IRB Notes

I. General Info

    A. IRB is utilized to ensure the ethical treatment of animals/people in research

    B. You must complete human subjects training before the IRB will approve your research

        1. Good for 3-4 years if on same project

        2. Renew yearly for new research

        3. Web address is on power point

II. Process (same for students & faculty)

    A. Three types of reviews

        1. Expedited Review

            a. Not high risk of human harm

            b. Evaluated by IRB must submit before the 10th

            c. Takes 21 working days after 10th to receive approval

        2. Full Review

            a. High risk of human harm

            b. Evaluated by IRB monthly must submit before the 10th

            c. Takes 21 working days after 10th to receive approval

        3. Exempt Research Protocol

            a. Use of existing data or records review & analysis

                1. Must be publicly available

            b. Still a form to fill out on website & power point

III. Submitting Forms to IRB

    A. Must submit paper copies to office

    B. You will receive one of the three via email

        1. Approval

2. Required Modification (you will have to fix, fill out CAR form & reply)

3. Disapproval

C. Be brief! Only use space allotted

D. Type form

E. Do not leave blanks, write none or not applicable where necessary

IV. Once you are approved

A. You have 1 year to complete your study

B. If not complete, file an amendment for extension

1. No changes can be made, you can just ask for more time

V. Resources

A. Office of research & compliance website (in power point)

B. Qualtrex

1. Electronic survey system through TSU

2. Must more high tech than survey monkey

3. Call the IRB office for a free student account