

Meeting Minutes  
Tennessee State University  
Faculty Senate Meeting  
November 12, 2020  
2:40 pm -4:30 pm  
Zoom Meeting\*

\*Recorded meeting and is developed from the handwritten notes. Meeting Minutes taken by Senator Chakraborti-Ghosh, Secretary. Attendance taken by Senator Karen Smith, Secretary.

Item #	Agenda Item	Motions by	Motions seconded by
1	<p><b>2:41 Welcome &amp; Call to Order</b>  Senator Triplett, Chair called the meeting to order. She has requested the attendees to mute their microphone and comment in the chat box.</p>		
2	<p><b>2:45-2:50 PM Consideration of the minutes</b>  1. October 15 Minutes approval conditioned to recommended editorial correction.   Drs. Bekele, Quick, Chilton, and Sibulkin didn't get the minute.  Senator Young Seigler's name is corrected  Pg. 2 correction : "Summarized"  #8. Verbatim  Motion for accepted and approval, seconded by Senator Boadi. It has been accepted and approved.</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<p><b>Boadi</b></p>
3	<p><b>3:05-3:25pm: Committee Reports.</b> Met with committee chair and to submit all the meeting minutes but no report yet.</p>		
4	<p><b>3:25-3:45:</b> Virtual Faculty Forum on January 22, 2021 second forum will take place sometimes in Spring 2021.   Anything needed to be added?   Senator Fleming: None  Senator Jackson: Any previous concern from last year, address that first, then go to the new concern. So, the faculty knows that all dots are connected   Dr. Francis will join later</p>		
5	<p>Dr. Brown: no nomination for the secretary position. Anyone senator is interested in a temporary or full time please let us know so we can start the process soon..... No interest has been shown... Senator Smith is interested....   Yong-Seigler: Are you interested in part time or full time?   Smith: either is fine   Dr. Seigler Moved, Dr. Dennis seconded...   Senator Brown created a poll in the chat room as per the constitution.... No oppose....   Senator Jackson, as per constitution there should two more nomination. There is no language that object this process, but elect her as replacement for the term 2021-22, then go with the poll for vote   Senator Seigler moved the motion again, Senator Gishe seconded that.   Poll: 24/26 responded. Senator Triplett and Dennis could not vote. Senator Smith became the secretary for the 2021-22.</p>	<p>Seigler</p>	<p>Gishe</p>

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	26 Yes: the result was unanimous. Congratulations!!		
6	Curriculum Committee asked for approval for all CARFs and PARFS submitted to Senator chair Triplett.  Dr. Young-Seigler moved, didn't get the second, Senator Triplett launched the poll. 25/26 people voted. 24 yes, 1 abstain. 96% . The motion passed.	Young-Siegler	Triplett
7	Dr. Brown: Nomination for Board of Trustee. Month of November, November 16 <sup>th</sup> and in the month of January email will be sent out to all faculty, and in the month of February the decision will be made. As per previous experience, the process needs to be started early to provide the candidate enough time to get ready.  Senator Jackson: Dr. Triplett, we have clearance from the attorney Pendleton regarding the amendment 6. The language in the constitution needs to be approved first before sending out the nomination.  Senator Triplett, Yes, the language will include that Faculty trustee position is included in constitution and then the email will be sent.		
8	Dr. Frances Williams, Office of Sponsored Research:  There are few things that is going on a need feedback <ul style="list-style-type: none"> <li>• New Software infoed...research software, great for faculty.. direction for proposal development....integrate with banner..... reaching out to faculty and senators... working with the IT department</li> <li>• Faculty development seminar schedule is on the website. Dr. Phyllis Danner is in charge of the seminar administration</li> <li>• Expanding the technology transfer... more request on technology transfer....innovation... legal counsel will be working with the faculty</li> </ul> Triplett: Dr. Tiriveedhi will be attending the event on November 13 <sup>th</sup> and report back on the development Q. Is there any recording available for the senators could not attend? A. Yes we can arrange that. Q. Is there any training session for the faculty on the software? A. Yes it will start in July 21, and will continue		
9	<b>New Business</b>  Updated Proposed Amendment Six approved on November 12, 2020. <ul style="list-style-type: none"> <li>▶ We received final review and approval from University Counsel today, Nov. 12, 2020. Atty. Pendleton stated that the language "strongly encourage" is legally sufficient. <ul style="list-style-type: none"> <li>▶ Senator Triplett will forward task over to Senator Jane Jackson, Chair of Constitution and Bylaws Committee to update and prepare Constitution for our website.</li> <li>▶ Amendments 1-5 were approved by Administration on August 26, 2020.</li> </ul> </li> </ul> Tennessee University Faculty Senate (TUFS) Workload Survey November 18th-December 4th <ul style="list-style-type: none"> <li>▶ Senator Triplett will email "All Faculty" the TUFS Workload Survey on Wed., Nov. 18, 2020</li> </ul>		

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The purpose of the survey is to capture the various types of workloads throughout Tennessee Universities. The results will help with better advocacy through the University Funding Council (UFC) for the University of Tennessee (UT) schools, better advocacy through the LGIs, and a powerful picture for all our lobbyists who may need to fight for higher ed funding.

Update on Vacant Standing Committee Chair

- ▶ Senator Artenzia Young-Seigler, Chair of the Budget Committee

**Pandemic Taskforce Committee Meetings (Mondays & Thursdays)**

- ▶ Senators Young-Seigler and Triplett attended the University Pandemic Task Force Meeting on Monday, November 2<sup>nd</sup> and Monday, November 9<sup>th</sup>.
- ▶ Senator Young-Seigler: Availability of technology resources for faculty

Young Seigler: Learned from the meeting that Technology resources were available for all faculties, but faculty were not informed. So, advise all faculty to reach out to CIT to get all technology as needed before semester starts, they faculty can be ready.

**SAVE THE DATES will be sent out to “All Faculty” next week:**

- ▶ **Nominations for Faculty Trustee, deadline Sunday, February 14, 2021**
- ▶ **Virtual Full Faculty Forum, Friday, January 22, 2021**
- ▶ **Agenda items for Faculty and Staff Institute Tuesday, January 19, 2021**
  - ▶ Senator Triplett will email to President Glover
    - ▶ Items: SAVE THE DATE-Virtual Full Faculty Forum...any other items for the Agenda
    - ▶ Any other items need to be added in the agenda so president can address.

Sibulkin: University says they are well equipped, but there is no actual COVID testing program for the university.

Triplett: that was a concern and asked provost for clarity but no clear answer. Stevenson from student service

Sibulkin: The memo said self-testing available anyone who wants it, but there is no clarity on the students comes with no fever, and that’s it.

Jackson: Memo came after the faculty institute in August. Concern is some class will meet in person after two weeks. It is fair to announce whatever will be done before two weeks of school starts.

Triplett: So, they should announce before Faculty Institute in January ?

Sibulkin: It will be nice to know how many cases are in TSU

McCurry: My daughter was part of the Sports team and got tested and tested positive. They always do the testing on a regular basis. Went talked to the nurse. New testing onsite. But there was no information or guidance on who to go to?

Quick: There is a different safety issue in the Biology department. The building didn’t have electricity last year and half. Faculty could not be productive. Dr. Boadi is the chair for tenure and promotion committee. The concern is how faculty could be productive if the infrastructure issue is not resolved. This building is unsafe.

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<p>Boadi: I agree with you and will discuss the concern and will take appropriate action. Also, I go twice a week and the building does not have any sanitizer. Also, we don't know what the symptom of the virus are.</p> <p>Jackson: According to Dr. Anthony S. Fauci, you may not have any symptom, but can carry the virus. There have to be a basic testing for all students on a regular basis. Whatever it is just let everyone know what is provided, so everyone is prepared</p> <p>Recap Three Main issue:</p> <ol style="list-style-type: none"> <li>1. Virtual full faculty forum</li> <li>2. Testing program</li> <li>3. Infrastructure issue in particular the science building</li> <li>4. Another possible one is salary inequality to increase faculty productivity (Senator Philips)</li> <li>5. Sloss: The concern about position changing is occurring in the library department. Some position is not a library position and merging to one position. So, ones are going for tenure and promotion, it is affecting that process. The uncertainty of the changes causing low morale. Some of the faculty are not given any opportunity to increase the productivity, and that is affecting</li> <li>6. Technology: faculty are calling about the availability of usage of technologies by the students (Dr. Philips)</li> </ol> <ul style="list-style-type: none"> <li>• Sloss: concerns about u-proctor are not compatible to students and it needs admin password to log in. They don't know who to go and talk to, so they don't miss graduation.</li> </ul> <p><b>Pass/Fail Grading Options sent by Provost Harris on November 6, 2020</b></p> <p>Triplett: It will be added to the technology issue. Is there any concern about the university decision on the 2020 Pass/Fail grading option issue?</p> <p>No one responded.</p> <p>Seigler: As an institution, can we get undergraduate and graduate pass/fail consolidate report?</p> <ul style="list-style-type: none"> <li>• Some colleges use W/N option instead of Pass/Fail because some students never attended the class, and their name is still there (didn't get the name)</li> </ul> <p>Triplett: Will share that with provost.</p> <p><b>Should we ask Provost Harris for support staff/administrative support for Faculty Senate?</b> This was requested at our Chairs Meeting on Oct. 29th by Senator Jane Jackson</p> <p>Triplett: Also, should we ask provost to provide support staff to help faculty senate?</p> <p>Jackson: All the other responsibility, faculty have, faculty are overwhelmed with faculty senate responsibilities, especially the two executive committee members, chair and secretary because the amount of information they work on.</p> <p><b>Reminder:</b> Please send names to Senator Jane Jackson, Chair of the Non-Instructional Assignment (NIA) Grant Committee. <a href="mailto:jsjackson@tnstate.edu">jsjackson@tnstate.edu</a>.</p>	
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	Triplett: Will run a test email to all senators. Requesting all faculty to response to avoid future problem		
10	<b>Time: 3:05-3:25pm</b>   <b>STANDING Committee Reports</b>		
	<b>Academic Committee (M. Crawford)</b> academic committee: No New report, will get back in January		
	<b>Budget Committee A. Young-Seigler)</b> Budget committee: Will be meeting before the end of the semester, and will report in Jan.		
	<b>Alumni Relations and Development Committee (R. Fleming)</b> Will meet in January and will report in January meeting		
	<b>Constitution and By-laws Committee (J. Jackson)</b> asked the members to go on the website, read the constitution and go over 2020 faculty handbook. Once everybody reads and provide the feedback the final amendment had been approved then the changes will be added.		
	<b>Curriculum Committee (K. Smith)</b> 41 diff CARFS and PARFs. Total 306 courses, some needed revision or clarity, sent back and received all back quickly. Will be sending the final in January.		
	<b>Executive Committee (K. Triplett)</b>		
	<b>Faculty Grievance and Appeals Committee (P. Flott)</b>		
	<b>Faculty Benefits and Welfare Committee (D. Charles)</b>		
	<b>Information Technology Committee (K. Al-Nasr)</b>		
	<b>Nomination and Appointment Committee (C. Brown)</b>		
<b>Library Committee (A. Sloss)</b> Library committee met, created a concern box for any suggestion for changes for the library policies			
	<b>Professional Development Committee (K. Chilton)</b> Professional Development—sent out email but didn't get any response. Will revert in January		
	<b>Research Committee (V. Tiriveedhi)</b>		
	<b>Student Appeals Committee (Q.Quick)</b>		
	<b>Post Tenure Review Committee (W. Boadi)</b> Didn't get to contact all members yet, will meet first week of December and will get back in January		
11	<b>ADHOC Committee Reports</b> <b>Ad hoc Handbook Committee (A. Ray)</b>		
12	<b>Adjournment</b> <b>Time: 4:22 pm</b>	•	•

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Faculty Senator Attendance:

	Present	Absent	College	Last Name	First Name	Position
1	X		AGRICULTURE	De Koff	Jason	
2	X		AGRICULTURE	Khanal	Aditya	
3	X		AGRICULTURE	Fleming	Rita	Treasurer Alumni Rel & Dev Com, Chair
4	X		AGRICULTURE	Dennis	Samuel	Parliamentarian
5	X		AGRICULTURE	Chen	Fur-Chi	
6	X		BUSINESS	Jolayemi	Joel	
7			BUSINESS	Marquis	Gerald	
8	X		BUSINESS	Jackson	Jane	Constitution and By-laws, Chair
9	X		BUSINESS	Flott	Phyllis	Fac Grievance & Appeals, Chair
10	X		EDUCATION	Chakraborti- Ghosh	Sumita	
11	X		EDUCATION	Sibulkin	Amy	
12		X	EDUCATION	Vogel	Eric	
13	X		ENGINEERING	McCurry	Charles	
14	X		ENGINEERING	Fasoro	Abiodun	
15	X		ENGINEERING	Al Nasr	Kamal	Info Technology Com, Chair
16	X		COHS	Brown	Charles	Nom & Appointment, Chair
17		X	COHS	Charles	Derek	Fac Benefits & Welfare, Chair
18		X	COHS	Gishe	Jemal	
19	X		COHS	Raynes	Edilberto	
20	X		COHS	Smith (former Coker)	Karen	Secretary Curriculum Committee, Chair
21		X	LIBERAL ARTS	Chaires	Mark	
22		X	LIBERAL ARTS	Klomegah	Roger	
23	X		LIBERAL ARTS	Phillips	Elaine	
24	X		LIBERAL ARTS	Crawford	Mark	Academic Committee, Chair
25	X		LIBERAL ARTS	Bekele	Gashawbeza	
26	X		LIBRARY	Sloss	Angel	Library Committee, Chair
27	X		LAPS	Young- Seigler	Artenzia	Chair-Elect Budget Committee, Chair
28	X		LAPS	Boadi	William	Post Tenure Review, Chair
29	X		LAPS	Kelly	John	
30	X		LAPS	Quick	Quincy	Student Appeals Com, Chair
31	X		LAPS	Tiriveedhi	Venkataswarup	Research Committee, Chair
32	X		PUBLIC SERVICE	Triplett	Kimberly	Executive Committee, Chair
33	X		PUBLIC SERVICE	Chilton	Kenneth	Professional Devel, Chair
		X	Past-Chair (NON- MEMBER)	Burks	Geoffrey	Past-Chair
	X		Faculty Trustee (NON- MEMBER)	Sekmen	Ali	
	X		Guest	Williams	Frances	