# **Tennessee State University Board of Trustees**



# TENNESSEE STATE UNIVERSITY BOARD OF TRUSTEES ACADEMIC AFFAIRS AND STUDENT AFFAIRS COMMITTEE MEETING AGENDA

8:30 a.m. CST Thursday, February 21, 2019

Tennessee State University – Main Campus McWherter Administration Building, President's Conference Room 3500 John A. Merritt Blvd. Nashville, TN 37209

### ORDER OF BUSINESS

- I. Call to Order
- II. Roll Call/Declaration of a Quorum
- III. Approval of the November 15, 2018, Academic Affairs and Student Affairs Committee Meeting Minutes
- IV. Report on Ten Year Accreditation Review
- V. Nursing School Report
- VI. Academic Affairs Report
- VII. Student Affairs Report
- VIII. Adjournment

## **Tennessee State University Board of Trustees**

Approval of the November 15, 2018, Academic Affairs and Student Affairs Committee Meeting Minutes

## TENNESSEE STATE UNIVERSITY BOARD OF TRUSTEES

### **ACTION ITEM**

DATE: February 21, 2019

ITEM: Approval of the November 15, 2018, Academic Affairs and

Student Affairs Committee Meeting Minutes

RECOMMENDED ACTION: Approval

PRESENTED BY: Chair of Academic Affairs and Student Affairs Committee,

Trustee Pamela Martin

The document reflecting the minutes from the November 15, 2018, Academic Affairs and Student Affairs Committee meeting is included in the February 21, 2019, Board materials.

MOTION: To approve the minutes from the Board of Trustees' November 15, 2018, Academic Affairs and Student Affairs Committee meeting, as contained in the Board materials for the Board's February 21, 2019, meeting.

### Meeting of the Tennessee State University Board of Trustees Academic Affairs and Student Affairs Committee Meeting November 15, 2018

Tennessee State University – Main Campus – McWherter Administration Building. President's Conference Room 3500 John A. Merritt Blvd., Nashville, Tennessee 37209

#### **MINUTES**

**Committee Members Present:** Trustees Pam Martin, Richard Lewis, Ali Sekmen, and Braxton Simpson

**Other Board Members Present**: Trustees Deborah Cole, Edith Peterson Mitchell, Joseph Walker, III, Stephen Corbeil, and Bill Freeman

University Staff Present: President Glenda Glover; Laurence Pendleton, General Counsel and Board Secretary; Dr. Alisa Mosley, Associate Vice President for Academic Affairs; Dr. Curtis Johnson, Chief of Staff; Dr. Tracey Ford, Vice President of Student Affairs, Horace Chase, Vice President of Business and Finance; Dr. John Cade, Vice President for Enrollment Management and Student Success; Terrence Izzard, Associate Vice President for Enrollment Management and Student Success; and Tamika Parker, Executive Assistant to the General Counsel.

Guests Present: Lauren Collier, Tennessee Higher Education Commission.

### I. CALL TO ORDER

Trustee Martin called the meeting to order at 10:54 a.m.

### II. ROLL CALL/DECLARATION OF A QUORUM

Board Secretary Pendleton called the roll at the committee chair's request. All member of the committee were present. Secretary Pendleton announced the presence of a quorum.

### III. APPROVAL OF THE SEPTEMBER 20, 2018, COMMITTEE MEETING MINUTES

Trustee Martin proceeded to the approval of the September 20, 2018, Academic Affairs and Student Affairs Committee meeting minutes.

Trustee Martin moved to recommend to the full Board the approval of the September 20, 2018, Academic Affairs and Student Affairs Committee meeting minutes, as contained in the Board materials for the November 15, 2018, Board meeting. Trustee Lewis seconded the motion, which carried unanimously.

### IV. APPROVAL OF AN OFF-CAMPUS ACADEMIC DUAL ENROLLMENT PROGRAM SITE AT KNOWLEDGE ACADEMIES CHARTER SCHOOL

President Glover asked Dr. Alisa Mosley, Associate Vice President of Academic Affairs, to provide information related to this agenda item, as her designee.

Dr. Mosley reported that Knowledge Academies, Inc. (KA) is an open enrollment public charter school available to families residing in Davidson County with children eligible for middle through high school. TSU will collaborate with KA to provide dual enrollment to KA students who have applied and have been admitted to TSU. The initial classes are scheduled to be offered in January 2019 and will be Music Appreciation and General Psychology. TSU faculty will work with the KA administration to insure that the high school and university schedules are coordinated and that students receive the same quality of instruction they would receive if they were taking the class on the TSU main campus.

Dr. Mosley commented that recruitment for the classes would begin in early December. Students will complete the TSU admission application online and KA will pay the application fee. TSU staff will work with counselors at KA to obtain copies of transcripts and test scores. The costs of the course will be limited to the amount of the Dual Enrollment Grant, which is \$500 for the first and second course. KA staff will assist each student in completing an application for the Dual Enrollment Grant. Students who do not complete the grant application or are ineligible to receive the full grant amount will be responsible for the tuition costs. KA will also be responsible for the purchase of the books for every student admitted to participate.

Trustee Martin thanked Dr. Mosley for the report and moved to approve the off-campus academic dual enrollment program site at Knowledge Academies Charter School, as contained in the Board materials for the Board's November 15, 2018, meeting. Trustee Lewis seconded the motion.

Trustee Freeman questioned whether TSU's focus should be on public schools as opposed to charter schools. Dr. Mosley clarified that the Principal of KA approached TSU and requested dual enrollment for KA students and that a plan is also being developed for students of Hillsboro High School in Upper Division Mathematics.

Secretary Pendleton asked Dr. Mosley to speak to the demographics of the students of Knowledge Academies. Dr. Mosley informed the committee that KA students are primarily Latino and Black students.

After the close of all discussion, the motion passed unanimously.

### V. REPORT ON SACSCOC TEN YEAR REAFFIRMATION REVIEW

President Glover asked Dr. Alisa Mosley to provide the report for this item as her designee.

Dr. Mosley presented the timeline for SACSCOC Accreditation. She then confirmed that the SACSCOC Accreditation Committee has been meeting and that the subcommittees are developing drafts to be submitted by the semester's end. Dr. Mosley commented that currently, the university could demonstrate compliance in all areas.

Trustee Martin thanked Dr. Mosley for her report.

### VI. REPORT ON THE COLLEGE OF HEALTH SCIENCES' NURSING PROGRAM

President Glover asked Dr. Mosley to provide the report for this item as her designee.

Dr. Mosley informed the committee that the Board of Commissioners of the ACEN affirmed continuing accreditation for the baccalaureate-nursing program, placed the program on good

cause, and requested that the institution submit a Follow-Up Report. There were no test takers for the licensure examination.

Dr. Mosley then reported that the Board of Commissioners of the ACEN affirmed continuing accreditation for the associate nursing program and requested that the institution submit a Follow-Up Report. 94.29% of the AASN students passed the licensure examination. Dr. Mosley attributed the success to changes in the curricula, staff development and training, and the coaches and tutoring that TSU provided to the students.

Secretary Pendleton asked Dr. Mosley to remind the board of the passage rates required by the board of nursing for continued accreditation. Dr. Mosley informed the committee that 85% of the test takers are required to pass the examination for the university to maintain accreditation.

Trustee Mitchell asked Dr. Mosley to discuss the benchmark or average score for Tennessee test takers. Dr. Mosley answered that TSU aims for 100% of its alumni to pass the examination. Trustee Mitchell agreed that TSU aims for all of its graduates to pass the exam and practice the profession they trained for at TSU.

Dr. Mosley also informed the committees that academic affairs staff is reaching back to past graduates who have not passed the exam to offer them support from the newly implemented plan to increase examination passage rates. She noted that two graduates who did not receive coaching and tutoring took the exam, but did not pass.

Trustee Sekmen asked whether TSU is seeking approval of the BSN program. President Glover responded that the university asked the board to hold off on approval because the university needs to ensure appropriate faculty are in place to position its students for success.

Trustee Sekmen asked how the administration planned to execute the assessment of the BSN program with no test takers. Dr. Mosley confirmed that the university anticipates having test takers next year because of the RN to BSN program transition.

Trustee Sekmen asked for verification that the university is no longer accepting new BSN students and asked if we should focus on the ASN program. President Glover confirmed that the BSN program is not accepting new students. The program was modelled without proof of success while the administration evaluated accreditation through other accrediting bodies.

Dr. Mitchell warned that the board and its committees should leave the mechanistic strategies to the Faculty and Administration.

Trustee Martin thanked Dr. Mosley for her report.

### VII. ACADEMIC AFFAIRS REPORT

President Glover asked Dr. Mosley to provide the report for this item as her designee.

Dr. Mosley reported to the attendees that the university is searching for Deans of Education and Health Sciences. She also reported that 560 applications for the December 8, 2018, commencement have been submitted. Of the candidates for graduation, the vast majority of the have come from the schools of communications, arts and sciences, criminal justices, health

sciences, and psychology. Academic Affairs is working with the faculty of these colleges to identify the strategies they applied to improve student graduation success.

Dr. Mosley then reported on her research on how historically black colleges and universities are ranked. Several factors are weighed to generate a composite ranking. These factors include, but are not limited to, the number of degrees conferred, student to faculty ratios, upward mobility, expert opinion on the institution's standing, alumni giving over the previous two years, spending on constructions, student scores on standardized tests, and student class standing. TSU ranks number four for African Americans in agriculture and in the top 100 in Humanities, Nursing and Health Sciences. TSU students also placed first in a Supply Chain Competition and the university is accredited in every program for which accreditation is offered.

### VIII. STUDENT AFFAIRS REPORT

President Glover asked Dr. Tracey Ford to provide the report for this item as her designee.

Dr. Ford reported that TSU is implementing STEP to provide student employees the opportunity to enhance their professional skill sets, knowledge base, and leadership potential so they can excel in the student workforce and in their future careers. Students who complete STEP will receive a certification that can be used on resumes and professional and graduate school applications. The UNCF Career Pathways Initiative, Student Affairs and the Career Development Center are working collaboratively to develop and implement STEP. Dr. Ford commented that the program aims to equip students with competencies in nine key areas: Critical thinking, oral and written communication, teamwork, digital technologies, leadership, professionalism, career management, and intercultural fluency.

Dr. Ford then reported to the committee that a Men's Empowerment Zone has been developed to support students in academics, leadership, business and entrepreneurial empowerment, manhood, and fatherhood. As part of the program, a barbershop and game room have been built in Watson and Boyd halls.

Dr. Mitchell commented that a student event in which TSU participated in Washington DC were "out of sight!"

### IX. ADJOURNMENT

There was no further business. Trustee Martin moved to adjourn. Trustee Sekmen seconded the motion, which carried unanimously.

The Board of Trustees' Academic Affairs and Student Affairs Committee meeting adjourned at 11:43 a.m.

### TENNESSEE STATE UNIVERSITY

#### **BOARD OF TRUSTEES**

### **DISCUSSION ITEM**

DATE: February 21, 2019

ITEM: Report on Ten Year Accreditation Review

RECOMMENDED ACTION: Discussion

PRESENTED BY: Dr. Alisa L. Mosley, Interim Vice President for Academic

**Affairs** 

The report the ten year accreditation review for TSU is included in the February 21, 2019, Board materials.

### Report on Ten Year Accreditation Review

Tennessee State University's accreditation is reaffirmed every ten years by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). Our last reaffirmation date was 2012.

The university's reaffirmation process includes reports demonstrating compliance with SACSCOC principles and standards and a Quality Enhancement Plan (QEP). Our QEP 2.0 includes the review of the following two proposals:

- New Paradigms in Student Success: Care, Academics, Development, Navigating Careers, & Engagement (CADENCE); and
- Beyond Borders: Developing Global Leaders and Cultural Competence.

These two proposals will be reviewed by the university community and a pilot will be conducted during the 2019-2020 academic year.

In addition to the reports, the reaffirmation process includes extensive evaluation of compliance by an off-site peer review (September 10, 2019), an on-site peer review (March 30-April 1, 2020), and the final review by the SACSCOC Board of Trustees.

## TENNESSEE STATE UNIVERSITY BOARD OF TRUSTEES

### **DISCUSSION ITEM**

DATE: February 21, 2019

ITEM: Nursing School Report

RECOMMENDED ACTION: Discussion

PRESENTED BY: Dr. Alisa L. Mosley, Interim Vice President for Academic

**Affairs** 

The nursing school report is included in the February 21, 2019, Board materials.

### Nursing School Report

The Accreditation Commission for Education in Nursing (ACEN) accredits Tennessee State University. We have been approached by the Tennessee Board of Nursing (TBON) to review our progress for the ASN program and request the opportunity to begin admissions in the Fall 2019 semester, given our passage rate of 92%. We are also applying to reconstitute our RN to BSN program as a separate application. We will have visits from the ACEN and the Tennessee Board of Nursing in March.

### TENNESSEE STATE UNIVERSITY

#### **BOARD OF TRUSTEES**

### **DISCUSSION ITEM**

DATE: February 21, 2019

ITEM: Academic Affairs Report

RECOMMENDED ACTION: Discussion

PRESENTED BY: Dr. Alisa L. Mosley, Interim Vice President for Academic

**Affairs** 

The academic affairs report is provided below as part of the February 21, 2019, Board materials.

### Academic Affairs Report

### Dean Searches

- College of Education
  - o Deadline for application was January 31, 2019. Applications will be reviewed and we expect to have finalists by second week of March.
- College of Health Sciences
  - o Deadline for application was January 31, 2019. Applications will be reviewed and we expect to have finalists by second week of March.

### New Academic Program(s)

Tennessee State received THEC approval to offer a master's (MS) degree in Food and Animal Science, beginning Spring 2019. The new degree will provide an opportunity for our graduates to be competitive in new, high-tech careers related to the food and animal sciences and/or in seeking doctoral programs related to food and/or animal sciences. These include, but are not limited to, the academic disciplines of food microbiology, food processing and engineering, food chemistry, product development and sensory evaluation, animal reproduction and processing, animal genetics, and animal wellbeing. This degree aligns with the state's master plan for higher education. The demand for food and animal scientists will continue to grow in the future. With an increase in reliance on food safety, modern technologies for the provision of a safe food supply such as nano- and biotechnologies are needed.

### Report on Discipline-Specific Accreditation

Tennessee State University has the following updates with respect to its discipline-specific accreditation efforts.

Discipline and Visit Date	Accrediting Agency	Status
Business (November 2018)	AACSB International (Association to Advance Collegiate Schools of Business)	Reaffirmation approved by the Board
Psychology (Doctoral level)	American Psychological Association (APA	Awaiting Board decision in the Spring 2019 semester; no findings by the onsite visit team
Cardiorespiratory Care	CoARC - Commission on Accreditation for Respiratory Care	Awaiting Board decision in the Spring 2019 semester; no findings by the onsite visit team

### New Initiative for Dual Enrollment in Coding

The partnership with the public school systems will be dual enrollment classes for TSU. We are fielding interest with K-12 entities who are interested in coding courses. We have talked to school systems in surrounding communities and anticipate that we may offer credit-bearing courses in Fall 2019.

College	<b>Current Name</b>	Proposed New Name
Engineering	Aeronautical and Industrial Technology	Applied & Industrial Technologies

The history of the Aeronautical and Industrial Technology Department has been a saga of continuing adjustment and of changing policy and economic conditions. Over the years, preparing our graduates for the 21<sup>st</sup> century and industry's operation has become increasingly complex. Gone are the days of the "T-square" approach to educating the profession. The level of understanding and adaptability required in today's competitive technological environment demands a highly skilled and well-educated individual. Within the Technology profession, employment opportunities abound. The industry is experiencing a serious shortage of qualified personnel in all sectors.

While technologists are perceived to be at the pinnacle within their respective profession, these perceptions do not include the fact that for every engineer, it takes four to six highly skilled technologist and support staff. In essence, there are many career opportunities that are available and most importantly, in order for students to meet the challenge of these opportunities, they must have access to the educational tools. For those educational institutions that have a viable and well-rounded technology program, the opportunities for their students are limited.

The technologist industry forecasts show continual expansion into the future with myriad opportunities for highly skilled graduates of technology programs. With these opportunities comes the expectation that educational institutions will either expand their existing programs or initiate new ones. The window of opportunity is at hand. Tennessee State University has not only the opportunity, but also an obligation to ensure that our graduates have a share in the opportunities of the future in the rapidly expanding technology profession.

Of the six Historically Black Colleges and Universities that are accredited by the Association of Technology, Management and Applied Engineering two hundred plus programs, Tennessee State University has the means to offer its students an opportunity to explore Industry 4.0, which is a name given to the current trend of aviation, automation and data exchange in manufacturing technologies.

## TENNESSEE STATE UNIVERSITY BOARD OF TRUSTEES

### **DISCUSSION ITEM**

DATE: February 21, 2019

ITEM: Student Affairs Report

RECOMMENDED ACTION: Discussion

PRESENTED BY: Dr. Tracey Ford, Vice President for Student Affairs

The student affairs report is included in the February 21, 2019, Board materials.

## STUDENT AFFAIRS REPORT TENNESSEE STATE UNIVERSITY 2019 RESIDENCE HALL REPAIR AND CLEANING UPDATE

As of February 7, 2019, there are a total of 225 Open Work Orders across the 8 residence halls. This reflects just around a 90 percent reduction from March 2017.

Table 1. Open Work Orders 2017-2019

		March 17	
	March 1 2017	2018	February 11 2019
<b>Open Work Orders</b>	2500	1229	225

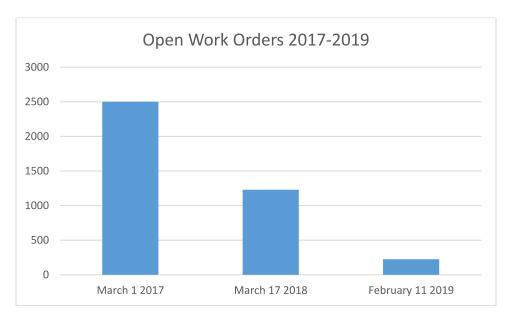


Figure 1. Open Work Orders 2017-2019

**Table 2.** Current Open Work Orders for All Residence Facilities by Maintenance Shops as of February 11, 2019 (225)

Building Name	Housing Maintenance	Plumbing	Electrical	HVAC	Environmental	Custodial	Paint	Key Shop	Other (Move Prop, Grounds)	Total
Boyd		7		2	1	4	1		1	16
Eppse	3					1				4
Ford	3	6	6	3	4	3	5	3	4	37
Hale	5	4	1			2			3	15
NRC	2	3	5	1		2	3	1	6	23
Rudolph	3	14	1	2	1	10	3	1	2	37
Watson	11	11	3	1		6	8		2	42
Wilson	3	15	1			12	8	2	10	51
Total	30	60	17	9	6	40	28	7	28	225

### **General Repairs and Maintenance**

The two-year reduction in outstanding work orders and increase in completion of capital projects are direct results of intentional actions taken on the part of the Division of Student Affairs and the Division of Business and Finance (Facilities). Over the last two years, much has been done to improve housing facilities including:

- Implemented best practice strategies that have led to the reduction of work orders, increase of preventative maintenance, reduction in repair time, and increase on capital projects (roofs, elevators, etc.).
- Implemented a process to allow students to report work orders directly instead of having to report to housing staff
- Completed a repair and cleaning blitz in the spring of 2018 that led to significant accomplishments in maintenance, IT, and projects.
- The following are conducted at least once per week:
  - As part of ongoing focus on General Repairs and Maintenance Student Affairs'
     Housing/Residence Life and Facilities/Operations leadership meets with the Division VP every week to review current issues, strategies, and funding required to resolve issues.
  - Student Affairs reviews TMA work orders, current projects, and needed repairs multiple times per week;
  - Student Affairs meets with Facilities and Cleaning Vendor weekly to discuss service issues and pre-plan the summer;
  - Student Affairs meets with Planning, Design, and Construction to review progress of current and upcoming projects;
  - Student Affairs performs rounds on key areas of the Residence Halls to include Wilson Hall's shower temp checks.

### **Projects Completed**

- Rudolph Hall Alarm System Total Replacement (Completed February 2019)
- New Roof at Wilson Hall
- New Roof 1<sup>st</sup> Phase at Rudolph
- Campus Apartments Growth Remediation Phase I (Completed- Summer 2018)
- Wilson Hall Growth Remediation Phase I (Completed Winter Break 2018)
- Eppse bathroom repairs- Replaced all toilet drain lines and flush valves
- Watson bathroom repairs- Replaced all urinal drain lines
- I.T upgraded the switches and installed new wireless routers in every room in each room to increase the bandwidth from 1G to 10G
- Installed exhaust fans in laundry rooms (Hale, Boyd, Watson, Eppse, Ford, NRC, Rudolph)
- Salon Improvements in Rudolph and Hale Hall (new counter tops and flooring)
- Painted the hallways and common areas in all halls
- Boyd Hall Alarm Panel Replacement
- Rudolph steam repair was fixed
- Eppse main and back up domestic hot water system was repaired
- Boyd back up domestic hot water system was repaired
- Hale and Eppse heating hot water were repaired
- Bathfitters replaced the damaged floor drip pans Phase I (Hale, Boyd)
- Wilson Hall- installed Isolation valves
- Wilson Hall bathroom shower stops were replaced
- Wilson Hall received new washers and dryers
- Bathroom fixture upgrades in all 19 bathrooms in Wilson Hall (escutcheon plates, flush valves, toilet seats, mildew/mold resistant shower curtains and mirrors were replaced)
- All laundry room floors were replaced (Wilson, Hale, Watson, Boyd, Ford, NRC, Eppse)
- Rudolph computer lab was centralized to one floor
- Boyd hall first floor bathroom was renovated
- LED lights were installed in the bathrooms (Boyd, Watson, Eppse)
- NRC community building hot water heater was repaired
- All furniture and carpet in the apartments and lobby areas of all halls were steam cleaned
- Men's Center 1<sup>st</sup> Phase at Boyd Hall

### **Projects in Progress/Planned for 2019-2020**

- Rudolph Elevator (August 2019 completion)
- Hale Elevator (rebid process)
- Apartment Stair Replacement (In Progress)
- Rudolph Roof Phase II
- Wilson Restroom HVAC (Growth Remediation)
- Watson hot water pump needs to be replaced (In progress)
- Boyd water main needs to be repaired (In progress)
- Cameras installation for Hale and Rudolph (In progress)

### **Furniture**

- New lounge and study areas created in all traditional halls.
- Boyd hall lounge was upgraded (gaming chairs, theater chairs and three televisions were installed)
- Eppse and Boyd received new room furniture

### **Challenges**

- Funding
- Building Conditions
- Maintenance Staff
- New Cleaning Company Transition