TENNESSEE STATE UNIVERSITY
BOARD OF TRUSTEES

AUDIT COMMITTEE	
Thursday, September 10, 2026 3:30 p.m. CT	Tennessee State University Main Campus Farrell Westbrook Complex (The Barn) 3500 John A. Merrit Blvd. Nashville, TN 37209

AGENDA

I. Call to Order

II. Roll Call

III. Opening Remarks by the Committee Chair

IV. Adoption of Agenda

V. Approval of Minutes: May 14, 2026, Audit Committee Meeting (Action)

VI. Approval of the FY27 Internal Audit Plan (Action)

VII. Adjournment of Public Session

VIII. Non-Public Executive Session

Discussion of matters deemed not subject to public inspection under state law, confidential or privileged matters, litigation, audits, investigations, and other matters deemed not subject to public inspection pursuant to T.C.A. § 4-35-108(b)(1)-(3)).

TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

ACTION ITEM

DATE:	September 10, 2026
ITEM:	Approval of May 14, 2026, Audit Committee Meeting Minutes
RECOMMENDED ACTION:	Approval
PRESENTED BY:	Trustee Dimeta Smith Knight, Committee Chair

Background Information

The committee conducted the meeting(s) referenced below. The document reflecting the minutes from the meeting(s) are included in the Board materials:

May 14, 2026, Audit Committee Meeting Minutes

Proposed Committee Action

The Committee Chair will call for a motion recommending the adoption of the meeting minutes.

MOTION: I move to recommend that the Board of Trustees approve the Audit Committee meeting minutes, as presented in the Board materials.

Meeting of the Tennessee State University Board of Trustees
Audit Committee Meeting
May 14, 2026
Tennessee State University – The Farrell Westbrook Complex (the "Barn")

MINUTES

Committee Members Present: Trustees Dimeta Smith Knight, Charles Traughber, Marquita Qualls. Other Trustees present: Dakasha Winton, Trevia Chatman (virtual), Terica Smith (virtual), Leticia Towns, and Venkataswarup Tiriveedhi

University Staff Present: President Dwayne Tucker; Ginette Brown, Interim General Counsel and Board Secretary; April Robinson, Chief Finance Officer; Sterlin Sanders, Interim Chief Information Officer; Eloise Alexis, Vice President for Institutional Advancement; Will Radford, Assistant Vice President for Campus Operations + Planning, Design and Construction

I. CALL TO ORDER

Committee Chair Smith Knight called the meeting to order at 3:31 p.m.

II. ROLL CALL/DECLARATION OF A QUORUM

Secretary Board conducted the roll call. The following committee members were present: Trustees Dimeta Smith Knight, Marquita Qualls and Charles Traughber. Following the roll call, Secretary Brown determined that a quorum was present.

III. ADOPTION OF AGENDA

Trustee Qualls moved to adopt the agenda as presented. The motion was seconded by Trustee Traughber. A voice vote was taken, with all present Committee members voting in favor of the motion. The motion passed unanimously.

IV. APPROVAL OF FEBRUARY 19, 2026, AUDIT COMMITTEE MEETING MINUTES

The minutes from the February 19, 2026, meeting of the Audit Committee were approved as submitted, with Trustee Traughber making the motion and Trustee Qualls seconding the motion. A voice vote was taken, with all present Committee members voting in favor of the motion. The motion passed unanimously.

V. REPORT ON INTERNAL AND EXTERNAL AUDITS

Committee Chair Smith Knight introduced the next agenda item, the report on internal and external audits, noting that the materials were included in the May 14, 2026, Committee meeting materials. She explained that she would present the internal audit portion of the report, and Mrs. April

Robinson, Chief Financial Officer, would present the external audit portion. She noted that this was an informational discussion item, and no vote was required.

Committee Chair Smith Knight provided an update on the internal audit plan, noting that she had met with the former Internal Auditor to review the audit activity for the current fiscal period. She reported that four items had been completed: the FY 2023 financial audit follow-up; the State audit follow-up; the Triple E audit for the same period; the review of the President's FY 2025 expenses; and the review of management's risk assessment.

Mrs. Robinson then presented the external audit update. She reported that the FY 2025 financial and compliance audit was the most significant active audit and that the State was progressing well. She noted that the State had provided two additional resources to help the University meet its goal of completing the audit by the end of May, allowing approximately 30 days to review and address any new findings before the start of the new fiscal year.

Mrs. Robinson also reviewed the University's audit activity over the prior 12 months, including findings received, responses submitted to the State, new audits initiated, and ongoing remediation efforts. She noted significant progress over the previous six months as the University continued to address prior audit findings while managing new audit activity.

She explained that the Committee materials included current audits in active corrective action periods, as well as findings the University is voluntarily remediating. These included financial and compliance audits, single audits, and Triple E findings dating back to 2020, along with related remediation plans and action steps. The findings were organized by business process to provide a broader view of the University's control environment.

Mrs. Robinson also reported on management letter items currently being remediated. She explained that these items were not considered significant enough to be classified as formal audit findings but remain important to maintaining an effective internal control environment.

She further discussed unresolved Office of Inspector General (OIG) corrective actions. The University recently learned that six of 13 recommendations from the FY 2021 audit remained outstanding. Mrs. Robinson stated that the current team had not previously been aware of those unresolved items and has incorporated them into the University's remediation plan.

In response to questions regarding the weekly audit status meetings and the University's relationship with the auditors, Mrs. Robinson described the process as increasingly collaborative. She noted that the University is proactively seeking guidance from the audit team, identifying areas for improvement, and working toward recommendations that will strengthen the University's overall control environment and financial stability.

President Tucker added that he had recently spoken with Michael Campbell, Legislative Audit Manager, who was complimentary of the progress being made, particularly the timeliness and responsiveness of the team in addressing outstanding items.

VI. INTERNAL AUDIT GAP ASSESSMENT

Committee Chair Smith Knight introduced the next agenda item, the internal audit gap assessment, noting that the materials were included for review.

Committee Chair Smith Knight explained that there had been limited progress in this area due to the vacancy in the Internal Audit role. She noted that the gap assessment included several recommendations that still need to be addressed.

She emphasized that some of the recommendations require additional strategic planning, particularly the development of a strategic audit plan, which must align with the Board's broader strategic plan. She noted that the University should establish the appropriate foundation and priorities before moving forward with the audit plan so that the recommendations from the gap assessment can be addressed effectively.

The committee discussed the item, with no further action required.

VII. REVIEW OF INTERNAL AUDIT PLAN

Committee Chair Smith Knight introduced the next agenda item, the review of the Internal Audit Plan, noting that the materials were included in the May 14, 2026, Committee meeting materials. She explained that this was an informational item and no vote was required.

Committee Chair Smith Knight reported that several areas of the Internal Audit Plan remained outstanding following the transition of the internal audit function. She noted that the University needs to determine the appropriate resources to complete the remaining work, whether through an internal hire or outsourcing. She emphasized that the existing audit plan requires more hours than a single full-time employee could reasonably support and that the University will need to prioritize the highest-risk areas.

She also reported that she had met with Michael Campbell in the Comptroller's Office and Travis Mann, a former senior auditor, to provide updates on the status of the internal audit function. Both emphasized the importance of maintaining internal audit as a priority and filling the vacant role.

Committee Chair Smith Knight further noted that the University had previously been advised that the M&A group would assist with certain items in the work plan, including testing internal controls related to accounts payable, payroll, procurement, travel, and cash collections. She stated that she would follow up with the group to obtain a status update and determine where the University currently stands on those items.

The Committee was invited to provide any additional questions, discussion, or comments.

VIII. ADJOURNMENT

Trustee Qualls moved to adjourn the session to enter into executive session, with the motion seconded by Trustee Traughber. A voice vote was taken, with all present Committee members voting in favor of the motion. The motion passed unanimously. The meeting was adjourned to enter into executive session.

TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

ACTION ITEM

DATE:	September 10, 2026
ITEM:	Approval of the FY27 Internal Audit Plan
RECOMMENDED ACTION:	Approval
PRESENTED BY:	Trustee Dimeta Smith Knight, Audit Committee Chair Alyssa Martin, CPA and Jerod Holloway, CIA, CFE, CICA, Internal Audit

Background Information

The TSU Board of Trustees Audit Committee's approval of the annual internal audit plan is a required governance action under the State of Tennessee Audit Committee Act of 2005 (T.C.A. § 4-35-101 et seq.), TSU Internal Audit Policy No. 01.06, and the IIA Global Internal Audit Standards, safeguarding the independence of an audit function that reports to the Committee rather than to management.

The internal audit team will present the FY27 Internal Audit Plan.

Committee Action

The Committee Chair will call for a motion recommending that the Board approve of the FY27 Internal Audit Plan.

MOTION: I move to recommend that the Board approve the FY27 Internal Audit Plan, as contained in the Board materials20.

Tennessee State University
Department of Internal Audit
3500 John A. Merritt Boulevard
Nashville, Tennessee 37209

FY27 Internal Audit Plan

The FY 2027 Internal Audit Plan for Tennessee State University covers the July 2026–June 2027 cycle and is delivered by Weaver as TSU's outsourced internal audit provider. The plan includes 3,970 budgeted hours and pairs every audit activity required by Tennessee law, federal requirements, University policy, and professional standards with TSU's highest-rated legacy risk assessment priorities.

The plan is organized around three pillars: Mandatory Coverage, which includes engagements required by Tennessee statute, federal law, TSU policy, or IIA Global Internal Audit Standards; Risk-Based Coverage, which directs available capacity to critical-rated risks contributing to recurring Comptroller findings across nine consecutive audits; and Capacity & Reporting, which budgets resources by engagement to support Financial Integrity Act reporting and quarterly status updates to the Audit Committee.

The FY27 plan includes eight priority engagements totaling 2,615 hours: four critical risk-based audits and four annually required audits. The risk-based audits focus on Financial Reporting & Internal Controls, Bank Reconciliations, Banner Role-Based Access & Segregation of Duties, and Federal Programs & Title IV Compliance. The annual required audits cover the President's Expense Audit, Cash Counts, Conflict-of-Interest Form Review, and NCAA Student Assistance Fund procedures.

The remaining 1,355 hours cover initial, requested, and recurring engagements, including the Transition Assessment, Foundation Accounting and Reporting Obligations review, Audit Management & Reporting, Risk Assessment & Plan Determination, Prior Audit Follow-Up, Audit Committee Activities, and FWA Investigations. Mandatory items may not be omitted without a documented Audit Committee exception under TSU Policy 01.06.

Meeting
of the
TSU Board of Trustees
Audit Committee

Thursday, September 10, 2026

TENNESSEE STATE UNIVERSITY
BOT AUDIT COMMITTEE
ORDER OF BUSINESS

Thursday September 10, 2026

I. Call to Order
II. Roll Call
III. Opening Remarks by the Committee Chair
IV. Adoption of Agenda
V. Approval of Minutes: May 14, 2026, Audit Committee Meeting (Action)
VI. Approval of the FY27 Internal Audit Plan (Action)
VII. Adjournment of Open Session and Call to Order of Non-Public Executive Session to Discuss Audits, Investigations, Litigations, and Matters Deemed Not Subject to Public Inspection Pursuant to T.C.A. § 4-35-108(b)(1)-(3)

Adjournment

TENNESSEE STATE UNIVERSITY
BOT AUDIT COMMITTEE

ACTION ITEM

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PRESENTED BY:	Trustee Dimeta Smith Knight, Audit Committee Chair

TENNESSEE STATE UNIVERSITY
BOT AUDIT COMMITTEE

ACTION ITEM

DATE:	September 10, 2026
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RECOMMENDED ACTION:	Approval
PRESENTED BY:	Trustee Dimeta Smith Knight, Audit Committee Chair Alyssa Martin, CPA and Jerod Holloway, CIA, CFE, CICA, Internal Audit

TENNESSEE STATE UNIVERSITY • INTERNAL AUDIT

FY 2027 Internal Audit Plan

Mandatory Requirements & High-Risk Priorities

Statutorily required activities & Risk-based audits
July 2026 – June 2027 audit cycle · Weaver as outsourced internal audit provider

Presented to the TSU Board of Trustees & Audit Committee
Alyssa G. Martin, Partner | Jerod Holloway, Managing Director

September 2026

PLAN OVERVIEW

How the FY27 Plan Was Built

"The FY27 plan pairs every audit activity that Tennessee law and professional standards require with the highest-rated risks identified in TSU's legacy risk assessment."
3,970 budgeted hours across the July 2026 – June 2027 cycle, delivered by Weaver as outsourced internal audit provider.

Mandatory Coverage

Every engagement required by Tennessee statute, federal law, or IIA Global Standards is included and cannot be omitted without a documented Audit Committee exception.

Risk-Based Coverage

Remaining capacity to target the critical-rated risks driving recurring Comptroller findings across nine consecutive audits.

Capacity & Reporting

Resources are budgeted by engagement, supporting Financial Integrity Act reporting and quarterly status updates to the Audit Committee.

Risk-Based & Annual Required Audits

Eight priority engagements totaling 2,615 hours: four critical risk-based audits and four annually required audits.

Audit Area	Risk Rating	Summary Procedures	Audit Focus	Est. Hours
FY27 Risk-Based Internal Audits				
Financial Reporting & Internal Controls	Critical	Evaluate controls over financial close, journal entries, reconciliations, segregation of duties, year-end reporting, and remediation of recurring Comptroller findings.	Internal Audit	550
Bank Reconciliations	Critical	Test timeliness, completeness, accuracy, aged reconciling items, and independent review against the 30-day completion standard and two-approver workflow.	Internal Audit	225
Banner Role-Based Access & Segregation of Duties	Critical	Evaluate provisioning, deprovisioning, privileged and generic accounts, role design, segregation of duties, and periodic access recertification in Banner.	IT / Internal Audit	550
Federal Programs & Title IV Compliance	Critical	Assess Return of Title IV calculations, enrollment reporting, credit-balance refunds, Direct Loan reconciliation, and corrective action for interconnected prior findings.	Compliance	450
FY27 Annual Required Audits				
President's Expense Audit	Required	Audit expenses made by, at the direction of, or for the benefit of the President across all funding sources; test support, approval, and business purpose.	Statutory Requirement	175
Cash Counts	Required	Perform unannounced counts at cash-handling locations to verify balances, segregation of duties, safeguarding, and timely deposit of receipts.	Policy Compliance	225
Conflict-of-Interest Form Review	Required	Review Board, executive, and key-employee disclosures for completeness and evaluate disclosed relationships requiring follow-up.	Statutory Requirement	200
NCAA Student Assistance Fund	Required	Perform agreed-upon procedures over Student Assistance Fund expenditures, including eligibility, approval, and allowability under NCAA requirements.	Membership Requirement	240

July 2026 to June 2027 cycle - delivered by Weaver as outsourced internal audit provider.

Initial, Requested & Recurring Engagements

Transition and Foundation reviews plus recurring plan activities, 1,355 hours of the 3,970-hour FY27 plan.

Audit Area	Risk Rating	Summary Procedures	Audit Focus	Est. Hours
FY27 Initial and Requested Engagements				
Transition Assessment	N/A	Complete kickoff, prior-workpaper inventory, open-finding mapping, IIA Global Standards alignment, and establishment of management and Audit Committee reporting cadence.	Plan Transition	240
Foundation Accounting and Reporting Obligations	N/A	Review memoranda of understanding, bylaws, and state regulations related to the sole purpose of the TSU Foundation; assess accounting obligations for component-unit reporting and transition risks associated with complete legal separation.	Internal Audit	200
FY27 Recurring Audit Engagements				
Audit Management & Reporting	N/A	Internal audit function management and representation, administration meetings, and internal audit reporting.	Management	240
Risk Assessment & Plan Determination	N/A	Refresh the University-wide risk assessment, determine risk-based priorities, develop the annual plan, and obtain Audit Committee approval.	Policy Compliance	100
Prior Audit Follow-Up	N/A	Perform status reporting and monitoring and verify implementation of corrective actions for outstanding audit findings.	Internal Audit	50
Audit Committee Activities	N/A	Support committee meetings, executive sessions, annual and quarterly reporting, charter obligations, and Chief Audit Executive governance responsibilities.	Governance	150
FWA Investigations	N/A	Receive, triage, investigate, and track fraud, waste, and abuse allegations; preserve evidence, maintain confidentiality, and report qualifying matters to the Comptroller.	Investigations	375

Mandatory items may not be omitted without a documented Audit Committee exception under TSU Policy 01.06.

TENNESSEE STATE UNIVERSITY
BOT AUDIT COMMITTEE

DATE: September 10, 2026

ITEM: Adjournment of Open Session and Call to Order of Non-Public Executive Session to Discuss Audits, Investigations, Litigations, and Matters Deemed Not Subject to Public Inspection Pursuant to T.C.A. § 4-35-108(b)(1)-(3)

RECOMMENDED ACTION: None

PRESENTED BY: Trustee Dimeta Smith Knight, Audit Committee Chair
Alyssa Martin, CPA and Jerod Holloway, CIA, CFE, CICA, Internal Audit

TENNESSEE STATE UNIVERSITY

ADJOURNMENT
TSU Board of Trustees
Audit Committee

September 10, 2026

Tennessee State University