

**Meeting of the Tennessee State University Board of Trustees  
Academic Affairs and Student Affairs Committee Meeting  
September 20, 2018  
Tennessee State University – Main Campus –  
McWherter Administration Building. President’s Conference Room  
3500 John A. Merritt Blvd., Nashville, Tennessee 37209**

**MINUTES**

**Committee Members Present:** Trustees Pam Martin, Richard Lewis, Ali Sekmen, and Braxton Simpson

**Other Board Members Present:** Trustees Deborah Cole, Edith Peterson Mitchell, Joseph Walker, III, Stephen Corbeil, and Bill Freeman

**University Staff Present:** President Glenda Glover; Laurence Pendleton, General Counsel and Board Secretary; Dr. Alisa Mosley, Associate Vice President for Academic Affairs; Dr. Curtis Johnson, Chief of Staff; Dr. Tracey Ford, Vice President of Student Affairs; Cynthia Brooks, Horace Chase, Vice President of Business and Finance; and Tamika Parker, Executive Assistant to the General Counsel.

**I. CALL TO ORDER**

Trustee Martin called the meeting to order at 10:40 a.m.

**II. ROLL CALL/DECLARATION OF A QUORUM**

Board Secretary Pendleton called the roll at the committee chair’s request. All member of the committee were present. Secretary Pendleton announced the presence of a quorum.

**III. APPROVAL OF THE JUNE 21, 2018, COMMITTEE MEETING MINUTES**

Trustee Martin proceeded to the approval of the June 21, 2018, Academic Affairs and Student Affairs Committee meeting minutes.

Trustee Martin moved to recommend to the full Board the approval of the June 21, 2018, Academic Affairs and Student Affairs Committee meeting minutes, as contained in the Board materials for the September 20, 2018, Board meeting. Trustee Lewis seconded the motion, which carried unanimously.

**IV. APPROVAL OF TSU’S POLICY ON SACSCOC SUBSTANTIVE CHANGE**

President Glover asked Dr. Mosley, Associate Vice President of Academic Affairs, to provide the report for this item as her designee.

Dr. Mosley stated that the proposed policy on SACSCOC substantive change is being presented in accordance with TSU Board Policy 003, Delegation of Authority to the President, in which the Board delegated authority to the President to establish and approve policies governing the institution, except for policies reserved for the Board's approval. The proposed policy falls within the policies reserved for the Board's approval.

Dr. Mosley reported that the Division of Academic Affairs has developed a policy governing the conditions and processes by which TSU shall notify or obtain approval from TSU's accrediting body, SACSCOC, before it implements any substantive change in its academic programs. The notification to SACSCOC would occur after the requisite approvals at the institution and Board levels.

Trustee Martin moved to recommend to the full Board the approval of TSU's Policy on SACSCOC Substantive Change, as contained in the Board materials for the September 20, 2018, Board meeting. Trustee Lewis seconded the motion, which carried unanimously.

## **V. APPROVAL OF NEW CERTIFICATE ACADEMIC PROGRAMS FOR PUBLIC HEALTH MANAGEMENT AND LOCAL GOVERNMENT**

President Glover asked Dr. Mosley, Associate Vice President of Academic Affairs to provide the report for this item as her designee.

Dr. Mosley advised that Pursuant to TSU's New Program Development policy, which includes revised programs, academic departments might seek the creation of a new academic program or the revision of an existing program by initiating an internal review process. The department initiates the review process by developing and proposing the new/revised academic program for review at the departmental committee, college, and University levels. The Vice President for Academic Affairs and the President must ultimately approve the proposals. The entire review process was included in the Board's June 21, 2018, meeting materials.

Dr. Mosley reported that the institution is proposing the creation of the Certificate in Public Health Management to train a cadre of highly trained public health managers and physicians in partner countries to work with scientists, advance public health agendas, and improve health outcomes by using the newest tools of public health. Benefits of the Certificate in Public Health Management are to collaborate with the Centers of Disease Control and Prevention (CDC) to improve Public Health Management for Action through the IMPACT Program, provide Generation X'ers and Baby-boomers options to progress their careers, and to provide stackable certificates that can be applied toward the credit requirements for degree programs. The certificates are anticipated to be valued from 15-18 credit hours.

Trustee Martin moved to recommend to the full Board the approval of the new certificate academic programs for public health management and local government, as contained in the Board materials for the September 20, 2018, Board meeting. Trustee Lewis seconded the motion, which passed unanimously.

## **VI. APPROVAL OF THE INACTIVATION OF THE SCHOOL OF PSYCHOLOGY CONCENTRATION IN THE M.S. PROGRAM IN PSYCHOLOGY**

President Glover asked Dr. Mosley to provide the report for this item as her designee.

Dr. Mosley reported to the attendees that the discussion item does not relate to the elimination of a program, but the inactivation of the program due to unforeseen faculty turnover. Dr. Mosley stated that the program is expected to be restored once faculty positions for the position are filled. The faculty vacancies resulted from two unexpected retirements including the retirement of the head of one of the admission committees.

Trustee Martin moved to recommend to the full board that this item be returned to the committee for further consideration. Trustee Lewis seconded the motion. Trustee Sekmen asked for clarification on why the committee chair moved to revisit the item. Trustee Martin commented that the motion was in response to Trustee Lewis' inquiry whether the faculty turnover was anticipated.

Trustees Martin and Lewis voted to approve the motion. Trustee Sekmen abstained. The motion carried.

## **VII. ACADEMIC AFFAIRS REPORT**

President Glover asked Dr. Mosley to provide the report for this item as her designee.

Dr. Mosley reported to the attendees that the Aristocrat of Bands performed with Keith Urban in performing the closing song, "Wasted Time," for his Nashville concert. Dr. Mosley also mentioned that Kodak Black presented the university with six gold records and visited the campus to speak with students about scholarships.

Dr. Mosley reported that the U.S. Department of Education (Department) awarded TSU an additional \$1.5 million authorized by Title III, Part F, Section 371 of the Higher Education Act of 1965 (HEA), as amended. This additional funding is due to our university's ability to meet or exceed the grant objectives. The funds will be used for the Bridge-to-Doctorate program, which provides funding to underrepresented students for academic studies through the attainment of their doctorate degrees. The funds were provided in part by the National Science Foundation.

Dr. Mosley also reported that the university has launched online course and academic program approvals as well as an online promotion and tenure application process.

Trustee Martin commended the efforts of the university's administration. Trustee Sekmen commended the efforts of the university's administration in supporting the electronic letter of recommendation process.

## **VIII. STUDENT AFFAIRS REPORT**

President Glover asked Dr. Ford to provide the report for this item as her designee.

Dr. Ford noted that TSU's participating students won the Wingate Collegiate Police Academy Award and awards from the United Negro College Fund. The university is in the process of

developing a Men's Empowerment initiative. The university is seeing gains using the Handshake application for student hiring. Dr. Ford noted that some of the success is attributed to the fact that many potential employers use Handshake. TSU's use of Handshake helps to facilitate relationships with these potential employers and is an added benefit to students. For FY 2016-17, 578 students were registered in Handshake. That number increased to 1,896 students in FY 2017-18. For FY 2016-17, 514 students participated in internships. That number increased to 909 students in FY 2017-18.

Trustee Lewis commended Dr. Ford on the work of student affairs and warmly referred to her as Ms. Sasser.

Trustee Sekmen suggested that hiring and salary data be compiled and used as a marketing tool to help recruit students to TSU.

Trustee Simpson reported that she has been awarded a three-year internship with Monsanto where she spent her first year in Corn production. She anticipated that her second year will be spent in Customer Service and her third year in sales, which will give her a comprehensive view of Monsanto's agri-business. Trustee Simpson further state that she will be eligible to apply as a Production Associate upon graduation.

#### **IX. STUDENT TRUSTEE ORIENTATION REPORT**

Dr. Glover asked Trustee Simpson to provide the Student Trustee Orientation Report as her designee.

Trustee Simpson reported that she attended the Tennessee Higher Education Commission's student trustee orientation, which was provided by Lauren Collier at THEC. She reported that the training made clear that the role of the student trustee is to be a student ambassador for the university. Ms. Simpson recommended that the student trustee attend training with the full board when it is next provided.

Trustee Martin reiterated that the student trustee's role is to bring the student's perspective to the board.

#### **X. ADDITION BUSINESS**

Trustee Sekmen asked for an update on the Nursing program. President Glover asked if Trustee Sekmen would be willing to table his request until the Association of Applied Science in Nursing's review board presented the results of TSU's students' performance on the most recent standardized test. Trustee Sekmen agreed to defer his request for an update.

President Glover reported the preliminary finding that of the thirty-one students in the associate of nursing program, twenty-five took and passed the exam, thus the tested students achieved a 100% passage rate.

## **XI. ADJOURNMENT**

There was no further business. Trustee Martin moved to adjourn. Trustee Lewis seconded the motion, which carried unanimously.

The Board of Trustees' Academic Affairs and Student Affairs Committee meeting adjourned at 11:22 a.m.