

**Tennessee State University Board of Trustees
Executive Committee Meeting – June 18, 2020
Via Zoom Link**

MINUTES

Executive Board Members Present: Trustees Joseph Walker, III, Deborah Cole, Pam Martin, and Steve Corbeil.

Other Board Members Present: Trustees Johnson, Sekmen, Simpson, McKenzie and Lewis.

University Staff Present: President Glenda Glover, and Mr. Laurence Pendleton, General Counsel and Board Secretary.

I. CALL TO ORDER

Chair Walker called the Executive Committee meeting to order at 10:03 a.m. Chair Walker moved to make certain findings on the record regarding the necessity for conducting the meeting electronically without a physical quorum present due to the coronavirus pandemic. The Board is scheduled to take up important and timely matters. Participation by electronic means is necessitated by the COVID-19 pandemic and accompanying guidance from the Center for Disease Control (“CDC”) and the State of Tennessee to limit face-to-face contact whenever possible. Electronic participation for the Board meeting is necessary for the safety of Board members, staff, and guests. Trustee Martin seconded. Secretary Pendleton called the roll and the motion carried unanimously.

II. ROLL CALL/DECLARATION OF A QUORUM

Chair Walker asked the Board Secretary, Mr. Laurence Pendleton, to call the roll. The following Executive Committee Trustees were noted as present: Trustees Walker, Cole, Martin, and Corbeil.

Secretary Pendleton announced the presence of a quorum.

III. APPROVAL OF THE MARCH 12, 2020, EXECUTIVE COMMITTEE MEETING MINUTES

Chair Walker introduced the first order of business — the approval of the March 12, 2020, Executive Committee meeting minutes. Chair Walker informed the Committee that the minutes for the Executive Committee’s March 12, 2020, meeting were included in the Board materials for the June 18, 2020, Board meeting.

Chair Walker moved to recommend to the full Board the approval of the March 12, 2020, Executive Committee meeting minutes, as contained in the Board materials for the June 18, 2020, Board meeting. Trustee Martin seconded the motion. With there being no discussion, Chair Walker called for a roll call vote. Secretary Pendleton called the roll. The motion carried unanimously.

IV. REPORT ON PRESIDENT’S ANNUAL PERFORMANCE REVIEW

Chair Walker asked Vice Chair Cole to provide a report on the President's annual performance review process.

Vice Chair Cole provided information to the Committee on the performance evaluation procedures. She indicated the process had been completed and the performance evaluation had been signed by President Glover. She expressed an interest in moving some dates associated with the Annual Performance Review Process.

V. REPORT ON BOARD SELF-ASSESSMENT

Chair Walker discussed the Board Self-Assessment and thanked the Board members for their participation in the board self-assessment process.

Chair Walker discussed the summary of results from the self-assessment. He noted the Board has been in existence a little over three years. Chair Walker stated that overall, the Board agreed or strongly agreed that the board was operating effectively. He indicated that efforts would be made to improve board members' contribution of time to support the institution and effectively promote the University's image. He stated that he will endeavor to develop measures in these areas for the Board's consideration.

VI. SECRETARY'S REPORT

Chair Walker asked Secretary Pendleton to provide a report to the Board. Secretary Pendleton addressed Board member terms. He indicated that Governor Lee has yet to make any announcements on board appointments or reappointments, noting the ending terms of Trustees Freeman, McKenzie and Walker.

Secretary Pendleton also commented on the legislative session. He indicated that the General Assembly had reconvened following the suspension of the legislative session due to COVID-19 related concerns. Secretary Pendleton indicated that the General Assembly was considering legislation to provide liability protection for COVID-19 related claims. He also noted potential cuts in funding related to the change in the state's financial position due to COVID-19 pandemic issues.

Secretary Pendleton commented on the ongoing Sunset Audit. He noted that State Audit staff had interviewed some board members and University personnel and requested numerous documents in connection with the audit. He explained that State Audit will ultimately draft a report that will be submitted for review.

Walker thanked Secretary Pendleton for his report.

VII. ADJOURNMENT

Chair Walker opened the floor for any additional business. With no further business, Chair Walker moved for adjournment. Trustee Martin seconded the motion.

With there being no discussion, Chair Walker called for a roll call vote. Secretary Pendleton called the roll and the motion carried unanimously. Chair Walker adjourned the meeting at 10:20 a.m.