

**Tennessee State University  
Board of Trustees**



**Finance and Budget  
Committee Report**

**TENNESSEE STATE UNIVERSITY BOARD OF TRUSTEES**  
**FINANCE AND BUDGET COMMITTEE MEETING AGENDA**

Thursday, September 15, 2022  
11:00 a.m. CST

Tennessee State University  
Via Zoom Link:  
<https://www.tnstate.edu/board/livestream.aspx>

**ORDER OF BUSINESS**

- I. Call to Order
- II. Roll Call/Declaration of a Quorum
- III. Approval of the June 16, 2022, Finance and Budget Committee Meeting Minutes
- IV. University Budget Update
- V. Construction and Facilities Update
- VI. Report on CARES Act Funding
- VII. Finance and Budget Report
- VIII. Update on Enrollment
- IX. Adjournment

**Tennessee State University  
Board of Trustees**



**Approval of the  
June 16, 2022,  
Finance and Budget  
Committee  
Meeting Minutes**

TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

ACTION ITEM

DATE: September 15, 2022

ITEM: Approval of the June 16, 2022, Finance and Budget Committee Meeting Minutes

RECOMMENDED ACTION: Approval

PRESENTED BY: Chair of Finance and Budget Committee, Trustee  
Richard Lewis

The document reflecting the minutes from the June 16, 2022, Finance and Budget Committee meeting is included in the September 15, 2022, Board materials.

**Tennessee State University Board of Trustees  
Finance and Budget Committee Meeting  
June 16, 2022  
Tennessee State University, Electronic**

**MINUTES**

**Committee Members Present:** Trustees Richard Lewis, Steve Corbeil, and Andre Johnson.

**Other Board Members Present:** Deborah Cole, Pam Martin, Bill Johnson, Joseph Walker, III, Van Pinnock, Obie McKenzie.

**University Staff Present:** President Glenda Glover; Laurence Pendleton, General Counsel and Board Secretary; Dr. Michael Harris, Interim Provost and Vice President for Academic Affairs; Douglas Allen, Vice President for Finance and Budget; Jamie Isabel, Vice President of Institutional Advancement; Dr. Curtis Johnson, Chief of Staff; Dean Frank Stevenson, Associate Vice President of Student Affairs; Dr. Quincy Quick, Interim Associate Vice President of Research & Sponsored Programs; Terrence Izzard, Associate Vice President of Enrollment Management; Adrian Davis, Director of Internal Audit; and Dr. Arlene Nicholas-Phillips, Liaison to the Board of Trustees.

**I. CALL TO ORDER**

Trustee Lewis called the meeting to order at 11:04 a.m. CDT on June 16, 2022. Trustee Lewis moved to make certain findings on the record regarding the necessity for conducting the meeting electronically without a physical quorum present due to the coronavirus pandemic. There is important action to be conducted by the Finance and Budget Committee. Participation by electronic means is necessitated by the COVID-19 pandemic and accompanying guidance from the Center for Disease Control to enforce social distancing guidelines, including limiting face-to-face contact whenever possible. Electronic participation for the Committee meeting is necessary for the safety of Board members, staff, and guests. Trustee Corbeil seconded and the motion carried unanimously by roll call vote.

**II. ROLL CALL/DECLARATION OF A QUORUM**

Board Secretary Pendleton called roll at the Committee chair's request. Present: Trustees Richard Lewis, Steve Corbeil, and Andre Johnson. A quorum was established.

**III. APPROVAL OF THE MARCH 17, 2022, FINANCE AND BUDGET COMMITTEE MEETING MINUTES**

Trustee Lewis moved to recommend to the full Board the approval of the minutes from the March 17, 2022, Finance and Budget Committee meeting, as contained in the June 16, 2022, Board materials. Trustee Corbeil seconded the motion, which carried unanimously by roll call vote.

#### **IV. APPROVAL OF FISCAL YEAR 2022-2023 COMPENSATION PLAN SIX PERCENT INCREASE**

Chair Lewis introduced the next agenda item as the Approval of Fiscal Year 2022-2023 Compensation Plan Six Percent Increase. Chair Lewis called upon Dr. Glover who called on VP Allen to provide information on this item.

VP Allen referred to University policy requiring approval of salary increases and discussed the financial statistics related to a six percent salary increase. President Glover mentioned that this is the largest salary increase in University history she is aware of and wants to reward the hard work of the employees. Trustee Johnson thanked President Glover on behalf of the faculty. Trustee Corbeil asked what salary increases other universities are providing this year. VP Allen noted that Tennessee State University is unique in that Nashville is an extremely expensive city to live in. President Glover noted that there were previous years where no increase was provided and the University wants to be competitive.

Trustee Pinnock asked about the average salary of University employees and agreed that a six percent increase is reasonable. President Glover remarked that TSU's salaries are not at the level of other Tennessee universities but the University is working at it. Trustee Corbeil suggested that the University look at areas of high turnover and the salaries in those areas. President Glover has asked Trustee Martin to provide her expertise in this area and informed the Committee that the University chose to offer an across-the-board increase instead of merit increases. Trustee Martin added that the University needs to look at the Nashville market rather than other Tennessee universities.

Chair Lewis encouraged the University to provide for additional increases in the next budget, noted that TSU has always come in last in this area, and suggested that the University consider merit and market increases in order to retain employees. Trustee Bill Johnson added that salary will be critical for attracting employees needed to reach R-1 status.

Chair Lewis then moved to recommend to the full Board the approval of the Fiscal Year 2022-2023 Compensation Plan Six Percent Increase. Trustee Corbeil seconded the motion, which carried unanimously by roll call vote. President Glover offered her appreciation to the Committee.

#### **V. APPROVAL OF FISCAL YEAR 2022-2023 NON-MANDATORY FEES/FEE INCREASE – HOUSING FEE**

Chair Lewis introduced the next agenda item as the Approval of Fiscal Year 2022-2023 Non-Mandatory Fees/Fee Increase – Housing Fee. Chair Lewis called upon Dr. Glover who called on VP Allen to provide information on this item. VP Allen requested a five percent increase in the student housing fee and noted that these fees had not increased in the past 7 to 8 years. VP Allen then discussed the impact of the fee increase on the students and residence halls.

Chair Lewis then moved to recommend to the full Board the approval of the Fiscal Year 2022-2023 Non-Mandatory Fees/Fee Increase – House Fee. Trustee Andre Johnson seconded the motion, which carried unanimously by roll call vote.

## **VI. APPROVAL OF FISCAL YEAR 2022-2023 NON-MANDATORY FEES/FEE INCREASE – DENTAL HYGIENE FEE**

Chair Lewis introduced the next agenda item as the Approval of Fiscal Year 2022-2023 Non-Mandatory Fees/Fee Increase – Dental Hygiene Fee. Chair Lewis called upon Dr. Glover who called on VP Allen to provide information on this item. VP Allen noted students from the Dental Hygiene program informed the President in the fall that they did not have the proper equipment and materials for the program. The University has partnered with a vendor who will provide the items and the students will pay a kit fee.

Trustee A. Johnson added that the Dental Hygiene program is a three-year program and this fee creates a high economic bar for entry into the program. Although other institutions are using the same process, Trustee A. Johnson suggested that the University purchase the equipment to encourage diversity in the program and charge students a sharpening and maintenance fee. President Glover added that many Dental Hygiene students receive scholarships to help offset the cost. Trustee Corbeil asked if students entering the program have the expectation of the fees due to past years and VP Allen confirmed that expectation. Provost Harris added that the cost of the Dental Hygiene associate degree is still below the national average cost for an associate degree. Trustee Pinnock asked if there was any supply chain issue with this equipment and President Glover and Provost Harris responded that they were not aware of any.

Chair Lewis then moved to recommend to the full Board the approval of the Fiscal Year 2022-2023 Non-Mandatory Fees/Fee Increase – Dental Hygiene Fee. Trustee Corbeil seconded the motion, which carried by vote of Trustee Lewis and Trustee Corbeil during roll call vote.

## **VII. APPROVAL OF INSTITUTIONAL ESTIMATED BUDGET**

Chair Lewis introduced the next agenda item as the Approval of Institutional Estimated Budget. Chair Lewis called upon Dr. Glover who called on VP Allen to provide information on this item. VP Allen presented the budget for 2021-2022 and pointed Committee members to pages 98 to 106. VP Allen focused the Committee's attention on page 107 and discussed the institutional estimated budget. Trustee Corbeil asked about the plant fund and VP Allen confirmed that it was increased by six percent and explained the funding and use of the plant fund.

Trustee Bill Johnson expressed his hope that future budgets would increase funds in the area of instruction. VP Allen noted that many funds in other line items are applied to instruction. Provost Harris noted that instruction funds increased as a result of an examination by THEC and President Glover's advocacy. Trustee Bill Johnson added that as we move toward R-1, the costs of instruction are going to increase. President Glover recognized teaching's importance to the University and stated that the goal is to get to 50% of the budget applied to instruction.

Chair Lewis then moved to recommend to the full Board the approval of the Institutional Estimated Budget. Trustee Andre Johnson seconded the motion. Trustee Corbeil asked about our expectation for enrollment next year. VP Allen stated that our enrollment estimate remains flat for a conservative approach. Trustee Corbeil asked about a tuition increase recommendation by the State. VP Allen answered that the State did not recommend an increase in tuition and mandatory fees. The motion was taken to the Committee for vote which carried unanimously by roll call vote.

## **VIII. APPROVAL OF INSTITUTIONAL PROPOSED BUDGET**

Chair Lewis introduced the next agenda item as the Approval of Institutional Proposed Budget. Chair Lewis called upon Dr. Glover who called on VP Allen to provide information on this item. VP Allen noted that the majority of the proposed budget items were covered in the previous discussion and asked for questions. Trustee Lewis asked for an estimation of our financial reserve. President Glover asked VP Allen to report. VP Allen shared and discussed a statement of revenues and expenditures current as of the previous day and described the management of funds at the University as very conservative. Chair Lewis asked for an estimate of a reserve number and VP Allen stated a conservative estimate of around \$50 Million.

Trustee Johnson asked if we were getting to zero debt and VP Allen stated that our debt to equity is significantly better than other institutions but that we need to invest in our facilities. Trustee Johnson congratulated VP Allen and President Glover on the low amount of debt.

Chair Lewis then moved to recommend to the full Board the approval of Institutional Proposed Budget. Trustee Corbeil seconded the motion, which carried unanimously by roll call vote. Trustee Corbeil congratulated the University on its financial health.

## **IX. APPROVAL OF UNIVERSITY'S FY 23 \$250 MILLION CAPITAL CONSTRUCTION PLAN**

Chair Lewis introduced the next agenda item as the Approval of the University's Fiscal Year 2023 \$250,000,000.00 Capital Construction Plan. Chair Lewis called upon Dr. Glover who called on VP Allen to provide information on this item after noting that these funds were included in the Governor's budget and expressed her appreciation to the Governor. Trustee Johnson added that this is a recognition of the State's perceived value of the University.

VP Allen described how the \$250 Million in funds is allocated and pointed to the five-year plan detailed in the Board materials. VP Allen noted that the University will provide detailed reports at the end of each year detailing how the funds have been used. These funds are not going to be used on operations, residence halls or athletic facilities. President Glover added that the University is not receiving a check for this full amount but rather campus improvements have been approved by the State totaling the investment.

Trustee McKenzie asked if there is a system in place to ensure minority firms will be able to participate in these projects. President Glover stated that our contractors must come from a State list but that the University has been working with the State to increase the number of minority contractors on the State list. Trustee Martin added that she understands the Governor is specifically looking at the state of minority participation in the State of Tennessee so this is the time to support that effort. Chair Lewis called on Board members to help support the use of minority contractors.

Chair Lewis then moved to recommend to the full Board the approval of the fiscal year 2023 \$250,000,000 Capital Construction Plan. Secretary Pendleton added that the vote is limited to the material covered by VP Allen. Trustee Corbeil seconded the motion, which carried unanimously by roll call vote.



## **X. REPORT ON CAPITAL CONSTRUCTION PUBLIC PRIVATE PARTNERSHIP RESIDENCE HALL PROJECT**

Chair Lewis presented the Report on Capital Construction Public Private Partnership Residence Hall Project as the next item on the agenda. This is an informational item and no vote was required. President Glover asked VP Allen to provide this update.

VP Allen provided history on the TSU Housing Committee and stated that one option that came up in their efforts is the opportunity for creating housing through public private partnerships. This transfers the risk to the developer and the University does not come out of pocket throughout the execution of the project. Also, the project can be completed much faster than going through the State to build housing. Once the residence hall is complete, the cost will not change from year to year and the developer maintains the building. At the end of the relationship, TSU takes ownership for \$1.00. President Glover added that the University has not done a public private partnership in the past but does not want to be left out of something that will benefit the University.

Secretary Pendleton added that these activities are currently occurring at universities across the country. Trustee Cole asked if information regarding the potential partnership would be brought before the Board for approval and Secretary Pendleton confirmed that it would be. Trustee Johnson noted that if partnership residence halls were located on campus there could be a maintenance conflict. VP Allen noted that there would not necessarily be a conflict as the relationship would be contractual. Trustee Corbeil suggested that former Trustee Bill Freeman may be a good resource in this area. President Glover pointed out that Trustee Andre Johnson is another good resource.

## **XI. UPDATE ON CARES ACT FUNDS**

Chair Lewis introduced the CARES Act Funds agenda item and asked President Glover or her designee to provide pertinent information related to this agenda item. This is an informational item and so no vote was required.

President Glover asked VP Allen to report on this item. VP Allen reported the remaining Cares Act funds and discussed the planned allocation of the funds. VP Allen also shared how Cares Act funds have aided students to date. Chair Lewis raised the issue of the past tornado damage and asked about the state of insurance for that damage. Dr. Curtis Johnson informed the Committee that the University has received some funding and will receive more as the University works on restoration of campus facilities. Chair Lewis asked for a report on these efforts and Dr. Curtis Johnson agreed to provide a report.

## **XII. FINANCE AND BUDGET REPORT**

Chair Lewis introduced the Finance and Budget Report agenda item. This is a discussion item so no vote was required. Chair Lewis asked President Glover or her designee to provide pertinent information related to this agenda item.

Dr. Glover asked VP Allen to report on this agenda item. VP Allen reported on new employees who are helping the University remain compliant with State regulatory requirements and thanked the rest of his team for their excellent work. VP Allen then thanked the Board and President Glover.

### **XIII. UPDATE ON ENROLLMENT**

Chair Lewis moved on to the Update on Enrollment agenda item and asked Dr. Glover to provide pertinent information related to this agenda item. This is an information item so no vote was required.

Dr. Glover called upon Terrence Izzard to provide the update. Mr. Izzard shared enrollment highlights by discussing the University's enrollment successes since the last Board meeting and directed the Committee to the Board materials. Mr. Izzard also described the training his team has received and how it helps in their recruitment efforts, gave figures on the Hope Scholarship awards given to Tennessee State University students, and provided an update on recruitment and the expected enrollment for the fall. Lastly, Mr. Izzard described plans to support students to keep them enrolled at Tennessee State University.

Chair Lewis thanked Dr. Glover and Mr. Izzard for their report and stated that we want to get our fair share of Hope Scholarships. He also asked if we have enough people soliciting quality students for the Hope Scholarship. Chair Lewis noted that graduating students is our most important product. Finally, Chair Lewis emphasized market and merit and called on the University to give a 1% merit increase to employees or at least a cost-of-living increase.

### **XIV. ADJOURNMENT**

Trustee Lewis asked if there was any additional business. Seeing none, he asked for a motion to adjourn and Trustee Andre Johnson moved to adjourn. Trustee Bill Johnson asked for a retention report at the next Board Meeting. Trustee Bill Johnson also asked for information regarding delays in Degree Works. Mr. Izzard is assessing the situation and making necessary staffing changes. Trustee Johnson noted that other universities use Ellucian to build Degree Works and don't appear to have the same difficulties that TSU has. Mr. Izzard stated that we do have an Ellucian group and is open to considering the best options for our campus. Trustee Cole made the comment that we need to do a good job servicing our students and supports the University in doing what we can to support the staff. Trustee Corbeil seconded the motion to adjourn, and the motion carried unanimously by roll call vote. The meeting was adjourned at 12:59 p.m. CDT.

**Tennessee State University  
Board of Trustees**



**University Budget  
Update**

TENNESSEE STATE UNIVERSITY  
BOARD OF TRUSTEES  
DISCUSSION ITEM

DATE: September 15, 2022

ITEM: University Budget Update

RECOMMENDED ACTION: None

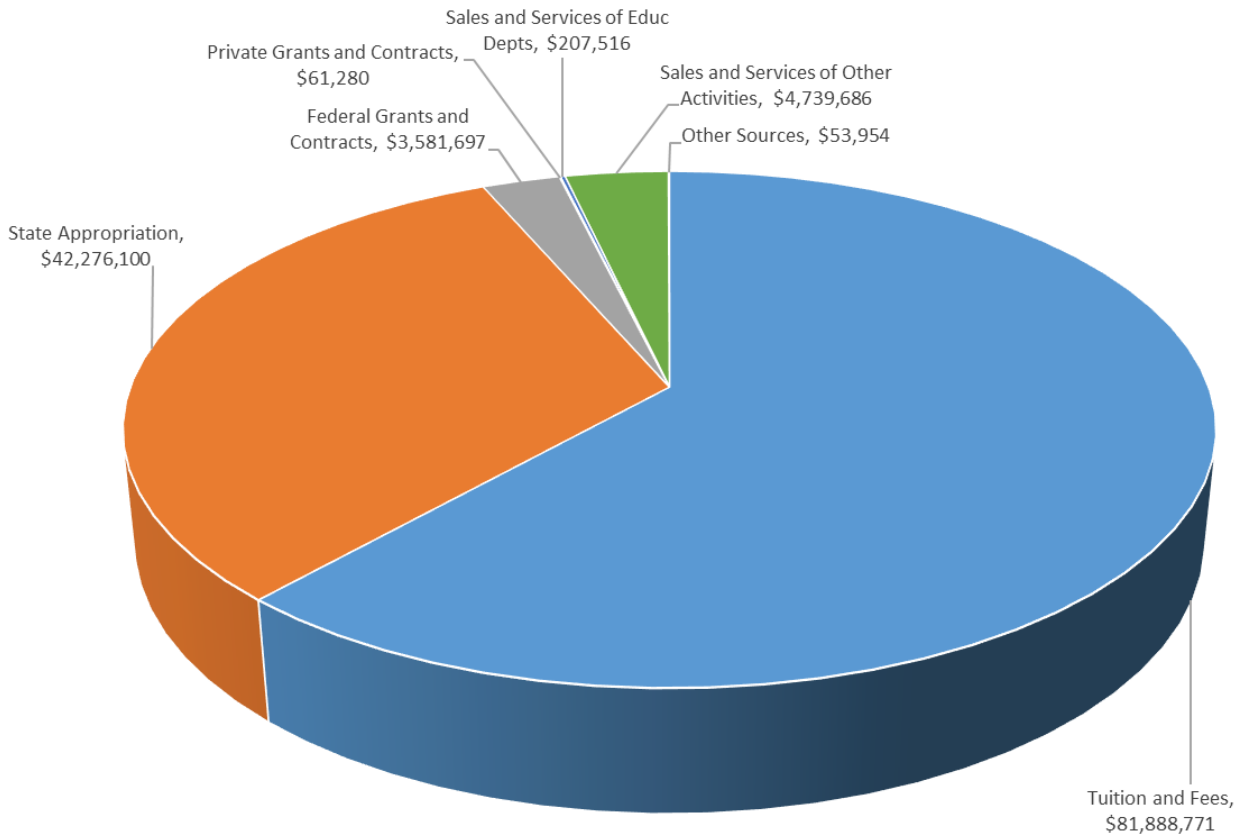
PRESENTED BY: Chair of Finance and Budget Committee, Trustee  
Richard Lewis

The President and/or or designee will provide an update on the University budget.

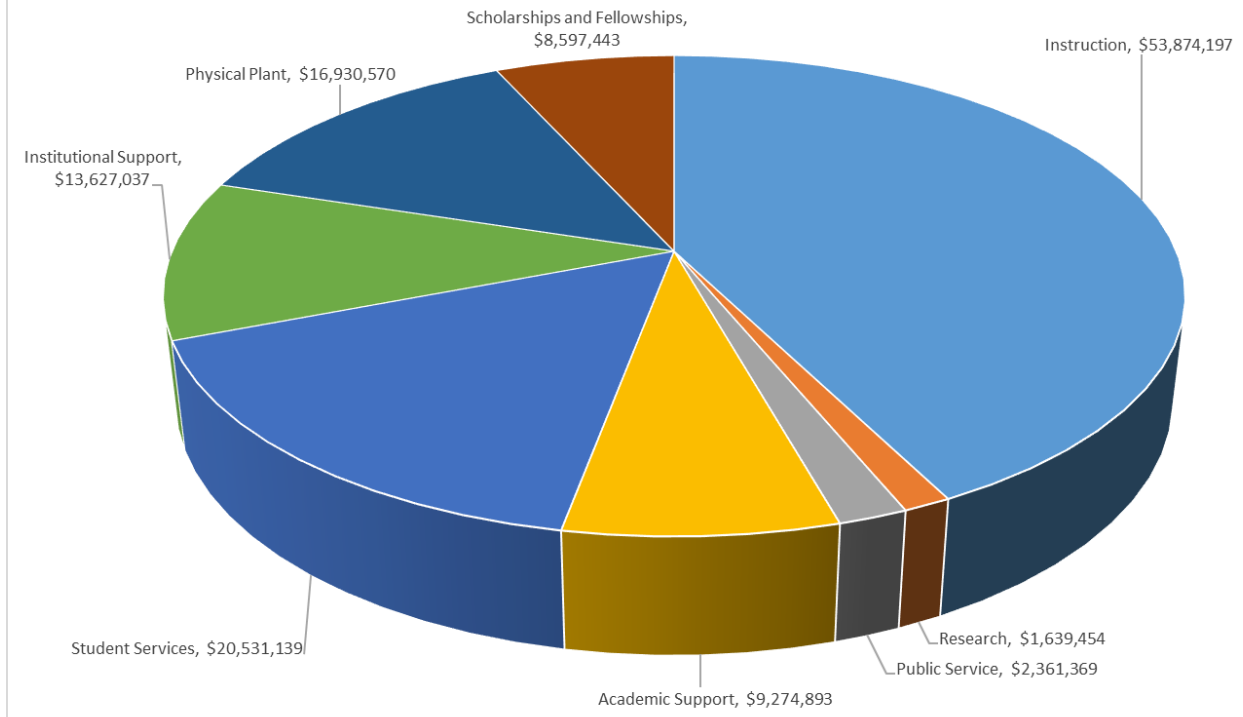
**Tennessee State University**  
**Statements of Revenues, Expenditures and Transfers - Budget and Actual**  
**Fiscal Year to Date as of July 31, 2022**

	<b>2023</b>				<b>FY2022</b>
	<b>BUDGET</b>	<b>FYTD</b>	<b>VARIANCE</b>	<b>% VARIANCE</b>	<b>ACTUAL</b>
<b>REVENUES:</b>					
<b>Education and General</b>					
Tuition and Fees	\$ 83,931,700	\$ 42,423,413	\$ 41,508,287	50.55%	\$ 81,888,771
State Appropriation	46,531,100	3,961,700	42,569,400	8.51%	42,276,100
Federal Grants and Contracts	2,500,000	-	2,500,000	0.00%	3,581,697
State Grants and Contracts	33,000	-	33,000	0.00%	-
Private Grants and Contracts	47,000	-	47,000	0.00%	61,280
Foundation Gifts	-	-	-	0.00%	-
Sales and Services of Educ Depts	64,300	-	64,300	0.00%	207,516
Sales and Services of Other Activities	7,352,600	1,563,918	5,788,682	21.27%	4,739,686
Other Sources	790,000	-	790,000	0.00%	53,954
<b>Total Education and General</b>	<b>\$ 141,249,700</b>	<b>\$ 47,949,032</b>	<b>\$ 93,300,668</b>	<b>33.95%</b>	<b>\$ 132,809,003</b>
<b>Sales/Svs Aux Enterprises</b>					
Aux Enterprises	\$ 35,302,000	\$ 12,472,464	\$ 22,829,536	35.33%	\$ 30,548,280
<b>TOTAL REVENUES:</b>	<b>\$ 176,551,700</b>	<b>\$ 60,421,496</b>	<b>\$ 116,130,204</b>	<b>34.22%</b>	<b>\$ 163,357,283</b>
<b>EXPENDITURES:</b>					
<b>Education and General</b>					
Instruction	\$ 63,947,600	\$ 2,088,537	\$ 61,859,063	3.27%	\$ 53,874,197
Research	2,477,100	98,027	2,379,073	3.96%	1,639,454
Public Service	2,091,700	151,591	1,940,109	7.25%	2,361,369
Academic Support	11,552,600	600,423	10,952,177	5.20%	9,274,893
Student Services	21,795,800	1,341,323	20,454,477	6.15%	20,531,139
Institutional Support	14,683,900	1,213,514	13,470,386	8.26%	13,627,037
Physical Plant	15,831,000	148,145	15,682,855	0.94%	16,930,570
Scholarships and Fellowships	6,387,500	1,212,873	5,174,628	18.99%	8,597,443
<b>Total Education and General</b>	<b>\$ 138,767,200</b>	<b>\$ 6,854,434</b>	<b>\$ 131,912,766</b>	<b>4.94%</b>	<b>\$ 126,836,103</b>
<b>Sales/Svs Aux Enterprises</b>					
Aux Enterprises Expenditures	\$ 26,080,300	\$ 156,695	\$ 25,923,605	0.60%	\$ 26,148,514
<b>TOTAL EXPENDITURES:</b>	<b>\$ 164,847,500</b>	<b>\$ 7,011,128</b>	<b>\$ 157,836,372</b>	<b>4.25%</b>	<b>\$ 152,984,617</b>
<b>EXCESS (DEFICIENCY) OF OVER (UNDER) EXPENDITURES</b>	<b>\$ 11,704,200</b>	<b>\$ 53,410,368</b>	<b>\$ (41,706,168)</b>	<b>456.34%</b>	<b>\$ 10,372,666</b>
<b>TRANSFERS:</b>					
<b>Education and General</b>					
Mandatory Transfers	\$ 2,364,900	\$ -	\$ 2,364,900	0.00%	\$ 2,352,188
Nonmandatory Transfers	150,000	-	150,000	0.00%	-
<b>Total Education and General</b>	<b>2,514,900</b>	<b>-</b>	<b>2,514,900</b>	<b>0.00%</b>	<b>2,352,188</b>
<b>Aux Enterprises</b>					
Mandatory Transfers	\$ 1,313,900	\$ -	\$ 1,313,900	0.00%	\$ 1,342,644
Nonmandatory Transfers	7,907,800	-	7,907,800	0.00%	-
<b>Total Auxiliary Enterprise</b>	<b>9,221,700</b>	<b>-</b>	<b>9,221,700</b>	<b>0.00%</b>	<b>1,342,644</b>
<b>Total Transfers</b>	<b>\$ 11,736,600</b>	<b>\$ -</b>	<b>\$ 11,736,600</b>	<b>0.00%</b>	<b>\$ 3,694,833</b>
<b>EXCESS (DEFICIENCY) OF OVER (UNDER) EXPENDITURES AND TRANSFERS</b>	<b>\$ (32,400)</b>	<b>\$ 53,410,368</b>	<b>\$ (53,442,768)</b>	<b>-164846.81%</b>	<b>\$ 6,677,834</b>

# Revenues



# Expenditures



**Tennessee State University  
Board of Trustees**





TENNESSEE STATE UNIVERSITY  
BOARD OF TRUSTEES  
DISCUSSION ITEM

DATE: September 15, 2022

ITEM: Construction and Facilities Update

RECOMMENDED ACTION: None

PRESENTED BY: Chair of Finance and Budget Committee, Trustee Richard Lewis

The President and/or or designee will provide an update on University's construction and facilities.

Tennessee State University  
Multi-Year Proposal

Project	Phase 1		Phase 2		Phase 3+		Total	Grand Total
	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027			
	State	TSU	State	TSU	State	TSU	State	TSU
New Master Plan	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -
New Housing Plan	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000
<b>Total</b>	\$ 500,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 700,000	\$ -
<b>Infrastructure and Maintenance</b>								
Infrastructure Planning & Construction	\$ 5,400,000	\$ -	\$ 31,000,000	\$ -	\$ -	\$ -	\$ 36,400,000	\$ -
Maintenance, E&G Buildings	21,535,000	-	20,000,000	-	21,000,000	-	83,535,000	-
Humphries Hall*	40,000	-	-	-	-	-	40,000	-
Kean Hall*	5,020,000	-	-	-	-	-	5,020,000	-
Elliot Hall*	374,000	-	-	-	-	-	374,000	-
(Confirm Status per Master Plan)	365,000	-	-	-	-	-	365,000	-
McCord Hall*	1,266,000	-	-	-	-	-	1,266,000	-
Clay Hall*	-	218,200	-	-	-	-	218,200	218,200
Ford Complex D*	-	215,000	-	-	-	-	215,000	215,000
Ford Complex A*	-	260,600	-	-	-	-	260,600	260,600
Ford Complex B*	-	175,000	-	-	-	-	175,000	175,000
Ford Complex C*	-	716,800	-	-	-	-	716,800	716,800
New Residence Center E*	-	185,200	-	-	-	-	185,200	185,200
New Residence Center G*	-	842,400	-	-	-	-	842,400	842,400
New Residence Center H*	-	359,200	-	-	-	-	359,200	359,200
<b>Total</b>	\$ 34,000,000	\$ 2,972,400	\$ 51,000,000	\$ -	\$ 21,000,000	\$ -	\$ 127,000,000	\$ 2,972,400
<b>Capital Outlay Planning</b>								
New Library	\$ 4,250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,250,000	\$ -
Jackson Hall Renovation	1,250,000	-	-	-	-	-	1,250,000	-
Academic E&G Improvements, Renovation and/or New Construction confirmed by Master Plan	-	-	-	-	-	-	-	-
New Housing Planning, Demolitions Planning	-	3,500,000	-	-	-	-	3,500,000	-
Demolitions: Boyd (358 beds), Watson (316 beds), Epps (272 Beds), Wilson (540 beds)	-	-	-	-	5,000,000	-	-	5,000,000
<b>Total</b>	\$ 5,500,000	\$ 7,000,000	\$ 4,000,000	\$ 1,500,000	\$ 5,000,000	\$ 3,000,000	\$ 9,500,000	\$ 19,750,000
<b>Construction</b>								
New Library	\$ -	\$ -	\$ 55,750,000	\$ -	\$ -	\$ -	\$ 55,750,000	\$ -
Jackson Hall Renovation	-	-	11,250,000	-	-	-	11,250,000	-
Academic E&G Improvements, Renovation and/or New Construction confirmed by Master Plan	-	-	-	-	-	-	-	-
Center for Food and Animal Sciences (State/Grant/APP)	18,320,000	-	-	-	27,680,000	-	45,999,999	-
New Housing	-	-	56,500,000	-	-	-	56,500,000	-
New Housing	-	-	-	-	93,800,000	-	93,800,000	-
<b>Total</b>	\$ 18,320,000	\$ -	\$ 112,500,000	\$ -	\$ 127,680,000	\$ -	\$ 250,000,000	\$ -
<b>Grand Total</b>	\$ 58,320,000	\$ 10,172,400	\$ 51,000,000	\$ -	\$ 97,000,000	\$ 5,000,000	\$ 273,222,400	\$ 423,222,400

## **TORNADO RECOVERY**

Several projects are currently in the design or construction phase. TSU is working with TBR and the insurance adjuster to complete each project and make TSU whole from the tornado losses.

### Temporary Greenhouses

Temporary Greenhouses are complete.

### Greenhouses

Greenhouses 501 & 502 are substantially complete. Awaiting the deionization equipment to complete the building. Bidding is complete for greenhouse 503 with an anticipated start date of 9/20/2022.

### Animal Shelter

Most animal shelters have been completed and are being used. The large shelters have some punch list items and adjustments to finalize the work.

### Fence Repairs

Pasture fence installation is near completion but has been temporarily placed on hold due to animal research relocation and breeding. Other miscellaneous fence repairs are about 90% complete, while the decorative fence on Ed Temple Blvd has been installed, but contractor needs to complete punch list items.

### Wetlands Cleanup

Hand cleanup of the wetlands has been completed. Cleanup using heavy equipment to start fall of 2022.

### Ag Pavilion

Construction in progress; anticipated completion date is 2/9/2023

### Ag Education Building

Construction in progress; anticipated completion date is 3/9/2023

### General Services Building

Interior renovation work has been completed. Permanent roof repairs 90% complete. Anticipated completion date is 9/24/2022.

### Other Farm Structures

Hoop Houses are in progress. No report at this time: Poultry Building, Hay Storage Building

## **ELECTRICAL LOOP REPAIRS (Electrical Master Plan)**

We are currently working on phase 2 (installation of new switches and replacement fuses). This phase is 95% complete. Consulting engineers (ICT) and NES are working together to develop the necessary construction documents for the remaining 2 phases. Estimated time for completion of Phase 2 work is Feb. 2023. Phase 3 (Installation of South Loop) and Phase 4 (Installation of North Loop) is estimated to be completed by 2024. There is also a phase in the project that will install five (5) transformers and secondary lines at various buildings on campus. This project is estimated to be completed in 2023.

## **NEW RESIDENCE HALL**

Project was completed on budget and on schedule. Contractor is continuing to work on punch list items. Aramark is continuing their construction work to open the food court and POD. Estimated time for completion is Nov. 2022.

### **NEW ENGINEERING BUILDING**

Designer has been selected and project will begin phase of programming with University stakeholders within the coming weeks.

### **NEW FOOD AND ANIMAL SCIENCE BUILDING**

The Tennessee Legislature's Fiscal Stimulus Accountability Group has recently approved \$32.3M to construct the Food and Animal Science Building. The College of Agriculture submitted a Facilities Grant proposal seeking special funding from the American Rescue Plan funds allocated to the state of Tennessee through the Tennessee Department of Agriculture. These funds are approved to establish fourteen Food and Animal Science Research Laboratories, The Center for Food Safety and Process Innovation, and a Sensory Science and Product Development Center.

### **MIGRATION PLAN AND CAMPUS MASTER PLAN UPDATE**

Migration Plan is currently on hold until completion of Campus Master Plan update. The Master Plan update is scheduled to start after SBC approval in Oct. 2022. This update will include changes and other developments on campus such as Athletic Programs, Agriculture Programs (Main Campus, Cheatham County, and McMinnville), Avon Williams Campus, Campus Infrastructure, Campus Security, and updated Facility Condition Assessments. We have started our Housing Master Plan study that will identify goals and priorities for future campus housing, identify future building sites, and determine which buildings will be retained and renovated or removed. This study is expected to be completed by Nov 2022.

### **QUARTERLY DISCLOSURE REPORTS**

TSU has no disclosed projects for the FY22-23 Quarter.

### **CAPITAL DISCLOSURE REPORTS**

TSU updated the capital disclosure project information for the New Residence Halls project. The project disclosure previously submitted was for 600 beds - \$102.5M. The recent updated project is for 1,000 beds - \$157M.

As a part of the State's Strategic Initiative project (\$250M), a renovation project for Davis and Boswell Halls in the amount of \$29.7M was disclosed. An RFQ has been sent out to designers and the proposal deadline is 9/9/22. These projects will impact approximately 145,000 SF. The goal of this project is a comprehensive renovation of both buildings. Consequently, the scope of work includes both exterior and interior renovations. Exterior renovations include building envelope systems - specifically masonry restoration, roofing, windows, doors, and waterproofing. Interior renovations will include upgrades to MEP, fire alarms, security systems, and repair/replacement of damaged and/or deteriorated interior finishes and related work. Also, existing fume hoods will be replaced, and associated exhaust systems repaired or replaced.

### **CAMPUS BUILDING ENVELOPE AND STRUCTURE REPAIRS**

Stabilization of the colonnade on the grand staircase and main sidewalk is ongoing. Sidewalk installation is scheduled in the coming weeks. Waterproofing of the east side wall of Kean Hall is ongoing at this time; project will also replace storefront and curtain wall systems for areas in Floyd-Payne Campus Center.

### **UPGRADES TO GENTRY CENTER – HPSS CLASSROOM AND LAB**

Renovation of classroom suite into lab space for HPSS teachers and students. New space will include up-to-date lab and equipment, Body Comp, and updated classrooms.

### **PERIMETER ROAD – ED TEMPLE/CENTRAL RECEIVING IMPROVEMENTS**

This project includes the widening of the access road near the intersection of Ed Temple Drive and Walter A. Davis Blvd. In addition, the project includes installation of security gate and communication devices to allow off -hours access.

### **CAMPUS BEAUTIFICATION**

Painting projects have been completed across campus to including painting the handrails in the interior part of campus. We have also pressure washed the following areas: Boswell, Boyd, Clement, Hale Hall, Watson Hall, Wilson Hall, the ROTC Airplane, Hale Stadium, and the wall at the Avon Williams Building. Area near the wetlands has been trimmed back and multiple dead trees removed along with trimming and flowers have been added around campus.

**Tennessee State University**

**Board of Trustees**



**Report on  
CARES Act Funding**

TENNESSEE STATE UNIVERSITY  
BOARD OF TRUSTEES  
DISCUSSION ITEM

DATE: September 15, 2022

ITEM: Report on CARES Act Funding

RECOMMENDED ACTION: None

PRESENTED BY: Chair of Finance and Budget Committee, Trustee Richard Lewis

The President and/or designee will report on matters related to this agenda item.

**TENNESSEE STATE UNIVERSITY**  
**Higher Education Emergency Relief Funds**  
**As of August 26, 2022**

<u>Fund</u>	<u>Total Award</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>	<u>TOTAL</u>	<u>Available</u>	<u>Primary Expense</u>
228074	3,607,331.00	3,100,800.00	456,040.00	50,214.00	0.00	3,607,054.00	277.00	Direct Payments to Students
228080	3,607,331.00	0.00	3,605,970.00	1,361.00	0.00	3,607,331.00	0.00	Direct Payments to Students
228085	11,727,888.00	0.00	0.00	7,106,020.00	(1,730.00)	7,104,290.00	4,623,598.00	Direct Payments to Students
<b>Total Student Portion</b>	<b>18,942,550.00</b>	<b>3,100,800.00</b>	<b>4,062,010.00</b>	<b>7,157,595.00</b>	<b>(1,730.00)</b>	<b>14,318,675.00</b>	<b>4,623,875.00</b>	
226047	3,607,330.00	2,414,259.00	0.00	1,193,071.00	0.00	3,607,330.00	0.00	FY20 Revenue Loss and FY22 Student Debt Relief
226051	9,699,052.00	0.00	0.00	9,699,052.00	0.00	9,699,052.00	0.00	FY22 Student Debt Relief
228086	11,600,946.00	0.00	0.00	11,600,946.00	0.00	11,600,946.00	0.00	FY22 Student Debt Relief
<b>Total Institution Portion</b>	<b>24,907,328.00</b>	<b>2,414,259.00</b>	<b>0.00</b>	<b>22,493,069.00</b>	<b>0.00</b>	<b>24,907,328.00</b>	<b>0.00</b>	
226046		0.00	2,745,694.83	3,774.43	0.00	2,749,469.26		Equipment and Supplies
221399		0.00	2,080,927.45	(3,256.99)	1,655.75	2,079,326.21		Laptops/Technology Upgrades
228075		0.00	9,937,034.09	1,001,239.88	(3,180.00)	10,935,093.97		Scholarships
221397	16,236,433.00	0.00	436,347.80	34,671.51	12,907.14	483,926.45	(11,382.89)	Instructional Support
228081		0.00	1,937,695.93	16,333,094.35	554,364.72	18,825,155.00		Scholarships
226050	20,177,006.00	0.00	101,920.00	1,811,369.28	(93,607.50)	1,819,681.78	(467,830.78)	Equipment and Supplies/Student Debt Relief
228084	35,309,909.00	0.00	20,881,431.81	14,428,477.19	0.00	35,309,909.00	0.00	FY21 Revenue Loss and FY22 Student Debt Relief
<b>Total HBCU Portion</b>	<b>71,723,348.00</b>	<b>0.00</b>	<b>38,121,051.91</b>	<b>33,609,369.65</b>	<b>472,140.11</b>	<b>72,202,561.67</b>	<b>(479,213.67)</b>	
<b>Cumulative Total</b>	<b>115,573,226.00</b>	<b>5,515,059.00</b>	<b>42,183,061.91</b>	<b>63,260,033.65</b>	<b>470,410.11</b>	<b>111,428,564.67</b>	<b>4,144,661.33</b>	



**Tennessee State University**

**Board of Trustees**



**Finance and Budget  
Report**

TENNESSEE STATE UNIVERSITY  
BOARD OF TRUSTEES  
DISCUSSION ITEM

DATE: September 15, 2022  
ITEM: Finance and Budget Report  
RECOMMENDED ACTION: None  
PRESENTED BY: Chair of Finance and Budget Committee, Trustee Richard Lewis

The President and/or designee will report on matters related to this agenda item.

**Tennessee State University**

**Board of Trustees**



**Update on  
Enrollment**

TENNESSEE STATE UNIVERSITY  
BOARD OF TRUSTEES  
DISCUSSION ITEM

DATE: September 15, 2022  
ITEM: Update on Enrollment  
RECOMMENDED ACTION: None  
PRESENTED BY: Chair of Finance and Budget Committee, Trustee Richard Lewis

The President and/or designee will report on matters related to this agenda item.

**ENROLLMENT REPORT & STRATEGIC EMROLLMENT, RECRUITMENT,  
AND MARKETING UPDATE  
Board of Trustees Meeting**

**FALL 2022 UNDERGRADUATE APPLICATION POOL ANALYSIS**

<b>Semester</b>	<b>Total Admitted</b>	<b>Net Admitted</b>	<b>Denied</b>	<b>Incomplete</b>	<b>Withdrawn/Cancelled</b>	<b>Grand Total</b>
Fall Term 2017	6231	6059	945	4802	172	11978
Fall Term 2018	6066	5917	925	4043	149	11034
Fall Term 2019	6264	6167	1245	3379	97	10888
Fall Term 2020	6998	6339	901	4378	659	12277
Fall Term 2021	7447	7344	875	4624	103	12946
Fall Term 2022	14294	8957	999	8205	5337	23498

**FALL 2022 REGISTRATION ANALYSIS AS SEPTEMBER 13, 2022**

<b>TERM</b>	<b>HEADCOUNT</b>	<b>UNDERGRAD</b>	<b>GRADUATE</b>	<b>UG_FTE</b>	<b>GR_FTE</b>
Fall Term 2022	9220	7679	1541	7,097.20	932.25
Fall Term 2021	8072	6369	1703	5,490.00	1,061.00

**Recruiting Efforts for Fall 2022**

1. Utilized new CRM to increase student engagement and communication throughout the application process.
2. Expanded our brand awareness by increasing our student marketing efforts online and on-ground.
3. Hosted all newly admitted student days exclusively for Fall 2022 admitted students and parents.
4. Expanded strategic partnerships throughout the state to build more pipeline programs for future enrollment growth.
5. Hosted virtual events to reduce summer melt and strengthen the freshman cohort programs of high achieving new students such as Dr. Levi Watkins, 5000 Role Models of Excellence, MLK Computer Science Scholars, etc.
6. Provided special recognition to highlight students who completed the Intent to Enroll process by distributing welcome packets to incoming students.
7. Conducted dynamic “Decision Day” events live in various markets and via social media with over 2000 student participants.
8. Hosted international recruitment events in strategic markets to increase the enrollment of international students.
9. Increased recruitment of prospective undergraduate and graduate students from around the globe interested in the TSU Global online programs through virtual and digital campaigns.
10. Updated policies to allow international students to remain in their home country and pursue a degree through global online and dual enrollment.

## **Retention Efforts for Fall 2022**

1. Centralized retention office to coordinate university retention efforts through the Division of Enrollment Management in collaboration with Academic Affairs, Student Affairs, Auxiliary Services, and other pertinent campus partners.
2. Hired new Director of Retention and assigned new Retention Coordinators for each Academic College to monitor academic progress, student attendance, academic support needs, and student engagement to ensure that each new student feels a sense of belonging and receives the support needed to persist and perform well academically.
3. Created time management, syllabus training, and campus/classroom building tours to guide new students during the first few weeks of classes.
4. Planned incentives for continuing freshmen who completed early registration.
5. Increased collaboration with Academic Deans and Departments to ensure proper advisement of all students.
6. Provided persistence grants to qualified freshmen to help students to continue their enrollment at TSU.
7. Placed continued emphasis on the importance of the *15 to Finish* and *Degree in Three* programs to accelerate student matriculation.
8. Hosted special enrichment sessions through the Freshman Institute to support for new students.
9. Expanded services for new students to include the Office of New Student Parent and Family Services.
10. Designed and implemented a special program to support first-year probation students who may be in danger of failure.