

TENNESSEE STATE UNIVERSITY

BOARD OF TRUSTEES

ACTION ITEM

DATE: June 13, 2019

ITEM: Approval of the February 21, 2019, Board Meeting Minutes

RECOMMENDED ACTION: Approval

PRESENTED BY: Chair, Board of Trustees, Joseph Walker, III

The document reflecting the minutes from the February 21, 2019, Board meeting is included in the June 13, 2019, Board materials.

MOTION: To approve the minutes from the Board of Trustees' February 21, 2019, meeting as contained in the Board materials for the Board's June 13, 2019, meeting.

**Tennessee State University Board of Trustees
Regular Meeting – February 21, 2019
Tennessee State University – Main Campus – Hankal Hall.
3500 John A. Merritt Blvd., Nashville, Tennessee**

MINUTES

Board Members Present: Dr. Joseph Walker, III, Dr. Deborah Cole, Mr. Stephen Corbeil, Mr. William Freeman, Ms. Pam Martin, Dr. Edith Peterson Mitchell, Dr. Ali Sekmen, Dr. Obie McKenzie, and Ms. Braxton Simpson.

University Board Staff Present: President Glenda Glover, General Counsel and Board Secretary, Laurence Pendleton, Arlene Nicholas-Phillips, Board Liaison.

Guests: Members of the President’s Cabinet, Members of the Deans’ Council, Representatives of the Tennessee Higher Education Commission (THEC), and university staff.

I. CALL TO ORDER

Chair Walker called the Board of Trustees meeting to order at 1:46 p.m., CST on February 21, 2019.

II. WELCOME AND INTRODUCTIONS

The Board Chair welcomed the attendees. Pastor Jimmy D. Greer of Friendship Baptist Church, Inc. gave the invocation.

III. ROLL CALL/DECLARATION OF A QUORUM

Chair Walker asked the Board Secretary, Laurence Pendleton, to call the roll. The following Trustees present during roll call: Dr. Deborah Cole, Mr. Stephen Corbeil, Mr. William Freeman, Ms. Pam Martin, Dr. Edith Peterson Mitchell, Dr. Ali Sekmen, Dr. Joseph Walker, III, and Ms. Braxton Simpson. Board Secretary Pendleton announced the presence of a quorum. Trustee McKenzie attended the meeting by telephone shortly after the Secretary called the roll.

IV. ACTION ITEMS

A. APPROVAL OF THE NOVEMBER 15, 2018, BOARD MEETING MINUTES

Chair Walker introduced the first action item – the approval of the minutes of the November 15, 2018, board meeting. Trustee Mitchell moved to approve the November 15, 2018, board meeting minutes and Trustee Cole seconded the motion. There was no discussion. The motion carried unanimously (7 Ayes/ 0 Nays).

B. AUDIT COMMITTEE REPORT

Trustee Cole informed the board that the audit committee met to take action on two items, received reports on and discussed two other items, and voted to go into executive session to discuss items deemed confidential under state law.

I. APPROVAL OF THE NOVEMBER 15, 2018, AUDIT COMMITTEE MEETING MINUTES

Trustee Cole moved to approve the minutes of November 15, 2018, audit committee meeting as contained in the board materials for the February 21, 2019, board meeting. Trustee Mitchell seconded the motion, which carried unanimously. (7 Ayes/ 0 Nays).

II. APPROVAL OF THE OFFICE OF INTERNAL AUDIT'S REVISED CHARTER

Trustee Cole reiterated that the audit committee voted to recommend to the full board the approval of the Office of Internal Audit's Revised Charter as contained in the board materials for the February 21, 2019, Board meeting documents.

Trustee McKenzie joined the call.

Trustee Cole moved to approve the Office of Internal Audit's revised charter as contained in the board materials for the February 21, 2019, board meeting. Chair Walker asked Secretary Pendleton to call the roll, which carried unanimously (8 Ayes/ 0 Nays.)

C. FINANCE AND BUDGET COMMITTEE REPORT

Trustee Corbeil reported that the finance budget committee met to discuss and vote to recommend to the full board, approval of the November 15, 2018, and February 4, 2019, Budget and Finance Committee meeting minutes. The committee also voted to recommend to the full board, approval of a student fee payment enrollment policy as well as a deferred payment policy.

Trustee Corbeil summarized the report that he and President Glover gave the committee on the joint committee and TSU Foundation board meeting that took place on February 4, 2019. He communicated that the meeting was intended to start a dialogue between the TSU board of trustees and the foundation board to secure funding and support of TSU students. He noted that the Budget and Finance Committee will be the liaison between the board of trustees and the Foundation board. Trustee Corbeil noted that committee discussed severance from the TBR on capital management and that the bulk of the committee's time was spent discussing an update on the enrollment and recruitment plans.

I. APPROVAL OF NOVEMBER 15, 2018, FINANCE AND BUDGET COMMITTEE MEETING MINUTES

Trustee Corbeil moved to approve the November 15, 2018, Finance and Budget Committee meeting minutes. Trustee Freeman seconded the motion, which carried unanimously by a roll call vote. (8 Ayes/ 0 Nays)

II. APPROVAL OF FEBRUARY 4, 2019, FINANCE AND BUDGET COMMITTEE MEETING MINUTES

Trustee Corbeil moved to approve the February 4, 2019, Finance and Budget Committee meeting minutes. Trustee Freeman seconded the motion, which carried unanimously by a roll call vote. (8 Ayes/ 0 Nays)

III. APPROVAL OF THE STUDENT FEE PAYMENT AND ENROLLMENT POLICY

Trustee Corbeil moved to approve the Student Fee Payment and Enrollment Policy as revised by the Finance and Budget committee. Trustee Cole seconded the motion, which carried unanimously by a roll call vote. (8 Ayes/ 0 Nays)

IV. APPROVAL OF THE DEFERRED PAYMENT PLAN POLICY

Trustee Corbeil moved to approve the Deferred Payment Plan Policy as revised by the Finance and Budget committee. Trustee Cole seconded the motion, which carried unanimously by a roll call vote. (8 Ayes/ 0 Nays)

D. ACADEMIC AFFAIRS AND STUDENT AFFAIRS COMMITTEE REPORT

Trustee Martin reported that the affairs and student affairs committee met to consider and vote on one agenda item and receive information on four other items. The academic affairs and student affairs committee voted to recommend to the full board, the approval of the November 15, 2018, academic affairs and student affairs committee meeting minutes. The committee also received reports on the SACSCOC 10-years reaffirmation reviews, the college of Health and Sciences nursing program, and reports on academic affairs and student affairs general matters.

I. APPROVAL OF THE NOVEMBER 15, 2018, ACADEMIC AFFAIRS AND STUDENT AFFAIRS COMMITTEE MEETING MINUTES

Trustee Martin moved to approve the November 15, 2018, Academic Affairs and Student Affairs Committee Meeting minutes, as contained in the February 21, 2019, board materials. Trustee Cole seconded the motion, which carried unanimously by a roll call vote. (8 Ayes/ 0 Nays)

E. EXECUTIVE COMMITTEE REPORT

Chair Walker reported that the executive committee meeting met to discuss and vote on one specific committee agenda item. The committee voted to recommend to the full board to approve the November 15, 2018, executive committee meeting minutes. The executive committee also received reports on board and board committee officer terms and a report from the board secretary.

I. APPROVAL OF THE NOVEMBER 15, 2018, EXECUTIVE COMMITTEE MEETING MINUTES

Chair Walker moved to approve the November 15, 2018, Executive committee meeting minutes as contained in the board materials for the February 21, 2019, board materials. Trustee Cole seconded the motion, which carried unanimously by roll call vote. (8 Ayes/ 0Nays.)

V. CAMPUS SAFETY REPORT

Chair Walker asked President Glover to present the campus safety report. President Glover appointed Chief Gregory Robinson, TSUPD, as her designee to provide the report.

Chief Robinson thanked the President for her continued support of TSUPD's ideas to innovate and improve campus safety. Chief Robinson highlighted the additional campus video surveillance, TSU's Tiger Patrol where students intern on campus as safety officers and participate in professional development, TSUPD's relationship with Metro Nashville Police, campus perimeter and campus zone patrols, and integrated surveillance with TSU IT.

Chief Robin reported that crime is down by 21% as compared to last year and that overall crime has been reduced by 35.6% since 2016.

VI. PRESIDENT'S REPORT

The President provided a report on enrollment for FY2018-19. Total enrollment was 7,780 for fall 2018 and 6,537 for spring 2019. The President noted that the funding model was based on enrollment and has been modified to a performance based model. She also noted that 900 applicants were denied admission and that TN Promise may have affected recruitment.

The President overviewed the strategic marketing program and communications for both the undergraduate programs and the graduate school. These included improved customer service, on-

demand recruiting, certificate and hybrid programs. The President overviewed the strategic funding program which is designed to raise more scholarships for students based on both need and merit.

The President highlighted the student academic achievements for the fall 2018 semester. The President overviewed the professional restructuring of facilities maintenance personnel. The President overviewed the scheduled SACSCOC reaffirmation process. The decennial report is due September 2019 and an onsite visit is anticipated to occur in March 2020. The President also covered the Farm Bill (H.R.2 – Agriculture Improvement Act of 2018), which will urge states to match federal funding for land-grant institutions including HBCUs. President Glover noted that the institution hopes to participate in hemp research. Finally, President Glover covered the Carnegie Classification of Institutions of Higher Education, which indicates the level of research engaged by universities. TSU is currently an R2 institution. President Glover then covered the legislative priorities and monetary requests.

VII. BOARD CHAIR’S REPORT

Chair Walker reported that he and the President participated in a sunset hearing on December 19, 2018, which renewed the term of the TSU board for two years. The Chair also reported that the administration and the board have discussed the institution’s budget and committed to not considering layoffs of tenured and tenure-track faculty in the immediate future. The Chair thanked attendees for their attention and commended the institution on its efforts to support students.

VIII. ADJOURNMENT

The chair called for a motion to adjourn, which was made by Trustee Mitchell and seconded Trustee Cole. The motioned carried unanimously by roll call vote. (8 Ayes/ 0 Nays) The meeting was adjourned at 2:47 p.m. CST.