

**Tennessee State University
Board of Trustees**



**TENNESSEE STATE UNIVERSITY BOARD OF TRUSTEES
EXECUTIVE COMMITTEE
MEETING AGENDA**

9:30 a.m. CST
Thursday, June 18, 2020

Tennessee State University – Main Campus
McWhorter Administration Building,
President’s Conference Room
3500 John A. Merritt Blvd. Nashville, TN 37209

ORDER OF BUSINESS

- I. Call to Order
- II. Roll Call/Declaration of a Quorum
- III. Approval of the March 12, 2020, Executive Committee Meeting Minutes
- IV. Discussion of President’s Annual Performance Review Process
- V. Report on Board Self-assessment
- VI. Secretary’s Report
- VII. Adjournment

**Tennessee State University
Board of Trustees**



**Approval of the
March 12, 2020
Executive Committee
Meeting Minutes**

TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

ACTION ITEM

DATE: June 18, 2020

ITEM: Approval of the March 12, 2020, Executive Committee Meeting Minutes

RECOMMENDED ACTION: Approval

PRESENTED BY: Chair of the Executive Committee,
Board Chair Joseph Walker, III

The document reflecting the minutes from the March 12, 2020, Executive Committee meeting is included in the June 18, 2020, Board materials.

MOTION: To approve the minutes from the Board of Trustees' March 12, 2020, Executive Committee meeting, as contained in the Board materials for the Board's June 18, 2020, meeting.

**Tennessee State University Board of Trustees
Executive Committee Meeting – March 12, 2020
Tennessee State University – Main Campus – McWhorter Administration Building,
President’s Conference Room – 3500 John A. Merritt Blvd., Nashville, Tennessee**

MINUTES

Executive Board Members Present: Trustees Joseph Walker, III, Deborah Cole, and Pam Martin.

Other Board Members Present: Trustees Johnson, Sekmen, Simpson, and Lewis.

University Staff Present: President Glenda Glover, and Mr. Laurence Pendleton, General Counsel and Board Secretary.

Guests Present: Lauren Collier, Tennessee Higher Education Commission.

I. CALL TO ORDER

Chair Walker called the meeting to order at 9:25 a.m. He then proceeded to the second item on the agenda.

II. ROLL CALL/DECLARATION OF A QUORUM

Chair Walker asked the Board Secretary, Mr. Laurence Pendleton, to call the roll. The following Executive Committee Trustees were noted as present: Trustees Walker, Cole, Martin, and Corbeil.

Secretary Pendleton announced the presence of a quorum.

III. APPROVAL OF THE NOVEMBER 21, 2019, EXECUTIVE COMMITTEE MEETING MINUTES

Chair Walker introduced the first order of business — the approval of the November 21, 2019, Executive Committee meeting minutes. Chair Walker informed the Committee that the minutes for the Executive Committee’s November 21, 2019, meeting were included in the Board materials for the March 12, 2020, Board meeting.

Chair Walker moved to recommend to the full Board the approval of the November 21, 2019, Executive Committee meeting minutes, as contained in the Board materials for the March 12, 2020, Board meeting. Trustee Martin seconded the motion. With there being no discussion, Chair Walker called for a vote. The motion carried unanimously.

IV. REPORT ON PRESIDENT’S ANNUAL PERFORMANCE REVIEW

Chair Walker asked Vice Chair Cole to provide a report on the President’s annual performance review process.

Vice Chair Cole provided information to the Committee on the performance evaluation procedures. She indicated that President Glover had developed and submitted her confidential

written self-assessment statement, obtained feedback from Board members and other invitees, after undertaking additional efforts to procure the information, and had assembled the feedback to convey to President Glover. Vice Chair Cole indicated that she would be moving forward to develop a final review document to share with President Glover.

V. APPROVAL OF BOARD SELF-ASSESSMENT TOOL

Chair Walker asked Secretary Pendleton to provide an update on the Board self-assessment process.

Secretary Pendleton commented that under Board policy 005, the Board must conduct a self-assessment during this fiscal year. Secretary Pendleton referred the Executive Committee and other Board members to the board materials to discuss the proposed Board self-assessment tool. Secretary Pendleton indicated that the document had been developed utilizing other Board self-assessment tools, including self-assessment tools used by other LGIs.

Chair Walker moved to recommend to the full Board the approval of the Board self-assessment tool, as contained in the Board materials for the March 12, 2020, Board meeting. Trustee Martin seconded the motion. With there being no discussion, Chair Walker called for a vote. The motion carried unanimously.

VI. SECRETARY'S REPORT

Chair Walker asked Secretary Pendleton to provide a report to the Board. Secretary Pendleton addressed Board member terms. He indicated that Governor Lee has yet to make any announcements on board appointments or reappointments.

Secretary Pendleton noted he had received an email from a parent commenting on the great customer service the University had provided to her son in connection with housing issues he had experienced. The parent had communicated with the Board months earlier on issues her son was experiencing and wanted to follow up on her communication.

Secretary Pendleton also commented on the board reappointments. He indicated that the General Assembly's House and Senate Education Committees conducted hearings to reappoint Trustees Cole and Lewis and appoint Trustee Johnson. The House and Senate Committees voted to approve each Trustee's appointment. Trustee Johnson noted that the General Assembly had approved their appointments and were awaiting letters from the Governor's office. Secretary Pendleton also noted the Board Chair's receipt of a complaint from a parent regarding conditions on campus associated with the power outage and customer service issues. He indicated that University personnel were working to address the parent's concerns. Secretary Pendleton also indicated that President Glover attended budget hearings conducted the Governor's office.

Secretary Pendleton referenced his previous email to the Board members regarding State Audit's Sunset Audit. He indicated that Chair Walker, Vice Chair Cole, President Glover and he had met with the audit team from State Audit. The audit team went over their audit timeline and noted areas of focus for the audit (governance board duties, Clery Act compliance requirements, mental health services, and strategic planning/performance measures). He indicated that the

audit team was planning to interview some board members and university personnel as part of its audit.

Secretary Pendleton also referenced the board member's conflict of interest requirements and obligations, including transacting business with the university, and the need to review and sign their forms.

Secretary Pendleton wrapped up his report by discussing the legislative session, noting that the legislature was considering legislation involving guns, student athletes, and paid leave. He also commented on the hiring of TSU's Government Affairs Officer, Ms. Leah Dupree, who was maintaining a constant presence at the General Assembly, including participating in hearings and meetings, and engaging legislators on TSU's behalf.

Walker thanked Secretary Pendleton for his report.

VII. ADJOURNMENT

Chair Walker opened the floor for any additional business. With no further business, Chair Walker moved for adjournment. Trustee Martin seconded the motion.

With there being no discussion, Chair Walker called for a vote. The motion carried unanimously. Chair Walker adjourned the meeting at 9:55

**Tennessee State University
Board of Trustees**

**Report on President's Annual
Performance Review Process**



TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

DISCUSSION ITEM

DATE: June 18, 2020

ITEM: Discussion of President's Annual Performance Review
Process

RECOMMENDED ACTION: None

PRESENTED BY: Chair of the Executive Committee,
Board Chair Joseph Walker, III

The Board Chair or his designee will provide a report for discussion of the President's Annual Performance Review Process.

**Tennessee State University
Board of Trustees**



**Report on Board
Self-Assessment**

TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

INFORMATION ITEM

DATE: June 18, 2020

ITEM: Report on Board Self-Assessment

RECOMMENDED ACTION: None

PRESENTED BY: Chair of Academic Affairs and Student Affairs Committee,
Trustee Pamela Martin

The Board Chair or his designee will provide a report on the board self-assessment.

**Tennessee State University
Board of Trustees**



Secretary's Report

TENNESSEE STATE UNIVERSITY
BOARD OF TRUSTEES
INFORMATION ITEM

DATE: June 18, 2020

ITEM: Secretary's Report

RECOMMENDED ACTION: None

PRESENTED BY: Chair of the Executive Committee,
Board Chair Joseph Walker, III

Secretary Pendleton will provide a report.