Fall 2018 Commencement Ceremony Bulletin

Gentry Center Complex
Saturday, December 8, 2018
9:00 A.M.
Commencement Ceremonies – May and December
Currently, two ceremonies are held each year. They are:
- May
- December

Jostens
Jostens will be on campus Tuesday, October 23, 2018 & Wednesday, October 24, 2018 at the University Bookstore.
- Order your invitations
- Order your class ring.

Commencement Ceremony Reminders
- One ceremony at 9:00 a.m. only.
- Degrees will not be distributed on the day of commencement.

Graduation Participation
Students wishing to participate in the ceremony must meet the following requirements:
- Apply for graduation by the deadline date of October 15, 2018.
- Complete the Senior Exit Exam.
- Complete all required courses, test and hours for your degree.

Information at a Glance
Academic Regalia
- Your Academic Regalia must be ordered online by October 22, 2018 to participate in the Fall 2018 graduation ceremony.
- There is no charge for your Academic Regalia.
- Students will be able to pick up their caps and gowns beginning Monday, December 3, 2018 thru Friday, December 7, 2018, at the Bookstore in the Floyd-Payne Campus from 8:00 a.m. until 4:30 p.m. The Bookstore will be closed Saturday, December 8, 2018.

Attire
- Full Academic Regalia.
- Black or dark shoes (Everybody).
- Men, dark slacks, appropriate tie and white shirt.
- Ladies, please wear shoes that are appropriate for walking (Heels may pose problems).

Behavior
- No unauthorized costume or ornamentation shall be worn during commencement ceremonies. Candidates
will not be able to participate in commencement ceremonies if academic apparel is altered in any way.

- All ornamentation, including but not limited to signs on the top of mortarboards, buttons, etc. are considered extraneous and are not permitted. Students with such ornamentation will be asked to remove it prior to entering the main arena.
- Do not display disruptive behaviors: stumping, dancing, etc. on stage. Thus, any display of behaviors not befitting Tennessee State University is unacceptable and will not be tolerated.
- All cell phones must be turned off!
- No children are allowed to sit with you or walk across the stage with you!

Gentry Center Complex Layout

Degrees

- Degrees will be posted and transcripts available by Friday, January 18, 2019.
- Degrees will be mailed by Friday, February 1, 2019.

Disability Seating for Candidates
If special accommodations are needed for Commencement, please contact the Office of Disability Services at (615) 963-7400 or e-mail amcgaha@tnstate.edu at least one week prior to graduation. Special seating and parking will be arranged.

Distribution of Name Cards
- Friday, December 7, 2018 from 2:00 p.m. to 3:00 p.m. in Gentry Center. Students must bring a photo ID.

Financial Obligations
- All fees and other financial obligations to the University must be paid in full in order to graduate. If you think you are delinquent in any manner, access your “mytsu” account and/or contact the Bursar (963-7521), including traffic fines and other fees and/or the library (963-5211) for library fines. If at any time you have ever received any type of guaranteed student loan through the University, you must attend an exit interview prior to graduating. Please contact the Office of Student Financial Aid (936-5701) and/or access “mytsu” if you have any questions about this requirement.

Honors and/or Members of the University Honors Programs
- Honors cords will be supplied by the Bookstore for undergraduate students designated by the Records Office as graduating with honors (Cum Laude, Magna Cum Laude and Summa Cum Laude). Honor designations will appear on the printout of graduates received from the Records Office by the Bookstore. Honors designation is a minimum of 3.25 cumulative GPA.
- Students in the University Honors Program, who have met requirements for “University Honors” from the Honors Program will receive Honor Cords through the Honors Office in the Success Center (LRC).

Parking/Disabilities
- General parking will be available in the parking lots throughout the campus. Parking attendants will be stationed at all lots to assist and direct guests. Shuttle service will be provided to transport guests from parking lots to the venue.
- Special parking will be available for guests using wheelchairs and those with physical disabilities who can walk only short distances.
- Guests in wheelchairs and/or those with disabilities will be seated in designated sections in Gentry by the ushers.

Rehearsal
- Friday, December 7, 2018 at 3:00 p.m. at Gentry Center.

Time of Arrival
- All candidates must arrive by 7:30 a.m. on Graduation Day

Emergency Contacts
- TSU Police 615-963-5171
- Disability Services 615-963-7400
- Emergency Management 615-963-1246
Spring 2019 Commencement Ceremonies

Graduate Student
Friday, May 3, 2019
5:00 p.m.
Gentry Center Complex

Undergraduate Students
Saturday, May 4, 2019
8:00 a.m.
Hale Stadium

Notes