

## BANNER 9 Cheat Sheet

Shortcut Keys	
<b>ALT+PGUP</b>	Move up into different blocks on same screen
<b>ALT+PGDN</b>	Move down into different blocks on same screen
<b>F8</b>	Execute search
<b>Ctrl+Q</b>	Exit current screen to main menu
<b>F10</b>	Save/Commit
<b>F5</b>	Rollback or clear current screen
<b>Tab</b>	Toggle into different fields in same block
<b>F9</b>	For fields that are have an arrow, lists options
Student Information Forms	
<b>SPAIDEN</b>	Personal information
<b>SHAINST</b>	Academic standing
<b>SOAIDEN</b>	General student search (% for wild card searches)
<b>SPAPERS</b>	Directory information
<b>SGASTDN</b>	Student academic information
<b>SFAREGQ</b>	Course schedule by term and time
<b>SFAREGS</b>	Student registration (override hold with REL code)
<b>SOAHOLD</b>	Student holds
<b>SHATERM</b>	Student grades and GPA, semester and cumulative
<b>SHATRNS</b>	Student Transfer Work (prior to fall 2016)
<b>SHATCMT</b>	Comments for student records
<b>SHADEGR</b>	Degree Information
<b>SHADIPL</b>	Diploma name and commencement information
<b>SHACRSE</b>	All UCM grades
<b>SAAADMS</b>	Admissions and reinstatement information
<b>SFASTCA</b>	Audit screen to track registration
<b>SFARGRP</b>	Student registration appointments
<b>SHARQTC</b>	Transcripts produced
<b>SFASRPO</b>	Course overrides
<b>SSAXLSQ</b>	Cross-listed query
Course Information Forms (Sections)	
<b>SFASLST</b>	Course roster
<b>SSASECT</b>	Course schedule
<b>SSADELT</b>	Course information (co-requisites, etc)
<b>SSARRES</b>	Course restrictions
<b>SSAPREQ</b>	Course prerequisites
<b>SSASECQ</b>	Course search (to find list of open sections go to "enroll, "act" and enter "<1")
<b>SCACRSE</b>	General course information