

**Tennessee State University  
Board of Trustees**



**TENNESSEE STATE UNIVERSITY BOARD OF TRUSTEES  
EXECUTIVE COMMITTEE  
MEETING AGENDA**

9:30 a.m. CST  
Thursday, November 21, 2019

Tennessee State University – Main Campus  
McWherter Administration Building,  
President’s Conference Room  
3500 John A. Merritt Blvd. Nashville, TN 37209

**ORDER OF BUSINESS**

- I. Call to Order
- II. Roll Call/Declaration of a Quorum
- III. Approval of the September 26, 2019, Executive Committee Meeting Minutes
- IV. Update on President’s Annual Review
- V. Update on Board Self-Assessment Process
- VI. Secretary’s Report
- VII. Adjournment

**Tennessee State University  
Board of Trustees**



**Approval of the  
September 26, 2019  
Executive Committee  
Meeting Minutes**

TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

ACTION ITEM

DATE: November 21 , 2019

ITEM: Approval of the September 26, 2019, Executive Committee Meeting Minutes

RECOMMENDED ACTION: Approval

PRESENTED BY: Chair of the Executive Committee,  
Board Chair Joseph Walker, III

The document reflecting the minutes from the September 26, 2019, Executive Committee meeting is included in the November 21, 2019, Board materials.

**MOTION: To approve the minutes from the Board of Trustees' September 26, 2019, Executive Committee meeting, as contained in the Board materials for the Board's November 21, 2019, meeting.**

**Tennessee State University Board of Trustees  
Executive Committee Meeting. September 26, 2019  
Tennessee State University – Main Campus – McWherter Administration Building,  
President’s Conference Room – 3500 John A. Merritt Blvd., Nashville, Tennessee**

**MINUTES**

**Executive Board Members Present:** Trustees Joseph Walker, III, Deborah Cole, and Pam Martin.

**Other Board Members Present:** Trustees Mitchell, Sekmen, Simpson, Lewis, Freeman, and Corbeil.

**University Staff Present:** President Glenda Glover, General Counsel and Board Secretary, and Mr. Laurence Pendleton.

**Guests Present:** Lauren Collier, Tennessee Higher Education Commission.

**I. CALL TO ORDER**

Chair Walker called the meeting to order at 8:30 a.m. He then proceeded to the second item on the agenda.

**II. ROLL CALL/DECLARATION OF A QUORUM**

Chair Walker asked the Board Secretary, Mr. Laurence Pendleton, to call the roll. The following Executive Committee Trustees were noted as present: Trustees Walker, Cole, and Martin.

Secretary Pendleton announced the presence of a quorum.

**III. APPROVAL OF THE JUNE 13, 2019, EXECUTIVE COMMITTEE MEETING MINUTES**

Chair Walker introduced the first order of business — the approval of the June 13, 2019, Executive Committee meeting minutes. Chair Walker informed the Committee that the minutes for the Executive Committee’s June 13, 2019, meeting were included in the Board materials for the September 26, 2019, Board meeting.

Chair Walker moved to recommend to the full Board the approval of the June 13, 2019, Executive Committee meeting minutes, as contained in the Board materials for the September 26, 2019, Board meeting. Trustee Cole seconded the motion. With there being no discussion, Chair Walker called for a vote. The motion carried unanimously.

**IV. REPORT ON INSTITUTION’S STRATEGIC PLAN – PRIORITIES AND GOALS**

Chair Walker asked President Glover to provide a report on the institution’s strategic plan. President Glover reminded the Committee that the institution had undergone a strategic planning process a couple of years ago, which resulted in the development of strategic priorities. She then commented that the institution had retained a strategic planning consultant with experience

working with North Carolina A&T on its strategic plan. President Glover also indicated that the institution would be engaging in a strategic planning process during the next several months.

## **V. REPORT ON PRESIDENT'S ANNUAL PERFORMANCE REVIEW PROCESS**

Chair Walker asked Secretary Pendleton to provide a report on the President's annual performance review process.

Secretary Pendleton provided information to the Committee on the performance evaluation procedures. He indicated that Chair Walker had appointed Trustee Cole to administer the performance evaluation process again. Secretary Pendleton also commented on the timeline for the performance evaluation process, with the first step requiring the President to submit her self-assessment to Trustee Cole by November 8, 2019.

## **VI. REPORT ON THE BOARD'S SELF-ASSESSMENT PROCESS**

Chair Walker asked Secretary Pendleton to provide a report on the Board's self-assessment process.

Secretary Pendleton referenced Board policy No. 005, which requires the Board to conduct a self-assessment periodically. Secretary Pendleton indicated that Chair Walker has asked Trustees Martin and Cole to work with Secretary Pendleton to identify develop a self-assessment process and make recommendations to the Executive Committee.

## **VII. SECRETARY'S REPORT**

Chair Walker asked Secretary Pendleton to provide a report to the Board. Secretary Pendleton addressed Board member terms. He indicated that Governor Lee has yet to make any announcements on board appointments or reappointments.

Secretary Pendleton noted the board members' participation in THEC Professional Development session in Memphis on August 15 and 16, 2019. He reminded the Executive Committee and other board members that they can access the materials through the THEC created link that he sent to them.

Secretary Pendleton also commented on a Faculty Senate Resolution that had been submitted to him in his role as Board Secretary. The resolution asks the Board to develop a policy/plan to address the competitive impact and ongoing challenges presented by the tuition waiver and financing programs at TSU. The resolution asks that the plan create a comprehensive program of recruitment and enrollment utilizing methods employed by competing institutions.

The Trustees indicated that more information was needed to determine and clarify the Faculty Senate's intentions and request. Secretary Pendleton indicated that he had spoken with Faculty Senate Chair Geoffrey Burks and would follow up with him on the resolution.

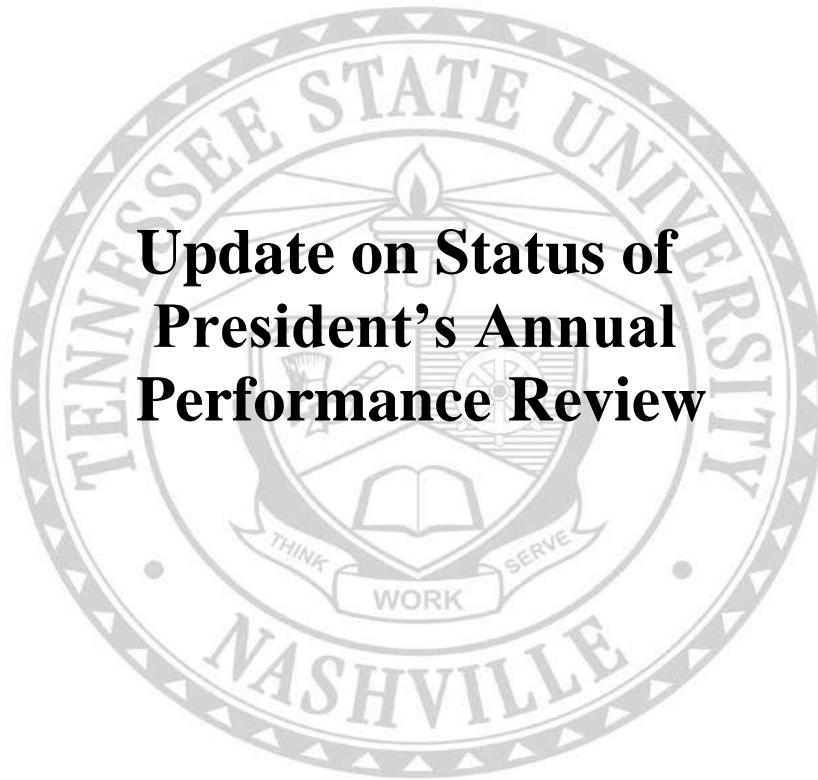
Secretary Pendleton concluded his report. Chair Walker thanked Secretary Pendleton for his report.

## **IX. ADJOURNMENT**

Chair Walker opened the floor for any additional business. With no further business, Chair Walker moved for adjournment. Trustee Martin seconded the motion.

With there being no discussion, Chair Walker called for a vote. The motion carried unanimously. Chair Walker adjourned the meeting at 9:05 a.m.

**Tennessee State University  
Board of Trustees**



**Update on Status of  
President's Annual  
Performance Review**



TENNESSEE STATE UNIVERSITY  
BOARD OF TRUSTEES  
INFORMATION ITEM

DATE: November 21 , 2019

ITEM: Update on President's Annual Performance Review

RECOMMENDED ACTION: None

PRESENTED BY: Chair of the Executive Committee,  
Board Chair Joseph Walker, III

The Board Chair or his designee will provide a report on the status of the President's Annual Performance Review Process.

See Attachment.

**Tennessee State University  
Board of Trustees**



**Update on the Board's  
Self-Assessment Process**

TENNESSEE STATE UNIVERSITY  
BOARD OF TRUSTEES  
INFORMATION ITEM

DATE: November 21 , 2019

ITEM: Update on the Board's Self-Assessment Process

RECOMMENDED ACTION: None

PRESENTED BY: Chair of the Executive Committee,  
Board Chair Joseph Walker, III

The Board Chair or his designee will provide a report on the Board's self-assessment process.

**Tennessee State University  
Board of Trustees**



**Secretary's Report**

TENNESSEE STATE UNIVERSITY  
BOARD OF TRUSTEES  
INFORMATION ITEM

DATE: November 21, 2019  
ITEM: Secretary's Report  
RECOMMENDED ACTION: None  
PRESENTED BY: Chair of the Executive Committee,  
Board Chair Joseph Walker, III

Secretary Pendleton will provide a report.