

**Executive Committee – Chair:** Dr. Artenzia C. Young-Siegler; **Chair-Elect:** Dr. Tiriveedhi Venkataswarup, **Secretary:** Dr. Guinevere Bennett; **Parliamentarian:** Dr. Reginald Archer; **Treasurer:** Dr. Beverly Brown; **Past Chair:** Dr. Kimberly Triplett.

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The Senate Executive Committee shall be comprised of the Chair, the Vice Chair, the Secretary, the Parliamentarian, the Treasurer, and the immediate past Chair of the Senate (as an ex officio member) who are charged to:

- meet at least one week prior to Senate meetings and draft a proposed agenda for the Senatemeetings
- disseminate the agenda to the senators and to the whole faculty by UniversityCommunications at least 48 hours before the meeting time
- act on behalf of the Senate between the end of the academic year and the beginning of the new academic year, subject to ratification of its actions by the Senate at the first faculty senatemeeting of the new academic year
- handle necessary business on an emergency and interim basis as necessary
- establish ad hoc committees as needed ☐ draft a slate of chairpersons for the Senate’s committees from among the membership of the Senate, prior to the April Senate meeting
- notify the Chief Academic Officer to instruct Unit Heads to have their faculty elect Senators and Alternates (refer to PART THREE, Article 2, Section 3. Elections.)
- assist in the selection of the faculty members of such screening committees and lend its counsel to the development of procedures for recruitment and screening of such candidates, when campus or system administrative appointments are to be filled and where it is appropriate for faculty to be of assistance in the recruitment and screening of candidates, the Executive Committee.