

# Creating an Account for NIFA Reporting System (NRS)

@

**NIFA.USDA.GOV**

# NIFA Reporting System (NRS)

- NRS is the new reporting tool for both Research and Extension programs.
- The new extension and research capacity projects for fiscal year 2022 have been initiated in this portal and therefore these Project Directors already have access to NRS.
- During the last few weeks, Evans Allen, RREA, McIntire-Stennis and Extension capacity projects continuing into and beyond FY 2022 have also been migrated to NRS.

## **All NRS users must create an account**

- USDA security protocols require everyone who accesses the new reporting system to have an eAuthentication account.
- If you do not have an eAuthentication account, you will need to register and complete identity verification.
- The account consists of a User ID (email), password, and information you enter about yourself in a profile.

If you already have an eAuthentication account or have access to NRS, you do not need to create another account.



**FUNDING OPPORTUNITY**

## Ecology and Evolution of Infectious Diseases

The program's focus is on both the discovery, as well as on building and testing models that elucidate these principles and processes.



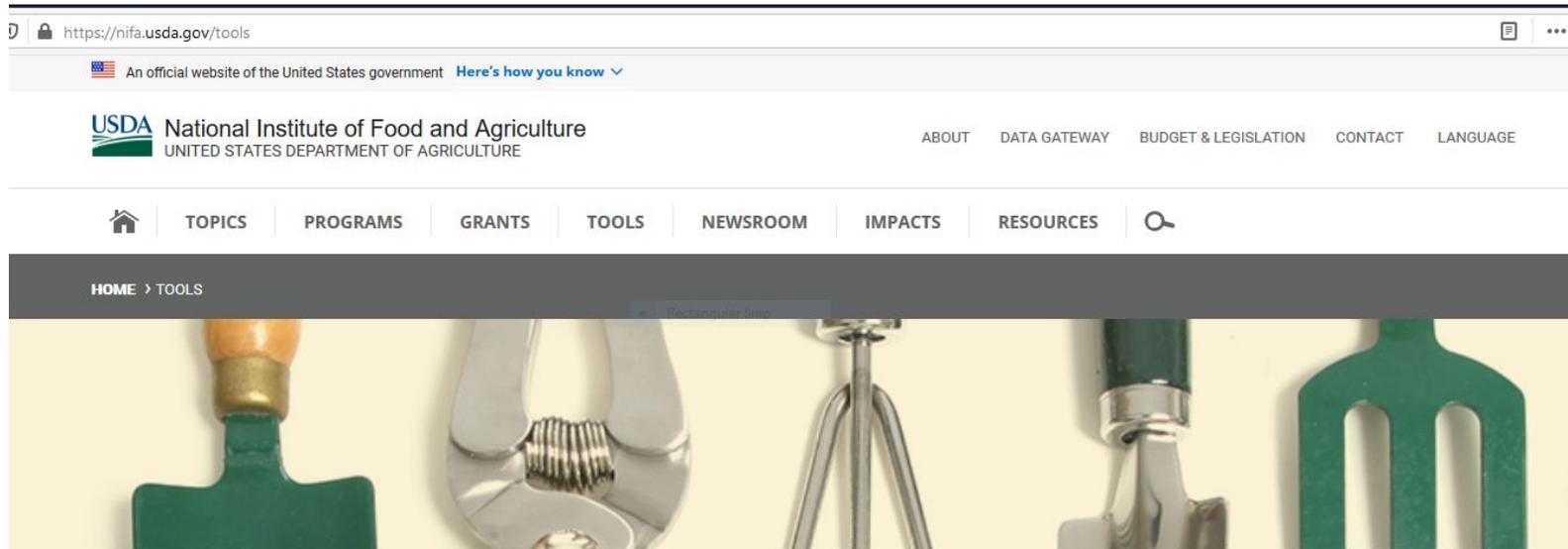
**FEATURED INFORMATION**

[Data Gateway](#) [RFA List](#) [Farm Bill](#) [NIFA Reporting System](#) [Careers](#) [Capacity Grants](#)

**FUNDING OPPORTUNITIES SEARCH**

Keyword

# NIFA.USDA.GOV/TOOLS



## Tools



### [NIFA Reporting System](#)

NIFA, in collaboration with our Land-Grant University partners, is building a new grants management and reporting system that integrates the Plan of Work and grant applications into a unified system. The new system is built using leading industry technology to create streamlined reporting and reduce burden on grantees.



### [ASAP](#)

The Automated Standard Application for Payments (ASAP), is a secure, web-based electronic payment and information system that allows federal agencies to administer funds.



### [Peer Review System](#)

The Peer Review System (PRS) collects grant proposals reviews from invited panelists (reviewers).



### [REReport](#)

REReport collects technical and financial data about projects NIFA has funded and allows grantees to report significant accomplishments and impacts of their research, extension, and education work.

https://nifa.usda.gov/tool/pow-nifa-reporting-system

The screenshot shows the USDA National Institute of Food and Agriculture website. The URL in the browser is https://nifa.usda.gov/tool/pow-nifa-reporting-system. The page features a navigation menu with options like ABOUT, DATA GATEWAY, BUDGET & LEGISLATION, CONTACT, and LANGUAGE. A secondary menu includes HOME, TOOLS, PROGRAMS, GRANTS, TOOLS, NEWSROOM, IMPACTS, and RESOURCES. The main content area is titled "NIFA Reporting System" and includes a "LAUNCH" button. A red arrow points to this button. The page also features a sidebar with a "TOOLS" menu containing links for ASAP, PRS, REEPORT, POW-NIFA Reporting System, and Integrated Reporting System FAQs. Social media sharing options for Print, Tweet, and Share are visible.

https://nifa.usda.gov/tool/pow-nifa-reporting-system

An official website of the United States government [Here's how you know](#)

**USDA** National Institute of Food and Agriculture  
UNITED STATES DEPARTMENT OF AGRICULTURE

ABOUT DATA GATEWAY BUDGET & LEGISLATION CONTACT LANGUAGE

HOME TOOLS PROGRAMS GRANTS TOOLS NEWSROOM IMPACTS RESOURCES

HOME > TOOLS > NIFA REPORTING SYSTEM

## NIFA Reporting System

[Print](#) [Tweet](#) [Share](#)

**N**IFA, in collaboration with our Land-Grant University partners, is building a new grants management and reporting system that integrates the Plan of Work and REEport applications into a unified system. The new system is built using leading industry technology to create streamlined reporting and reduce burden on grantees.

The system rollout consists of three initial phases starting with Fiscal Year 2020 programs regulated by the Agricultural Research, Extension, and Educational Reform Act of 1988 (AREERA). These programs include Hatch, Evans-Allen, Smith-Lever, and 1890 Extension. NIFA will expand the system to include all capacity (formula) and competitive programs currently in REEport and POW after the initial phases.

**LAUNCH**

**TOOLS**

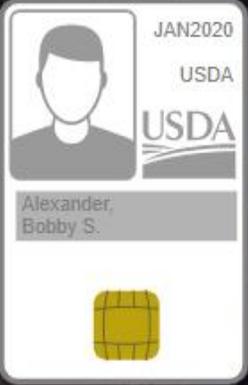
- ASAP
- PRS
- REEPORT
- POW-NIFA Reporting System
  - Integrated Reporting System FAQs
  - Plan of Work (POW) and REEport Integration: Webinar Series

WEBNEEDS

# Click “create account” button

The application you are accessing requires you to log in to USDA eAuthentication. Please log in or create an account.

 Log In with PIV/CAC 



JAN2020  
USDA  
USDA  
Alexander,  
Bobby S.

**Log In with PIV/CAC**

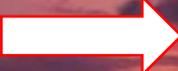
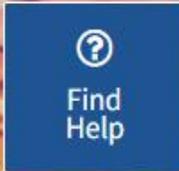
 Log In with Password 

User ID [Forgot User ID](#)

Password [Forgot Password](#)

Show Password

**Log In with Password**

# Choose “customer”



**eAuthentication**

U.S. DEPARTMENT OF AGRICULTURE



HOME

CREATE ACCOUNT

MANAGE ACCOUNT ▾

HELP ▾

## Account Registration ?

**What type of user are you?**



Customer



USDA Employee / Contractor



Other Federal Employee / Contractor

Continue

Enter your TSU email address. The system will send you an email to verify your address and complete the registration process.



**eAuthentication**

U.S. DEPARTMENT OF AGRICULTURE



HOME

CREATE ACCOUNT

MANAGE ACCOUNT ▾

HELP ▾

## Customer Account Registration ?

Please enter your email address

Email Address

Submit

The system will send an email to your TSU account. Click on the link sent in the email to verify your address and complete the registration process.

After clicking on the link you received in your email, fill out your name and choose a password.

## Customer Account Registration

Form Approved - OMB No. 0503-0014

**Please provide the information requested below to complete the registration of your account.**

Please enter your complete name as provided on a government issued photo ID (no nicknames).

First name

Middle name (optional)

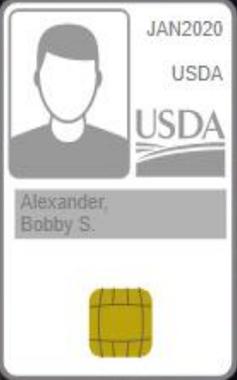
Last name

- **Your eAuth account has been created!**
- **You must now complete the eAuthentication Process**
- **You will need to log-in**

# Click on “update account”

The application you are accessing requires you to log in to USDA eAuthentication. Please log in or create an account.

 Log In with PIV/CAC 



JAN2020  
USDA  
Alexander,  
Bobby S.

**Log In with PIV/CAC**

 Log In with Password 

User ID [Forgot User ID](#)

Password [Forgot Password](#)

Show Password

**Log In with Password**

  
Create Account

  
Update Account

  
Find Help

Click on “verify identity” button

## Account Information

Continue to Application

Logout

### Login Information



 Verified Identity

Your screen should look like this once  
your identity has been verified)

## Account Information

Continue to Application

Logout

### Login Information

 Your eAuth User ID is pjones48@tnstate.edu

**Email address:** pjones48@tnstate.edu 

**Password:** \*\*\*\* 

 Verified Identity

# Enter birthdate

HOME

CREATE ACCOUNT

MANAGE ACCOUNT ▾

HELP ▾

## Verify Identity

**The application you are accessing requires identity verification. Your account does not currently meet these requirements.**

To start the process, please provide your date of birth. This information must match your government issued photo ID (e.g., State Driver's License). Upon submitting this form, you are certifying you provided your correct and true information.

Date of birth

For example: 04 28 1986

Month Day Year

<input type="text" value="00"/>	<input type="text"/>	<input type="text"/>
---------------------------------	----------------------	----------------------

**Continue**

# Choose “verify my identity online”

HOME

CREATE ACCOUNT

MANAGE ACCOUNT ▾

HELP ▾

## Verify Identity

Before continuing you must select the method to verify your identity below.

Verify my identity online (recommended)

**Note:** Online identity verification requires a US address.

Visit a USDA Service Center for in-person identity verification

Continue

USDA recommend selecting  
Verify My identity online.

**Note:** in-person services may be  
limited due to COVID-19

# Choose "I Agree"

## Verify Identity

By clicking the "I Agree" button, you are providing written consent to the United States Department of Agriculture (USDA) under the Fair Credit Reporting Act authorizing the USDA to determine your identity based on information from your personal credit profile or other information from Experian. By clicking "I Agree", you agree to the Terms of Service, and you authorize the USDA to obtain such information solely to verify your identity for the purpose of avoiding fraudulent transactions in your name.

[Terms of Service](#)

 I Agree

 Exit

# Fill out this form. You will be asked to provide your SSN.

HOME

CREATE ACCOUNT

MANAGE ACCOUNT ▾

HELP ▾

## Verify Identity Online

Form Approved - OMB No. 0503-0014

### Additional Information Required

Please complete the form below and confirm it is correct.

This information must match your government issued photo ID (e.g., Driver's License).

First name 

Middle name (optional)

# You will then proceed with a multi-factor authentication.

 Online identity verification requires a US address. To use a non-US address, [switch to in-person verification](#).

Home country

Home address

Home city

Home state

Home zip/postal code

Home phone

You will be asked a series of obscure questions to verify your identity.

eAuthentication questions could be events that happened a long time ago; may range from your previous addresses to the banks you use to your auto loan provider.

If you answered all the questions correctly, you will see this screen.  
You have successfully verified your identity.

[HOME](#)

[CREATE ACCOUNT](#)

[MANAGE ACCOUNT](#) ▾

[HELP](#) ▾

## Verify Identity

### Identity Verification Success

You have successfully completed the Online Identity Verification process, and your account is now ready for use. You may now continue to your application.

A confirmation email has been sent to you for your records.

[Continue](#)

## **IMPORTANT NOTE**

If you are not able to pass the quiz on the second attempt, you must verify your identity in person by visiting a USDA Service Center and present your identification information to verify your identity to the Local Registration Authority (LRA).

# **Adding Project/Program Results in the NIFA Reporting System (NRS)**

Go to: <https://nifa.usda.gov/tool/pow-nifa-reporting-system>

Click the Launch button

The screenshot shows the top of the NIFA Reporting System website. At the top left is the USDA logo and the text "National Institute of Food and Agriculture" and "UNITED STATES DEPARTMENT OF AGRICULTURE". To the right are navigation links: "ABOUT", "DATA GATEWAY", "BUDGET & LEGISLATION", "CONTACT", and "LANGUAGE". Below this is a secondary navigation bar with "TOPICS", "PROGRAMS", "GRANTS", "TOOLS", "NEWSROOM", "IMPACTS", and "RESOURCES", along with a search icon. A dark grey breadcrumb trail reads "HOME > TOOLS > NIFA REPORTING SYSTEM". The main content area features a banner image of various tools. Below the banner is a sidebar on the left with a "TOOLS" menu containing "ASAP", "PRS", "REEPORT", "POW-NIFA Reporting System", "Integrated Reporting System FAQs", "Plan of Work (POW) and REEport Integration: Webinar Series", and "WEBNEERS". The main content area has the heading "NIFA Reporting System" with social media icons for Print, Tweet, and Share. The introductory text reads: "NIFA, in collaboration with our Land-Grant University (LGU) partners, is building a new grants management and reporting system, integrating the Plan of Work and REEport applications into a unified system. Using leading industry technology, the NIFA Reporting System (NRS) creates an intuitive experience that streamlines reporting and reduces the burden on grantees." Below this text is a prominent green "LAUNCH" button, which is indicated by a red arrow from the text "Click the Launch button" at the top of the page. Below the button is an "UPDATES" section with the heading "RESULTS MODULE SAVES TIME WITH STREAMLINED APPROACH".

# Enter your e-Authenticate username and password

Official website of the United States government. [Tell us how you know](#)

**USDA eAuthentication**  
U.S. DEPARTMENT OF AGRICULTURE

**eAuth**

HOME | CREATE ACCOUNT | MANAGE ACCOUNT | HELP

**We'll take you to your destination in just a moment...**  
The application you are accessing requires you to log in to USDA eAuthentication. Please log in or create an account.

**Log In with PIV/CAC**

JAN2026  
USDA  
USDA  
Alexander  
Bobby S.

**Log In with PIV/CAC**

**Log In with Password**

User ID [Forgot User ID](#)  
xxxxxxx@tnstate.edu

Password [Forgot Password](#)  
.....

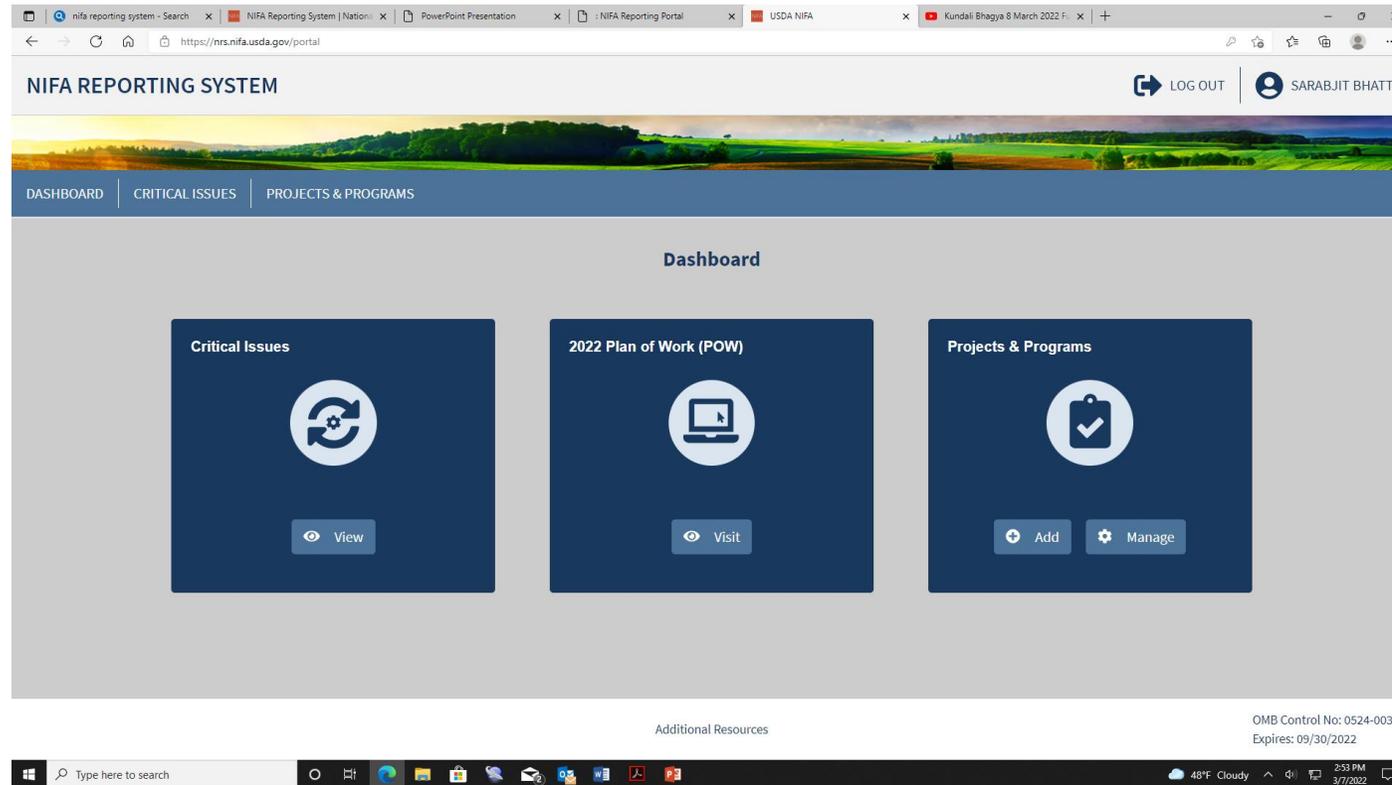
Show Password

**Log In with Password**

[+](#) Create Account | [Update Account](#) | [? Find Help](#)

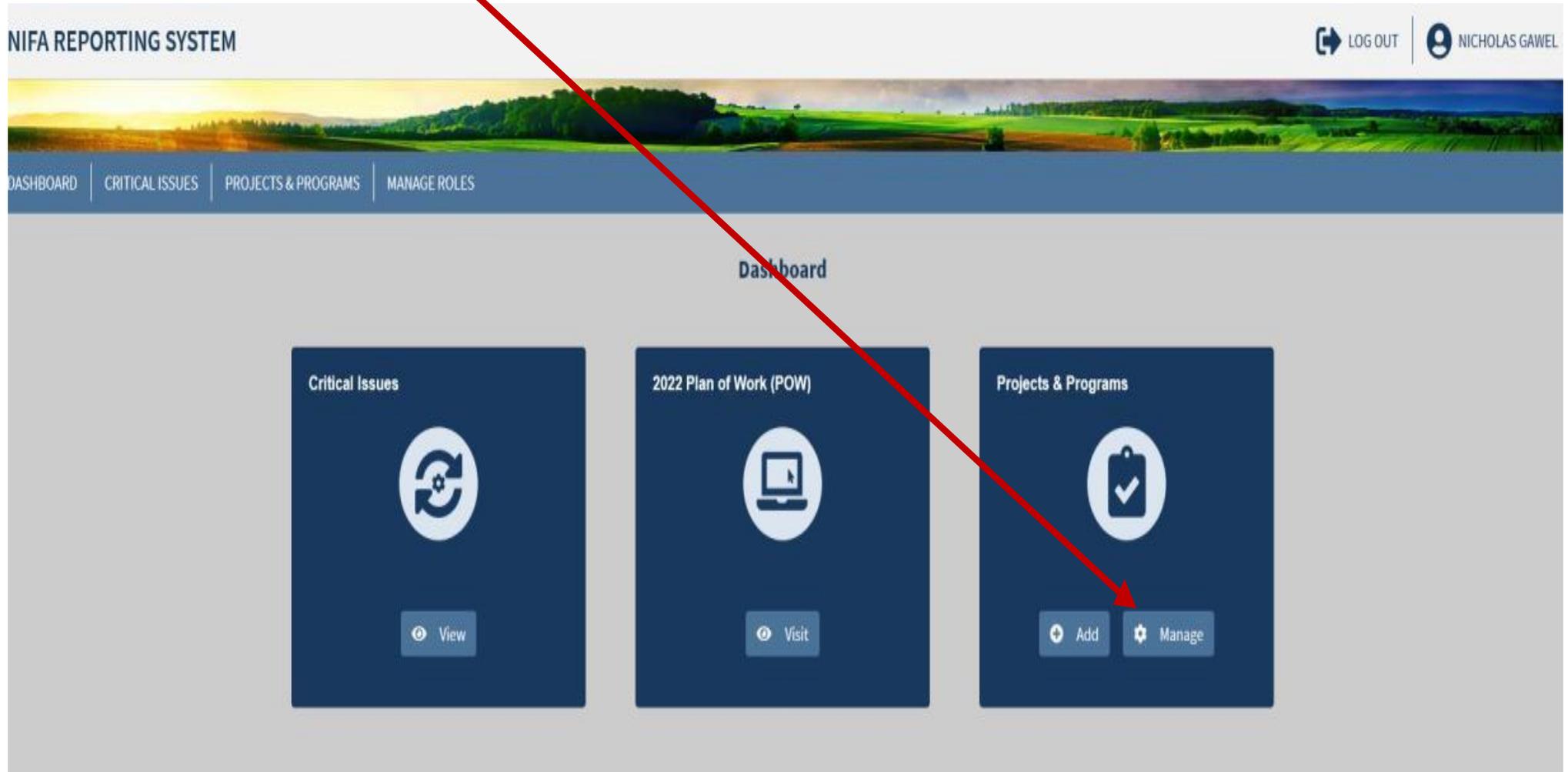
**Warning**  
Users login user names to the following information:

When you have entered your e-Authenticate information, the NRS home screen should appear.



(Note: If you get a screen that says to contact your administrator to assign a role, completely close out your browser and re-login.)

Click on the Manage box in the Projects and Programs tile.



A dashboard with all the projects and programs in the college will appear.

You can scroll through all the projects to find yours, or enter your name in the Project Director search box and press enter.

The screenshot shows the NIFA Reporting System dashboard. At the top, there is a header with the system name and a user profile for Nicholas Gawel. Below the header is a navigation bar with tabs for Dashboard, Critical Issues, Projects & Programs, and Manage Roles. The main content area is titled 'Projects & Programs' and includes a search bar, a filter for Project Number Prefix (TENX), a Project Director search box, and a list of projects. A red arrow points to the Project Director search box.

**NIFA REPORTING SYSTEM** LOG OUT NICHOLAS GAWEL

DASHBOARD CRITICAL ISSUES PROJECTS & PROGRAMS MANAGE ROLES

### Projects & Programs

ADD PROJECT / PROGRAM

Enter keywords or phrases to begin search... SEARCH

Can search for Accession Number, Project Title, etc.

Sort By: Last Updated: Most Recent

**Project Number Prefix**  
 TENX

**Project Director**

**Critical Issue**  
 Agronomic Crop Systems  
 Developing Our Workforce  
 Enhancing Biodiversity and Environmental Quality  
[See More](#)

**Funding Source**  
 Extension Capacity Fund (1890)  
 McIntire-Stennis  
 Renewable Resources

	Status	Funding	Term Length	Last Updated
<b>Health/ Emergency Preparedness</b>	NIFA REVIEW	Extension Capacity Fund (1890)	10/01/2021 -	Fulya Baysal Guret 3/9/2022, 4:18:51 AM
<b>To study the effects of climate, soils and growing conditions of cultivating International, Alternative and Niche Vegetables, Fruits and Herbs in Tennessee and Providing Outreach information and training to Tennessee producers and Urban Gardening</b>	DRAFT	Extension Capacity Fund (1890)	10/01/2021 -	Arvazena Clardy 3/8/2022, 6:08:12 PM
<b>Examining Financing Sources and the Roles of</b>	Status	Fundine	Term Length	Last Updated

In this case, Ali Taheri was entered in the Project Director box. His project now is in the center white tile.

Click on your project name to open the project

**NIFA REPORTING SYSTEM** LOG OUT NICHOLAS GAWEL

DASHBOARD | CRITICAL ISSUES | **PROJECTS & PROGRAMS** | MANAGE ROLE

### Projects & Programs

ADD PROJECT / PROGRAM

Enter keywords or phrases to begin search. SEARCH

Can search for Accession Number, Project Title, etc.

**Project Number Prefix**  
 TENX

**Project Director**

**Critical Issue**  
 Agronomic Crop Systems  
 Developing Our Workforce  
 Enhancing Biodiversity and Environmental Quality  
[See More](#)

**Funding Source**  
 Extension Capacity Fund (1890)  
 McIntire-Stennis  
 Renewable Resources Extension Act (RREA)

**Export All** Project Director: Ali Taheri

**Sort By**  
Last Updated: Most Recent

	Status	Funding	Term Length	Last Updated
<a href="#">Generating stable Cas9 over-expression lines for continuous genome editing and functional genomics research in soybean</a>	APPROVED	Research Capacity Fund (Evans-Allen)	10/01/2021 - 09/30/2024	JOHN ERICKSON 9/13/2021, 4:54:04 PM

Page 1 of 1

When the project is open, all the project details are present.

To add results, click on the down arrow in the Results tile.

The screenshot displays the NIFA Reporting System interface. At the top, the title "NIFA REPORTING SYSTEM" is on the left, and "LOG OUT" and the user profile "NICHOLAS GAWEL" are on the right. A navigation bar below the title contains "DASHBOARD", "CRITICAL ISSUES", "PROJECTS & PROGRAMS", and "MANAGE ROLES". The main content area features a project title: "Generating stable Cas9 over-expression lines for continuous genome editing and functional genomics research in soybean". Below the title, it lists "Tennessee State University" and "Approved as of 09/13/2021". There are "EDIT" and "PRINT" buttons. The project details are organized into sections: "Project Director" (Ali Taheri), "Performing Department" (1630 Agricultural and Environmental Sciences), "Start Date" (10/01/2021), "End Date" (09/30/2024), "Funding Source" (Research Capacity Fund (Evans-Allen)), and "Primary Critical Issue" (Supporting Food, Fiber, and Energy Systems). A callout box on the right shows "Accession Number" (7000916), "DUNS/UEI" (Not Provided), and "Org Project Number" (TENX 2138-GFSHPP). At the bottom, a "Results" tile shows "Amount" (0) and "Fiscal Year(s)" (N/A), with a blue downward arrow icon in the top right corner of the tile. A red arrow points from the top of the page down to this arrow icon. Below the Results tile is a "Non-Technical Summary" section with the text: "Genetic manipulation and development of new transgenic plants rely on the insertion of DNA fragments into plant cells using either *Agrobacterium* transformation or particle".

And then click on the Add Result button.

The screenshot displays the NIFA Reporting System interface. At the top, the header includes the system name, a 'LOG OUT' button, and the user's name 'NICHOLAS GAWEL'. Below the header is a navigation bar with links for 'DASHBOARD', 'CRITICAL ISSUES', 'PROJECTS & PROGRAMS', and 'MANAGE ROLES'. The main content area shows project details in a grid layout:

- Start Date:** 10/01/2021
- End Date:** 09/30/2024
- Funding Source:** Research Capacity Fund (Evans-Allen)
- Primary Critical Issue:** Supporting Food, Fiber, and Energy Systems
- DUNS/UEI:** Not Provided
- Org Project Number:** TENX 2138-GFSHPP (Prefix: TENX, Number: 2138-GFSHPP)

Below the details is a 'Results' section with a sub-header 'Results' and a message 'No Results Added'. A red arrow points to the 'ADD RESULT' button located at the bottom of this section.

**Non-Technical Summary**

Genetic manipulation and development of new transgenic plants rely on the insertion of DNA fragments into plant cells using either *Agrobacterium* transformation or particle bombardment. Presence of multiple coding regions in these plasmid DNAs such as selectable markers, reporter genes, and necessary promoters for driving their expression, results in an increase in plasmid size, which drastically limits the efficiency of transformation success. The CRISPR-Cas9 genome editing tool relies on the expression of Cas9 and guide RNA that is specifically designed for each targeted gene. The Cas9 gene can be inserted and expressed into the plants independent of the gRNA, which helps in reducing the plasmid size and

The Result sections are now there to be filled in as shown in the next few slides.

The screenshot shows a web form titled "Add Result" with a "Back to Project/Program" link at the top left. The form contains several sections:

- Organization:** Tennessee State University
- To Project / Program:** "Generating stable Cas9 over-expression lines for continuous genome editing and functional genomics research in soybean"
- Primary Critical Issue:** Supporting Food, Fiber, and Energy Systems
- Nothing Significant to Report
- Title:** A text input field with a character count of 0 / 175.
- Fiscal Year:** A dropdown menu with "Select..." and a downward arrow.
- Description:** A text area with a rich text editor toolbar. The instruction reads: "In 2-3 sentences, briefly describe the issue or problem that your project addresses." The character count is 0 / 8000.

Title (you can just use the project/program title



In 2-3 sentences, briefly describe the issue or problem that your project addresses.



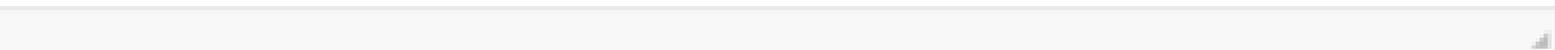


**Comments (optional)**

Describe and explain any major changes or problems encountered in approach. Additionally, note opportunities for training and professional development provided, how results have been disseminated to communities of interest, and any new details regarding what the project or program plans to do during the next reporting period to accomplish the goals.



Comments  
(optional)

[SAVE AND CONTINUE](#)

When finished press Save. The screen will appear again as if it not saved, scroll down to review and confirm your submission, if you are finished, press Save and Submit.

## Important:

1. Only the results are to be submitted following the new NIFA Reporting Criteria.
2. Please do not try to initiate a new project or make any changes to your transferred project. Doing this will push your project back in the Draft stage (Pending NIFA review).