

Virtual Full Faculty Forum Meeting Minutes & Action Items Chart
Faculty Senate of the Tennessee State University
Friday, August 13, 2021, 10:00 AM-12:00 PM MEETING
Updates at the Virtual Full Faculty Forum, Friday, January 21, 2022

Minutes by Secretary: Karen Smith			
		Speaker	Topic
I.		Dr. Triplett, Chair	Meeting Called to Order 10:00 AM
II.		Dr. Triplett	Welcome and Purpose of the Full Faculty Forum
III.	A.	Dr. Triplett	Introduction of Incoming Faculty Trustee of the TSU Board of Trustees
	B.	Dr. William Johnson, Trustee	Welcome
IV.		Dr. Triplett Dr. Young-Seigler, Chair-Elect	Review of Results from January 22, 2021 Faculty Q & A Session 10:10
V.	A.	Dr. Triplett Dr. Young-Seigler	Faculty New Concerns
	1	Faculty:	What is financial clean state and how will that enhance recruitment of new students? Dr. Young-Seigler: It pays the outstanding balance for students and the spring semester 2020 and gives \$10K to students registered for the fall 2021; they could not register if they had a balance hold on their account and this would eliminate this.
	2	Faculty:	I think unit chairs should be the one to reach out to students, who did not return; not individual faculty This is in regard to faculty being asked to contact non-returning students' semester to semester to gain insight into why they did not register for the new semester.

3	Faculty:	Why does TSU not use campus-based experts to contribute to the career-ready issue? Dr. Young-Seigler: We do have a placement office and HANDSHAKE is a placement program also. Now we have financial aid not paying for students to take courses that do not go towards their majors.
4	Faculty:	There still appears to be a major staffing issue with communications (answering phones, responding to emails, timely and ACCURATE responses) when students are recruited and desire to attend TSU.
5	Faculty:	I asked the arbitration agreement question. What I meant is why are we not working with local government entities to provide educational opportunities to local and state employees? This is an addendum to one of the items in #4 on the previous chart.
6	Faculty:	McCord Hall is currently undergoing a deep cleaning and mold remediation. I had to leave the office this morning. Engineering is on the building list to be updated but need it from Dr. Curtis Johnson as to what number it is on the list. The library is up for renovation; Humphries building has issues. Please include Humphries. Our labs are horrendously obsolete in terms of what students can get at other TN universities and colleges. We have mold and leaks too. Per the aging infrastructure focus, it is necessary to have more buildings with windows that open. Especially given air borne transmission issues with COVID. Harned Hall (Biology) has flooding and lead issues... lead is a health hazard. How about updated ventilation for buildings? Clement Hall areas that had mold in the classrooms; Are classes being held there this semester? Can we get air quality studies on these buildings? Could we have the structural integrity of buildings checked? Crouch has had leaks in the roof for years (decades) and it seems unlikely that this had no effect on cement reinforced with metal.
7	Faculty:	Regarding NIA: Could TSU move the application timeline earlier? Faculty who have plans for study abroad, etc. cannot easily plan if they don't know until summer whether they have received the grant.
8	Faculty:	I really hope so Dr. Triplett that the Faculty Senate is helping faculty with grievances and not looking the other way at clear violations that impact faculty promotion/tenure opportunities. Thank you. Question: Does TSU have an ombudsman?
9	Faculty:	ESP went from 20% to 40% for the upper limits. Per Dr. Ali Sekmen, this occurred last year. With regard to Extra Service Pay (ESP) - Has the percentage allowable for summer also been raised to 40 percent? Or, is it still 33 percent? Thank you. It is still 33% for the summer per Dr. Sekmen. That is the max you can make in the summer is 33% and the Extra service does NOT count towards that. For example: 90K salary; You are eligible to make 30% in the summer so you can make 120K without extra service pay; you can make 40 percent of 90 ESP and in the fall and spring you can get __.
10	Faculty:	The shift from career ready to job ready is going to impact students in areas that don't have a solid job like English majors- writing items; Don't short change these people at the expense of other majors that have a placement; how to treat students to go into a good career direction with equity. Dr. Hammond has expertise and is willing to help.

11	Faculty:	Chemistry lab experiments require students working in groups of 2-3 students. Although they are expected to wear mask, am afraid they won't be keeping social distance. Is this safe? The university does not have a policy in place for this; Dr. Harris said he would allow hybrid model. In physics we limit to 2 people per lab group in physics for in person labs. We are using the simulation because and when students cannot go to clinical settings in COHS Nursing . I, too, am concerned that TSU is unwilling to consider labs for classes that need lab support. For example, assessment, research methods, and statistics. Can this start to be addressed, as it negatively affects student learning. Thank you.
12	Faculty:	Boswell and Humphries, HSB, needs the sanitizer stations to be refilled; you may also go to emergency management website and report the number (look at the station #)
13	Faculty:	Any faculty member interested in reviving the TSU chapter of the AAUP (American Assoc of University professors) please contact Elizabeth Dachowski at edachowski@tnstate.edu shared governance items are addressed and they have a sliding scale of fees for members
14	Faculty:	Julie Woodruff at Julie.Woodruff@tn.gov or (615) 253-8857. Is the mediator for faculty with issues with an administration at a university if you get no satisfaction at your university go to the comptroller or THEC; for policy violations on the part of the institution for the faculty
15	Faculty:	Social distancing: what to do for didactic only? Spread out best you can; options to zoom for half the class is possible. Do we have to zoom for covid positive students or for students that want to stay home? Refer students that come in without a mask to student affairs: step out of class if no mask
16	Faculty:	Masks for all in all classrooms in all buildings per Dr. C Johnson May want to address face coverings versus mask versus shield (clear); Dr. Glover used the term "FACE COVERING" and they are available in the STUDENT CENTER Options: hand them a mask Refer to student center Go to tnstate.edu at EMERGENCY MANAGEMENT and do a PPE request to have on hand What is the typical turn around when making these PPE requests? So, is it that violating the policy covered under the disruptive behavior clause in the student handbook?
17	Faculty:	Are face coverings required for outside classes?
18	Faculty:	What technology is provided in the classrooms to facilitate Zoom for (a) those students that are quarantined and/or (b) students who are in a hybrid format?

		<p>Mike Meade is in charge of all classroom technology to make sure zoom is available Some rooms have YouTube capabilities. We are all required to have an eLearn class shell and there is Zoom inside of that.</p>
19	Faculty:	Based on Dr. Johnson's comments, do we have the option of meeting one-half of our class on Monday/Tuesday and the other half on Wednesday/Thursday to achieve social distancing?
20	Faculty:	<p>Do we have the right to ask students if they have been vaccinated?</p> <p>The answer is NO</p>
21	Faculty:	If any faculty/researcher wishes to install a weather station and/or Purple Air Sensor on campus, please let me know. I have some extras dpadgett@tnstate.edu
22	Faculty:	Gang or organized or community stalking; groups following people that impacts faculty members; chemicals released on other workers; in exchange for stalking, stalkers are paid or gifted by others to facilitate harassment; Toccara Porter-Library Faculty
23	Faculty:	<p>What if there are habitual violators? Are there any protocols in place for this?</p> <p>How will student affairs keep up with which students have been sent over? Does Banner have an option to alert them?</p>
24	Faculty:	<p>There is a GREAT DEAL of confusion regarding the mask policy. Office of Emergency Management DOES NOT require mask for fully vaccinated individuals. It states, "Vaccinated individuals are not required to wear face coverings while indoors but are welcome to do so." (https://www.tnstate.edu/return/documents/COVID-19%20Operations%20Update%207-8-21.pdf).</p> <p>President's letter states that "At this time, we ask that all students, faculty, staff and other campus community members wear face coverings while indoors." (https://www.tnstate.edu/return/documents/Fall2021.pdf) It sounds like a recommendation rather than a mandate. The executive committee of the faculty senate should seek a WRITTEN clarification of this confusion. Reporting the students to the student's affairs in the presence of regulatory confusion may present unwarranted legal challenges for the faculty.</p> <p>As stated in TSU website: tnstate.edu/return/ TSU is taking important steps to ensure the health and safety of our students. These include but are not limited to the following:</p> <p>PERSONAL SAFETY</p> <p>Face coverings are required to be worn at all times when in a public place.</p>

		<p>Face coverings distributed to students, faculty, and staff. Social distancing precautions are implemented at all times. Download COVID19 App (Self-assessment & Contact tracing): IOS Android Students and employees are encouraged to wash their hands throughout the day. Students are encouraged to keep their electronic devices in wipeable covers, and to apply disinfectant wipes to their devices often throughout the day. Flu shots are strongly recommended for all students.</p> <p>CLASSROOM SAFETY Desk shields available in areas that have been identified as at-risk. Classrooms are being assessed to determine the number of students that can occupy the room, based on CDC guidelines. Computer labs are being marked to determine the number of persons allowed</p> <p>We need the written clarification on the masks being required and the website to updated and remove the old information because it is confusing; We need the procedure to do if a student walks in without a mask.</p>
25	Faculty:	<p>Hybrid changes are not CARFs for online as long as you maintain 50% or less online</p> <p>Refer to the CARF guidelines; absent of a permanent change to online—no CARF</p>
26	Faculty:	<p>What to do if student has a medical exemption to a mask? Or for a shield? Is the student allowed or are they to zoom in? Is this through the office of disability or do they just provide the MD note to the professor? It would be an accommodation. Do we ask students to go to the disability office if not wanting to wear the mask</p>
27	Faculty:	<p>What if the class or instructor is affected or exposed to covid, should the class immediately be converted to online?</p> <p>Similar question, if the university transitions to online with short notice, are we ready? Global online has a zoom website in faculty resources in the shells that has help TSU GUIDE FOR EFFECTIVE COURSE COPYING AND HAS THE WEBSITE 9-AM TO 7:30 PM FOR ASSISTANCE Need assistance with online teaching via e-Learn? Join the TSU Global Online Team in Zoom, Monday-Friday, 9:00am-7:30pm (https://zoom.us/j/3565004554)</p>

28	Faculty:	Are we fine with SACS if we cut the semester short? If a class is 60 clock hours, how do we account for those lost 2 weeks of classes? Academic Affairs needs to answers; SACS is more concerned with clock hours.
29	Faculty:	Any accommodations made for faculty and staff? Dr. Inman : checking for HIPAA violations if they need to receive special accommodations
30	Faculty:	Faculty Senate is gaining info on Family Leave
31	Faculty:	FYI: The latest FACULTY HANDBOOK is available at https://bit.ly/3lYy7dd (It is a 1100+ page document. Please be careful before printing). It contains numerous policies in the appendices.
32	Faculty:	Nicole Arrighi Put a doc in the chat about the student athletes and their schedules and their full sport season Progress forms for athletes will be distributed via email
33	Faculty:	VESP potential buy outs: not offered this year per Dr. Glover
34	Faculty:	Family Medical Leave Act policy that Dr. Elaine Phillips is Chair or the Faculty benefits and welfare committee
35	Faculty per email:	This is a small request, but can you make an inquire at the President Cabinet if Faculty/Staff can be allowed to present their ID's and enter the athletic games particularly basketball. This could be an excellent incentive for faculty given only a small percentage would go any way. What is the cost for Faculty/Staff to attend football games? There appears to be a donation request for the ability to purchase season tickets. Most important can the notion of shifting Chairpersons in department after a certain amount of years in the position. In-Groupness and low morale sets in when chairpersons appear to think the position is forever. Need new leadership and they should be in the class room to understand the nature of student culture and how its changed.
36	Faculty per email:	I know that the Univ sent faculty a survey to find out percentage who are vaccinated. I'd like to know when we will get the results. I assume others are interested as well in the percentage of students vaccinated. I know many are just getting shots now, given the incentive. Of course, we would like to know after a couple of weeks.
37	Faculty per email:	Can we add/discuss the issue of parking permits not being mailed to our offices this fall and each person will have to pick up the permit on the main campus.

			For all of us that only work at the downtown facility this is a useless trip.
VI.		Dr. Triplett	<p>Closing Remarks & Reminders</p> <p>PP slide with date: Tentative Next Full Faculty Forum January 2022 TBD</p> <p>Triplett will reach out to deans to fill 14 standing committees: she named them all</p> <p>The meetings are available to all: zoom link for faculty senate is on the website</p>
Attendance			<p>Kimberly Triplett, Rita Fleming, Thomas Wayne Broyles, Ranganathan Parthasarathy, Karen Smith, Amy Sibulkin, Bill Johnson, Sam Dennis, Charles Brown, Artenzia Young-Seigler, Edilberto Raynes, Marsha Bowman, Geoffrey Burks, Charles Bowie, Marie Hammond, Margaret Machara, Angel Sloss-Pridgen, Bea Harris, Achintya Ray, Sarika Saraswati, Jennifer Castle, Gwendolyn Battiste, Jason de Koff, Valeria Matlock, Frank Pleban, Presley Dyer, Orville Bignall, Courtney Nyange, Lynn Barnes, Dr. Nicole Arrighi, Federickia Washington, John Niedzwiecki, Charles McCurry, Dr. Monique McCallister, Kaushalya Amarasekare, Latoya Johnson, Sonali Roy, Michael Reed, David A Lehman, Meg Streams, Korsi Dumenyo, Julie Huskey, Sudipta Rakshit, Ahmad Aziz, Kiesa Kelly, Ahmad Aziz, Fur-Chi Chen, Yoseph Mamo, Xiaoming Li, Galaxy S21 5G, Richard P. Garvin# Jr., UrLeaka Newsome, Kaleena Sales, Elaine Phillips, Derek Charles, Dr. Rafael Harun, Christopher Field, Dilip Nandwani, Chloe Kamssu, Rebecca Selove, David Padgett, Dorjsuren Badamdorj, Dilip Nandwani, Ho-Jin Koh, Sagnika Ghosh, Olufemi Oyebade, Wentao Wu , Ali Taheri, Karin M. Abel, Ali Taheri, Tasneem Siddiquee, iPad, Mulugeta Wayu, Keisha A. Brown, Owen Johnson, Cathleen St. Dennis, Abiodun Fasoro, Brenda Batts, Roger Klomegah, Elizabeth Dachowski, Robert Smith, Dr. Twianie Roberts, Emmanuel Omondi, Robert Elliott, Janet Finch, Poliala Dickson, Show Mei Lin, Josie Scales, Richard Browning, Kimberly Johnson, Veronica J. Oates, Leitao Chen, Lakesha Moore, Nelson Modeste, Krystal Massey, Malia Jackson, Prof. Brock, Ejermakowicz, Tyrone Miller, Lin Li, Mbodruzzaman, Gerald Marquis, Dr. Crawford, Mu Zheng, Alexis Gatson Heaston, Jemal Gishe, Cynthia Gadsden, Wanda Payne, Sharon Suggs, Tocarra Porter, Sumita Chakraborti-Ghosh, Bebro, Mary Shelton, Wendelyn Inman, Andrea Gardiner, Sarika Saraswati, Bharat Pokharel, Sekhmet Maat, Hannah Washington, Reginald Archer, Iris Johnson Arnold, Elaine Martin, Gashaw Bekele, Christine Hamilton, Stahmasb, Mu Zheng, Brahma, Kofi Britwum, Elizabeth Brown, Ali Sekmen, Chunxing Fan, Andrew Patrick, Venkataswarup Tiriveedhi, Aoyebade, Lisa de la Mothe, Jessica Hanson, William Sutton, Eric Vogel, KT Ewing, Heidi Williams, Matt Sherman</p>

Action Items for the Virtual Full Faculty Meeting Aug 13, 2021

	Topic Category	Specifics	Key Person Contacted	Action Needed	Results Update
1	Financial Clean Slate	<p>What is financial clean state and how will that enhance recruitment of new students?</p> <p>Dr. Young-Seigler: It pays the outstanding balance for students and the spring semester 2020 and gives \$10K to students registered for the fall 2021; they could not register if they had a balance hold on their account and this would eliminate this.</p>			Dr. Young-Seigler answered the question during the meeting
2	Non-returning students contact	<p>I think unit chairs should be the one to reach out to students, who did not return, not individual faculty</p> <p>This is in regard to faculty being asked to contact non-returning students' semester to semester to gain insight into why they did not register for the new semester.</p>	VP of AA	Clarification of who should contact the students	<p>An email was sent to the Office of Academic Affairs office.</p> <p>Waiting for further verification.</p>
3	Career-ready	<p>Why does TSU not use campus-based experts to contribute to the career-ready issue? Dr. Young-Seigler: We do have a placement office and HANDSHAKE is a placement program also. Now we have financial aid not paying for students to take courses that do not go towards their majors.</p> <p>The shift from career ready to job ready is going to impact students in areas that don't have a solid job like English majors-writing items; Don't shortchange these people at the expense of other majors that have a placement; how to treat students to go into a good career direction with equity. Dr. Hammond has expertise and is willing to help.</p>	Placement office	<p>Confirm the information</p> <p>Address double majors</p> <p>Address majors that are like English</p>	<p>An email was sent to the Office of Academic Affairs office for further clarification. Will cc: Dr. V. Deams, Office of Records and Amy Woods, VP of Financial Aids.</p> <p>Waiting for a response.</p>
4	Communication for recruited students	<p>There still appears to be a major staffing issue with communications (answering phones, responding to emails, timely and ACCURATE responses) when students are recruited and desire to attend TSU.</p>		Is this a work from home issue or worker	<p>Customer Service: Office of Recruitment and Admission. Dr. Terrance Izzard.</p> <p>An email was sent to Dr. Terrance Izzard regarding this concern.</p>

				shortage issue	Waiting for a response.
5	Educational opportunities for state employees	I asked the arbitration agreement question. What I meant is why are we not working with local government entities to provide educational opportunities to local and state employees? This is an addendum to one of the items in #4 on the previous chart (Are we doing arbitration agreements with businesses?).		Carry-over action item: Will have to address with President Glover. For example, MOEs, partnership agreements, and etc.	An email was sent the Office of Academic Affairs - Avon Williams / Extended Education considering this issue. Waiting for a response.
6	Mold and building renovation issues or needs	McCord Hall is currently undergoing a deep cleaning and mold remediation. I had to leave the office this morning. Engineering is on the building list to be updated but need it from Dr. Curtis Johnson as to what number it is on the list. The library is up for renovation; Humphries building has issues. Please include Humphries. Our labs are horrendously obsolete in terms of what students can get at other TN universities and colleges. We have mold and leaks too. Per the aging infrastructure focus, it is necessary to have more buildings with windows that open. Especially given air borne transmission issues with COVID. Harned Hall (Biology) has flooding and lead issues... lead is a health hazard. How about updated ventilation for buildings? Clement Hall areas that had mold in the classrooms; Are classes being held there this semester? Can we get air quality studies on these buildings? Could we have the structural integrity of buildings checked? Crouch has had leaks in the roof for years (decades) and it seems unlikely that this had no effect on cement reinforced with metal.	Dr. Curtis Johnson	Need updated list of who is getting mold remediation, building update list, flood remediation list	An email was sent to Dr. Curtis Johnson and Mr. Al Hill. Waiting for a response. For issues and/or concerns, then please contact Mr. Albert Hill: <ul style="list-style-type: none"> • Dial 4889 cleaning issues • Dial 7792 or 7793 work order issues
7	NIA grant	Regarding NIA: Could TSU move the application timeline earlier? Faculty who has plans for study abroad, etc. cannot easily plan if they don't know until summer whether they have received the grant.	Dr. Glover	Need NIA approval timeline discussion	It is responsibility of the applicant to keep their department chair and dean abreast of their progress.

				with Dr. Glover	After the NIA Grant 2022-2023 application process is complete, then we can revisit updating the timeframe of the NIA Grant application process. Information provided by Dr. Jason de Koff, Chair Ad Hoc NIA Grant Committee
8	Ombudsman	Does TSU have an ombudsman?			No, TSU does not have an ombudsman. An ombudsman is an advocate and/or a mentor of the individual making a complaint. TSU has different avenues, such as, HR, Faculty Senate Grievance Committee, Department Chairs, Deans. Also, TSU has the Office of Equity and Inclusion.
9	ESP	ESP went from 20% to 40% for the upper limits. Per Dr. Ali Sekmen, this occurred last year. With regard to Extra Service Pay (ESP) - Has the percentage allowable for summer also been raised to 40 percent? Or, is it still 33 percent? Thank you. It is still 33% for the summer per Dr. Sekmen. That is the max you can make in the summer is 33% and the Extra service does NOT count towards that.		Where is this explained on the TSU website?	Dr. Sekmen clarified the ESP policy. Website: Revised Extra Service Pay Policy approved in April 2021. Please see the link to our HR website to access the Extra Service Pay Policy Revised: https://www.tnstate.edu/hr/Extra%20Service%20Pay%20Policy%20Revised%20Final%204.21.pdf
10	AAUP	Any faculty member interested in reviving the TSU chapter of the AAUP (American Assoc of University professors) please contact Elizabeth Dachowski at edachowski@tnstate.edu shared governance items are addressed, and they have a sliding scale of fees for members		None required	Information was provided during the meeting.
11	Issues with administration	Julie Woodruff at Julie.Woodruff@tn.gov or (615) 253-8857. Is the mediator for faculty with issues with an administration at a university if you get no satisfaction at your university goes to the comptroller or THEC; for policy violations on the part of the institution for the faculty			Is this the answer to the ombudsman question? Yes, THEC-if the issue is a policy concern State Comptroller's Office-if it is regarding a funding issue By emailing the HERO's office: HERO@cot.tn.gov
12	Weather station	If any faculty/researcher wishes to install a weather station and/or Purple Air Sensor on campus, please let me know. I have some extras dpadgett@tnstate.edu		None required	
13	Faculty stalking and chemical release	Gang or organized or community stalking; groups following people that impacts faculty members; chemicals released	Police department	Follow up with	To contact campus Police Department promptly as soon as the incident occurs.

		on other workers; in exchange for stalking, stalkers are paid or gifted by others to facilitate harassment		individuals involved	
14	Hybrid courses	Hybrid changes are not CARFs for online as long as you maintain 50% or less online			To work with the department of curriculum committee along with the faculty senate and graduate council curriculum committees. Since the global pandemic is ongoing, we will need an update from the Office of Academic Affairs.
15	SACSCOC guideline for semester length	Are we fine with SACSCOC if we cut the semester short? If a class is 60 clock hours, how do we account for those lost 2 weeks of classes? Academic Affairs needs to answers; SACSCOC is more concerned with clock hours.			An email was sent to Dr. C. Anderson regarding this SACSCOC compliance.
16	Faculty Handbook	The latest FACULTY HANDBOOK is available at https://bit.ly/3lYy7dd (It is a 1100+ page document. Please be careful before printing). It contains numerous policies in the appendices.			The Faculty Senate Constitution and By-laws Committee checks the policy links within the Faculty Handbook annually. The actual Faculty Handbook is updated bi-annually. The policy links are up for review AY 2021-2022 Faculty Handbook review AY 2022-2023
17	Student athletes in full sport season	Put a doc in the chat about the student athletes and their schedules and their full sport season Progress forms for athletes will be distributed via email Nicole Arrighi			Completed.
18	VESP	VESP potential buy outs: not offered this year per Dr. Glover			Answered.
19	Family Medical Leave policy	Family Medical Leave Act policy that Dr. Elaine Phillips is Chair or the Faculty benefits and welfare committee			The Faculty Benefits and Welfare Committee is working on the Family Medical Leave policy and will provide answer soon. Thank you for participating in the university-wide Family Medical Leave Survey. An update on the Proposal for Paid Family Medical Leave Policy at TSU will be shared at the February 17, 2022 Faculty Senate Meeting.
20	Employee access to athletic games	This is a small request, but can you make an inquire at the President Cabinet if Faculty/Staff can be allowed to present their ID's and enter the athletic games particularly			An email was sent to Dr. Michael Allen, Athletic Director.

		basketball for free. This could be an excellent incentive for faculty given only a small percentage would go anyway.			<p>Received an email from the TSU Athletics on January 21, 2022.</p> <p>Dr. Allen: Faculty & staff entry into basketball games. The original price for tickets is \$15 for women & \$15 for men. However, faculty & staff can purchase discounted tickets at the rate of \$5. Faculty & Staff must show their ID to receive the discounted ticket. We look forward to having faculty & staff in attendance for the rest of the season. If you have any questions, comments, and/or concerns, then please contact TSU Athletics.</p> <p>See website for upcoming game schedule information: https://tsutigers.com/</p>
21	Department Chair rotation	Most important can the notion of shifting Chairpersons in department after a certain amount of years in the position. In-Groupness and low morale sets in when chairpersons appear to think the position is forever. Need new leadership and they should be in the classroom to understand the nature of student culture and how its changed.			<p>An email was sent to the Office of Academic Affairs regarding this request.</p> <p>Waiting for a response.</p> <p>From the Faculty & Staff Institute on Tuesday, January 18, 2022 President Glover mentioned that it is goal to fill positions with a permanent chair.</p>
22	Parking Permit mailing	Can we add/discuss the issue of parking permits not being mailed to our offices this fall and each person will have to pick up the permit on the main campus.	Parking Services		Completed.
23a	COVID Social distance mask	Chemistry lab experiments require students working in groups of 2-3 students. Although they are expected to wear mask, am afraid they won't be keeping social distance. Is this safe? The university does not have a policy in place for this; Dr. Harris said he would allow hybrid model. In physics we limit to 2 people per lab group in physics for in person labs. We are using the simulation because and when students cannot go to clinical settings in COHS		Need answers to specific situations	<p>A policy was emailed to all on August 25, 2021 and updated on the TSU welcome page online.</p> <p>Please refer to the email that was sent out via University Communications on January 4, 2022 from Dr. Curtis Johnson regarding COVID-19 protocols. TSU is following the current CDC guidelines.</p>

		Nursing . I, too, am concerned that TSU is unwilling to consider labs for classes that need lab support. For example, assessment, research methods, and statistics. Can this start to be addressed, as it negatively affects student learning. Thank you.			See Link TSU COVID-19 Guidelines: https://www.tnstate.edu/return/documents/COVID19protocols-012022.docx
23b	Social distancing Mask Zoom	Social distancing: what to do for didactic only? Spread out best you can; options to zoom for half the class is possible. Do we have to zoom for covid positive students or for students that want to stay home? Refer students that come in without a mask to student affairs: step out of class if no mask Masks for all in all classrooms in all buildings per Dr. C Johnson May want to address face coverings versus mask versus shield (clear); Dr. Glover used the term "FACE COVERING" and they are available in the STUDENT CENTER Options: hand them a mask Refer to student center Go to tnstate.edu at EMERGENCY MANAGEMENT and do a PPE request to have on hand What is the typical turn around when making these PPE requests? So, is it that violating the policy covered under the disruptive behavior clause in the student handbook?			Please refer to the email that was sent out via University Communications on January 4, 2022 from Dr. Curtis Johnson regarding COVID-19 protocols. TSU is following the current CDC guidelines. See Link TSU COVID-19 Guidelines: https://www.tnstate.edu/return/documents/COVID19protocols-012022.docx See Link to CDC Guidelines: https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html
23c	Face coverings	Are face coverings required for outside classes?			Please refer to the email that was sent out via University Communications on January 4, 2022 from Dr. Curtis Johnson regarding COVID-19 protocols. See Link TSU COVID-19 Guidelines: https://www.tnstate.edu/return/documents/COVID19protocols-012022.docx
23d	Split classrooms to social distance	Based on Dr. Johnson's comments, do we have the option of meeting one-half of our class on Monday/Tuesday and the other half on Wednesday/Thursday to achieve social distancing?			Department specific. Please check with your department chair. Per Dr. Glover's email on Dec. 31 st and presentation at the Faculty & Staff Institute on Jan. 18th she stated that University expects to maintain in-person classes and operations during this semester (spring 2022). However, we are prepared to adjust our course delivery model, including the

					implementation of hybrid, online, or remote academic models, if the evolving COVID-19 related health and safety concerns warrant such adjustments. We will again implement a two-week “Safer in Place” program during the first two weeks of the semester which will require that all courses, regardless of permanent course delivery method.
	COVID-19 Update	Faculty COVID-related questions for Dr. Stevenson and Dr. Curtis Johnson	Dean Stevenson and Dr. Curtis Johnson	Received answers from Dr. Curtis Johnson on January 20, 2022	<p>What are the campus-specific guidelines for this spring 2022 semester? ~ We will follow the guidelines shared with the campus earlier this semester.</p> <p>Are employees and students mandated to wear masks inside of all buildings? What about the dorms? What about the cafeteria? ~ Students and employees are being strongly encouraged to wear mask during all movement around the campus. The resident halls are providing masks to students. The dining facilities will not open for sitting until the shelter in place period is open. Once persons are allowed to sit in the facility, they will be encouraged to wear a mask when they are not eating or drinking. Depending on the status of COVID-19 expectations will be determined at the time.</p> <p>Are students in single or double in the dorms? Are we still paying for extra hotels etc to house students? ~ Students are in double rooms; we do not have space to allow single rooms based on the demand. The university has secured off-campus housing for most of the overflow.</p> <p>Who do faculty report particular students to if the student refuses to wear a mask? May they be dismissed from a class? ~ Student issues should be reported to Dr. William Hytche in Student Affairs.</p> <p>Do faculty have to Zoom classes if they have a student at home sick or in quarantine? ~ Student Affairs have been directed to work with each instructor once a student is tested positive for COVID-19.</p>

					<p>What are the spring 2022 semester housekeeping duties? Cleaning classrooms in between classes? Are desktop cleaners and cloths provided to classes? <i>~ Classrooms are to be cleaned between each class.</i></p> <p>Classroom social distancing: are students able to be in class at full class roll capacity? <i>~ Instructors have the latitude to request to be relocated to a larger room. This might dictated moving to a larger room in a different building. There are other possibilities however you have to be creative.</i></p> <p>Are forums and events at a reduced capacity? If so, what is the guideline? <i>~ Each event is reviewed upon the actual request. Internal events are considered based on the number of vaccinated individuals. External events are based on various factors submitted on the application.</i></p> <p>Are gift cards provided to employees and students that newly vaccinated or what if they receive a booster shot? <i>~ We are going to check the availability of funds for the gift card program. We are not rewarding for booster shots, only vaccination.</i></p>
23e	Classroom Technology	What technology is provided in the classrooms to facilitate Zoom for (a) those students that are quarantined and/or (b) students who are in a hybrid format?			If you have individual classroom needs, then please contact Mr. William “Mike” Meads for IT classroom support at wmeads@tnstate.edu .
23f	Student vaccination awareness	Do we have the right to ask students if they have been vaccinated?			The answer is NO and was stated in the meeting.
23g	Student mask requirements	There is a GREAT DEAL of confusion regarding the mask policy. Office of Emergency Management DOES NOT require mask for fully vaccinated individuals. It states, "Vaccinated individuals are not required to wear face coverings while indoors but are welcome to do so." (https://www.tnstate.edu/return/documents/COVID-19%20Operations%20Update%207-8-21.pdf). President’s letter states that “At this time, we ask that all students,			<p>Please refer to the email that was sent out via University Communications on January 4, 2022 from Dr. Curtis Johnson regarding COVID-19 protocols.</p> <p>See Link TSU COVID-19 Guidelines: https://www.tnstate.edu/return/documents/COVID19protocols-012022.docx</p>

		<p>faculty, staff and other campus community members wear face coverings while indoors.” https://www.tnstate.edu/return/documents/Fall2021.pdf It sounds like a recommendation rather than a mandate. The executive committee of the faculty senate should seek a WRITTEN clarification of this confusion. Reporting the students to the student’s affairs in the presence of regulatory confusion may present unwarranted legal challenges for the faculty.</p> <p>As stated in TSU website: tnstate.edu/return/ TSU is taking important steps to ensure the health and safety of our students. These include but are not limited to the following: PERSONAL SAFETY Face coverings are required to be worn at all times when in a public place. Face coverings distributed to students, faculty, and staff. Social distancing precautions are implemented at all times. Download COVID19 App (Self-assessment & Contact tracing): IOS Android Students and employees are encouraged to wash their hands throughout the day. Students are encouraged to keep their electronic devices in wipeable covers, and to apply disinfectant wipes to their devices often throughout the day. Flu shots are strongly recommended for all students.</p> <p>CLASSROOM SAFETY Desk shields available in areas that have been identified as at-risk. Classrooms are being assessed to determine the number of students that can occupy the room, based on CDC guidelines. Computer labs are being marked to determine the number of persons allowed</p> <p>We need the written clarification on the masks being required and the website to updated and remove the old information because it is confusing; We need the procedure to do if a student walks in without a mask.</p>			<p>Student issues should be reported to Dr. William Hytche in Student Affairs.</p>
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23h	Medical Exemptions for Masks	What to do if student has a medical exemption to a mask? Or for a shield? Is the student allowed or are they to zoom in? Is this through the office of disability or do they just provide the MD note to the professor? It would be an accommodation. Do we ask students to go to the disability office if not wanting to wear the mask			Please contact Dr. William Hytche in Student Affairs.
23i	Instructor gets COVID	What if the class or instructor is affected or exposed to covid, should the class immediately be converted to online? Similar question, if the university transitions to online with short notice, are we ready? Global online has a zoom website in faculty resources in the shells that has help TSU GUIDE FOR EFFECTIVE COURSE COPYING AND HAS THE WEBSITE 9-AM TO 7:30 PM FOR ASSISTANCE Need assistance with online teaching via e-Learn? Join the TSU Global Online Team in Zoom, Monday-Friday, 9:00am-7:30pm (https://zoom.us/j/3565004554)			Please see link if the instructor, as an employee, has positive test result: https://www.tnstate.edu/return/documents/COVID19protocols-012022.docx For course coverage, please contact your department chair.
23j	Mask violations	What if there are habitual violators? Are there any protocols in place for this? How will student affairs keep up with which students have been sent over? Does Banner have an option to alert them?			An email was sent to Dean Stevenson from the Office of Student Affairs regarding the questions. Received email from Dean Stevenson January 21, 2022: Students who violate the mask policy on a habitually basis can be referred to the Office of Student Conduct. We already have systems in place that keeps up with conduct records.
23k	Employee accommodations	Any accommodations made for faculty and staff? Dr. Inman : checking for HIPAA violations if they need to receive special accommodations	Dr. Inman		Faculty will need to contact the Office of Human Resources (HR) regarding special accommodations pertaining to COVID-19 masks policy. For HIPPA violations contact HR
24	Vaccination survey results	I know that the Univ sent faculty a survey to find out percentage who are vaccinated. I'd like to know when we will get the results. I assume others are interested as well in the percentage of students vaccinated. I know many are just getting shots now, given the incentive. Of course, we would like to know after a couple of weeks.	Dr. Curtis Johnson		During the Faculty & Staff Institute Tuesday, Jan. 18 th , President Glover provided the percentage of faculty/staff and students that are fully vaccinated at TSU: 60% of TSU students are fully vaccinated 80% of TSU faculty/staff are fully vaccinated

25	Hand sanitizer stations	Boswell and Humphries, HSB, needs the sanitizer stations to be refilled; you may also go to emergency management website and report the number (look at the station #)	Dr. Curtis Johnson		Please use the following link to report empty and/or damaged hand sanitizer stations or to request PPE https://www.tnstate.edu/emergency/Covid19.aspx