

**Meeting of the Tennessee State University Board of Trustees
Academic Affairs and Student Affairs Committee Meeting
November 21, 2019
Tennessee State University – Main Campus –
McWherter Administration Building, President’s Conference Room
3500 John A. Merritt Blvd., Nashville, Tennessee 37209**

MINUTES

Committee Members Present: Trustees Pam Martin, Richard Lewis, Ali Sekmen, and Braxton Simpson

Other Board Members Present: Trustees Deborah Cole, Edith Peterson Mitchell, Bill Freeman, Joseph Walker, III, and Stephen Corbeil

University Staff Present: President Glenda Glover; Laurence Pendleton, General Counsel and Board Secretary; Dr. Alisa Mosley, Interim Vice President for Academic Affairs; Dr. Curtis Johnson, Chief of Staff; Dean Frank Stevenson, Assoc. Vice President of Student Affairs; Horace Chase, Vice President of Business and Finance; Dr. Frances Williams, Assoc. Vice President of Research & Sponsored Programs; Dr. John Cade, Vice President of Enrollment Management; Terrence Izzard, Assoc. Vice President of Enrollment Management; and Dr. Charlise Anderson, Director, Accreditation & Assessment.

Guests Present: Lauren Collier, Tennessee Higher Education Commission.

I. CALL TO ORDER

Trustee Martin called the meeting to order at 8:30 a.m. on November 21, 2019.

II. ROLL CALL/DECLARATION OF A QUORUM

Board Secretary Pendleton called the roll at the committee chair’s request. Trustees Martin, Sekmen, Lewis and Simpson were present. Secretary Pendleton announced the presence of a quorum.

III. APPROVAL OF THE SEPTEMBER 26, 2019, COMMITTEE MEETING MINUTES

Trustee Martin proceeded to the approval of the September 26, 2019, Academic Affairs and Student Affairs Committee meeting minutes.

Trustee Martin moved to recommend to the full Board the approval of the September 26, 2019, Academic Affairs and Student Affairs Committee meeting minutes, as contained in the Board materials for the November 21, 2019, Board meeting. Trustee Lewis seconded the motion, which carried unanimously.

IV. APPROVAL OF DISCONTINUANCE OF TWO-YEAR ASSOCIATES OF NURSING DEGREE

Chair Martin asked President Glover and her designees to provide pertinent information related to this agenda item. President Glover designated Dr. Mosley, Interim Vice President of Academic Affairs, to provide clarification of this agenda item.

A discussion then ensued among all the Trustees regarding the nursing program. Trustee Braxton inquired as to what options would the TSU students have once the discontinuance goes into effect. It was made clear that the Bachelor of Science in Nursing (BSN) would be their option. Trustee Corbeil commented that discontinuing the Associate of Applied Science in Nursing (AASN) was a good idea.

Chair Martin moved to recommend to the full Board the approval of the discontinuance of the two-year associates of nursing degree, as contained in the Board materials for the November 21, 2019, Board meeting. Trustee Sekmen seconded and the motion carried.

V. APPROVAL OF THE BACHELOR OF BUSINESS ADMINISTRATION IN HOSPITALITY AND TOURISM DEGREE

Chair Martin announced the next agenda item as the approval of the Bachelor of Business Administration in Hospitality and Tourism degree. She asked President Glover and her designee to provide pertinent information related to this agenda item.

President Glover designated Dr. Mosley, Interim Vice President of Academic Affairs, to provide the report for this item as her designee.

Dr. Mosley informed the committee that this new program supports the mission of the University. Trustee Martin concurred stating that Nashville was a Tourist City and that TSU was 'right on it'.

Chair Martin moved to recommend to the full Board the approval of the Bachelor of Business Administration in Hospitality and Tourism degree, as contained in the Board materials for the November 21, 2019. Trustee Lewis seconded and the motion carried.

VI. APPROVAL OF THE ONLINE DELIVERY OF MASTER OF SCIENCE IN NURSING PROGRAM

Chair Martin announced the next item on the agenda is the approval of the online delivery of the Master of Science in Nursing program. She then asked President Glover and her designees to provide pertinent information related to this agenda item.

Again, President Glover deferred to Dr. Mosley as her designee, who then informed the Committee that the University, on behalf of the College of Health Sciences, requested approval to proceed with expanding the delivery of its Master of Science in Nursing to encompass a face to face and online delivery of its MSN program, in preparation for the discontinuation of the TN eCampus program.

Chair Martin moved to recommend to the full Board the approval of the online delivery of the Master of Science in Nursing program, as contained in the Board materials for the November 21, 2019, Board meeting. Trustee Sekmen seconded and the motion carried.

VII. REPORT ON SACSCOC ACCREDITATION MATTERS

Chair Martin announced the next item on the agenda as is the Report on SACSCOC (Southern Association of Colleges and Schools Commission on Colleges) accreditation matters. She noted that the materials for this agenda item are included in the materials for the November 15, 2018, Board meeting on pages 101 and 102.

Chair Martin asked President Glover or her designee to provide an update related to this agenda item.

President Glover deferred to Dr. Charlise Anderson to provide the update as her designee. Dr. Anderson indicated that a first draft of the required monitoring report had been prepared and submitted to the President. She also indicated that initial education program assessment reports with curriculum maps had been collected for two assessment periods. Dr. Anderson also noted that documentation is being collected as supporting evidence of assessment results.

President Glover then expressed thanks to THEC for retaining persons to assist TSU with this task, including Dr. Smith, who had experience with Standard 8.2.A and 8.2.B.

Trustee Sekmen reminded the committee that the area of concern was with ‘Concentrations’. He pointed out that it was the student learning outcomes that were missing.

Trustee Sekmen also expressed his concern regarding how the institution arrived at this point. He commented that in 2017, the institution submitted the 1st Monitoring report; in 2018, the institution submitted the 2nd Monitoring report; and the institution submitted a subsequent Interim Report. In June 2019, TSU was placed on probation. He asked, “How do we not let this happen again?”

Dr. Anderson emphasized the work being done to ensure the institution would no longer be in probation status. She said that the Assessment Reports that are being done was NOT the process but the product of the process. The reports were not only compliant but showed continuing assessment and sustainability. President Glover reiterated the work being done to address SACSCOC’s probation related issue and how serious the institution was taking this matter.

Chair Martin thanked President Glover and her team for this good news and added that THEC was excited about the work being done at TSU. She thanked Dr. Anderson for being here to assist with the assessment.

VIII. ACADEMIC AFFAIRS REPORT

Chair Martin introduced the next item on the agenda as the Academic Affairs Report.

Chair Martin asked President Glover and her designees to provide pertinent information related to this agenda item. President Glover designated Dr. Mosley, Interim Vice President of Academic Affairs, to provide the report for this item as her designee.

Dr. Mosley noted the numerous discipline specific accreditation efforts across the colleges. She also provided information regarding future academic program development. Dr. Mosley concluded the report with a discussion about the importance of internships and the efforts to increase student participation in internships. Dr. Mosley added that our students engaged in “high impact activities.” Our programs were also targeting the adult learners and our students were participating in many work-based initiatives/practicum.

Trustee Cole stated that it is important that we get this word out.

Chair Martin thanked President Glover for her team’s presentation.

IX. STUDENT AFFAIRS REPORT

Chair Martin introduced the next item on the agenda as a Student Affairs Report. Information regarding this Academic Affairs and Student Affairs Committee agenda item is included in your board materials dated November 21, 2019.

Chair Martin asked President Glover to provide pertinent information related to this agenda item. President Glover then designated Associate Vice President / Dean Frank Stevenson to provide the report.

Dean Stevenson noted that participation in student elections was up by 41 percent. He also noted that over eight hundred students had participated in anti-hazing prevention.

Dean Stevenson proceeded to highlight the fact that there was still a significant need for additional housing. The campus had to service 3,146 students on campus but only had a 2,900 capacity. He stated that a full assessment was being done on the dorms. At present we had no graduate housing and no family housing. This was causing us to miss major recruiting opportunities.

Dean Stevenson pointed out that as a result of our Code and Create initiative, a mobile app was created to help track the schedule of the TSU Shuttle buses. Belmont University was replicating our Tiger Patrol program on their campus.

Trustee Corbeil asked if the Committee could get an index or matrices in order to measure our improvement. He stated that he loved the activities but wanted to ensure that they were 'leading to something'. Dr. Mosley added that Navigate software would give the data for measuring improvements, degree completion, retention, etc.

Trustee Simpson added that there was an app available to show students RSVP to events, and help track attendance. President Glover then thanked Trustee Simpson and the SGA for their initiative and working with Dean Stevenson. She said that the student leaders were to be commended for the work they have been doing.

Following the discussion, Chair Martin thanked President Glover and her team for the presentation.

X. ADJOURNMENT

Chair Martin asked if there was any additional business? Seeing none, she then recommended a motion to adjourn the meeting. The motion was seconded by Trustee Lewis and the meeting was adjourned 9:30.