

**Tennessee State University Board of Trustees
Executive Committee Meeting – November 21, 2019
Tennessee State University – Main Campus – McWherter Administration Building,
President’s Conference Room – 3500 John A. Merritt Blvd., Nashville, Tennessee**

MINUTES

Executive Board Members Present: Trustees Joseph Walker, III, Deborah Cole, Pam Martin, and Steve Corbeil.

Other Board Members Present: Trustees Mitchell, Sekmen, Simpson, Lewis, and Freeman.

University Staff Present: President Glenda Glover, and Mr. Laurence Pendleton, General Counsel and Board Secretary.

Guests Present: Lauren Collier, Tennessee Higher Education Commission.

I. CALL TO ORDER

Chair Walker called the meeting to order at 9:40 a.m. He then proceeded to the second item on the agenda.

II. ROLL CALL/DECLARATION OF A QUORUM

Chair Walker asked the Board Secretary, Mr. Laurence Pendleton, to call the roll. The following Executive Committee Trustees were noted as present: Trustees Walker, Cole, Martin, and Corbeil.

Secretary Pendleton announced the presence of a quorum.

III. APPROVAL OF THE SEPTEMBER 26, 2019, EXECUTIVE COMMITTEE MEETING MINUTES

Chair Walker introduced the first order of business — the approval of the September 26, 2019, Executive Committee meeting minutes. Chair Walker informed the Committee that the minutes for the Executive Committee’s September 26, 2019, meeting were included in the Board materials for the November 21, 2019, Board meeting.

Chair Walker moved to recommend to the full Board the approval of the September 26, 2019, Executive Committee meeting minutes, as contained in the Board materials for the November 21, 2019, Board meeting. Trustee Cole seconded the motion. With there being no discussion, Chair Walker called for a vote. The motion carried unanimously.

IV. UPDATE ON PRESIDENT'S ANNUAL PERFORMANCE REVIEW PROCESS

Chair Walker asked Vice Chair Cole to provide a report on the President's annual performance review process.

Vice Chair Cole provided information to the Committee on the performance evaluation procedures. She indicated that President Glover had developed her confidential written self-assessment statement, that the statement had been submitted to the board and others for the solicitation of input, and the comments would be due to her by November 28, 2019.

V. UPDATE ON BOARD SELF-ASSESSMENT PROCESS

Chair Walker asked Secretary Pendleton to provide an update on the Board self-assessment process.

Secretary Pendleton commented that under Board policy 005, the Board must conduct a self-assessment during this fiscal year. Secretary Pendleton indicated that he was working with Trustees Mitchell and Martin in developing a self-assessment tool for the board to utilize as part of the board self-assessment process.

VI. SECRETARY'S REPORT

Chair Walker asked Secretary Pendleton to provide a report to the Board. Secretary Pendleton addressed Board member terms. He indicated that Governor Lee has yet to make any announcements on board appointments or reappointments.

Secretary Pendleton noted he had met with Faculty Senate Chair Burks to follow up on the Faculty Senate Resolution calling upon the board and the institution to address the ongoing challenges presented by the tuition waiver and financing programs at TSU. Secretary Pendleton indicated that Chair Burks emphasized that the Faculty Senate only wanted to ensure that Board was aware of the faculty's interest and concern regarding students' ability to attend TSU if appropriate resources are not available to TSU students.

Secretary Pendleton also noted the Board Chair's receipt of a complaint from a parent regarding conditions on campus associated with the power outage and customer service issues. He indicated that University personnel were working to address the parent's concerns. Secretary Pendleton also indicated that President Glover attended budget hearings conducted the Governor's office.

Secretary Pendleton concluded his report. Chair Walker thanked Secretary Pendleton for his report.

VII. ADJOURNMENT

Chair Walker opened the floor for any additional business. With no further business, Chair Walker moved for adjournment. Trustee Martin seconded the motion.

With there being no discussion, Chair Walker called for a vote. The motion carried unanimously. Chair Walker adjourned the meeting at 10:20 a.m.