

**Tennessee State University
Board of Trustees**



**ACADEMIC AFFAIRS
AND STUDENT AFFAIRS
COMMITTEE REPORT**

**TENNESSEE STATE UNIVERSITY BOARD OF TRUSTEES
ACADEMIC AFFAIRS AND STUDENT AFFAIRS
COMMITTEE MEETING AGENDA**

8:30 a.m. CST
Thursday, March 12, 2020

Tennessee State University – Main Campus
McWherter Administration Building,
President’s Conference Room
3500 John A. Merritt Blvd. Nashville, TN 37209

ORDER OF BUSINESS

- I. Call to Order
- II. Roll Call/Declaration of a Quorum
- III. Approval of the November 21, 2019, Academic Affairs and Student Affairs Committee Meeting Minutes
- IV. Report on Accreditation Matters
- V. Approval of Ph.D. in Agricultural Sciences and Natural Resources
- VI. Nursing School Report
- VII. Academic Affairs Report
- VIII. Student Affairs Report
- IX. Adjournment

**Tennessee State University
Board of Trustees**



**Approval of the November
21, 2019 Academic Affairs
and the Student Affairs
Committee Meeting Minutes**

TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

ACTION ITEM

DATE: March 12, 2020

ITEM: Approval of the November 21, 2019, Academic Affairs and Student Affairs Committee Meeting Minutes

RECOMMENDED ACTION: Approval

PRESENTED BY: Chair of Academic Affairs and Student Affairs Committee, Trustee Pamela Martin

The document reflecting the minutes from the November 21, 2019, Academic Affairs and Student Affairs Committee meeting is included in the March 12, 2020 Board materials.

MOTION: To approve the minutes from the Board of Trustees' November 21, 2019, Academic Affairs and Student Affairs Committee meeting, as contained in the Board materials for the Board's March 12, 2020, meeting.

**Meeting of the Tennessee State University Board of Trustees
Academic Affairs and Student Affairs Committee Meeting
November 21, 2019
Tennessee State University – Main Campus –
McWherter Administration Building, President’s Conference Room
3500 John A. Merritt Blvd., Nashville, Tennessee 37209**

MINUTES

Committee Members Present: Trustees Pam Martin, Richard Lewis, Ali Sekmen, and Braxton Simpson

Other Board Members Present: Trustees Deborah Cole, Edith Peterson Mitchell, Bill Freeman, Joseph Walker, III, and Stephen Corbeil

University Staff Present: President Glenda Glover; Laurence Pendleton, General Counsel and Board Secretary; Dr. Alisa Mosley, Interim Vice President for Academic Affairs; Dr. Curtis Johnson, Chief of Staff; Dean Frank Stevenson, Assoc. Vice President of Student Affairs; Horace Chase, Vice President of Business and Finance; Dr. Frances Williams, Assoc. Vice President of Research & Sponsored Programs; Dr. John Cade, Vice President of Enrollment Management; Terrence Izzard, Assoc. Vice President of Enrollment Management; and Dr. Charlise Anderson, Director, Accreditation & Assessment.

Guests Present: Lauren Collier, Tennessee Higher Education Commission.

I. CALL TO ORDER

Trustee Martin called the meeting to order at 8:30 a.m. on November 21, 2019.

II. ROLL CALL/DECLARATION OF A QUORUM

Board Secretary Pendleton called the roll at the committee chair’s request. Trustees Martin, Sekmen, Lewis and Simpson were present. Secretary Pendleton announced the presence of a quorum.

III. APPROVAL OF THE SEPTEMBER 26, 2019, COMMITTEE MEETING MINUTES

Trustee Martin proceeded to the approval of the September 26, 2019, Academic Affairs and Student Affairs Committee meeting minutes.

Trustee Martin moved to recommend to the full Board the approval of the September 26, 2019, Academic Affairs and Student Affairs Committee meeting minutes, as contained in the Board materials for the November 21, 2019, Board meeting. Trustee Lewis seconded the motion, which carried unanimously.

IV. APPROVAL OF DISCONTINUANCE OF TWO-YEAR ASSOCIATES OF NURSING DEGREE

Chair Martin asked President Glover and her designees to provide pertinent information related to this agenda item. President Glover designated Dr. Mosley, Interim Vice President of Academic Affairs, to provide clarification of this agenda item.

A discussion then ensued among all the Trustees regarding the nursing program. Trustee Braxton inquired as to what options would the TSU students have once the discontinuance goes into effect. It was made clear that the Bachelor of Science in Nursing (BSN) would be their option. Trustee Corbeil commented that discontinuing the Associate of Applied Science in Nursing (AASN) was a good idea.

Chair Martin moved to recommend to the full Board the approval of the discontinuance of the two-year associates of nursing degree, as contained in the Board materials for the November 21, 2019, Board meeting. Trustee Sekmen seconded and the motion carried.

V. APPROVAL OF THE BACHELOR OF BUSINESS ADMINISTRATION IN HOSPITALITY AND TOURISM DEGREE

Chair Martin announced the next agenda item as the approval of the Bachelor of Business Administration in Hospitality and Tourism degree. She asked President Glover and her designee to provide pertinent information related to this agenda item.

President Glover designated Dr. Mosley, Interim Vice President of Academic Affairs, to provide the report for this item as her designee.

Dr. Mosley informed the committee that this new program supports the mission of the University. Trustee Martin concurred stating that Nashville was a Tourist City and that TSU was 'right on it'.

Chair Martin moved to recommend to the full Board the approval of the Bachelor of Business Administration in Hospitality and Tourism degree, as contained in the Board materials for the November 21, 2019. Trustee Lewis seconded and the motion carried.

VI. APPROVAL OF THE ONLINE DELIVERY OF MASTER OF SCIENCE IN NURSING PROGRAM

Chair Martin announced the next item on the agenda is the approval of the online delivery of the Master of Science in Nursing program. She then asked President Glover and her designees to provide pertinent information related to this agenda item.

Again, President Glover deferred to Dr. Mosley as her designee, who then informed the Committee that the University, on behalf of the College of Health Sciences, requested approval to proceed with expanding the delivery of its Master of Science in Nursing to encompass a face to face and online delivery of its MSN program, in preparation for the discontinuation of the TN eCampus program.

Chair Martin moved to recommend to the full Board the approval of the online delivery of the Master of Science in Nursing program, as contained in the Board materials for the November 21, 2019, Board meeting. Trustee Sekmen seconded and the motion carried.

VII. REPORT ON SACSCOC ACCREDITATION MATTERS

Chair Martin announced the next item on the agenda as is the Report on SACSCOC (Southern Association of Colleges and Schools Commission on Colleges) accreditation matters. She noted that the materials for this agenda item are included in the materials for the November 15, 2018, Board meeting on pages 101 and 102.

Chair Martin asked President Glover or her designee to provide an update related to this agenda item.

President Glover deferred to Dr. Charlise Anderson to provide the update as her designee. Dr. Anderson indicated that a first draft of the required monitoring report had been prepared and submitted to the President. She also indicated that initial education program assessment reports with curriculum maps had been collected for two assessment periods. Dr. Anderson also noted that documentation is being collected as supporting evidence of assessment results.

President Glover then expressed thanks to THEC for retaining persons to assist TSU with this task, including Dr. Smith, who had experience with Standard 8.2.A and 8.2.B.

Trustee Sekmen reminded the committee that the area of concern was with ‘Concentrations’. He pointed out that it was the student learning outcomes that were missing.

Trustee Sekmen also expressed his concern regarding how the institution arrived at this point. He commented that in 2017, the institution submitted the 1st Monitoring report; in 2018, the institution submitted the 2nd Monitoring report; and the institution submitted a subsequent Interim Report. In June 2019, TSU was placed on probation. He asked, “How do we not let this happen again?”

Dr. Anderson emphasized the work being done to ensure the institution would no longer be in probation status. She said that the Assessment Reports that are being done was NOT the process but the product of the process. The reports were not only compliant but showed continuing assessment and sustainability. President Glover reiterated the work being done to address SACSCOC’s probation related issue and how serious the institution was taking this matter.

Chair Martin thanked President Glover and her team for this good news and added that THEC was excited about the work being done at TSU. She thanked Dr. Anderson for being here to assist with the assessment.

VIII. ACADEMIC AFFAIRS REPORT

Chair Martin introduced the next item on the agenda as the Academic Affairs Report.

Chair Martin asked President Glover and her designees to provide pertinent information related to this agenda item. President Glover designated Dr. Mosley, Interim Vice President of Academic Affairs, to provide the report for this item as her designee.

Dr. Mosley noted the numerous discipline specific accreditation efforts across the colleges. She also provided information regarding future academic program development. Dr. Mosley concluded the report with a discussion about the importance of internships and the efforts to increase student participation in internships. Dr. Mosley added that our students engaged in “high impact activities.” Our programs were also targeting the adult learners and our students were participating in many work-based initiatives/practicum.

Trustee Cole stated that it is important that we get this word out.

Chair Martin thanked President Glover for her team’s presentation.

IX. STUDENT AFFAIRS REPORT

Chair Martin introduced the next item on the agenda as a Student Affairs Report. Information regarding this Academic Affairs and Student Affairs Committee agenda item is included in your board materials dated November 21, 2019.

Chair Martin asked President Glover to provide pertinent information related to this agenda item. President Glover then designated Associate Vice President / Dean Frank Stevenson to provide the report.

Dean Stevenson noted that participation in student elections was up by 41 percent. He also noted that over eight hundred students had participated in anti-hazing prevention.

Dean Stevenson proceeded to highlight the fact that there was still a significant need for additional housing. The campus had to service 3,146 students on campus but only had a 2,900 capacity. He stated that a full assessment was being done on the dorms. At present we had no graduate housing and no family housing. This was causing us to miss major recruiting opportunities.

Dean Stevenson pointed out that as a result of our Code and Create initiative, a mobile app was created to help track the schedule of the TSU Shuttle buses. Belmont University was replicating our Tiger Patrol program on their campus.

Trustee Corbeil asked if the Committee could get an index or matrices in order to measure our improvement. He stated that he loved the activities but wanted to ensure that they were 'leading to something'. Dr. Mosley added that Navigate software would give the data for measuring improvements, degree completion, retention, etc.

Trustee Simpson added that there was an app available to show students RSVP to events, and help track attendance. President Glover then thanked Trustee Simpson and the SGA for their initiative and working with Dean Stevenson. She said that the student leaders were to be commended for the work they have been doing.

Following the discussion, Chair Martin thanked President Glover and her team for the presentation.

X. ADJOURNMENT

Chair Martin asked if there was any additional business? Seeing none, she then recommended a motion to adjourn the meeting. The motion was seconded by Trustee Lewis and the meeting was adjourned 9:30.

Tennessee State University

Board of Trustees



**Report on
Accreditation Matters**

TENNESSEE STATE UNIVERSITY
BOARD OF TRUSTEES
INFORMATION ITEM

DATE: March 12, 2020
ITEM: Report on Accreditation Matters
RECOMMENDED ACTION: None
PRESENTED BY: President Glover

President Glover and/or her designee will provide a report on accreditation matters. Information pertaining to this agenda item is included in the March 12, 2020, board materials.

SACSCOC ACCREDITATION UPDATE
Office of Assessment Accreditation

IMPLEMENTED MEASURES TO ENSURE COMPLIANCE WITH STANDARD 8.2.A. TO SACSCOC'S SATISFACTION

- December 13, 2019 – Third cycle (Fall 2019) of all educational program assessment reports with documented results and use of results submitted to Office of Assessment and Accreditation.
- December 16, 2019 – Assessment and Improvement Committee for Educational Programs and Student Learning completed the Assessment Report Evaluation Rubric for the Fall 2019 assessment reports.
- January 30, 2020 – Third Draft of Monitoring Report was submitted to Silver & Associates and President.
- February 7, 2020 – Assessment and Improvement Committee for Educational Programs and Student Learning and Assessment Coordinators completed the Use of Results Audit evaluating 3 cycles of assessment reports.
- February 27, 2020 – Final Monitoring Report with documentation, including 3 cycles of all educational program assessment reports and President's Good Cause Statement were mailed to SACSCOC.

BECOMING CAMPUS READY FOR SPECIAL COMMITTEE VISIT

- February 13-14, 2020 - Silver & Associates visited campus and conducted a Mock Site Visit designed to simulate the SACSCOC Special Committee visit scheduled for April.
- February 14-15, 2020 - President called a mandatory work session with Cabinet, Deans, Chairs, and Assessment Coordinators to (1) share the Institutional Effectiveness model and the Assessment model; and (2) edit in 'real time' the analysis of assessment results contained in the assessment reports for all 3 cycles.
- February 15, 2020 - Silver & Associates submitted Feedback Report on findings from the Mock Visit.
- February 17-20, 2020 - all academic program revised assessment reports were submitted to Office of Assessment and Accreditation and uploaded to the accreditation reporting software.

NEXT STEPS

- March 2020 – the campus will hold group meetings to discuss, rehearse, and get ready for the Special Committee Visit.

SACSCOC Review Process:

- April 1 – 3, 2020 - Special Committee Visit. Committee composed of experienced committee members will conduct the review of the Third Monitoring Report and

- Documentation. Committee members: Chair, two (2) Institutional Effectiveness (IE) evaluators, and our SACSCOC Vice President.
- Options of the Evaluators: (1) Exit conference with President with verbal report of findings (2) Special Committee will prepare Report of the Special Committee, a checking of errors of fact is completed by representatives who read the Report (3) University will then receive a copy of the Report with instructions on next steps (4) University has a brief period to respond to recommendations by the Committee and fix any errors for consideration of the SACSCOC Board of Trustees.

Tennessee State University

Board of Trustees



**Approval of Ph.D. in
Agricultural Sciences and
Natural Resources**

TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

ACTION ITEM

DATE: March 12, 2020

ITEM: Approval of a Ph.D. in Agricultural Sciences and Natural Resources

RECOMMENDED ACTION: Approval

PRESENTED BY: Chair of Academic Affairs and Student Affairs Committee, Trustee Pamela Martin

Pursuant to TSU's New Program Development policy, which includes revised programs, academic departments may seek the creation of a new academic program or the revision of an existing program by initiating an internal review process. The department initiates the review process by developing and proposing the new/revised academic program for review at the departmental committee, college, and University levels. The Vice President for Academic Affairs and the President must ultimately approve the proposals.

Pursuant to the FOCUS Act, the Board's Bylaws, and the Board's Delegation of Authority to the President Policy, the Board must approve new and revised academic programs. Upon approval by the Board, THEC must provide final approval.

The College of Agriculture requests approval to proceed with the development of a new Ph.D. program in Agricultural Sciences and Natural Resources.

Background

The Department of Agricultural and Environmental Sciences (DAES) at Tennessee State University (TSU) herewith submits to the Tennessee Higher Education Commission (THEC) a Letter of Notification (LON) for a Doctor of Philosophy (Ph.D.) Degree Program in Agricultural Sciences and Natural Resources with concentrations in Animal Science, Food Science, Plant Science, and Agricultural Education. The request to establish this degree program is timely, and based on solid evidence that the program will address the needs of the Tennessee labor market and exceeds the minimum threshold for degree requirements by the THEC for the following reasons.

1. The number of minority doctoral degree holders in the Agricultural Sciences and Natural Resources, especially in the State of Tennessee, is very low. TSU being an 1890 Land Grant institution has the history of producing a large number of minority Master's degree holders in Agricultural Sciences and the Natural Resources. Thus, the PhD degree in Agricultural Sciences and Natural Resources would also increase the number of minority doctoral graduates in the Agricultural Science and Natural Resources and at the same time enable TSU to enhance its Land Grant Programmatic thrust in teaching and research.
2. TSU, being an 1890 Land Grant institution has a very strong agricultural research program supported by more than 25 million dollars annual research funding primarily from the United States Department of Agriculture-National Institute of Food and Agriculture (USDA-NIFA), and the State of Tennessee, among other funding agencies.
3. The DAES has a strong cadre of faculty who earned their PhD degrees from prestigious universities throughout the nation. These faculty will support the Ph.D. degree in Agricultural Sciences and Natural Resources; they are already pursuing ground-breaking research and teaching in the DAES here at TSU.
4. Since 2015-2016 academic year, the DAES has graduated on average five Ph.D. students every year for 4 consecutive years through the Ph.D. degree program in Biological Sciences, which does not align with career aspirations of these graduates. As a result, the April 2019 graduate program review conducted by an independent reviewer (Dr. Mortimer Neufville) made the following recommendation: create a separate Ph.D. degree program in Agricultural Sciences and Natural Resources because the current Ph.D. degree in biological sciences does not fully reflect the agricultural research training received by these students.
5. In addition, the number of Ph.D. degree students with research focus on agricultural and environmental sciences mentored by Agricultural Sciences and Natural Resources faculty has remained constant (around 30) for the last five years.
6. United States Department of Agriculture (USDA) funds will support the proposed program by funding students annually through Graduate Research Assistantships
7. The proposed Ph.D. degree program in Agricultural Science and Natural Resources will provide a unique contribution to the State of Tennessee and will not duplicate existing programs.
8. The demand for graduates in the Agricultural science disciplines is high, and according to the Bureau of Labor Statistics (2016), is expected to increase by 11% between 2016 and 2026.
9. Agriculture and forestry account for 10.3% of the workforce in Tennessee (<https://www.tn.gov/agriculture/topic/educational/impact.html>). This degree program will produce graduates with skills that will contribute directly to these industries.

MOTION: To approve a Ph.D. in Agricultural Sciences and Natural Resources, as contained in the Board materials for the Board's March 12, 2020, meeting.

**Tennessee State University
Board of Trustees**



Nursing School Report

TENNESSEE STATE UNIVERSITY
BOARD OF TRUSTEES
INFORMATION ITEM

DATE: March 12, 2020

ITEM: Nursing School Report

RECOMMENDED ACTION: None

PRESENTED BY: Chair of Academic Affairs and Student Affairs Committee,
Trustee Pamela Martin

The nursing school report is included in the March 12, 2020, Board materials.

Nursing School Report

On February 27, 2020, the Tennessee Board of Nursing acted to lift suspension of admissions and grant full approval.

Changes to the Program

- Grade point average
- Pre-admission nursing entrance examination
- Completion of lower division prerequisite courses
- No repeated science courses
- No transfer students who failed at other institutions

Changes in Progression Requirements

- Change in grading scale
- Mentoring for all students
- Change in academic support

**Tennessee State University
Board of Trustees**



Academic Affairs Report

TENNESSEE STATE UNIVERSITY
BOARD OF TRUSTEES
INFORMATION ITEM

DATE: March 12, 2020

ITEM: Academic Affairs Report

RECOMMENDED ACTION: None

PRESENTED BY: Chair of Academic Affairs and Student Affairs Committee,
Trustee Pamela Martin

President Glover or her designee will provide a report on academic affairs.

**Academic Affairs Report
March 2020**

Report on Discipline-Specific Accreditation

Tennessee State University has the following update with respect to its discipline-specific accreditation efforts.

Discipline	Accrediting Agency	Status
Health Information Management	Commission on Accreditation for Health Informatics and Information Management (CAHIIM)	No negative findings (January 2020)

New Concentrations to be submitted to THEC (Launch date – Fall 2020)

College	Academic Area	Concentration
Engineering	Computer Science	Concentration of B.S. in Computer Science – Cybersecurity and Networking
Engineering	Computer Science	Concentration of M.S. in Computer Science – Data Science

Online Delivery of Degrees and Certificates (Launch date – Fall 2020)

College	Academic Area	Degree Offered	Proposal
Education	Educational Leadership	Ed.D.	To offer the Higher Educational Leadership and PreK-12 Administration Concentrations fully online
Education	Instructional Leadership	Ed.S.	To offer the Licensure and Non-licensure Concentrations fully online

Education	Curriculum and Instruction	M.Ed.	To offer the TELL, Educational Technology, Literacy in Education and Secondary School Instruction Concentrations fully online
Education	Instructional Leadership	M.Ed.	To offer the Licensure, Non-licensure, and Career and Technical Education Concentrations fully online
Education	Special Education	M.Ed.	To offer the degree fully online
Health Sciences	Health Information Management	B.S.	To offer degree fully online
Health Sciences	Nursing	B.S.	To offer the RN to BSN fully online
Liberal Arts	Criminal Justice	B.S.	To offer degree fully online
Public Service	Health Administration & Planning	Certificate	To offer certificate fully online
Public Service	Local Government Management	Certificate	To offer certificate fully online
Public Service	Public Policy	Certificate	To offer certificate fully online
Public Service	Social Work	B.S.W.	To offer degree fully online

**Tennessee State University
Board of Trustees**



Student Affairs Report

TENNESSEE STATE UNIVERSITY
BOARD OF TRUSTEES
INFORMATION ITEM

DATE: March 12, 2020

ITEM: Student Affairs Report

RECOMMENDED ACTION: None

PRESENTED BY: Chair of Academic Affairs and Student Affairs Committee,
Trustee Pamela Martin

President Glover or her designee will provide a report on student affairs.

Division of Student Affairs Report

Men's Initiative 2018(fall) - 2019(fall)

Mission Statement

Men's Initiative is a student service unit that supports undergraduate student persistence efforts. It specifically targets second-year male students who are enrolled in "good-standing" at Tennessee State University but could benefit from additional support. We strive to offer comprehensive mentor and mentor development models that introduce or improve public/professional speaking, financial literacy, social media etiquette, reading comprehension, global career exploration, and cultural competencies.

Programing – Reports

Rites of Passage Program

1. Approximately 60 undergraduate, Black male students registered for the first cohort of the Rites of Passage mentor development program at a student interest meeting held in fall 2018.
 - a. Pre-assessment yielded 52% of registrants were first-time, first-year students.
 - b. Nearly all registrants indicated wanting to join a fraternity, student government, or both.
 - i. Note: Student handbook policy prevents first-year students from joining student organizations, unless an institutionalized organization (class officers, band, athletics, etc.).
2. 23 of the 60 registrants completed an eight-week mentor development program during spring 2019.
 - a. Post-assessment yielded 100% of respondents indicated impact on their sense of belonging: 67% very positive; 33% positive.
 - b. All 23 students returned to Tennessee State University and are currently enrolled, in good-standing, for the 2019-2020 academic year.
 - c. On February 7, 2020, this cohort successfully petitioned to charter a registered student organization recognized by the Tennessee State University Office of Student Activities and institutionalized within the Men's Initiative.
3. Approximately 60 undergraduate, Black male students registered for the second cohort of the Rites of Passage mentor development program at a student interest meeting held in fall 2019.
 - a. Pre-assessment yielded 45% of registrants were first-time, first-year students.
 - b. Again, nearly all registrants indicated wanting to join a fraternity, student government, or both.
 - c. Approximately 30 students are currently participating in the Rites of Passage for spring 2020; the program is currently being facilitated by students from the first cohort.

Achievement Program Summer Institute

1. Implemented during the summer of 2019, from July 8-August 8, the G.A.P. Summer Institute is a five week skills training and enrichment program that helps young men

develop pro-social behavior and leadership skills by engaging them in critical dialogue, enrichment exercises, and experiential learning focused on academic achievement, career exploration, financial wellbeing and social-cultural mentorship. The program's ultimate goal is to aide students in closing enrollment gaps through effective planning and remediation so that they are able to successfully navigate their next year. All workshops with the exception of Saturday activities were held in the evenings to allow students the option to take a class to help close academic gaps, mostly S.A.P. related issues, or work during the day to earn money.

2. 25 students initially enrolled in the program, and 23 completed it.

Newly Implemented Program Initiatives 2020 (Spring)

Engagement Incentive Program

This will allow staff to assign point values to all Men's Initiative programing. Reaching a particular level within this Rewards Based program will allow us to increase our efforts with engaging a population of students who may not be as easily engaged as others.

Brotherhood Bonding

This is the Men's Initiative intentional way of monthly recognizing students who rarely are recognized. This will be based upon the completed requirements and accumulated points for the given month.

Ambassador Program

These are students who were in the program for one calendar year and completed specific requirements that has identified them as a potential candidate who will now serve as peer to peer mentors for the upcoming Cohort.

Book Club

To address African American Male literacy, we developed this club to engage an interest in reading fiction and non-fictions by authors of color. The goal is to help young African American men develop the skill to share their opinions, values, and feelings about books, friendship, family and life in general.

Men's Initiative Symposium

A Spring 2021 Initiative that will bring in national speakers from across America to discuss Black Male Retention Rates in Higher Education. Will allow our students to participate in dialogues with other HBCU students on strategies critical to engaging this generation of African American Males.