

**Meeting of the Tennessee State University Board of Trustees
Academic Affairs and Student Affairs Committee Meeting
February 21, 2019
Tennessee State University – Main Campus –
McWherter Administration Building. President's Conference Room
3500 John A. Merritt Blvd., Nashville, Tennessee 37209**

MINUTES

Committee Members Present: Trustees Pam Martin, Ali Sekmen, and Braxton Simpson

Other Board Members Present: Trustees Deborah Cole, Edith Peterson Mitchell, Joseph Walker, III, and Stephen Corbeil

University Staff Present: President Glenda Glover; Laurence Pendleton, General Counsel and Board Secretary; Dr. Alisa Mosley, Associate Vice President for Academic Affairs; Dr. Curtis Johnson, Chief of Staff; Dr. Tracey Ford, Vice President of Student Affairs, Horace Chase, Vice President of Business and Finance; Dr. John Cade; and Terrence Izzard.

Guests Present: Lauren Collier, Tennessee Higher Education Commission.

I. CALL TO ORDER

Trustee Martin called the meeting to order at 8:31 a.m. on February 21, 2019.

II. ROLL CALL/DECLARATION OF A QUORUM

Board Secretary Pendleton called the roll at the committee chair's request. Trustees Martin, Sekmen, and Simpson were present. Secretary Pendleton announced the presence of a quorum.

III. APPROVAL OF THE NOVEMBER 15, 2018, COMMITTEE MEETING MINUTES

Trustee Martin proceeded to the approval of the November 15, 2018, Academic Affairs and Student Affairs Committee meeting minutes.

Trustee Martin moved to recommend to the full Board the approval of the November 15, 2018, Academic Affairs and Student Affairs Committee meeting minutes, as contained in the Board materials for the February 21, 2019, Board meeting. Trustee Sekmen seconded the motion, which carried unanimously.

IV. REPORT ON TEN YEAR ACCREDITATION REVIEW

President Glover asked Dr. Alisa Mosley, Associate Vice President of Academic Affairs, to provide the report for this item as her designee.

Dr. Mosley reported that Tennessee State University's participates in an accreditation reaffirmation every ten years by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). The institution's last reaffirmation date was 2012. Dr. Mosley commented that the institution is working on the second draft of its quality enhancement plan

(QEP), which includes two proposals:

1. CADENCE which stands for Care, Academics, Development, Navigating Careers, & Engagement; and
2. Beyond Borders: Developing Global Leaders and Cultural Competence.

Dr. Mosley stated that the President's cabinet and a focus group of students will be invited to provide input on the proposals. Dr. Mosley reported to the attendees that the SACS offsite report is due on September 10, 2019, and that review comments are scheduled to be returned in November of 2019.

Trustee Sekmen asked who participated on the QEP.

Dr. Mosley responded that professors on campus provided feedback that was used to redesign the QEP. Dr. Mosley then informed attendees that she will be visiting the University of Mississippi in Oxford for three days this spring to evaluate their QEP on Critical Thinking.

Trustee Mitchell asked Dr. Mosley for the number of professors who are qualified for tenure but who did not seek or obtain tenure.

Dr. Mosley answered that over ninety percent of the professors on campus are tenured or on the tenure track, indicating a very stable faculty. She clarified that the processes for tenure and promotion are separate. Dr. Mosley commented that the institution will hold a boot camp this summer to incentivize faculty who are not currently tenured to process in the process. The boot camp will cover course restructuring and publication support.

President Glover commented that many of the faculty have a high level of understanding of the tenure and promotion process and that she is supportive of the upcoming boot camp.

Trustee Sekmen applauded Dr. Mosley and her team for their efforts.

Trustee Martin thanked President Glover and Dr. Mosley for the presentation.

V. NURSING SCHOOL REPORT

Trustee Martin asked President Glover to present the nursing school report.

President Glover designated Dr. Mosley to provide the report.

Dr. Mosley informed the committee that the institution made a presentation and submitted an application on February 14, 2019, to the Accreditation Commission for Education in Nursing (ACEN), which accredits Tennessee State University. The university seeks to enroll thirty five student for the fall 2019 semester. The institution also plans to enroll twenty-five students in the BSN program in the fall of 2019.

Trustee Sekmen stated that the revamped program can become a signature program for the institution.

Dr. Mosley thanked the faculty, students, and staff for their support through the process. She commented that this process demonstrated that there is no need to fear licensure.

Trustee Corbeil commented that it is important that the institution promote this program to the community including Vanderbilt, HCA, and Ascension.

Trustee Mitchell commented that local marketing is important. She also informed the committee that medical licensure test preparation consultants exist that can help prepare the institution's students for licensure examinations with a focus on reducing test anxiety.

President Glover reminded the committee that the discussion was for the ASN program.

Dr. Mosley clarified that the testing will be addressed in August.

Trustee Sekmen asked if the institution has an advisory board.

Dr. Mosley responded that she agreed that students need exposure to the testing format, breadth and depth of questions, and the testing environment. She noted that a meeting was held with Vanderbilt representatives to support the institution's efforts to develop a integrated test preparation module for students.

Trustee Sekmen asked if the institution has a way to serve prospective students who are not of the thirty-five applicants accepted into the ASN program.

Dr. Mosley responded that the institution has observed a surge in the health sciences programs including psychology and that over seventy degrees in health sciences were conferred in the December 2018 commencement.

Trustee Simpson asked if prospective students who were not accepted were able to reapply for admission.

Dr. Mosley responded that all available options to assist and support prospective students are implemented. She further reported that a consultant is being engaged for further support and that the advisory term will begin the second week in April.

Trustee Martin thanked President Glover and Dr. Mosley for their hard work.

VI. ACADEMIC AFFAIRS REPORT

President Glover acknowledged Lauren Collier from THEC and thanked her for her attendance. She then asked Dr. Mosley to present the academic affairs report.

Dr. Mosley reported that the institution is seeking two full time deans for the colleges of education and health sciences. She noted that applications were due January 31, 2019.

Trustee Sekmen asked for confirmation that two and not three deans were anticipated to be retained.

President Glover clarified that because of the institution's financial constraints, a dean's salary range, the need for each dean to have a support staff and the total cost of that effort, hiring a third dean will be scheduled for next fiscal year.

Trustee Sekmen then asked whether Dr. Mosley's interim status as the department head for academic affairs would affect the institution's accreditation.

President Glover assured the committee that the accrediting body is focused on the competence and consistency of the person holding the role as opposed to their permanent or interim status.

Dr. Mosley reported that THEC approved the institution's request to offer a master's (MS) degree in Food and Animal Science, beginning Spring 2019.

President Glover asked Trustee Simpson to provide a report to the committee.

Trustee Simpson reported that she has attended trainings and has been afforded opportunities to travel to learn about agriculture. She has participated in summits on microbiology as well as a program on the intersection of gentrification and food access in underserved communities. She commented that she was interning with the CDC when the second batch of testing was completed leading to public notice of the romaine lettuce recall at the end of 2018.

Dr. Mosley also reported that the board of the AACSB International (Association to Advance Collegiate Schools of Business) visited the institution in November 2018 and reaccredited the institution's business program. The American Psychological Association (APA) is scheduled to deliver its decision for the reaccreditation for the doctoral level psychology program in the spring of 2019. CoARC - Commission on Accreditation for Respiratory Care is scheduled to deliver its decision for the reaccreditation for the cardiorespiratory program also in the spring of 2019.

Dr. Mosley reported that the institution is in continued partnership with MNPS regarding dual enrollment courses in coding.

President Glover informed the committee that dual enrollment programs are anticipated to be huge. She informed the committee that the institution has established a relationship with Apple Inc. and HBCU C². She noted that the institution entered into a non-disclosure agreement with Apple.

Dr. Mosley commented that the institution entered into a non-disclosure agreement with MNPS regarding the dual enrollment program during the earlier development stages of the program. She further reported that the institution proposed to change the name of the Aeronautical and Industrial Technology program to Applied and Industrial Technologies.

Trustee Martin thanked President Glover and Dr. Mosley for the report.

VII. STUDENT AFFAIRS REPORT

Trustee Martin asked President Glover to provide the student affairs report.

President Glover asked Dr. Tracey Ford to provide the student affairs report.

Dr. Ford reported to the committee that safe and stable housing is a significant factor in students' academic success. She noted the ages of the various dormitories on campus, which approach sixty years. She further noted that the university can house approximately 2900 students while demand exceeds 4000 spaces. She reported that student affairs partnered with facilities to reduce the number of work orders from 2500 in March of 2017 to 220 in February 2019. She thanked President Glover for her support. She further reported that response times

were reduced to a maximum of 48 hours and that maintenance blitzes are performed where every area is evaluated and repaired. She noted that plumbing is the most significant issue. Dr. Ford commented that two new residence halls are scheduled for construction, but that no family housing for graduate students has been planned.

Trustee Martin asked President Glover to provide a report on student activities. President Glover designated Dr. Ford to provide the report.

Dr. Ford reported that the TSU band participated in Amazon's Live at the Ryman event and "turned it out!" In the vernacular of current students, it "was lit!" Dr. Ford reported that the freshman activities counsel has scheduled a trip to New Orleans to commemorate African American history. She also reported on the men's empowerment program, which provides a barbershop, lecture series, and a discussion group entitled Tap Into My Future.

Trustee Martin thanked President Glover and her designees for their reports.

VIII. ADJOURNMENT

There was no further business. Trustee Martin moved to adjourn. Trustee Sekmen seconded the motion, which carried unanimously.

The Board of Trustees' Academic Affairs and Student Affairs Committee meeting adjourned at 9:27 a.m.