|  |
| --- |
| **Undergraduate Advisement** |

Undergraduate advisement is overseen by the Office of Undergraduate Studies in the College of Business and offers professional advisors on the main campus and the Avon Williams campus to assist students with matriculation advisement.

**Freshman and Sophomore Advisement**

The College of Business Student Development Center (SDC), the “one stop” information and advisement location located in Room 103, Holland Hall, was established to enhance academic achievement and career success for business majors at Tennessee State University. The Center maintains a hands-on approach with its students and guides students through the matriculation process. The SDC provides easy access to information about College of Business policies, internships, career opportunities, professionalism, counseling, and student organizations.

Please contact:

Trena Barksdale

Unit Academic Advisor

615-963-5145

[tbarksdale@tnstate.edu](mailto:tbarksdale@tnstate.edu)

**Junior and Senior Advisement**   
  
With the assistance of the academic advisors, students are advised on courses needed for graduation, how to organize their schedules, and the requirements for different majors and concentration areas. Students may also receive [Tentative Admission](http://www.cob.tnstate.edu/advisement/advisement.html) status to the College of Business from the College’s academic advisors. [Transfer Students](http://www.cob.tnstate.edu/advisement/advisement.html) and students seeking [Full Admission](http://www.cob.tnstate.edu/advisement/advisement.html) should contact the appropriate department head. Additionally, [Graduation Clearances](http://www.cob.tnstate.edu/advisement/advisement.html) for the College of Business are handled by the College of Business Academic Coordinator located on the Avon Williams campus in Suite H-408.

Please contact:

Julie Roberts

Academic Coordinator

615-963-7138

[jroberts6@tnstate.edu](mailto:jroberts6@tnstate.edu)

**College of Business Admission Requirements**

**College of Business Programs of Study and Minors**

**Graduation Application (link)**

**College of Business Student Handbook (link)**

**Catalog (link)**

**College of Business Forms**