

**Tennessee State University Board of Trustees
Ad Hoc Presidential Search Committee Meeting
November 21, 2024
Tennessee State University – The Barn Agricultural Building**

MINUTES

Committee Members Present: Trustees Marquita Qualls (Committee Chair), Terica Smith, and Dakasha Winton

I. CALL TO ORDER

Trustee Qualls called the meeting to order at 1:00 p.m. (CT) on November 21, 2024.

II. ROLL CALL/DECLARATION OF A QUORUM

Trustee Qualls proceeded with the roll call vote. Board Secretary Pendleton called the roll at the Committee Chair's request. Trustees Qualls, Smith, and Winton were present. Secretary Pendleton announced the presence of a quorum.

III. UPDATE ON PRESIDENTIAL SEARCH

Trustee Qualls presented an update on the presidential search. She stated that, in accordance with Tennessee law and prior to initiating a presidential search, the Board must hold a public meeting to establish the search process, a statement of qualifications for the position, and a timeline. This is the purpose of today's Committee meeting.

Trustee Qualls stated that the University is continuing to use Academic Search as its presidential search partner. She stated all candidate applications will be handled by Academic Search, and identified the three (3) consultants who will help the University throughout the search process.

Trustee Qualls presented the University's statement of qualifications, which are subject to change. The new president will have: 1) extensive experience and a record of success leading large, complex organizations undergoing significant change; 2) demonstrated experience with successful fiscal and financial management, and inspire confidence in all stakeholders that the University's future is secure; 3) the ability to work with and influence external stakeholders to build mutually beneficial partnerships and strengthen the University's brand; and 4) the ability to build high performing teams to strengthen the University's operations and focus on student success.

Trustee Qualls next discussed the Presidential Search Committee. Academic Search has recommended a nine (9) member TSU Search Committee to include: three (3) TSU Board members, one (1) Foundation Board member, one (1) academic dean, one (1) faculty member, one (1) staff member, one (1) student, and one (1) external representative.

Trustee Qualls next discussed the proposed timeline, which is subject to change. Before the end of

December 2024, there will be an organizational meeting of the nine (9) Committee members. Between November 2025 and January 2025, Academic Search will meet with constituent groups for listening sessions. By the end of January 2025, the draft profile provided by Academic Search will be finalized, and the Search Committee will finalize and begin circulating the ad announcing the search. The search is to officially launch in February 2025. The deadline for full consideration of applications has not yet been decided. In April 2025, Committee members will submit their top 10 candidates of interest. By the end of April 2025, Academic Search and the Committee will meet to select semi-finalists, conduct semi-finalist interviews, and select finalists for campus visits. The announcement of appointment of the new president has not yet been decided. The new president will assume office by July 1, 2025.

Trustee Qualls opened the floor up for discussion. A discussion took place.

Trustee Qualls discussed forming a working group for updates on presidential housing, including refreshing, remodeling, and allowances.

IV. ADJOURNMENT

Trustee Qualls asked if there was any additional business. There was none. Trustee Qualls moved to adjourn the meeting, and the motion was seconded by Trustee Smith. The meeting was adjourned at 1:16 p.m. (CT).