## **Undergraduate Change of Major/Minor Request Form**

Office of Records, Floyd Payne Campus Center, Room 305 Post Office Box 9609, Nashville, TN 37209

**TNumber:** 

Name:

Phone: (615) 963-5300 Fax: (615) 963-5108, Email: Records@tnstate.edu



**Phone Number:** 

Email:

Please note: If you are a non-degree seeking student and would like to become a degree seeking student, please do not use this form. To become a degree seeking student, please apply online at <a href="http://students.tnstate.edu/admissions/apply-admissions">http://students.tnstate.edu/admissions/apply-admissions</a> or come to the Office of Admissions in the Floyd/Payne Campus Center, Room 323.

Please **TYPE** information requested below, print the completed form, sign the form, obtain the appropriate signatures, and return the completed form the TSU Office of Records.

Only currently enrolled students can request a Change of Major, Concentration, and/or Minor. If you are not currently enrolled, you must reapply through the Office of Admissions.

Today's Date (MM/DD/YYYY):

	Address:				
New Major/Concentration:  I would like to request the following changes to my major/concentration.  Double Major: I would like to request a double major.  Primary Major/Concentration:  Secondary Major/Concentration:  I would like to request the following changes to my minor:  Add/Drop Minor: I would like to request the following changes to my minor:  Add Minor:  Remove Minor:  Advisor's Signature:  Advisor's Signature:  Advisor's Printed Name  Advisor's Phone Number/Email:  Date:  Office Use Only  Date Processed:  Date Processed:	City, State, ZIP, Nation:				
I would like to request the following changes to my major/concentration.  Double Major: I would like to request a double major.  Primary Major/Concentration:  Secondary Major/Concentration:  Add/Drop Minor: I would like to request the following changes to my minor: Add Minor:  Remove Minor:  Student's Signature:  Advisor's Signature:  Advisor's Phone Number/Email:  Date:  Office Use Only  Received by:  Date Processed:  Date Processed:	Effective Term:	Year:			
Double Major:  I would like to request a double major.  Primary Major/Concentration:  Secondary Major/Concentration:  Add/Drop Minor:  I would like to request the following changes to my minor:  Add Minor:  Remove Minor:  Student's Signature:  Advisor's Signature:  Advisor's Printed Name  Advisor's Phone Number/Email:  Date:  Office Use Only  Received by:  Date Processed:  Date Processed:	New Major/Concentration:				
I would like to request a double major.  Primary Major/Concentration:  Secondary Major/Concentration:  Add/Drop Minor:  I would like to request the following changes to my minor:  Add Minor:  Student's Signature:  Advisor's Signature:  Advisor's Pinnted Name  Advisor's Pinnted Name  Date:  Office Use Only  Received by:  Date Processed:  Date Processed:	I would like to request the following changes to my major/concentration.				
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Primary Major/Concentration:  Secondary Major/Concentration:  Add/Drop Minor:  I would like to request the following changes to my minor:  Add Minor:  Student's Signature:  Advisor's Signature:  Advisor's Pinted Name  Advisor's Phone Number/Email:  Date:  Office Use Only  Received by:  Date Processed:  Date Processed:	· ·				
Secondary Major/Concentration:  Add/Drop Minor:  I would like to request the following changes to my minor:  Add Minor:  Remove Minor:  Student's Signature:  Advisor's Signature:  Advisor's Printed Name  Advisor's Printed Name  Office Use Only  Received by:  Date Processed:  Date Processed:	-	5			
Add/Drop Minor:  I would like to request the following changes to my minor:  Add Minor:  Student's Signature:  Advisor's Signature:  Advisor's Printed Name  Advisor's Phone Number/Email:  Office Use Only  Received by:  Date Processed:  Date Processed:	Primary Major/Concentration:				
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Advisor's Signature: Advisor's Printed Name			Remove 1	(AIIIO)	
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