these are some of the things that have been coming across for new business if there's any other issues, please let us know. Our next faculty senate meeting will take place April 21 via zoom, this is our last meeting for Spring 2022 we will vote on how our first faculty senate meeting will be conducted in August 2022, if it will be taken place virtual or in person at the April 21st meeting. At our April 21st meeting there will be the transition of the Faculty Senate Chair position. Senator Triplett will pass the gavel over to Senator Young-Seigler also nominations as Senator Brown mentioned of the Executive Committee and standing committee positions will be taking place, we will also vote on those positions as well at the meeting. I'm sorry for the delay in our meeting, thank you for holding on until five o'clock but I'm so glad we were able to accomplish three votes today. If there's any questions or concerns, please reach out to myself or any of the Executive Board members and I truly appreciate your time and have a wonderful evening and upcoming weekend. Thank you so much. Senator Kimberly Triplett, Chair of the Faculty Senate Chairperson Triplett: 11 next meetings: APRIL 21 2:40 via zoom (INCLUDES ELECTIONS FOR EXECUTIVE COMMITTEE AND STANDINGING COMMITTEE CHAIRS) will be voting if next year meetings will be virtual or in person; will be voting on executive committee and committee chair positions 12 Adjournment Time: 5:03 PM

Faculty Senator Attendance:

	Present	Absent	College	Last Name	First Name			Term 1 or 2
							expires in April	
1	X		AGRICULTURE	de Koff	Jason	Ad Hoc NIA Grant Committee, Chair	2022	1
2	X		AGRICULTURE	Khanal	Aditya		2022	1
3		X	AGRICULTURE	Fleming	Rita	Treasurer Alumni Rel & Dev Com,Chair	2022	2

4	X		AGRICULTURE	Dennis	Samuel	Parliamentarian	2022	2
5		X	AGRICULTURE	Chen	Fur-Chi		2022	1
6		X	BUSINESS	Jolayemi	Joel		2023	1
7	X		BUSINESS	Marquis	Gerald		2022	1
8	X		BUSINESS	Jackson	Jane		2022	2
9	X		BUSINESS	Flott	Phyllis	Fac Grievance & Appeals, Chair	2022	2
10	X		EDUCATION	Roberts	Twianie		2023	2
11	X		EDUCATION	Sibulkin	Amy		2022	1
12		X	EDUCATION	Vogel	Eric		2022	1
13		X	ENGINEERING	McCurry	Charles		2023	2
14	X		ENGINEERING	Fasoro	Abiodun	Dr. Leitao Chen Proxy present	2023	2
15	X		ENGINEERING	Al Nasr	Kamal	Info Technology Com, Chair Dr. Guinevere Bennett COHS proxy for Al Nasr	2022	1
16	X		COHS	Brown	Charles	Nom & Appointment, Chair	2022	2
17		X	COHS	Charles	Derek		2022	2
18	X		COHS	Gishe	Jemal		2022	2
19	X		COHS	Raynes	Edilberto		2022	2
20	X		COHS	Smith	Karen	Secretary	2022	2
21	X		LIBERAL ARTS	Chaires	Mark		2022	2
22	X		LIBERAL ARTS	Klomegah	Roger		2022	1
23	X		LIBERAL ARTS	Phillips	Elaine	Fac Benefits & Welfare, Chair	2022	1
24	X		LIBERAL ARTS	Crawford	Mark	Academic Committee, Chair	2022	1
25	X		LIBERAL ARTS	Bekele	Gashawbeza	Constit. And Bylaws Comm. Chair	2022	1
26	X		LIBRARY	Huskey	Julie	Chair-Library Comm.	2023	1
27	X		LAPS	Young- Seigler	Artenzia	Chair-Elect Budget Committee, Chair	2022	1
28	X		LAPS	Okoro	Cosmas		2023	1
29	X		LAPS	Kelly	John		2022	1
30		X	LAPS	Quick	Quincy	Student Appeals Com, Chair	2022	1
31	X		LAPS	Tiriveedhi	Venkataswar up	Research Committee, Chair	2022	1
32	X		PUBLIC SERVICE	Triplett	Kimberly	Executive Committee, Chair	2022	2
33	X		PUBLIC SERVICE	Chilton	Kenneth	Professional Devel, Chair	2022	1
34		X	Past-Chair (NON-MEMBER)	Burks	Geoffrey	Past-Chair	2022	
35		X	Faculty Trustee (NON-MEMBER)	Johnson	Bill	Current Trustee	2023	
36	X		Guest	Beane	Carlos	AIT DEPT cbeane@tnstate.edu Starts April 21		

37	X	Guest	Ghosh	Sagnika	EECE Dept Sghosh1@tnstate.edu Starts April 21	
38	X	Guest	Tahmasbi	Sherin	Nursing stahmasb@tnstate.edu	
39	X	Guest	Bell	Rasheda	EDLD COE Rbell31@tnstate.edu	
40	X	Guest	George	Cynthia	College of Public Service, Alternate starts April 21	
41	X	Guest	Brock	Valerie	Starts April 21	
42	X	Guest	Guha	Sujata	Starts April 21	
43	X	Guest	Winters	Ali	College of Public Service Starts April 21	
44	X	Guest	Cox	Nora		
45	X	Guest	Ewing	KT		
46	X	Guest	Hamilton	Chris		
47	X	Guest	Brown	Keisha A		
48	X	Guest	OHair	J		
49	X	Guest	Dr. Hughes			
50	X	Guest	Arrighi	Nicole Kendall		
51	X	Guest	Maat	Sekhmet		
52	X	Guest	Bennett	Guinevere	Starts April 21	
53	X	Guest	Finch	Janet	Starts April 21	
54	X	Guest	Rasmussen	L		