

Course Name	Faculty Qualifications Needed	Related Disciplines	Acceptable Alternative Qualifications
HIMA 1010 Introduction to Health Record Management	Earned Master's or Doctorate degree in Health Information Management in the teaching discipline; or Master's or Doctorate degree with a concentration in the teaching discipline with at least 18 graduate semester hours in the teaching discipline.	Health Information Technology, Public Health, Medical Records Administration, Health Informatics, Health Administration	Acceptable alternative qualifications include substantial professional experience in health information management or medical records administration, including experience with documentation practices, healthcare delivery systems, and interdepartmental coordination in healthcare facilities. Relevant certifications such as Registered Health Information Administrator (RHIA) or Registered Health Information Technician (RHIT), along with <i>peer-reviewed publications</i> , instructional content, or professional contributions in health records or informatics, will also be considered.
HIMA 1040 Medical Terminology	Earned Master's or Doctorate degree in Health Information Management in the teaching discipline; or Master's or Doctorate degree with a concentration in the teaching discipline with at least 18 graduate semester hours in the teaching discipline.	Health Information Technology, Medical Records Administration, Health Administration	Acceptable alternative qualifications include substantial professional experience in healthcare documentation, medical terminology instruction, or clinical health education. Relevant credentials such as RHIA, RHIT, RN, or CPC, along with <i>peer-reviewed publications</i> , professional presentations, or instructional content in medical language, health records, or clinical communication, will also be considered.
HIMA 2020 Foundations of Health Information Management	Earned Master's or Doctorate degree in Health Information Management in the teaching discipline; or Master's or Doctorate degree with a concentration in the teaching discipline with at least 18 graduate semester hours in the teaching discipline.	Health Information Technology, Medical Records Administration, Health Administration	Acceptable alternative qualifications include substantial professional experience in health information management systems, healthcare data governance, or electronic health records (EHR) administration. Relevant expertise may include regulatory compliance, data quality and retention, and accreditation standards. Credentials such as RHIA or RHIT, along with peer-reviewed publications, presentations, or instructional materials related to health information systems and patient data management, will also be considered.
HIMA 2100 Fundamentals of Medical Science	Earned Master's or Doctorate degree in Health Information Management in the teaching discipline; or Master's or Doctorate degree with a concentration in the teaching discipline with at least 18 graduate semester hours in the teaching discipline.	Medicine	Acceptable alternative qualifications include substantial professional experience in medical sciences, clinical diagnostics, or healthcare education with a focus on pathology, microbiology, or disease management. Relevant licensure or certification (e.g., MD, RN, CLS/MLS) and peer-reviewed publications, clinical instruction, or contributions to medical or allied health education will also be considered.
HIMA 2200 Legal and Ethical Aspects of Health Information	Earned Master's or Doctorate degree in Health Information Management in the teaching discipline; or Master's or Doctorate degree with a concentration in the teaching discipline with at least 18 graduate semester hours in the teaching discipline.	Public Health, Medical Records Administration, Health Informatics, Health Administration	Acceptable alternative qualifications include substantial professional experience in health information law, regulatory compliance, or medical-legal consulting. Relevant expertise may include HIPAA compliance, risk management, patient confidentiality, and medical record governance. Recognized certifications such as RHIA, CHPS, or certifications in healthcare compliance, as well as <i>peer-reviewed publications</i> , legal education content, or experience in ethical and legal instruction within health care environments, will also be considered.

HIMA 2250 Health Statistics and Analysis	Earned Master's or Doctorate degree in Health Information Management in the teaching discipline; or Master's or Doctorate degree with a concentration in the teaching discipline with at least 18 graduate semester hours in the teaching discipline.	Public Health, Epidemiology, Biostatistics/Statistics	Acceptable alternative qualifications include substantial academic or professional experience in health data analysis, biostatistics, or statistical reporting within healthcare settings. Relevant expertise may include hospital statistics, health outcomes analysis, data visualization, and the use of statistical software for healthcare planning and decision-making. Peer-reviewed publications, healthcare analytics projects, or instructional content in health statistics and data reporting will also be considered.
HIMA 2300 Alternative Health Record Systems and Registries	Earned Master's or Doctorate degree in Health Information Management in the teaching discipline; or Master's or Doctorate degree with a concentration in the teaching discipline with at least 18 graduate semester hours in the teaching discipline.	Public Health, Medical Records Administration, Health Informatics, Health Administration	Acceptable alternative qualifications include substantial professional experience in managing health records across various care settings, including behavioral health, long-term care, ambulatory, and specialty registries. Relevant expertise may include healthcare registry development, accreditation compliance, health data management, and data lifecycle governance. Credentials such as RHIA or RHIT, <i>peer-reviewed publications</i> , or instructional contributions related to alternative health record systems and registries will also be considered.
HIMA 2350 Coding and Classification of Health Data	Earned Master's or Doctorate degree in Health Information Management in the teaching discipline; or Master's or Doctorate degree with a concentration in the teaching discipline with at least 18 graduate semester hours in the teaching discipline.	Medical Records Administration, Health Informatics, Health Administration	Acceptable alternative qualifications include substantial professional experience in medical coding and classification systems, including ICD-10-CM/PCS, CPT, and related healthcare documentation standards. Relevant credentials such as Certified Coding Specialist (CCS), Certified Professional Coder (CPC), or RHIA/RHIT are highly valued. Peer-reviewed publications, coding audits, or instructional content in diagnostic and procedural coding, healthcare reimbursement, or ethical coding practices will also be considered.
HIMA 2400 CPT/HCPCS Coding Classification Systems	Earned Master's or Doctorate degree in Health Information Management in the teaching discipline; or Master's or Doctorate degree with a concentration in the teaching discipline with at least 18 graduate semester hours in the teaching discipline.	Medical Records Administration, Health Informatics, Health Administration	Acceptable alternative qualifications include substantial professional experience in procedural coding and reimbursement systems, particularly with CPT and HCPCS classification in ambulatory or outpatient care settings. Relevant credentials such as Certified Professional Coder (CPC), Certified Coding Specialist – Physician-based (CCS-P), or RHIA/RHIT are highly applicable. <i>Peer-reviewed publications</i> , coding compliance work, or instructional materials in CPT/HCPCS classification and healthcare reimbursement processes will also be considered.
HIMA 2704 Directed Professional Practice and Seminar in Health Information Services	Earned Master's or Doctorate degree in Health Information Management in the teaching discipline; or Master's or Doctorate degree with a concentration in the teaching discipline with at least 18 graduate semester hours in the teaching discipline.	Medical Records Administration, Health Informatics, Health Administration	Acceptable alternative qualifications include substantial professional experience in supervising or coordinating health information management practice experiences, particularly within accredited healthcare settings. Relevant credentials such as RHIA or RHIT are essential, along with experience in evaluating student competencies, capstone assessments, and project-based learning. Peer-reviewed publications, development of practicum curricula, or instructional leadership in applied HIM education and seminar-based professional preparation will also be considered.

HIMA 3010 Healthcare Billing	Earned Master's or Doctorate degree in Health Information Management in the teaching discipline; or Master's or Doctorate degree with a concentration in the teaching discipline with at least 18 graduate semester hours in the teaching discipline.	Medical Billing and Coding, Healthcare Finance	Acceptable alternative qualifications include substantial professional experience in healthcare billing, reimbursement systems, or revenue cycle management. Relevant expertise may include insurance claim processing, managed care systems, accounts receivable, electronic data interchange (EDI), and government or commercial payer regulations. Certifications such as Certified Professional Biller (CPB), RHIA, or RHIT, as well as peer-reviewed publications or instructional content in healthcare billing and payment systems, will also be considered.
HIMA 3020 Current Issues in Health Information Management	Earned Master's or Doctorate degree in Health Information Management in the teaching discipline; or Master's or Doctorate degree with a concentration in the teaching discipline with at least 18 graduate semester hours in the teaching discipline.	Health Information Technology, Public Health, Medical Records Administration, Health Informatics, Health Administration	Acceptable alternative qualifications include substantial academic or professional experience addressing evolving trends, regulatory updates, and operational challenges in health information management. Relevant expertise may include healthcare reform, informatics integration, HIM leadership, or compliance with industry standards. Peer-reviewed publications, participation in professional HIM associations, or instructional contributions addressing emerging HIM issues will also be considered.
HIMA 3030 Quality Assessment and Performance Improvement	Earned Master's or Doctorate degree in Health Information Management in the teaching discipline; or Master's or Doctorate degree with a concentration in the teaching discipline with at least 18 graduate semester hours in the teaching discipline.	Health Information Technology, Public Health, Medical Records Administration, Health Informatics, Health Administration	Acceptable alternative qualifications include substantial professional experience in healthcare quality management, including quality improvement, utilization review, risk management, and accreditation standards. Relevant certifications such as Certified Professional in Healthcare Quality (CPHQ), RHIA, or RHIT are highly applicable. <i>Peer-reviewed publications</i> , quality assurance project leadership, or instructional content in performance improvement strategies and regulatory compliance will also be considered.
HIMA 3300 Advanced Coding and Classification of Health Data	Earned Master's or Doctorate degree in Health Information Management in the teaching discipline; or Master's or Doctorate degree with a concentration in the teaching discipline with at least 18 graduate semester hours in the teaching discipline.	Medical Records Administration, Health Informatics, Health Administration	Acceptable alternative qualifications include substantial professional experience in advanced medical coding and classification, including expertise in ICD coding systems, DRG assignment, PPS regulations, and case-mix analysis. Relevant credentials such as Certified Coding Specialist (CCS), Certified Inpatient Coder (CIC), or RHIA/RHIT are highly preferred. Peer-reviewed publications, coding audit leadership, or instructional contributions in diagnostic/procedural coding accuracy and healthcare reimbursement compliance will also be considered.
HIMA 4000 Computerized Health Information Systems	Earned Master's or Doctorate degree in Health Information Management in the teaching discipline; or Master's or Doctorate degree with a concentration in the teaching discipline with at least 18 graduate semester hours in the teaching discipline.	Health Information Technology, Medical Records Administration, Health Informatics, Health Administration	Acceptable alternative qualifications include substantial professional experience in health information systems, including systems analysis, implementation, and management of electronic health records (EHR). Relevant expertise may include project management in healthcare IT, database applications in HIM, and integration of informatics tools for decision support. Certifications such as RHIA, CHDA, or CAHIMS, as well as peer-reviewed publications or instructional content in HIM system applications and informatics, will also be considered.

HIMA 4400 Organization and Management of Health Information Services	Earned Master's or Doctorate degree in Health Information Management, Health Administration, Health Informatics in the teaching discipline ; or Master's or Doctorate degree with a concentration in the teaching discipline with at least 18 graduate semester hours in the teaching discipline.	Health Information Technology, Medical Records Administration, Health Informatics, Health Administration	Acceptable alternative qualifications include substantial professional experience in managing health information departments or healthcare operations, with expertise in budgeting, staffing, policy development, project management, and quality assurance. Relevant credentials such as RHIA or CHPS, along with peer-reviewed publications, leadership roles in HIM service delivery, or instructional materials in HIM department operations and management practices, will also be considered.
HIMA 4424 Management Professional Practice in Health Information Services	Earned Master's or Doctorate degree in Health Information Management in the teaching discipline; or Master's or Doctorate degree with a concentration in the teaching discipline with at least 18 graduate semester hours in the teaching discipline.	Health Information Technology, Medical Records Administration, Health Informatics, Health Administration	Acceptable alternative qualifications include substantial professional experience in supervising or coordinating professional practice experiences in health information services, particularly within accredited healthcare organizations. Credentials such as Registered Health Information Administrator (RHIA) are essential. Relevant experience includes leadership in HIM operations, mentoring student interns, administrative training, or project-based HIM oversight. <i>Peer-reviewed publications</i> , development of practicum instruction, or contributions to management training in health information services will also be considered.
HIMA 4430 Management Professional Practice Seminar	Earned Master's or Doctorate degree in Health Information Management in the teaching discipline; or Master's or Doctorate degree with a concentration in the teaching discipline with at least 18 graduate semester hours in the teaching discipline.	Health Information Technology, Medical Records Administration, Health Informatics, Health Administration	Acceptable alternative qualifications include substantial professional experience in HIM education and leadership, including preparation for professional credentialing exams (e.g., RHIA), career development, and capstone assessment. Experience facilitating seminars or mentoring students in professional practice, job readiness, and AHIMA competency alignment is essential. Peer-reviewed publications, contributions to RHIA exam preparation resources, or instructional experience in professional readiness and health information education will also be considered.
HIMA 3500 Applied Database System for Health Informatics	Earned Master's or Doctorate degree in Health Information Management in the teaching discipline; or Master's or Doctorate degree with a concentration in the teaching discipline with at least 18 graduate semester hours in the teaching discipline.	Health Information Technology, Medical Records Administration, Health Informatics, Health Administration	Acceptable alternative qualifications include substantial academic or professional experience in database systems, data management, and informatics applications within healthcare environments. Relevant expertise includes use of relational databases, SQL, health data modeling, and the application of databases in healthcare decision-making. Peer-reviewed publications, EHR or clinical database projects, or instructional content in applied health informatics and database management will also be considered.
HIMA 3600 Health Information Data Analytics	Earned Master's or Doctorate degree in Health Information Management in the teaching discipline; or Master's or Doctorate degree with a concentration in the teaching discipline with at least 18 graduate semester hours in the teaching discipline.	Health Information Technology, Medical Records Administration, Health Informatics, Health Administration	Acceptable alternative qualifications include substantial professional experience in health data analytics, including predictive and descriptive modeling, data mining, and decision support. Relevant expertise includes applying analytic tools and methodologies to clinical, financial, or operational healthcare data. Credentials such as CHDA (Certified Health Data Analyst) or equivalent, along with <i>peer-reviewed publications</i> , analytic project leadership, or instructional content in healthcare data analysis, will also be considered.

HIMA 4500 Health Information Project Management	Earned Master's or Doctorate degree in Health Information Management in the teaching discipline; or Master's or Doctorate degree with a concentration in the teaching discipline with at least 18 graduate semester hours in the teaching discipline.	Health Information Technology, Medical Records Administration, Health Informatics, Health Administration	Acceptable alternative qualifications include substantial academic or professional experience in project management within healthcare or health information environments. Relevant expertise may include planning, executing, and evaluating health IT or informatics-related projects, using tools like Gantt charts, risk analysis, and workflow optimization. Certifications such as Project Management Professional (PMP), RHIA, or CPHIMS, along with <i>peer-reviewed publications</i> or instructional content in healthcare project leadership, will also be considered.
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