



Office of Undergraduate Admissions

## FRESHMAN ADMISSIONS APPEAL FORM

Applicants who do not meet regular admission requirements may request further consideration by submitting information which demonstrates their potential for academic success at the university. Students are encouraged to appeal if their academic credentials (test scores and/or grades) have changed significantly or if they wish to provide additional information that further explains their personal circumstances.

- Admissions Appeal Form**
- Personal Statement** (The statement should include information explaining why the student should be considered for admission and the supplemental factor(s) that form the basis of his/her request.)
- Letters of Support** (three letters of support from school counselors, teachers, and/or professional references who can confirm that there is reasonable evidence that the student can succeed academically.)

Appeal applicants must have already received an admission decision of denial from TSU in order to appeal. Requests for individual reviews from applicants that have not received a decision will not be processed. Those who fail to include any of the required materials above will be contacted and required to turn in all documents in order to receive a decision from the Appeals Committee.

**NAME**

\_\_\_\_\_

Mr./Ms.

First

Middle

Last

**ADDRESS:**

\_\_\_\_\_

Number and Street

Apartment #

\_\_\_\_\_

City

State/Country

Zip Code

Home phone # ( ) \_\_\_\_\_ T- Number \_\_\_\_\_

Email address \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_  
mm dd year

**TERM**

Fall \_\_\_\_\_

Spring \_\_\_\_\_

Summer \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_ Date: \_\_\_\_\_

## **DEADLINES**

Admission Appeal Review sessions are for the Fall, Spring, and Summer semesters. You will receive notification by email after your documents have been received. After your appeal has been reviewed, you will receive an email informing you of the committee's decision. To be assured that your documents can be reviewed for the term applied, all required documents must be **RECEIVED** by the Office of Admissions no later than the appropriate date indicated below:

**Fall – July 1**  
**Spring – November 1**  
**Summer- April 1**

**Mail all Admission Appeal documents to:**

**Undergraduate Admissions Review Committee**  
**Tennessee State University**  
**3500 John A. Merritt Blvd**  
**Nashville, TN 37209**