

College of Agriculture Policy and Procedure Manual

Number: 4.02.02, Internal Funding

Section: Business and Finance

Subsection: Grants

Date: October 24, 2022

Supersedes: February 11, 2022

Responsible Party: Associate Deans

I. Purpose

This section provides policy and procedure for the establishment of internally funded scholarly activity in the College of Agriculture, Human and Natural Sciences.

II. Definitions

None

III. Policy

All faculty who are funded by Research or Extension funds are to have at least one internally funded research project that defines the faculty member's scholarly role at the university.

IV. Procedures

1. Within the first 90 days of employment, faculty members in the college meet with either the Associate Dean for Research or the Associate Dean for Extension (depending on area of faculty appointment) to:
 - a) discuss the scope of their position and potential areas of emphasis for their internal project. Projects should support one of the USDA National Institute for Food and Agriculture priorities (Section V., below)
 - b) be informed of the process for receiving a distribution of internal research funding, and the standard level of funding
 - c) be informed of the process to request lab space, equipment, and access to start-up funds (if applicable).
2. Following consultation, the faculty member will prepare a proposal according to the guidelines specified by the Associate Dean. Complete proposals are to be submitted to the appropriate Associate Dean within six months of date of hire.
3. The Associate Dean will initiate a review process and inform the faculty member of additional actions necessary to establish the project.
4. The faculty member is responsible to provide all required internal and external reports for the project.

V. USDA NIFA Priorities

Environmental Systems And Climate Change

NIFA supports programs that conserve natural resources and improve ecosystem services while promoting resilient and sustainable agro ecosystems to mitigate and adapt to climate change.

Economic Prosperity Through Bio-Based Innovation

NIFA invests in the expansion of a robust and sustainable bioeconomy to enhance communities, job growth, and contribute to U.S. competitiveness in a carbon-neutral economy.

Education And Equity In Agricultural Sciences

NIFA fosters education and workforce development for empowering the agricultural sciences, technology, engineering, and mathematics workforce and enhances opportunities for underserved communities.

Human Sciences

NIFA supports programs to help ensure the well-being of the agricultural workforce, their families, and the communities they serve.

Food Safety

NIFA supports food safety programs that improve the safety and quality of the U.S. food supply for a healthy population and improved quality of life.

Human Nutrition And Nutritional Security

NIFA's programs aim to improve quality, diversity, and access of nutritious foods in the U.S. food supply, resulting in improved quality of life for underserved communities.

Sustainable Agricultural Production Systems

NIFA invests in science and technology development to improve our nation's ability to achieve food security through increased production efficiencies and profitability while enhancing environmental stewardship in a changing climate.

4-H and Youth Development

NIFA fosters positive youth development that provides our nation's youths with the 21st century skills needed to be successful, healthy, and productive members of society.

VI. Further Information

Contact your Associate Dean.

VI. References

USDA/NIFA Strategic Plan FY 2014-2018