

**Tennessee State University
Board of Trustees**



**ACADEMIC AFFAIRS
AND STUDENT AFFAIRS
COMMITTEE REPORT**

**TENNESSEE STATE UNIVERSITY BOARD OF TRUSTEES
ACADEMIC AFFAIRS AND STUDENT AFFAIRS
COMMITTEE MEETING AGENDA**

8:30 a.m. CDT
Thursday, June 16, 2022

Tennessee State University – Main Campus
Via Zoom link:
<http://www.tnstate.edu/board/livestream.aspx>

ORDER OF BUSINESS

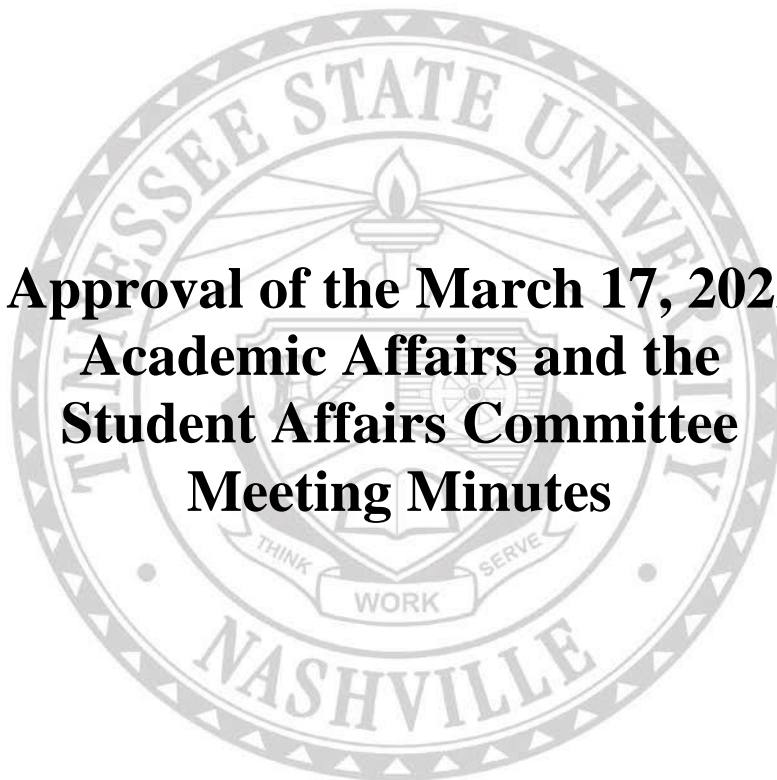
- I. Call to Order
- II. Roll Call/Declaration of a Quorum
- III. Approval of the March 17, 2022, Academic Affairs and Student Affairs Committee Meeting Minutes
- IV. Approval of Academic Year 2022-2023 Tenure and Promotion Recommendations
- V. Approval of Updated International Admissions Policy
- VI. Approval of New Academic Program – Minor in Design within Existing B.S. in Art
- VII. Approval of New Academic Concentration – Multidisciplinary Studies within the Existing B.S. Arts and Sciences Program
- VIII. Approval of Academic Program Modifications
 - a. Approval of New Admissions Standards – Doctor of Physical Therapy
 - b. Approval of Name Change for an Existing Program – Change Current Masters’ of Science in Psychology Program to Masters’ of Science in Counseling
 - c. Approval of Name Change for an Existing Concentration – Change Current Counseling Psychology Concentration within the Masters’ of Science in Psychology Program to Clinical Mental Health Counseling Concentration
- IX. Update on Ph.D. in Agricultural Science
- X. Report on SACSCOC Accreditation Review Matters
- XI. Research and Sponsored Programs End of Fiscal Year Report
- XII. Academic Affairs Report

XIII. Student Affairs Report

XIV. Adjournment

**Tennessee State University
Board of Trustees**

**Approval of the March 17, 2022
Academic Affairs and the
Student Affairs Committee
Meeting Minutes**



TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

ACTION ITEM

DATE: June 16, 2022

ITEM: Approval of the March 17, 2022, Academic Affairs and Student Affairs Committee Meeting Minutes

RECOMMENDED ACTION: Approval

PRESENTED BY: Chair of Academic Affairs and Student Affairs Committee,
Trustee Pamela Martin

The document reflecting the minutes from the March 17, 2022, Academic Affairs and Student Affairs Committee meeting is included in the June 16, 2022 Board materials.

MOTION: To approve the minutes from the Board of Trustees' March 17, 2022, Academic Affairs and Student Affairs Committee meeting, as contained in the Board materials for the Board's June 16, 2022, meeting.

**Meeting of the Tennessee State University Board of Trustees
Academic Affairs and Student Affairs Committee Meeting
March 17, 2022
Tennessee State University, Electronic**

MINUTES

Committee Members Present: Trustees Pam Martin, Andre Johnson, and Bill Johnson.

Other Board Members Present: Trustees Deborah Cole, Van Pinnock, Obie McKenzie, Richard Lewis, Steven Corbiel, and Tiara Thomas.

University Staff Present: President Glenda Glover; Laurence Pendleton, General Counsel and Board Secretary; Dr. Michael Harris, Interim Provost and Vice President for Academic Affairs; Douglas Allen, Vice President of Business and Finance; Dr. Curtis Johnson, Chief of Staff; Dean Frank Stevenson, Associate Vice President of Student Affairs; Dr. Quincy Quick, Associate Vice President of Research and Sponsored Programs; Charlise Anderson, Executive Director of Institutional Effectiveness; Terrence Izzard, Associate Vice President of Enrollment Management; Mikki Allen, Athletics Director; Kelli Sharpe, Assistant Vice President of Public Relations and Communications; Adrian Davis, Director of Internal Audit; and Dr. Arlene Nicholas-Phillips, Liaison to the Board.

I. CALL TO ORDER

Chair Martin called the meeting to order at 8:32 a.m. CDT on March 17, 2022. Trustee Martin then moved to make certain findings on the records regarding the necessity for conducting the meeting electronically without a physical quorum present due to the coronavirus pandemic. The Committee is set to take up important matters. Participation by electronic means is necessitated by the COVID-19 pandemic and accompanying guidance from the Center for Disease Control to limit face-to-face contact whenever possible. Electronic participation for the Committee meeting is necessary for the safety of Board members, staff, and guests. Trustee Andre Johnson seconded the motion.

II. ROLL CALL/DECLARATION OF A QUORUM

Board Secretary Pendleton called the roll at the Committee chair's request. Trustees Pam Martin, Andre Johnson, Bill Johnson, and Tiara Thomas were present. Secretary Pendleton announced the presence of a quorum.

**III. APPROVAL OF THE NOVEMBER 18, 2021, ACADEMIC AFFAIRS AND
STUDENT AFFAIRS COMMITTEE MEETING MINUTES**

Trustee Martin moved to recommend to the full Board the approval of the November 18, 2021, Academic Affairs and Student Affairs Committee meeting minutes, as contained in the Board materials for the March 17, 2022, Board meeting. Trustee Bill Johnson seconded the motion, which was carried unanimously by roll call vote.

IV. APPROVAL OF NEW ACADEMIC PROGRAM – GRADUATE CERTIFICATE IN BIOTECHNOLOGY

Chair Martin announced the next agenda item as the approval of a new academic program, a Graduate Certificate in Biotechnology. Chair Martin asked President Glover or her designee to provide pertinent information related to this agenda item. The material for this agenda item is contained in the Board materials for March 17, 2022.

President Glover designated Provost Harris to present on this item. Dr. Harris explained that biotechnology as a significant, emerging field important to many agricultural applications. Currently there is a strong demand from students for certificate programs in this area, and the certificate program typically leads students to enter a master's program in the field of study to the benefit of the University.

Chair Martin moved to recommend to the full Board the approval of a new academic program, a Graduate Certificate in Biotechnology, as contained in the Board materials for the March 17, 2022, Board meeting. Trustee Bill Johnson seconded the motion and the motion carried unanimously by roll call vote.

V. APPROVAL OF ACADEMIC PROGRAM MODIFICATION – ADMISSION STANDARDS – MASTER'S IN BUSINESS ADMINISTRATION

Chair Martin announced the Master's in Business Administration Admissions Standards agenda item and asked President Glover or her designee to provide pertinent related information. The material for this agenda item is contained in the Board materials for March 17, 2022.

President Glover designated Provost Harris to present on this agenda item. Dr. Harris stated that TSU has begun to eliminate the GRE as the exam has been an obstacle to students entering graduate programs and there is a nationwide trend among higher education institutions to eliminate the exam. Upon approval of the elimination of the GRE requirement, students will be admitted to the Master's in Business Administration program if they meet certain criteria. The GRE removal will help students succeed by increasing enrollment and removing what the University believes to be a biased exam. Dr. Glover added that as a former business school dean, the GRE score is not required by many universities at this time and by removing this requirement TSU will now be in line with the norm.

Chair Martin moved to recommend to the full Board the approval of an academic program modification – a change to the Master's in Business Administration admission standards, as contained in the Board materials for the March 17, 2022, Board meeting. The motion was seconded by Trustee Bill Johnson and carried unanimously by roll call vote.

VI. APPROVAL OF ACADEMIC PROGRAM MODIFICATION – ADMISSION STANDARDS – PH.D. IN PUBLIC POLICY AND ADMINISTRATION

Chair Martin announced the Ph.D. in Public Policy and Administration Admissions Standards agenda item and asked President Glover or her designee to provide pertinent related information. The material for this agenda item is contained in the Board materials for March 17, 2022.

President Glover designated Provost Harris to present on this agenda item. Dr. Harris proposed to the Committee the removal of the GRE requirement from the Ph.D. in Public Policy and Administration academic program. Instead, students will be able to be admitted with a GPA of 3.7 from any university in the United States, not just from TSU. If a student has a GPA of 3.5 to 3.7 they will be able to enter a certificate program and then move into the Ph.D. program by consistently maintaining a GPA of 3.7.

Chair Martin moved to recommend to the full Board the approval of an academic program modification – a change to the Ph.D. in Public Policy and Administration admission standards, as contained in the Board materials for the March 17, 2022, Board meeting. The motion was seconded by Trustee Bill Johnson and carried unanimously by roll call vote.

VII. APPROVAL OF ACADEMIC PROGRAM MODIFICATION – ADMISSION STANDARDS – DOCTOR OF EDUCATION

Chair Martin announced the Doctor of Education Admissions Standards agenda item and asked President Glover or her designee to provide pertinent related information. The material for this agenda item is contained in the Board materials for March 17, 2022.

President Glover designated Provost Harris to present on this agenda item. Dr. Harris proposed to the Committee the removal of the GRE and/or MAT admission exam requirement from the Doctor of Education academic program. Instead, a student will be able to be admitted with a GPA of 3.25. If a student has a lower GPA they will have the option of an appeal process. Dr. Harris mentioned that the removal of the GRE and/or MAT exam requirement is consistent with national standards.

Chair Martin moved to recommend to the full Board the approval of an academic program modification – a change to the Doctor of Education admission standards, as contained in the Board materials for the March 17, 2022, Board meeting. The motion was seconded by Trustee Andre Johnson and carried unanimously by roll call vote.

VIII. APPROVAL OF ACADEMIC PROGRAM MODIFICATION – ADMISSION STANDARDS – MASTER’S IN EDUCATION

Chair Martin announced the Master’s in Education Admissions Standards agenda item and asked President Glover or her designee to provide pertinent related information. The materials for this agenda item is contained in the Board materials for March 17, 2022.

President Glover designated Provost Harris to present on this agenda item. Dr. Harris proposed to the Committee the removal of the GRE and/or MAT from the Master’s in Education admission requirements. Instead, students will require a GPA of 2.75 to enter a non-licensure program and a GPA of 3.25 for a licensure program with an appeal process for both paths for students with lower

GPA's. Dr. Harris also explained that these exam removal requests have come after faculty approval and consent of each college.

Chair Martin moved to recommend to the full Board the approval of an academic program modification – a change to the Master's in Education admission standards, as contained in the Board materials for the March 17, 2022, Board meeting. The motion was seconded by Trustee Andre Johnson and carried unanimously by roll call vote.

IX. APPROVAL OF ACADEMIC PROGRAM MODIFICATION – ADMISSION STANDARDS – POST-MASTER'S LEVEL EDUCATIONAL SPECIALIST IN INSTRUCTIONAL LEADERSHIP

Chair Martin announced the Post-Master's Level Educational Specialist in Instructional Leadership Admissions Standards agenda item and asked President Glover or her designee to provide pertinent related information. The material for this agenda item is contained in the Board materials for March 17, 2022.

President Glover designated Provost Harris to present on this agenda item. Dr. Harris shared that this is the third program in Education requesting to remove the GRE and/or MAT admission requirement. After removal of the exam requirement, students can be admitted to the Post-Master's Level Educational Specialist in Instructional Leadership program with a 3.25 GPA for both the licensure and non-licensure programs. If a student has a lower GPA, there is an alternative admission method.

Chair Martin moved to recommend to the full Board the approval of an academic program modification – a change to the Post-Master's Level Educational Specialist in Instructional Leadership admission standards, as contained in the Board materials for the March 17, 2022, Board meeting. The motion was seconded by Trustee Andre Johnson and carried unanimously by roll call vote.

X. APPROVAL OF NEW MODE OF DELIVERY OF ACADEMIC PROGRAM – BACHELOR'S IN BUSINESS ADMINISTRATION

Chair Martin introduced the next item on the agenda as the approval of a new mode of delivery of an academic program, the Bachelor's in Business Administration. She asked President Glover or her designee to provide pertinent information related to this agenda item. The material is included in the March 17, 2022, Board materials.

President Glover designated Provost Harris to present on this item. Provost Harris explained that the University is seeking approval to permanently deliver the Bachelor's in Business Administration program online. TSU was given temporary permission to provide this program online during COVID and now would like approval to continue.

Chair Martin moved to recommendation to the full Board the approval of the new mode of deliver for the Bachelor's in Business Administration academic program, as contained in the Board

materials for the March 17, 2022, Board meeting. The motion was seconded by Trustee Bill Johnson. The motion carried unanimously by roll call vote.

XI. APPROVAL OF A PROGRAM OFFERING AT AVON WILLIAMS CAMPUS LOCATION – MASTER’S IN BUSINESS ADMINISTRATION (MBA)

Chair Martin introduced the next item on the agenda as the approval of a program offering at the Avon Williams campus location, the Master’s in Business Administration. Chair Martin asked President Glover or her designee to provide pertinent information related to this agenda item, as contained in the Board materials for the March 17, 2022, Board meeting.

President Glover designated Provost Harris to present on this item. Provost Harris reported that when the University went through the SACSCOC accreditation process, SACSCOC noted the Avon Williams campus should be designated by the university as an instructional campus for any program where over 50% of its instruction is offered at that location. Dr. Glover notified SACSCOC in March of 2021 of TSU’s designation of the campus as instructional and the onsite committee was satisfied with our request. TSU now wishes to receive approval to provide more than 50% of the MBA program at Avon Williams. Upon approval by the Board, Dr. Glover will notify SACSCOC of its intention to provide the MBA program at Avon Williams. Dr. Glover added that we are taking a closer look at our academic programs and is excited to see where we are headed through reengineering of academic programs and increased online offerings.

Chair Martin moved to recommend to the full Board the approval of the Master’s in Business Administration program offering at the Avon Williams campus location. Trustee Bill Johnson seconded the motion and asked if the McMinnville farm will be included in our notifications to SACSCOC. Dr. Glover stated that we do not offer enough courses there to require that type of notification, however, TSU has disclosed the program offerings at that location to SACSCOC. The approval of the MBA program offering at the Avon Williams Campus then carried unanimously by roll call vote.

XII. REPORT ON SACSCOC TEN YEAR ACCREDITATION REVIEW

Chair Martin introduced the next item on the agenda as the report on SACSCOC 10 year accreditation review. Chair Martin asked President Glover or her designee to provide pertinent information related to this agenda item, as contained in the Board materials for the March 17, 2022, Board meeting. This is an informational discussion item only so no vote is required.

President Glover designated Dr. Charlise Anderson to present on this agenda item. Dr. Anderson reported that on December 2, 2021, SACSCOC voted to reaffirm accreditation for TSU for the maximum period of 10 years. SACSCOC has also required the submission of a one-year report to verify compliance with finance report standard 13.4, and a 5th year interim report in the Spring of 2026.

Trustee Martin thanked Dr. Anderson, Dr. Harris, and President Glover for all their hard work related to the SACSCOC accreditation process.

XIII. ACADEMIC AFFAIRS REPORT

Chair Martin announced the next agenda item as the Academic Affairs Report. Information regarding this Academic Affairs and Student Affairs Committee agenda item is included in the Board materials dated March 17, 2022. Chair Martin asked President Glover or her designee to provide pertinent information related to this agenda item. This is an informational discussion item only so no vote will be required.

Dr. Glover designated Provost Harris to comment on this agenda item. Provost Harris shared Academic Affairs highlights including the quality enhancement program, Gateway to 8 employee professional development program, Faculty Wellness Institute, annual academic program health checks, New Faculty Orientation, Assessment Day, and data accessibility for faculty. Provost Harris provided an updated on the Ph.D. in Agricultural Sciences program which the Board approved at its last meeting by stating the program has also been approved by THEC and is now submitted for approval to SACSCOC.

Trustee Cole had a question concerning student advising, particularly as it relates to upper academic levels. Trustee Cole has heard complaints of students unable to find or reach advisors. President Glover volunteered that she has been working with Provost Harris to put together strategies to address issues in upper level student advising. Provost Harris added that the university is talking to advisors, chairs, and deans to make it clear that advisors must be available to students and has requested and received from each dean a list of advisors. Every Monday the deans present a report for each program listing advisors' weekly activities and the outcome of each student interaction. Trustee Cole asked for an update on this issue at the next Committee meeting and whether Mr. Izzard handles upper level advising. President Glover stated that upper level students are advised by their individual departments, not Mr. Izzard's office. Dr. Harris stated that the Provost's office has the authority to fix these issues and is stepping in and taking very strong actions. President Glover apologized that advising complaints have been directed to the Board. Trustee Cole then gave Trustee McKenzie condolences for the passing of his mother.

Trustee Pinnock noted that TSU updated its strategic plan in August and commended Dr. Glover and Dr. Harris on the enhancements discussed in this Committee meeting which speak to the strategic goals. Trustee Pinnock also noted that the strategic plan's updates look the same as the previous plan and ask for an explanation of the updates. Provost Harris stated that the strategic plan hasn't changed but the implementation of the programs is being monitored to ensure they are consistent with the strategic plan. Trustee Pinnock asked for updates on graduation rates and retention rates and Provost Harris replied that those numbers will be presented. Trustee Pinnock also asked if the Chair in Banking and Finance position is still open. President Glover confirmed the chair is still open and that she will be meeting with the dean to get the chair filled, even on an interim basis. Provost Harris stated that we are aware we need to stay current and relevant in our academic offerings. Trustee McKenzie added that the current paradigm shifts make it imperative that our students understand the current national and international conditions.

Trustee Martin thanked the Committee for their comments and questions and asked for follow-up from the University at the next Committee meeting on the items discussed.

XIV. STUDENT AFFAIRS REPORT

Chair Martin introduced the next item on the agenda as the Student Affairs report. Chair Martin asked President Glover or her designee to provide pertinent information related to this agenda item. Information pertaining to this agenda item is included in the March 17, 2022, Board materials.

Dr. Glover designated Dean Frank Stevenson to report on this agenda item. Dean Stevenson reviewed the University's current status as it relates to the pandemic and stated that we are starting to get back to our pre-pandemic student life. Dean Stevenson went on to state that he has charged each of Student Affairs' 14 units to evaluate their services. As for student housing, housing requests have greatly increased for the Fall 2022 semester and the new residential hall will be open to students at that time. Dean Stevenson noted that we cannot wait another 25 years to build a new residence hall. Dr. Glover gave appreciation for Harold Love and Trustees A. Johnson, Pinnock, Cole, Martin, and Lewis in their efforts related to the Governor's budget. Dr. Glover believes this upcoming funding can eventually provide for an additional residence hall.

Dean Stevenson then highlighted the Spring Career Fair, Greek organizations, SGA elections and training, and focused on the success of the Aristocrat of Bands representing TSU at the 2033 Rose Bowl Parade and NBA and NFL games. Dean Stevenson then asked Student Trustee Tiara Thomas to provide information on the university's voting registration efforts. Trustee Thomas expressed appreciation to the University as an Aristocrat of Bands member and directed the Committee to the materials addressing student voting and political participation information in the Board materials. Trustee Thomas was excited to share that student voting registration rates have increased from 31% to 59% and described the student activities and events that helped lead to this success.

Chair Martin thanked Trustee Thomas for her report and hard work.

XV. ADJOURNMENT

Chair Martin asked if there were any additional comments or business. Hearing none she asked for a motion to adjourn the meeting. Trustee Bill Johnson moved to adjourn the meeting and a roll call vote was taken to adjourn. Trustees B. Johnson and Martin assented to adjournment. The meeting was adjourned at 9:50 a.m. CDT.

Tennessee State University

Board of Trustees



**Approval of
Academic Year 2022-2023
Tenure and Promotion
Recommendations**

TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

ACTION ITEM

DATE: June 16, 2022

ITEM: Approval of 2022-2023 Tenure and Promotion Recommendations

RECOMMENDED ACTION: Approval

PRESENTED BY: Chair of Academic Affairs and Student Affairs Committee,
Trustee Pamela Martin

Background Information: Per university policy, the President recommends the granting of tenure and/or promotion to eligible faculty members. The recommendations are based upon the requirements of TSU policy on promotion. The process includes review and recommendations at the departmental, College and University levels, with the opportunity for appeals. All of the faculty members recommended for tenure and/or promotion have gone through the requisite process.

Proposed Implementation Date: August 2022

Item Details: A total of 15 faculty members are recommended for tenure and a total of 20 faculty members are recommended for promotion. The lists of faculty members recommended are attached.

MOTION: To approve the list of recommended candidates for tenure and promotions, as contained in the Board materials for the Board's June 16, 2022, meeting.

TENURE RECOMMENDATIONS

	Name	Department	Current Academic Rank
1	Barwick, Corey	History, Political Science, Geography & Africana Studies	Assistant Professor
2	Battiste, Gwendolyn	Dental Hygiene	Assistant Professor
3	Batts, Brenda	Respiratory Care & Health Information	Assistant Professor
4	Brown, Keisha	History, Political Science, Geography & Africana Studies	Assistant Professor
5	Bryan, Kisha	Teaching & Learning	Assistant Professor
6	Clark, Richard	Physical Therapy	Assistant Professor
7	Clement, Akumu	Agricultural & Environmental Sciences	Assistant Professor
8	Gadsden, Cynthia	Art & Design	Assistant Professor
9	Huskey, Julia	Libraries & Media Centers	Assistant Professor
10	Jenkins, Larry	Music	Instructor
11	Kakoti, George	Criminal Justice	Associate Professor
12	Miah, Muhammed	Business Information Systems	Assistant Professor
13	Ondzighi-Assoume, Christine	Agricultural & Environmental Sciences	Assistant Professor
14	Sang, Yongming	Agricultural & Environmental Sciences	Assistant Professor
15	Watson, Danielle	Speech Pathology & Audiology	Assistant Professor

PROMOTION RECOMMENDATIONS

	Name	Department	Current Rank	Proposed Rank
1	Barwick, Corey	History, Political Science, Geography & Africana Studies	Assistant Professor	Associate Professor
2	Bekele, Gashawbeza	History, Political Science, Geography & Africana Studies	Associate Professor	Professor
3	Bignall, Orville	Mathematical Sciences	Associate Professor	Professor
4	Brown, Keisha	History, Political Science, Geography & Africana Studies	Assistant Professor	Associate Professor
5	Bryan, Kisha	Teaching and Learning	Assistant Professor	Associate Professor
6	Clark, Richard	Physical Therapy	Assistant Professor	Associate Professor
7	Clement, Akumu	Agricultural & Environmental Sciences	Assistant Professor	Associate Professor
8	De Koff, Jason	Agricultural & Environmental Sciences	Associate Professor	Professor
9	Gadsden, Cynthia	Art & Design	Assistant Professor	Associate Professor
10	Ge, Xuemei	Libraries & Media Centers	Assistant Professor	Associate Professor
11	Huskey, Julia	Libraries & Media Centers	Assistant Professor	Associate Professor
12	Lin, Show-Mei	Teaching & Learning	Associate Professor	Professor
13	Miah, Muhammed	Business Information Systems	Assistant Professor	Associate Professor
14	Ondzighi-Assoume, Christine	Agricultural & Environmental Sciences	Assistant Professor	Associate Professor
15	Quick, Quincy	Biological Sciences	Associate Professor	Professor
16	Sang, Yongming	Agricultural & Environmental Sciences	Assistant Professor	Associate Professor
17	Stanberry, Martene	Mathematical Sciences	Associate Professor	Professor
18	Watson, Danielle	Speech Pathology & Audiology	Assistant Professor	Associate Professor
19	Williams Jr., Learotha	History, Political Science, Geography & Africana Studies	Associate Professor	Professor
20	Young-Seigler, Artenzia	Biological Sciences	Associate Professor	Professor

Tennessee State University

Board of Trustees



**Approval of
Updated International
Admissions Policy**

TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

ACTION ITEM

DATE: June 16, 2022

ITEM: Approval of Updated International Admissions Policy

RECOMMENDED ACTION: Approval

PRESENTED BY: Chair of Academic Affairs and Student Affairs Committee,
Trustee Pamela Martin

The TSU International Online Admissions Policy implements and contains the terms and conditions for allowing international students flexibility of remaining in their home country, while being able to access certain online programs being offered by Tennessee State University at the dual enrollment, undergraduate and graduate levels. International students who want to study at an American college or university can sometimes be faced with difficulty in receiving the necessary student visa and other required documentation. Immigrating to the United States can be very expensive because of air travel costs in addition to other necessary living expenses such as room and board and meal plans. The burden of these costs is eliminated if an international student chooses to stay in their native country and earn an online degree from an accredited U.S. school. Furthermore, tuition costs for accredited online colleges are vastly cheaper than the traditional on-ground delivery.

As we expand our brand globally, Tennessee State University is determined to provide this flexible option to international students. By implementing this policy, our international students can study from anywhere in the world so long as they have access to the internet. The same guidelines will apply to the international online student as to domestic online students. If a student chooses to later become an on-ground student, an additional application and all required immigration documentation will be necessary.

The International Recruitment team, comprising of individuals from the graduate school, dual enrollment, enrollment management, and global Initiatives, will be responsible for compliance with these guidelines.

MOTION: To approve the updated International Admissions Policy, as contained in the Board materials for the Board's June 16, 2022, meeting.



INTERNATIONAL ADMISSIONS POLICY UPDATE

Title: International Admissions Policy and Procedures for Online Courses and Programs

Date: June 6, 2022

Division: Division of Enrollment Services and Student Success

Effective Date: Upon Approval

Purpose of Policy

The purpose of this policy is to expand upon the current admissions policy for international students seeking enrollment at Tennessee State University who will remain in their native country and receive instruction through online courses only. In addition, this updated policy will provide procedures and requirements for granting admission to international students seeking enrollment as undergraduate or graduate students at Tennessee State University (TSU) via distance education.

Policy Overview

Tennessee State University values the diversity of its student body. This diversity includes recruiting students from various countries and cultural backgrounds who seek to further their academic studies at Tennessee State University.

Policy

The policy for granting admission to international students interested in enrolling in online classes via distance education is listed below.

- A. Students are considered prospective international applicants if they are not U.S. citizens or U.S. permanent residents.
- B. Tennessee State University offers online undergraduate admissions to prospective international high school students, college transfers, transient, and special non-degree seeking students.
- C. Tennessee State University offers online graduate admissions to college graduates who have earned a bachelor's or master's degree.
- D. Prospective international students studying in their native country and not in the U.S. may only apply for admission to fully online degree programs and/or courses
- E. Prospective international students may not be admitted or enrolled in both online and on-ground degree programs or classes at TSU at the same time.
- F. Prospective international students who apply and are admitted to online degree programs who desire to study on-ground must reapply for admission to TSU as a traditional on-ground student and provide all required supporting documents by the admissions deadlines established within this policy update.

- G. Prospective international students applying for entrance into an online graduate degree program must meet all applicable requirements for acceptance into the graduate school and the desired degree program.
- H. International students residing outside of the US and taking online classes will be granted conditional admission status with an unofficial and unverified transcript for one semester (not to exceed more than nine credit hours). International students who are admitted under this conditional admission status will not be issued documents to apply for an F1 visa to enter the US. If these students would like to enter the US they must comply with the full admission requirements for international students.

Procedure

International students interested in enrolling in online courses and remaining in their native country may be considered for admission as undergraduate, transfer, transient/special students, or graduate students. The procedures and requirements for granting online admission to international students are listed below.

- A. Prospective undergraduate students must submit the following items before the posted deadline to be considered for online international admissions:
 1. Admissions Application and \$25 application fee; application fee may be waived under University approved incentive programs.
 2. Official scores from the Test of English as a Foreign Language (TOEFL), Duolingo English Test, International English Language Testing System (IELTS), TSU Intensive English Center (IEC) level 7 or the equivalent from other U.S. accredited English language programs. Minimum acceptable level of performance required for tests are 61 on the TOEFL-Internet Based Test (IBT), 75 on the Duolingo English Test, and 5.0 on the IELTS Academic. Those who have completed TSU IEC Level 7, or other accredited English language programs, must submit official transcripts from the English language program attended. These English proficiency tests shall be waived for students from English-speaking countries or students who have obtained a grade of "C" or better in college-level English Comp I.
 3. Official transcripts from any colleges/universities attended in the United States.
 4. Official transcripts and authorized school records with a course-by-course listing of courses and grades received if the student is degree-seeking; such transcripts must have been evaluated by a foreign educational credential agency at the student's expense. The agency must be accredited by National Association of Credential Evaluation Services (NACES) www.naces.org/members. One such example is World Education Services (WES) www.wes.org. Non-degree seeking applicants may have unofficial transcripts sent to Tennessee State University directly from the institution where such course credits were earned.
 5. Copy of passport or other government or school issued identification for proof of identification. Online international students are exempt from all Tennessee State University health immunization requirements.
 6. ACT/SAT scores must be provided if the student is under the age of 21. Students who have ACT/SAT equivalent scores will be placed according to these scores. Students who have not had college-level English and/or Math must undergo placement testing.
- B. Prospective graduate students must submit an official application to the graduate school along with all required documents for the designed program of study and the following items before the posted deadline to be considered for online international admissions:
 1. All online graduate applicants whose native language is not English must submit a test score of 71 as the minimum acceptable level of performance on the TOEFL--IBT, 6.0 on the IELTS Academic, or 95 on the Duolingo English Test. Those who have completed

- TSU IEC Level 8, or other accredited English language programs, must submit official transcripts from the English language program attended.
2. Graduate applicants must submit official transcripts with a course-by-course listing of courses and grades received and degree(s) conferred. If an institution attended is located outside the United State of America, transcripts must have been evaluated by a foreign educational credential agency at the applicant's expense. The agency must be accredited by National Association of Credential Evaluation Services (NACES) www.naces.org.members. One such example is World Education Services (WES) www.wes.org.
 3. Copy of passport or other government or school issued identification for proof of identification. Online international students are exempt from all Tennessee State University health immunization requirements.
- C. Application Deadlines for Undergraduates (for Graduate students – please refer to Graduate School timeline on tnstate.edu/graduate)
1. Spring Semester - All supplemental documents such as official transcripts, test scores, application fees, etc., must be received by the posted deadlines to be considered for admission.
 2. Summer Semester (Transfer students only) - All supplemental documents such as official transcripts, test scores, application fees, etc., must be received by the posted deadlines to be considered for admission.
 3. Fall Semester - All supplemental documents such as official transcripts, test scores, application fees, etc., must be received by the posted deadlines to be considered for admission.
- D. All student applications will be evaluated in accordance with this policy and current University and program-specific admissions requirements.

**Tennessee State University
Board of Trustees**



**Approval of
New Academic Program –
Minor in Design
within Existing B.S. in Art**

TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

ACTION ITEM

DATE: June 16, 2022

ITEM: Approval of New Academic Program – Minor in Design within Existing B.S. in Art

RECOMMENDED ACTION: Approval

PRESENTED BY: Chair of Academic Affairs and Student Affairs Committee, Trustee Pamela Martin

The University, with support from the College of Liberal Arts, requests approval to proceed with the establishment of a new minor – Design within the existing Bachelor of Science (B.S.) in Art degree.

Pursuant to TSU’s Academic Programs, Units and Modifications process, which includes establishing new minors, academic departments may seek the establishment of a new academic minor initiating an internal review process. The department initiates the review process by developing and proposing the new academic minor for review at the departmental committee, college, and University levels. The Provost and Vice President for Academic Affairs and the President must ultimately approve the submissions.

Pursuant to the FOCUS Act, the Board’s Bylaws, and the Board’s Delegation of Authority to the President Policy, the Board must approve the offering of a new academic minor.

Background


The College of Liberal Arts herewith seeks approval for the proposed minor in Design within the Bachelor of Science in Art degree program. Currently, Design is offered as a concentration.

A minor in Design with a focus on Interiors offers students from various disciplines the opportunity to further their career opportunities through an understanding of sustainable design, material properties, furnishings, codes, and clearances. The proposed minor curriculum ensures students gain the skills that allow them to manipulate the principles and elements of design and create functional and aesthetically pleasing interior spaces that meet the needs of the client while safeguarding the health, safety, and welfare of the building’s occupants.

Each student participant will learn disciplinary specific content knowledge to strengthen their own core competencies. Each class will be cumulative and will include core content, professional ethics and behavior, writing, communication, and professional presentation.

MOTION: To approve a new academic program – a minor in Design within the existing B.S. in Art program, as contained in the Board materials for the June 16, 2022, meeting.

**Tennessee State University
Board of Trustees**

The seal of Tennessee State University is a circular emblem. It features a central torch with a flame, set against a background of radiating lines. Below the torch is a banner with the word "WORK". The outer ring of the seal contains the text "TENNESSEE STATE UNIVERSITY" at the top and "NASHVILLE" at the bottom. The seal is rendered in a light gray color.

**New Academic Concentration –
Multidisciplinary Studies
within the Existing
B.S. in Arts and Sciences
Program**

TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

ACTION ITEM

DATE: June 16, 2022

ITEM: New Academic Concentration – Multidisciplinary Studies within the Existing B.S. in Arts and Sciences Program

RECOMMENDED ACTION: Approval

PRESENTED BY: Chair of Academic Affairs and Student Affairs Committee, Trustee Pamela Martin

The University, with the support of the College of Liberal Arts, requests approval to proceed with the establishment of a new concentration – Multidisciplinary Studies within the existing Bachelor of Science (B.S.) in Arts & Sciences degree program.

Pursuant to TSU’s Academic Programs, Units and Modifications process, which includes establishing new concentrations, academic departments may seek the establishment of a new academic concentration initiating an internal review process. The department initiates the review process by developing and proposing the new academic concentration for review at the departmental committee, college, and University levels. The Provost and Vice President for Academic Affairs and the President must ultimately approve the submissions.

Pursuant to the FOCUS Act, the Board’s Bylaws, and the Board’s Delegation of Authority to the President Policy, the Board must approve the offering of a new academic program/concentration. Upon approval by the Board, THEC Policy A1.5D Academic Actions Notification: Establish a New Concentration within an Existing Academic Program will be submitted.

Background

The College of Liberal Arts herewith seeks approval for the proposed Multidisciplinary Studies Concentration within the Bachelor of Science in Arts & Sciences degree program.

The Multidisciplinary Studies concentration allows students to construct a program of study with selections from disciplines across the University that can be used to fulfill the major requirements and includes a capstone experience. This concentration will better serve the University’s students because it recognizes the dynamic nature of the current moment and the need to promote multi-faceted approaches to traditional disciplines and their intersectionality. The new concentration meets the needs of the rising number of mixed-concentration students coming out of other programs not currently covered. Multidisciplinary Studies situates the University to better serve transfer students, returning students, and students from majors not

represented in the current curriculum, and it will enable Tennessee State University to better recruit older students who need a completion degree.

MOTION: To approve a new academic concentration – Multidisciplinary Studies within the existing B.S. in Arts and Sciences program, as contained in the Board materials for the Board’s June 16, 2022, meeting.

Tennessee State University

Board of Trustees



**Academic Program
Modifications**

TENNESSEE STATE UNIVERSITY
BOARD OF TRUSTEES

ACTION ITEM

DATE: June 16, 2022

ITEM: Approval of New Admission Standard – Doctor of Physical Therapy

RECOMMENDED ACTION: Approval

PRESENTED BY: Chair of Academic Affairs and Student Affairs Committee,
Trustee Pamela Martin

Approval of New Admission Standard

The University, with the support of the College of Health Sciences (Doctor of Physical Therapy), requests approval to proceed with revised admission standards. These admission standards are outlined below:

1. Remove the minimal GRE score requirement
2. Include assessment of Emotional Intelligence (EI) and/or GRIT.
 - Currently, we ask emotional intelligence formatted questions during admissions interviews and consider characteristics associated with EI and GRIT in review of essays submitted by applicants. We would like to add validated questionnaires that evaluate GRIT and EI to the application requirements. Evidence indicates these characteristics are meaningful and useful measures in admissions that are associated with student success in physical therapy clinical practice.
3. Include both the cumulative GPA and the pre-requisite GPA in the DPT Admissions criteria reviewed by the Admissions Committee.
 - Currently only the pre-requisite GPA is considered by the DPT Admissions Committee when selecting students for interview and making final admissions decisions. The GPA has been shown to have predictive ability for physical therapy program graduation rates and performance on the National Physical Therapy Exam (NPTE) in published reports from other schools. Adding the cumulative GPA (cGPA) will provide a broader context and perspective of the applicant's academic ability to the Admissions Committee. This change will place value on the student's full body of academic work rather than placing

emphasis on only a small portion of their academic history as occurs when we only consider the pre-requisite GPA.

4. Modify prerequisite courses required for admission to the TSU DPT program to be consistent with the recommendations of the American Council of Academic Physical Therapy.
 - The DPT Required Pre-Requisites courses will be as listed below. The only change to current pre-requisites is eliminating a required second psychology, and a required math course. It also adds recommended courses.

Successful completion (C or better) of the following prerequisite courses:

- One course in anatomy with lab AND one course in physiology with lab (or)
- A two-course sequence in anatomy and physiology, each with lab
- Two courses in biological sciences (not botany)
- Two courses in general chemistry with lab
- Two courses in general physics with lab OR One (1) Physics course and s Movement Science course (i.e., Biomechanics, Kinesiology).
- One course in psychology
- One course in statistics

Pursuant to TSU's Academic Programs, Units and Modifications process, which includes revised admission standards, the department chair initiates the process. The Dean, Provost and Vice President for Academic Affairs and the President must ultimately approve the submissions.

Pursuant to the FOCUS Act, the Board's Bylaws, and the Board's Delegation of Authority to the President Policy, the Board must approve the revision of admissions standards.

MOTION: To approve the proposed new admission standards for the Doctor of Physical Therapy academic program, as contained in the Board materials for the Board's June 16, 2022, meeting.

TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

ACTION ITEM

DATE: June 16, 2022

ITEM: Approval of Name Change for an Existing Program –
Change Current Masters’ of Science in Psychology
Program to Masters’ of Science in Counseling

RECOMMENDED ACTION: Approval

PRESENTED BY: Chair of Academic Affairs and Student Affairs Committee,
Trustee Pamela Martin

The University, with the support of the Education, requests approval to proceed with changing the name of the existing Masters’ of Science in Psychology program to Masters’ of Science in Counseling.

Pursuant to TSU’s Academic Programs, Units and Modifications process, which includes name change for program/concentration, academic departments may seek the name change initiating an internal review process. The department initiates the review process by developing and proposing the academic modification for review at the departmental committee, college, and University levels. The Provost and Vice President for Academic Affairs and the President must ultimately approve the submissions.

Pursuant to the FOCUS Act, the Board’s Bylaws, and the Board’s Delegation of Authority to the President Policy, the Board must approve the modification of existing programs. Upon approval by the Board, THEC Policy A1.5B Academic Actions Notification: Program Name Change will be submitted.

Background

The College of Education herewith seeks approval for changing the name of the existing Masters’ of Science in Psychology to Masters’ of Science in Counseling. The proposed revision is intended to meet requirements for licensure as a Licensed Professional Counselor (LPC) at the Masters’ level for graduates from the M.S. program, and to improve both the quality of the degree and the experiences of graduate psychology majors pursuing the degree. This will be in line with language consistent with State LPC licensure laws and the CACREP accreditation standards.

MOTION: To approve the proposed name change of the current Masters' of Science in Psychology program to Masters' of Science in Counseling, as contained in the Board materials for the Board's June 16, 2022, meeting.

TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

ACTION ITEM

DATE: June 16, 2022

ITEM: Approval of Name Change for an Existing Concentration – Change Current Counseling Psychology Concentration within the Masters’ of Science in Psychology Program to Clinical Mental Health Counseling Concentration

RECOMMENDED ACTION: Approval

PRESENTED BY: Chair of Academic Affairs and Student Affairs Committee, Trustee Pamela Martin

The University, with the support of the College of Education, requests approval to proceed with changing the name of the existing Counseling Psychology Concentration within the Masters’ of Science in Psychology program to Clinical Mental Health Counseling Concentration.

Pursuant to TSU’s Academic Programs, Units and Modifications process, which includes name change for program/concentration, academic departments may seek the name change initiating an internal review process. The department initiates the review process by developing and proposing the academic modification for review at the departmental committee, college, and University levels. The Provost and Vice President for Academic Affairs and the President must ultimately approve the submissions.

Pursuant to the FOCUS Act, the Board’s Bylaws, and the Board’s Delegation of Authority to the President Policy, the Board must approve the modification of existing programs. Upon approval by the Board, THEC Policy A1.5B Academic Actions Notification: Program Name Change will be submitted.

Background

The College of Education herewith seeks approval for changing the name of the existing Counseling Psychology Concentration within the Masters’ of Science in Psychology program to Clinical Mental Health Counseling Concentration. The proposed revision is intended to meet requirements for licensure as a Licensed Professional Counselor (LPC) at the Masters’ level for graduates from the M.S. program, and to improve both the quality of the degree and the experiences of graduate psychology majors pursuing the degree. This will be in line with language consistent with State LPC licensure laws and the CACREP accreditation standards.

MOTION: To approve the proposed name change for the current Counseling Psychology concentration within the Masters' of Science in Psychology program to the Clinical Mental Health Counseling concentration, as contained in the Board materials for the Board's June 16, 2022, meeting.

Tennessee State University

Board of Trustees



**Update on
Ph.D. in Agricultural
Science**

TENNESSEE STATE UNIVERSITY
BOARD OF TRUSTEES
INFORMATION ITEM

DATE: June 16, 2022
ITEM: Update on Ph.D. in Agricultural Science
RECOMMENDED ACTION: None
PRESENTED BY: President Glover

On March 18, 2022, the Board of Trustees of the Southern Association of Colleges and Schools Commission on Colleges reviewed the materials submitted by the University seeking approval of the Doctor of Philosophy (Ph.D.) degree program in Agricultural Sciences. It was the decision of the Board to approve the program and include it in the scope of the current accreditation.

Tennessee State University

Board of Trustees



**Report on
SACSCOC Accreditation
Review Matters**

TENNESSEE STATE UNIVERSITY
BOARD OF TRUSTEES
INFORMATION ITEM

DATE: June 16, 2022
ITEM: Report on SACSCOC Accreditation Review Matters
RECOMMENDED ACTION: None
PRESENTED BY: President Glover

President Glover and/or her designee will provide a report on accreditation matters.
Information pertaining to this agenda item is included in the June 16, 2022, Board materials.

SACSCOC

I. University's Reaffirmation of Accreditation

The Board of Trustees of the Southern Association of Colleges and Schools (SACSCOC), at its December 2-6, 2021 meeting, voted to reaffirm the accreditation of Tennessee State University for the ten-year maximum. The next reaffirmation is 2030.

The SACSCOC Action Letter was received on January 12, 2022 with a request for TSU to submit a report (Monitoring) to verify continued compliance with standard 13.2.

Next Steps and Timeline

- September 8, 2022 – Monitoring Report with documentation, including financial audit reports for the two most recent fiscal years and its most recent financial aid audit, are due to SACSCOC.

SACSCOC Review Process:

The Monitoring Report is reviewed by SACSCOC Board of Trustees and is subject to the review procedures of SACSCOC's standing committees, including the continuation of a monitoring period.

II. Verification Visit

In response to the COVID-19 pandemic, SACSCOC conducted over 150 virtual visits by peer review committees in 2020-2021 and per established protocol, all institutions whose committee visits were held virtually will require a follow-up visit. On April 25, 2022, the University received SACSCOC communication advising that TSU's follow-up visit will be scheduled as an on-campus visit in early fall and conducted by our SACSCOC staff person, Dr. Crystal Baird.

The follow-up visit will concentrate on verifying substantial compliance with the standards under review, in a similar fashion to the way an On-Site Reaffirmation Committee would confirm USDE standards already found to be compliant by the Off-Site Reaffirmation Committee

Tentative Itinerary:

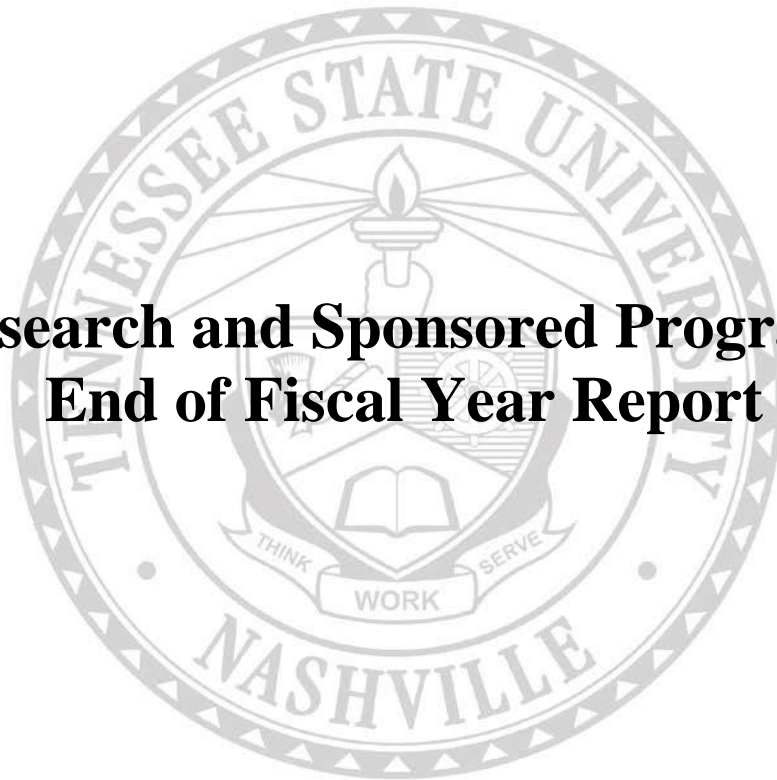
- Welcome, Purpose of Verification Visit, and Interview with TSU's President and Leadership Team
- Interview with Representative Group of Faculty
- Interview with Representative Group of Students
- Interview with Student Affairs Staff (to include review of student complaint logs)
- Interview with Institutional Effectiveness Staff
- Tour of campus
- Debrief with President

SACSCOC Review Process:

Verification visit confirmed institutional information provided to the On-Site Reaffirmation Committee and to the SACSCOC Board of Trustees – OR – Verification visit did not confirm institutional information provided.

**Tennessee State University
Board of Trustees**

**Research and Sponsored Programs
End of Fiscal Year Report**



TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

INFORMATION ITEM

DATE: June 16, 2022

ITEM: Research and Sponsored Programs End of Fiscal Year Report

RECOMMENDED ACTION: None

PRESENTED BY: President Glover

President Glover or her designee will provide an end of year fiscal report on Research and Sponsored Programs.

Research and Sponsored Programs Report
Board of Trustees Meeting
(June 2022)

The research enterprise and the amount of funded grant awards at Tennessee State University reached a historical level last year with a total of \$70.7 million in grants and contracts received from various funding agencies and sponsors, surpassing the University's previous record of \$55.2 million. To that end, over the last (4) years there has been an average of 203 awards submitted, 156 awards funded, totaling \$58,678,134.

Submissions and awards (FY22) This fiscal year to date there have been 196 grant-awards submitted as of May 23; with funded awards and contracts totaling \$67,011,630 (the 2nd highest total in awarded grants and contracts at Tennessee State University to date) representing a 13% increase over the average amount of grant awards for the prior (4) years.

Funding by source (FY22)

- 73% Federal
- 18% State
- 9% other

Faculty and staff highlights

- Dr. Anita McGaha in the Office of Disability Services received a grant award for a certificate program for Intellectually Developmental Disabled students; making Tennessee State University the first public institution in Middle Tennessee and first HBCU that will offer such a program.
- Dr. Kimberly Smith, the Director of the Center of Excellence in Learning Sciences and her staff in the Division of Research and Sponsored Programs, procured state and federal awards totaling \$17, 971,297.
- Drs. Chandra Reddy, De'Etra Young, and William Sutton in the College of Agriculture received a Center grant for \$1.92M from the USDA to establish a Center of Excellence in Natural Resources, Renewable Energy, and the Environment.

FY 2022-2023 outlook

Expected performance: Outperform

It is expected that the amount of funded grant awards and contracts for FY 22-23 will exceed the average amount of funded awards of the prior 4 years; maintaining the status of outperformance. This is determined from the following:

- No. of grants submitted the last (6) months of FY21 (62)
- No. of grants submitted the last (6) months of FY22 (92)
- This represents a 48% increase in the number of grants submitted the last (6) months of this FY as compared to FY21, when Tennessee State University received the highest amount of grant funding in the institution's history.

Lastly, as part of the effort to achieve the new goal and target of \$150,000,000 in 10 years; the Office of RSP will continue to support research efforts of faculty and staff by awarding mini-seed

grants bi-annually and by providing more robust and targeted faculty-development for departments, colleges, and administrative units that have not traditionally received research grants, contracts, and awards.

**Tennessee State University
Board of Trustees**



**Academic Affairs
Report**

TENNESSEE STATE UNIVERSITY
BOARD OF TRUSTEES
INFORMATION ITEM

DATE: June 16, 2022
ITEM: Academic Affairs Report
RECOMMENDED ACTION: None
PRESENTED BY: President Glover

President Glover or her designee will provide a report on Academic Affairs.

TENNESSEE STATE UNIVERSITY
BOARD OF TRUSTEES
INFORMATION ITEM
ACADEMIC AFFAIRS REPORT
June 16, 2022

Over the past three months, Academic Affairs successfully ended another academic year. Academic Affairs continues to elevate educational excellence through the pursuit of program review, faculty development opportunities, process design, tenure and promotion, and student outreach and mentoring. Academic Affairs demonstrates ongoing success across the academic and non-academic units. The Office of the Provost and Vice President for Academic Affairs has a foundation of collaboration and institutional effectiveness built on the individual, programmatic, and division-wide strengths of the faculty, staff, and students.

STRATEGIC PLAN

The TSU Strategic Planning Steering committee presented the *Pathway to Excellence 2025* Strategic Plan (Plan) to the Board of Trustees at the September 2020 meeting; the plan received full board approval. The first stage of the strategic plan implementation began in September 2020 and focused on developing strategies for each of the objectives. Forty-seven (47) faculty and staff from every college and every academic support unit worked with representatives from university support units such as human resources, IT, facilities management and alumni affairs.

Academic year 2021-2022 represented the second year for the University's *Pathway to Excellence 2025* Strategic Plan implementation. The evaluation and tapering of the plan in 2021 resulted in an approved reducing of objectives from 24 to 19 and reducing strategies from 55 to 37. The Strategic Plan Sub-Committee indicated the remaining objectives and strategies are focused and achievable. The focus of the Year Two implementation of the strategic plan has been on continuing to guide departments and units in assessment and data collection for each of the strategies. The Year Two data collection has begun and results will be updated for all strategies in mid-July 2022.

University Scorecard

The attached University Dashboard (Internal) provides performance metrics results for baseline, Year One 2020-2021, and Year Two 2021-2022 progress. In summary, of the 38 data indicators, the University has met the target for 7 indicators or 18%, significant progress towards the 2025 goal on 19 indicators or 50%, and no progress on 11 indicators or 29%

Next Steps

- | | |
|-----------|---|
| June-July | Meet with Strategic Planning Steering Committee to discuss evaluation of internal and external factors and the feasibility of modifying the forecast metrics projections. |
| July | Submit Year Two Progress Report to Provost and President. |

University Dashboard (Internal)	Baseline 2019-2020	Year 1 2020-2021	Year 2 2021-2022	Progress		2025 Goal
ENROLLMENT (Fall 2021)						
Total Enrollment	8081	7615	8077			10313
Undergraduate	5875	6000	6375			7498
Transfer Student	502	327	493			410
Online Undergraduate	157	400	885			500
Graduate Enrollment	2206	1615	1702			2815
Online graduate enrollment	256	461	390			575
RESEARCH AND DEVELOPMENT (FY 2020)						
Total Research Expenditures (FY20)	15,636,928	15,236,000	15,377,000			25,183,429
Total Research Salaries and Wages (FY20)	9,398,894	8,216,972	8,278,862			11,995,635
STUDENT SUCCESS						
First-Year Retention Fall 2021	64%	64%	53%			78%
Four Year Graduation Rate (2017 cohort)	13%	11%	19%			26%
Six Year Graduation Rate (2015 cohort)	32%	27%	31%			41%
Degrees Awarded by fiscal year (2020)						
Total Degrees Awarded	1533	1425	1470			1957
Bachelors	1081	968	985			1380
Masters	336	354	303			429
Doctorates	75	94	88			96
STEM Discipline Graduates	218	236	267			278
New Graduate Programs (AY 2021)						
Certificates	0	4	2			
Masters	2	2	1			5
Doctorates	1	1	0			5
Number of graduating seniors who pursue Graduate school and professional degrees	76	144	185			100
FINANCIAL RESOURCES (FY 2020)						
State appropriations	45,552,833	49,127,338	54,886,375			64,800,000
Government grants and contracts	631,141	65,162,280	70,391,767			75,000,000
Private gifts, grants, and contracts	1,280,013	1,458,854	1,434,757			2,574,563
Investment Income	820,457	1,569,311	1,201,082			3,200,000
Value of Endowment Assets (End of Year)	61,064,388	61,551,259	63,020,117			77,935,353
FACULTY (2021)						
Faculty to student ratio	14:1	12:1	14:1			19:01
Full-Time Faculty	320	366	337			420
Faculty Tenured	209	227	200			260
Faculty Tenured-track	91	121	128			140
Full professor	100	100	94			115
Associate	16	13	15			15
Endowment / Chairs of Excellence	2	2	2			5
Staff FTE (2021)						
Staff FTE	1355	1207	1267			1400
RANKING AND RECOGNITION						
US News (HBCU Ranking) 2023	29	31	35			Top 5
US News (National Ranking) 2023	TBD	298-389	299-391			Top 200
College Affordability and Transparency (Net Price Change)*	7.51%	4.50%	11.00%			TBD
College Affordability and Transparency (Tuition & Fee Price Change)*	9.34%	21.20%	15.90%			5%
Carnegie Classification 2021	R2	R2	R2			R1

*2022 Report (2019)

Data Sources: IPEDS, HERDS, Carnegie Classification, U. S. News

Green = Target Met
Yellow = Progress to Target
Red = Target not met/No Progress

ACADEMIC PROGRAM ACCREDITATIONS AND REVIEWS

The Tennessee Higher Education Commission (THEC) Quality Assurance Funding (QAF) standards are evaluated every five years to ensure alignment with the public agenda and state higher education priorities. Standard 3: Academic Programs, Accreditation and Program Evaluation is designed to provide incentives for institutions to achieve and maintain program excellence through external evaluation.

I. Program Review

During the 2021-2022 academic year, six academic program reviews were conducted by external reviewer.

Undergraduate Programs								
Academic Program	Degree	Total Standards	"NA" Standards	Rating of 0 Poor	Rating of 1 Fair	Rating of 2 Good	Rating of 3 Excellent	Average
BIOLOGY	BS	26				6	20	2.77
HISTORY	BA/BS	26				2	24	2.92
MATHEMATICAL SCIENCES	BS	26			1	10	15	2.54
URBAN STUDIES	BS	26				4	22	2.85
Graduate Programs								
Academic Program	Degree	Total Standards	"NA" Standards	Rating of 0 Poor	Rating of 1 Fair	Rating of 2 Good	Rating of 3 Excellent	Average
BIOLOGY	4.2 MS	28	1			5	22	2.82
CHEMISTRY	4.2 MS	28	1		3	1	23	2.74

II. Programmatic Accreditation

During the 2021-2022 academic year, there were three programmatic accreditation virtual site visits conducted for seven academic programs.

Academic Program	Degree	Accrediting Agency	Accreditation Cycle Begin	Accreditation Cycle End	Site Visit Date	Accreditation Letter Date	Status	Notes
Civil Engineering	BS	ABET	8/23/2016	09/30/22	11/10/21	Pending	Accredited	Accreditor Board Decision Expected July 2022
Electrical Engineering	BS	ABET	8/23/2016	09/30/22	11/10/21	Pending	Accredited	Accreditor Board Decision Expected July 2022
Mechanical Engineering	BS	ABET	8/27/2018	09/30/22	11/10/21	Pending	Accredited	Accreditor Board Decision Expected July 2022
Architectural Engineering	BS	ABET	8/23/2016	09/30/22	11/10/21	Pending	Accredited	Accreditor Board Decision Expected July 2022
Computer Science	BS	ABET/CAC	8/30/2016	09/30/22	11/10/21	Pending	Accredited	Accreditor Board Decision Expected July 2022
Dental Hygiene	AAS	ADA	2015	2021	4/06/22	Pending	Accredited	Accreditor Board Decision Expected July 2022
Occupational Therapy	4.2 MOT	ACOTE	2016-2017	0/0/2027	0/0/2027	0/0/2016	Accredited	Annual Report Approval Letter Rcvd 5/13/2022
Social Work	MSW	CSWE	2022	2030	11/15/21	03/07/22	Accredited	Accreditor Board Decision Letter Rcvd 3/7/2022
Speech & Hearing Science	MS	ASHA	7/1/2019	06/30/27	07/01/27	12/10/20	Accredited	Annual Report Approval Letter Rcvd 1/14/2022

QUALITY ENHANCEMENT PLAN

Recent QEP [CADENCE] developments

- Coordinated research study with Hanover Research to gather feedback from dropped students.
- Experiential Major Map steering committee organized with involvement from Bank of America curriculum committee members.
- NACADA Consultant visit completed to assess and evaluate academic advising at TSU.
- Implemented the 2022 National Survey of Student Engagement for freshman and senior students, resulting in a 21.4% response rate.
- Organized stakeholder group to begin planning process for co-curricular transcripts.

Future activities

- Working with ten programs/departments to design and structure major maps.
- Collaborating with Gallup, Inc. staff to begin the process of TSU becoming a strengths-based campus. This work will begin with revising the UNIV 1000 course and integrating CliftonStrengths into the course and other co-curricular activities. The overall goal of CliftonStrengths is to institutionalize the implementation of the Quality Enhancement Plan, to achieve the goal of, “Assessing personal interests, values, strengths, and goals.” Gallup, Inc. will provide TSU with provide student access codes to participate in the CliftonStrengths assessment. In addition to access codes, Gallup, Inc. will also provide CliftonStrengths training to faculty and staff who work in advising and student services. Training will help faculty and staff to understand CliftonStrengths and how to use them to support student success.
- Develop a process for promoting high impact practices at TSU and create a mechanism to track student participation in high impact practices.

ADVISING – ACADEMIC SUCCESS CENTER

The following update provides an overview of the work being conducted and completed by the Academic Success Center to improve, enhance, and facilitate advising processes and procedures.

The ASC Advisement Team is a student-centered advising unit--emphasizing care by understanding our students' needs and teachable skill-building to help students achieve their educational and professional goals. We express our advising process through applied practices and theoretical core competencies described by NACADA and other professional organizations focused on academic standards, advising, and career development.

For the AY 21-22, we served all freshmen, including first year students until November 1, 2021. Onward, we have implemented a revised advising process for continuing freshmen.

Continuing Freshmen

Upon completing the first year (two semesters) at TSU or readmission, students are assigned an academic advisor in the ASC for individualized, one-on-one, and group advising support in the following areas:

- Major selection/exploration
- General education and major requirements that are recommended in year 1 or 2
- Course selection and registration
- Self-awareness and belonging
- Academic progress monitoring
- Goal setting and educational planning for academic and career goals
- Department transitioning
- Campus and other resource referrals

Advising Process for Continuing Freshmen (CF)

1. **Pre-Semester Outreach – Create a Path for Easy Access to Advisor and Registration**
 - Contact Information Shared
 - Registration Assistance Provided
 - 15 to Finish, Finish in 4 Encouraged
2. **1st Week of Class – Troubleshoot and Connect**
 - Late Registration and Other Schedule Changes/Adjustments Finalized
 - First Week Success Communications
3. **Week 2-3 – Troubleshoot and Set the Tone**
 - Continue with Late Registration and Adjustments
 - Launch appointment campaign and/or targeted messaging
 - Establish Relationship with Drop-In or Group Event

4. Week 3-5 Advising, Pre-Registration, and Early Alert

- Non-Mandatory Advisement Appointments
- Tutoring Encouraged
- Wellbeing, Early Alert, and Course Progress Discussed (How Is the student doing?)

5. Week 6-9 Advising, Pre-Registration, and Midterm Evaluation

- Follow up with students who have not been advised, doing well, or need a second appointment due to midterm grades or a wellness check

6. Week 10-End of Semester Advising

- Focus on Finishing Strong and Preparing for the upcoming term

Transfers

Students with T1 type are students transferring with less than 60 earned credit hours as received by the Admissions Office.

Transfer Advising Process

1. T1 students attend transfer orientation.

During the Summer 2021, we assisted 201 transfers through 3 virtual orientations resulting in a collaborative effort between the ASC, Records Office, and Academic Departments. Beginning Winter 2021, the orientation is facilitated by the Division of Enrollment Management.

2. T1 students are advised.

Upon confirming students have less than 30 earned credit hours, advisors in the ASC assist students with course recommendations and registration. The ASC also provides a dedicated drop-in for all Transfers every 2nd Tuesday to help students transition to TSU. Students with 30 or more earned credit hours are advised by faculty or an assigned advisor in the academic department. Additionally, the ASC assists academic departments with holds and academic support.

Readmits

Students readmitted with less than 30 earned credit hours are advised in the ASC and follow the continuing freshmen advising process.

Academic Recovery (Probation/Suspension)

Continuing Freshmen with academic probation or suspension standing are advised in the ASC and follow the continuing freshmen advising process.

Highlights from Summer 2021 to Spring 2022

- Overview
 - 1871 students served
 - 865 students were continuing freshmen and above, including transfers and transient students

- Registration
 - Summer Pilot – Access Success 2021
 - Student connection began in April 2021 and sessions began early June before New Student Orientation
 - 89% of attendees persisted to spring 2022
 - 99% of students who persisted to the spring also progressed to the end of the 2022 term
 - 99 hours of dedicated drop-in and Parent/Family Post-Orientation Sessions
 - 4 published guides for students and parents to navigate the summer and fall 2021 terms
 - 17 Registration Outreach events
 - Assisted academic departments with 7-week course enrollment to decrease late registration

- Student Services and Feedback
 - 4106 Appointment Summaries Completed
 - 315 survey respondents using TSU credentials indicated:
 - 97% indicated overall satisfaction
 - 99% felt welcomed and heard
 - 98% indicated agree or strongly agree to advisor being knowledgeable and helping them understand degree and other requirements

- NACADA Advising Program Review
 - ASC perceived as a constant and good source for partnership and resources for faculty and students

- Technology-Enabled Advising and Training
 - EAB-Navigate utilization and training
 - Completed EAB-Navigate Trainings in departments within the College of Business, College of Agriculture, College of Business, and College of Education
 - Centralized landing and web presence that serves as a repository of advising information for the campus community and other stakeholders
 - This was increasingly important after the transition of FY Advising in the fall 2021 term.

Upcoming Summer 2022

- Faculty and Staff
 - Increase staff to support higher number of students needing support in the fall and streamline services with the academic department for non-FY students.
 - Continue DEI training and initiate career competency conversations with ASC staff
 - Establish new goals and objectives based on new advising structure implemented fall 2021
 - Develop course sequences for faculty and staff advisor training and development beginning summer 2022 – per NACADA recommendations
 - Increase faculty and staff use of EAB Navigate by implementing a train the trainer program. All faculty trainers have been selected by their College Dean.
 - Continue collaboration with departments for 7-week course registration to decrease repeat courses and late registration
- Students
 - Continue early outreach and engagement to understand student academic, professional, and holistic needs.
 - Establish relationship with students interested in the Engaged Council.
 - Published Freshmen and Family Guides for New and Continuing Freshmen.

EMPLOYEE SEPARATION ADMINISTRATION

The OTS Applications Team implemented a new web-based procedure in 2019 for submitting and processing Employee Separation Administration (ESA) information using Banner WorkFlow. This procedure captures all relevant ESA data in a web form, saves that data to the database and automatically sends the ESA email to the appropriate users/departments. It also allows OTS to process access revocation procedures within 24 hours of notification.

The previous ESA process relied on users completing a PDF form and emailing that document to the appropriate departments. The relevant data on that document was not saved anywhere other than on the PDF and access revocation relied on manual methods to track the appropriate date for action. By saving the data to the database using the WorkFlow web form, OTS can automate the selection of accounts due for access revocation on a given day and execute the access removal process that expires and locks accounts. This automated process provides the timely access revocation required, that being within 24 hours of the last physical workday of the employee. An additional benefit of this process is that it allows OTS to report on several ESA related issues.

The ESA process is outlined here:

- Supervisory user logs into myTSU and accesses WorkFlow via link on myTSU homepage
- User completes data fields on ESA WF screen; data fields include employee T#, last worked date, termination date, disable access date, reason for termination, etc.
- User submits the web form; data is saved to an Oracle table.
- Email notification is sent automatically by WF to the same ESA recipients as the existing/old process
- A separate automated daily process looks for ESA records in that Oracle table that requires processing today (i.e. a record that was submitted indicating the last worked date/termination date/disable access date is on or before the current date)
- If it finds any matching records, the process expires and locks the Banner account

In the absence of an ESA, OTS runs a separate process to capture terminations entered into the Banner HR system by Human Resources personnel - that process is outlined here:

- HR personnel enter data into Banner for employees leaving TSU employment; employee record status is to be changed from Active to Terminated and appropriate termination/work dates are to be entered
- An automated daily process looks for employee records:
 - With status not equal to Active
 - or termination date before current date or last worked date before current date
 - or employee does not have an active/current Primary or Secondary job record

CURRICULUM – Cryptocurrency and Blockchain

In response to the changing world of finance and alternate markets, it is essential that our curriculum updates to reflect those changes. As such, the following courses have been implemented and/or approved for the delivery of content on cryptocurrency and/or blockchain.

Computer Science:

- COMP 4910/5900 Special Topics: Blockchain and Cryptocurrency [offered spring 2022]

Course Description: In this semester, this course will provide the fundamentals of Blockchain and Blockchain Technology. The most well-known example of Blockchain Technology in wide use today is as the storage and transaction mechanism for the cryptocurrency Bitcoin. This course will use historical examples, key concepts, key challenges, and their proposed (and implemented) solutions to help explain Blockchain Fundamentals.

Business Information Systems:

- BISI 2500: Blockchain Technology and Applications [in approval process]

Course Description: The foundation technology of digital currency or cryptocurrency “Bitcoin”, Blockchain is the distributed and decentralized database technology behind this cryptocurrency. This course explores the fundamentals of the Blockchain technology and its applications. The course will introduce students to the components, structure, types, applications and use cases in different sectors, challenges, risks, opportunities, and legal issues of Blockchain Technology. Students will also gain hands-on experience on Blockchain.

**Tennessee State University
Board of Trustees**



**Student Affairs
Report**

TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

INFORMATION ITEM

DATE: June 16, 2022

ITEM: Student Affairs Report

RECOMMENDED ACTION: None

PRESENTED BY: President Glover

President Glover or her designee will provide a report on the Student Affairs.

Division of Student Affairs Board Report

The Division of Student Affairs continues to support the student experience on the campus of Tennessee State University.

Career Development Center

The Career Development Center emphasized university objectives while cultivating overall scholar success. The focus centered on providing access to exploratory learning, enhancing employer engagement opportunities thus affording greater career opportunities. These key directives improve the overall placement of graduates, concentrating on the future endeavors.

We experienced a 100% increase in student participation which included two successful in-person career fairs as well as two virtual career fairs. Additionally, we increased our professional development workshops and employee recruitment. Most recently our center added complimentary professional-quality photos, further assisting in transitioning into the workforce. As a result of our increased revenue through our sponsorship packages, we were also able to donate over \$40K to students in need.

Employer Collaborations: The Career Development Center partners with employers in a variety of activities and resources to engage and partner with the campus community to enhance student career exploration and preparedness, as they transition to the workforce or pursue professional /graduate studies. The following are a few of the top companies we connected with during the AY of 2021-2022.

Employer Engagement

Total # of Employers registered in Handshake: 17,784

Total # of Corporate Employers: 50

Fall 2021 Back to School Career Fair Employer Registration: 137

Fall 2021 Virtual Career Fair Employer Registrations: 18

Spring 2022 Jump Start Your Career Fair Employer Registration: 140

Spring 2022 Virtual Career Fair Employment Registrations: 35

Top Corporation Engagement for 2021-2022 through Career Development Center

a. Amark, Kroger, Cardinal Health, Waste Management, BAE Systems, Nike, Dollar General, Western Express, YMCA, Cigna, PetSmart, HCA, Community Health Network, Lockheed, Tennessee Lottery, Turner Construction, DTE, Altria, PepsiCo, Rocket Mortgage/Quicken Loans, Nashville Predators, Regions, Bank of America, Fifth Third, Kohls, Schneider Electric, Eli Lilly, Best Buy, Deloitte, Sweetwater, Honeywell,

b. Top Employer Sponsorships:

Schneider Electric, Enterprise Holding, NTT Data, DTE, HCA Healthcare, Berkshire, Altria, Cigna, Honeywell, Enbridge, RICH, Berry Global, Bank of America

Metrics/ Data Collection

Career Center Resume/Career Coaching/Advising/Handshake/In-Person

Total 1:1 Student Interactions (not including career fairs 2020-2021): 657

Total 1:1 Student Interactions (not including career fairs 2021-2022) 708 (Handshake

Appointments/Student Sign in Sheets)

Increase/Decrease: 7.8 %

Student Event Participation

2021-2022

Total # of Events Hosted by CDC: 92

Total # of Participants for the year: 2,504 (based on Qualtrics)

Total # Fall 2021 Virtual Career Fair Student Participation: 82

Total # Spring 2022 Virtual Career Fair Student Participation: 70

Total # 2021 Back to Campus Career Fair Student Participation: 588

Total # 2022 Jump Start Your Career Fair Student Participation: 396

Student Event Participation

2020-2021

Total # of Events Hosted by CDC: 79

Total # of Participants for the year: 926

Total # Fall 2020 Career Fair Student Participation: 569

Total # Spring 2021 Career Fair: 369

Increase in # of events 16%

Increase in participation: 170 %

2021 - 2022 Student Internship Data

Total # of My TSU Submitted Internships/ by Students: 217 (increase of 161%)

2020- 2021 Student Internship Data

Total # of My TSU Submitted Internships by Students: 83

Total # of Internships by Courses: 588

Office of Student Activities and Leadership

The office of Student Activities was able to recover from 2 years of Virtual programming by welcoming our students back to an open and safe campus. We were successful with our annual welcome week for our freshmen. The success of our Welcome Week was followed up by our first in person homecoming since COVID-19. We were able to provide a week of in-person activities that reclaimed the Big Blue spirit. As we closed out the fall semester, we had 8 Non-Greek Organizations to participate in membership intake with over 200 students inducted into their respective organizations.

As we approached the spring semester, we were able to capitalize on the enthusiasm from the fall. We had 8 active Greek letter organizations submit for membership intake as all 8 were approved. This allowed the office to have the first in person new member presentation shows for the nearly 240 students who were inducted into their respective organizations. We closed out our Spring semester with SEC successfully hosting our campaign week where we identified the new leaders for the 82nd Administration. This office made intentional efforts with over 100 in person events that saw roughly 6000 student engagements.