


THREE-SEMESTER COURSE SCHEDULE PLAN |

Visit our website at www.tnstate.edu/cps for detailed information on all programs | TSU Department of Public Administration | 615-963-7241

-  → Please bear in mind that while this is our plan of course offerings, enrollment and staffing may still affect scheduling
- If you will need a course to complete a program in a specific semester, and that course is not listed here or in the online course schedule in the semester needed, contact Dr. Stanley right away at rstanley1@tnstate.edu
- Agency cohort PAEL or MPS students seek advising from Dr. Stanley; PhD students from Dr. Sekwat: your courses are not shown here

PP ■ = Public Policy graduate certificate required course

NPMN ● = Nonprofit Management graduate certificate required course.

HCAP ● = Healthcare Administration & Planning graduate certificate required course.

LGM □ = Local Government Management graduate certificate required course.


MPA core = MPA required core course; MPA elec. = MPA elective, also counts towards indicated certificate

PAEL online ◆ = Public Administration Executive Leadership certificate required course (non-cohort students).

2021 Spring	2021 Summer	2021 Fall
PADM 6210 Seminar in Public Administration MPA Core/HCAP ●/NPMN ●/LGM □ <i>if PP take in Fall</i>	PADM 6210 Seminar in Public Admin. MPA Core/req'd for PP, NPMN, LGM, HCAP	PADM 6210 Seminar in Public Administration MPA core/PP ■ <i>if HCAP, NPMN, LGM take in Spring</i>
PADM 6960 Resource Develop. for Nonprofits MPA Elec./NPMN ● <i>Spring only</i>	PADM 6430 Contemp. Topics in Public Policy MPA Elec./PP ■ <i>Summer only</i>	PADM 6130 Research Methods MPA core /PP ■ /HCAP ● /NPMN ● <i>Fall only</i>
PADM 6110 Statistics for Public Administrators MPA Core/HCAP ● <i>Spring only</i>	PADM 6390 Ethics in the Public Service MPA elec./PP ■ <i>Summer only</i>	PADM 6550 Epidemiology MPA Elec./HCAP ● <i>Fall only</i>
PADM 6420 Conflict Mgmt. & Resolution PAEL ◆/LGM □ <i>Spring only</i>	PADM 6400 Project Mgmt. & Implementation PAEL ◆ <i>Summer only</i>	PADM 6950 Intro to Nonprofits MPA Elec./NPMN ● <i>Fall only</i>
PADM 6310 Organization Theory MPA Core /PAEL ◆ <i>Spring only</i>	PADM 6240 Public Personnel Mgmt. MPA core/PAEL online ◆/NPMN ●/LGM □	PADM 6240 Public Personnel Mgmt. MPA Core <i>req'd for NPMN, LGM or PAEL</i>
PADM 6410 Public Policy Analysis MPA Core/PP ■ <i>Spring only</i>	PADM 6190 Financ'l Mgmt. in Nonprofit/Health. MPA Elec./NPMN ●/HCAP ● <i>Summer only</i>	PADM 6490 Politics of Administration MPA Core* <i>Fall only</i>
PADM 6450 Decision Tools and Project Planning MPA Elec./PP ■ <i>Spring only</i>	PADM 6515 Health Org. & Delivery Systems MPA Elec./HCAP ● <i>Summer only</i>	PADM 6230 Sem. in Fiscal Mgmt.: Public Budgeting MPA Core/LGM □ <i>Fall only</i>
PADM 6700 Capstone Course (for students admitted for Fall 2020 and after; earlier admits take the comprehensive exam) MPA Core*	PADM 6290 Sem. in Intergovernmental Relations MPA Elec./LGM □ <i>Summer only</i>	PADM 6440 Seminar in Urban Administration MPA Elec./LGM □ <i>Fall only</i>
→ To finish by a specific semester, and/or if you need to maintain two courses per semester to receive financial aid, please pay attention to the semesters in which courses are offered (in italics) and get advising. Self-advising may result in longer time to completion or taking unneeded classes. Your advisor can make a plan to completion with you! Most courses are offered only once per full academic year (Summer/Fall/Spring).	PADM 6930 Special Topics: Qualitative Research Methods <i>sub. for 6130 Res. Methods (MPA/PP ■)</i>	PADM 6270 Sem. in Administrative Leadership PAEL ◆ <i>Fall only</i>
	PADM 6700 Capstone Course (MPA Core, for students admitted for Fall 2020 and after; earlier admits take the comprehensive exam in last semester)	PADM 6260 Budgeting as Mgmt. Tool PAEL ◆ <i>Fall only</i>
* These MPA core courses do NOT count towards any of the graduate certificates. Only admitted MPA students should register for these courses.		PADM 6700 Capstone Course (MPA Core, for students admitted for Fall 2020 and after; earlier admits take the comprehensive exam in last semester)

COURSE CHECKLISTS

MPA degree and Public Policy, Healthcare Admin. & Planning, Nonprofit, Local Gov't Mgmt and PA Executive Leadership graduate certificates

 **Pay attention to the semester in which courses are offered.** When a course is offered more than one semester per year, the recommendation to take it in a *specific* semester are based on assumption that you want to take two courses per semester throughout your studies. Get a plan for completion from your advisor!

● NONPROFIT MANAGEMENT GRADUATE CERTIFICATE (NPMN)

- PADM 6950 Introduction to Nonprofits (**Fall** only)
- PADM 6130 Research Meth. (**Fall** only; MPA core; *or sub PADM 6930 Qual. Meth. occas.*)
- PADM 6960 Resource Development (**Spring** only)
- PADM 6210 Seminar in Public Administration (take in **Spring**; MPA core)
- PADM 6190 Financial Management for Nonprofit Organizations (**Summer** only)
- PADM 6240 Sem. in Staff Functions: Personnel Mgmt. (take in **Summer**; MPA core)

■ PUBLIC POLICY GRADUATE CERTIFICATE (PP)

- PADM 6210 Seminar in Public Administration (take in **Fall**; MPA core)
- PADM 6130 Research Methods (**Fall** only; MPA core; *or sub PADM 6930 Qual. Meth. occas.*)
- PADM 6410 Public Policy Analysis (**Spring** only; MPA core)
- PADM 6450 Decision Tools and Project Planning (**Spring** only)
- PADM 6430 Contemporary Issues in Public Policy (**Summer** only)
- PADM 6390 Ethics and Values in the Public Service (**Summer** only)

● HEALTHCARE ADMIN. & PLANNING GRADUATE CERTIFICATE (HCAP)

- PADM 6130 Research Methods (**Fall** only; MPA core)
- PADM 6550 Epidemiology (**Fall** only)
- PADM 6210 Seminar in Public Administration (take in **Spring**; MPA core)
- PADM 6110 Statistics (**Spring** only; MPA core)
- PADM 6190 Financial Management for Nonprofit Organizations (**Summer** only)
- PADM 6515 Health Org. and Delivery Systems (**Summer** only)

◆ PUB. ADMIN. EXECUTIVE LEADERSHIP GRADUATE CERTIFICATE (PAEL, non-cohort)

Agency cohort students must contact Dr. Stanley at rstanley1@tnstate.edu for timing.

- PADM 6270 Seminar in Administrative Leadership (**Fall** only)
- PADM 6260 Budgeting as a Management Tool (**Fall** only)
- PADM 6310 Organizational Theory (**Spring** only; MPA core)
- PADM 6420 Conflict Management and Resolution (**Spring** only)
- PADM 6240 Personnel in Public Organizations (take in **Summer**; MPA core)
- PADM 6400 Project Management and Implementation (**Summer** only)

■ LOCAL GOVERNMENT MANAGEMENT GRADUATE CERTIFICATE (LGM)

Students must contact Dr. Stanley at rstanley1@tnstate.edu for course timing.

- PADM 6230 Sem. In Fiscal Mgmt.: Public Budgeting (**Fall** only; MPA core)
- PADM 6440 Seminar in Urban Administration (**Fall** only)
- PADM 6210 Seminar in Public Administration (take in **Spring**; MPA core)
- PADM 6420 Conflict Management and Resolution (**Spring** only)
- PADM 6240 Personnel in Public Organizations (take in **Summer**; MPA core)
- PADM 6290 Seminar in Intergovernmental Administration (**Summer** only)

MPA DEGREE

All students admitted to the MPA take 9 core courses plus 3 electives. The electives may be drawn from certificate courses to allow completion of the MPA plus certificate in a total of 12 courses. **Seek advising** to ensure you are making good choices given desired time to degree and course-load.

6 additional internship credits are required only for pre-service students without at least one year professional public or nonprofit sector experience; evaluation of experience for internship waiver is by advisor.

- PADM 6210 Seminar in Public Administration (take in **Fall**)
- PADM 6130 Research Methods (**Fall** only; *or sub PADM 6930 Qual. Methods if offered*)
- PADM 6110 Statistics for Public Administrators (**Spring** only)
- PADM 6410 Public Policy Analysis (**Spring** only)
- PADM 6240 Sem. in Staff Functions: Personnel Mgmt. (**Summer** or **Fall**)
- PADM 6310 Organization Theory (**Spring**; or **Summer** sub. is available)
- PADM 6230 Sem. In Fin. Mgmt.: Budgeting (**Fall** only)
- PADM 6490 Politics of Administration (**Fall** only)
- PADM 6700 Capstone Course with Project - must take in last or second to last semester of MPA [*Those admitted for semesters prior to Fall 2020 take PADM 6150 IT & the Public Sector instead, plus comprehensive exam*)]
- ELECTIVE (depends on certificate sought) _____
- ELECTIVE (depends on certificate sought) _____
- ELECTIVE (depends on certificate sought) _____
- PADM 6500 Internship *if required* (do not commit to, or register for, an internship credits without consulting advisor. 6 credits/300 hours)

- MPA students - your choice of certificate determines which electives you take
- Students using state fee waivers cannot register till 30 days before classes start; send your fee waiver form to Dr. Stanley at rstanley1@tnstate.edu
- Advisors: rstanley1@tnstate.edu – PAEL, LGM, MPS; MPA plus PAEL or LGM
mstreams@tnstate.edu – PP, NPMN, HCAP; MPA plus PP, NPMN or HCAP
asekwat1@tnstate.edu – PhD in Public Policy and Administration
- All students should check in with advisor *at least via email* before registering for classes EVERY SEMESTER to ensure timely progress.
- A 3.0 cumulative TSU graduate GPA is required to complete any TSU graduate certificate or degree.
- Contact Dr. Stanley at rstanley1@tnstate.edu with questions

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