

**Meeting of the Tennessee State University Board of Trustees
Executive Committee - August 17, 2017
Tennessee State University – Main Campus – McWherter Administration Building,
President’s Conference Room
3500 John A. Merritt Blvd., Nashville, Tennessee**

MINUTES

Executive Committee Members Present: Dr. Joseph W. Walker, III, and Dr. Deborah Cole

University Staff Present: President Glenda Glover, and University Counsel and Board Secretary, Mr. Laurence Pendleton

I. CALL TO ORDER

Chairman Walker called the meeting to order at 11:00 a.m. He then proceeded to the second item on the agenda.

II. ROLL CALL/DECLARATION OF A QUORUM

Chairman Walker asked the Board Secretary, Mr. Laurence Pendleton, to call the roll. The following Trustees were noted as present: Dr. Joseph W. Walker, III, and Dr. Deborah Cole.

Secretary Pendleton announced the presence of a quorum.

III. APPROVAL OF BOARD POLICY 004 – SELECTION, EVALUATION, AND RETENTION OF THE PRESIDENT

Chairman Walker introduced the first order of business — the approval of Board Policy 004 – Selection, Evaluation, and Retention of the President. Chairman Walker noted that Board Policy 004 was included in the materials for the August 17, 2017, Board meeting. He further stated that Policy 004 is necessitated by the FOCUS Act, the Board’s bylaws, and the accrediting body for TSU.

Chairman Walker welcomed President Glover to provide any comments she may have on the proposed policy. President Glover noted that proposed Policy No. 004 was based on language utilized by other former Tennessee Board of Regents institutions in adopting similar policies governing the selection, evaluation, and retention of the President. Secretary Pendleton commented on the collaboration among the institutions on Board related policies.

Chairman Walker took note of the discussion and then moved to recommend to the full Board the approval of Board Policy 004 – Selection, Evaluation, and Retention of the President, as reflected in the August 17, 2017 Board meeting materials. Trustee Cole seconded the motion. With there being no discussion, Chairman Walker called for a vote. The motion was approved unanimously.

IV. EXECUTIVE COMMITTEE REPORT ON BOARD PROCEDURES GOVERNING THE PRESIDENT'S ANNUAL PERFORMANCE REVIEW

Chairman Walker introduced the second order of business—the Board Procedures/Process governing the President's Annual Performance Review. He noted that the draft procedures were included in the Board materials for the August 17, 2017, Board meeting.

Chairman Walker shared that pursuant to Board Policy No. 004, the Board shall evaluate the President's job performance on an annual basis. He stated that under Policy No. 004, the Board has delegated to the Executive Committee the authority to organize and conduct an annual performance review of the President, in accordance with procedures adopted by the Executive Committee.

Chairman Walker further stated that in accordance with Board Policy No. 004, he anticipated seeking the Executive Committee's adoption of these or similar procedures at a future meeting.

Chairman Walker welcomed President Glover to provide any comments she may have on the proposed policy.

President Glover commented that the proposed procedures follow procedures adopted by at least one other former TBR institution, Tennessee Tech. Under the proposed procedures, the Board is authorized to obtain input during the performance evaluation process, and treat the President's performance review in the same confidential manner afforded to all other TSU and higher education employees, including the Presidents of the other institutions of higher education in the state.

Chairman Walker thanked President Glover and proceeded to the next agenda item.

V. APPROVAL OF TENNESSEE STATE UNIVERSITY'S STRATEGIC PLAN

Chairman Walker yielded the floor to President Glover to provide pertinent information related to the approval of TSU's Strategic Plan. Chairman Walker also noted that he would recognize Committee and other Board members for the purpose of asking questions pertaining to the information presented.

President Glover noted that the Strategic Plan was developed by the President's Strategic Planning Committee, with the assistance of Mr. Kevin Williams, a TSU Foundation Board member and former CEO of GM Canada, and the input of the campus community.

Following a brief discussion, Chairman Walker thanked President Glover for her presentation. Chairman Walker then opened the floor for a motion to recommend to the full Board the approval of Tennessee State University's Strategic Plan, as contained in the Board materials for the August 17, 2017, Board meeting.

Trustee Cole moved for the Executive Committee to recommend to the full Board the approval of Tennessee State University's Strategic Plan, as contained in the Board materials for the August 17, 2017, Board meeting. Trustee Walker seconded the motion.

With there being no discussion, Chairman Walker called for a vote and the motion was approved unanimously.

VI. ADJOURNMENT

Chairman Walker opened the floor for any additional business. After seeing none, Chairman Walker moved for adjournment. Trustee Cole seconded the motion.

With there being no discussion, Chairman Walker called for a vote. The motion carried unanimously. Chairman Walker adjourned the meeting at 11:25 a.m.