### The Co-work Program

TSU's Business Incubation Center coworking program is designed with collaboration in mind. Get to work among like-minded professionals in TSU's Business Center shared office space and open your business up to new opportunities. The Business Incubation Center offers office space with a flexible contract that adapts to your business.

The Center's coworking space fosters an environment for planning, organizing and taking your idea to the initial steps of a start-up as well as building a solid foundation which will improve long-term success. TSU's Business Incubation Center surrounds you with resources from fellow entrepreneurs, mentors, or a potential customer or business partner to help your business idea grow and thrive. Semi-private furnished offices are the perfect combination of eliminating the "isolation" feeling and limiting distractions to maximize your time and work output while collaborating with fellow entrepreneurs.

Be part of a trusted community that offers support and collaboration.

Located at 315 10<sup>th</sup> Avenue North, downtown Nashville, the Center's coworking space is in the perfect location to collaborate with various Nashville businesses.

## **Client Admission Procedure:**

- 1. Make an appointment for an initial consultation and prescreening with the TSU Business Incubation Center Director. This will be an informal discussion about the business to determine the type(s) of assistance needed and available.
- 2. Review the information package, which includes the Client Handbook, a Business Plan template, resource assistance information, and the Member Application and supporting documents.
- 3. Complete the Co-work Member Application and return it to the TSU Business Incubation Center Director along with all requested supporting documents.
- 4. A committee will review the application for approval or rejection. The prospective client will be officially notified in writing of the decision.

### **Eligibility and Qualifying Criteria:**

Any individual with an innovative idea, design, or concept that can be developed into a viable business is eligible for consideration by the TSU Business Incubation Center.

# **Preferred Qualifications:**

The ideal member will have some or all of the following characteristics.

- 1. Be an entrepreneur or for-profit business.
- 2. Have a product, service, or innovative idea that can be developed into a viable business.
- 3. Be in early stages of business development.
- 4. Demonstrate strong market potential for new products or services.
- 5. Be well suited individual who could benefit from the coworking environment.

### **Program Features:**

• Access to space in the TSU Business Incubation Center during regular business hours 8:30am-4:30pm Monday-Friday, with the exceptions of University designated closings.

- Program services (coaching, research, training, office, etc.)
- Free parking
- High speed WIFI
- Access to furnished, semi-private office space
- Unlimited printing
- Break room (refrigerator, sink, microwave, coffee)
- Access to conference room booking
- Access to event space rental (additional fee applies)
- Security cameras
- Opportunity to work with TSU professors and professional students
- Monthly networking event
- Discounted membership dues for Networking Program
- Invitation to TSU Business Center exclusive events
- Business consultant (additional fee applies)