

**Tennessee State University Board of Trustees  
Executive Committee Meeting – June 15, 2023,  
Hankal Hall, Tennessee State University Campus**

**MINUTES**

**Executive Board Members Present:** Trustees Deborah Cole, Pam Martin, Richard Lewis, and Joseph Walker, III.

**Other Board Members Present:** Trustees Steve Corbeil, Andre Johnson, William Johnson, Obie McKenzie, Van Pinnock, and Shaun Wimberly

**University Staff Present:** President Glenda Glover; Laurence Pendleton, General Counsel and Board Secretary; Dean Frank Stevenson, Assoc. Vice President of Student Affairs; Terrence Izzard, Assoc. Vice President of Enrollment Management; Dr. Robbie Melton, Graduate School Dean and Assoc. Vice President; Dr. Arlene Nicholas-Phillips, Liaison to the Board of Trustees; Doug Allen, Vice President of Finance and Budget; Curtis Johnson, Vice President for Administration; Ginette Garza Brown, Associate General Counsel.

**I. CALL TO ORDER**

Chair Cole called the Executive Committee meeting to order at 9:40 a.m. CDT on June 15, 2023.

**II. ROLL CALL/DECLARATION OF A QUORUM**

Chair Cole asked the Board Secretary, Mr. Laurence Pendleton, to call the roll. The following Executive Committee Trustees were noted as present: Trustees Cole, Lewis, and Walker.

Secretary Pendleton announced the presence of a quorum.

**II. APPROVAL OF THE MARCH 16, 2023, EXECUTIVE COMMITTEE MEETING MINUTES**

Chair Cole introduced the first order of business — the approval of the March 16, 2023, Executive Committee meeting minutes. Chair Cole informed the Committee that the minutes for the Executive Committee’s March 16, 2023, meeting are included in the Board materials for the June 15, 2023, Board meeting.

Chair Cole moved to recommend to the full Board the approval of the March 16, 2023, Executive Committee meeting minutes, as contained in the Board materials for the June 15, 2023, Board meeting. Trustee Martin seconded the motion. With there being no discussion, Chair Cole called for a roll call vote. Secretary Pendleton called the roll and the motion carried unanimously.

#### **IV. REPORT ON BOARD COMMITTEE ASSIGNMENTS**

Chair Cole noted that as Board Chair she is charged with appointments Board members to the Board's four standing Committees. Chair Cole indicated that it is important to continue to focus like a laser beam on the Board's committees and to keep the current composition of the Board Committees to allow them to continue their important work.

#### **V. REPORT ON BOARD RESOLUTION ITEMS**

Chair Cole asked President Glover to go through each of the items contained in the Board's resolution in response to the Comptroller's report. President Glover went through each of the Resolution items. President Glover noted the Board's increased oversight of the institution's practices. President Glover noted that the Board examined its committee structure, has created a special committee on housing, which Chair Cole noted was very active, and the board committees will remain intact for now. President Glover noted the Board's ongoing work with AGB as to its continuous development. She also commented that the AGB consultant, who was previously utilized by THEC, reviewed the Board and determined the Board was operating effectively.

President Glover also noted that the AGB consultant will be coming on September 13, 2023, to speak with the Board. President Glover indicated that a scholarship plan had been presented to the Board, would be updated, and an updated plan would be submitted to THEC. President Glover noted that the housing data and the enrollment data would be presented in the meeting.

President Glover commented that the new COO would be working with the Cabinet and others in review personnel matters, including drafting a personnel action plan. President commented on the interim Deans and Assistant Dean positions. President Glover indicated the hiring of the CEO, the Construction Management Director, and the Assistant Vice President for Customer Relations.

President Glover also indicated that she has directed VP for Business and Finance to request approval of specified expenditures and submitted to the Board for approval. She also noted that a policy was being developed. Trustee Corbeil also asked for the inclusion of a materiality provision in the expenditure policy and seeking approval of specified variances of expenditures.

President Glover indicated that the administration was working with the TBR and the SBC to secure two new residence halls and hoped to get on the SBC's July agenda. President Glover also indicated that a communications plan is being developed and the Customer Relations office is being staffed now.

Trustee Lewis asked about the University's relationship with the TBR on construction management. Secretary Pendleton described the severance process involving the former TBR universities. VP Allen also commented on the need to obtain the approval from THEC to sever on construction management. Trustee Lewis asked for a report on this matter at the next Board meeting.

## **VI. PERSONNEL UPDATE**

Chair Cole asked President to give a personnel update. President Glover indicated that the COO would be heavily involved in enrollment, customer services, and IT. She also referenced that she had previously introduced other personnel. Trustee Pinnock also commented on ensuring the appropriate balance between administrative costs and instructional costs.

## **VII. SECRETARY'S REPORT**

Chair Cole asked Secretary Pendleton to provide a report to the Board.

Secretary Pendleton shared that the Faculty Senate appointed Trustee Bill Johnson to serve another two-year term as Faculty Trustee. Secretary Pendleton also described the process for the selection of the Student Trustee. Chair Cole commented that Trustee Wimberly has done an exceptional job as Student Trustee. Secretary Pendleton also noted that the conflict of interest forms had been submitted by all Board members.

Secretary Pendleton addressed the Board sunset process. He indicated that the General Assembly has the opportunity to address the Board's renewal in January or sometime during the next session. Secretary Pendleton also discussed the individual Trustee appointment process.

Secretary Pendleton also reiterated the AGB session on September 13, 2023.

Chair Cole thanked Secretary Pendleton for his report.

## **VIII. ADJOURNMENT**

Chair Cole opened the floor for any additional business. With no further business, Chair Cole moved for adjournment. Trustee Lewis seconded the motion. With there being no discussion, Chair Cole called for a roll call vote. Secretary Pendleton called the roll and the motion carried unanimously. Chair Cole adjourned the meeting at 10:25 a.m. CDT.