



APPLICATION FOR ADMISSION TO THE TEACHER EDUCATION PROGRAM- (Post-baccalaureate / Graduate)

Submit completed application and supporting materials together to: Office of Teacher Education & Student Services, 112 Clay Hall

**** INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED ****

SECTION I: (To be completed by Student: Please Print)

Name: Date: SS#: T#: Email Address: Address: Phone: City/ State/ Zip Code: Permanent Address: Phone: City/ State/ Zip Code:

Classification: Licensure Only: Degree Seeking: M.Ed.: M.S.: M.A.Ed.:

Major: Certification Area/Level:

ANTICIPATED DATE OF GRADUATION: (Month) (Year)

Gender: Female Male Date of Birth: (mo) / (day) / (yr)

GPA: Baccalaureate or Overall (Most recently awarded degree) Test Score MAT GRE OTHER

Race: American Indian or Alaskan Native Asian or Pacific Islander Black, Non-Hispanic Hispanic White, Non-Hispanic Decline to state Primary Language:

SECTION II: (To be completed by Student and Advisor)

Have you completed nine (9) hours of graduate level coursework or are you currently enrolled in your 9th hour? No Yes
(Attach a Program of Study / Transcript evaluation)

Are you seeking special accommodations under ADA No Yes
If Yes, please attach A Reasonable Accommodation Request Form
If Yes, are you registered with the Office of Disabled Student Services No Yes

Have you ever been convicted of a misdemeanor or felony? No Yes
(Attach a receipt from Criminal Background Check)

If yes, explain:

Have you ever been removed from an observation, field placement, internship, student teaching or academic program? No Yes

If yes, explain:

Advisor: _____
(Signature)

Date: _____

*****Important Note*** Completed applications received after published deadlines will be deferred to the following cohort. Candidates may not apply for admission to professional education program and student teaching in the same semester.**

Postbac/ Graduate Admission to Teacher Education Checklist

- Copy of Official Transcripts from TSU and/or other institutions (cum GPA 2.75, or 3.0 in last sixty hours or full graduate school admission status and acceptance into a EDCI graduate degree program)
- Copy of one of the following
 - Copy of MAT score (370 or above) or
 - Copy of GRE score (870 or above)
- Two (2) **DISPOSITIONS ASSESSMENT FORMS**
- Copy of Autobiography (Minimum of 300 words) should include the following
 - Experience with children
 - Work experience (last five years)
 - Travel experience
 - Career plans
- Copy of First Draft of Personal Teaching Philosophy
- Background Check (Register with Morpho Trust Identogo. To register go to www.identogo.com or call (855) 226-2937. To register on-line students will need to provide the ORI number, TNCC19138 – TSU Academic Affairs. Cost of the background check is \$48. Payment may be made by debit or credit card.
- Proof of liability insurance (Liability Insurance may be acquired through STEA Membership. See Ms. Debra Jackson, Curriculum Lab Director, 212 Clay Hall or register online <http://www.teateachers.org/>) **Note: STEA membership runs from September 1 - August 31.*

(Office use only)

Date Application Submitted: _____
Received By: _____

**TENNESSEE STATE UNIVERSITY
ADMISSION TO TEACHER EDUCATION PROGRAM
DISPOSITIONS ASSESSMENT FORM**

Teacher Candidate: _____ SSN: _____
 Email: _____ Circle Current Semester: F SP SU
 Year: _____ College: _____ Degree _____ Major _____

The information requested below is to be used in determining the applicant's qualification for admission into the Teacher Education Program. This information will be available to the Teacher Education Committee and may be available for review by the student upon their request. *Please complete this form and return it to the applicant in a sealed and signed envelope addressed to: Tennessee State University, Office of Teacher Education, Box 9533, 3500 John A Merritt Blvd, Nashville, TN 37209-1561*

PLEASE CHECK THE APPROPRIATE BOX TO INDICATE YOUR RATING OF THE CANDIDATE. Instructions: To inform your ratings review the sub-elements (A, B, C, ...) listed below each of the seven overall dispositions. However, provide an overall rating for each category, even if all of the specific behaviors were not seen.

- 0 – Unacceptable - performance is not acceptable for prospective teacher.
- 1 – Developing - performance is acceptable but is not at the level of a beginning teacher.
- 2 – Acceptable – performance is at the level of a beginning teacher.
- 3 – Exemplary – performance exceeds the level expected of a beginning teacher.
- N/O – Not observed

The applicant demonstrates or has the potential to demonstrate for following:

<i>Disposition 1: Plan</i>	0	1	2	3	N/O
Values learners' experiences and strengths as a basis for growth and their errors as learning opportunities.					
A. Uses aggregated and disaggregated data from state assessments, and classroom formal and informal assessments to identify the diverse needs of students as a whole class, as groups, and as individuals. (KSD 1.C.1) B. Plans and designs content instruction that is developmentally appropriate and includes strategies, activities, and assessments appropriate to the content and learner. (KSD 1.C.2) C. Plans and designs evaluations and assessments for diverse students. (KSD 1.C.3)					

<i>Disposition 2. Maximize Learning</i>	0	1	2	3	N/O
Provides quality education to all learners, encourages critical thinking and self efficacy, and believes in and helps all to succeed.					
A. Paces the presentation of concepts appropriately to build students' capacity for critical thinking, problem solving, and clarifies when students misunderstand. (KSD 2.A.2) B. Uses questioning techniques appropriate to the content and structures activities that require students to use higher order thinking. (KSD 2.A.3) C. Emphasizes student ownership of learning through connecting the content and content standards to employability and/or postsecondary education. (KSD 2.B.1) D. Communicates the content to students through research based methods, activities, and materials specific to the content that are differentiated for diverse learners. (KSD 2.B.4)					

<i>Disposition 3. Evaluate</i>	0	1	2	3	N/O
Facilitates ongoing learning through reflection and assessment.					
A. Uses state and national academic content standards, curriculum guides, and state assessment outcomes as a framework for reflection. (KSD 3.C.1) B. Analyzes state academic content standards and state performance indicators to assure that standards have been taught to the level of understanding assessed by the standard.(KSD 3.C.2) C. Reflects on strategies, methods, materials, and activities used in instruction and seeks feedback from colleagues. (KSD 3.C.3) D. Demonstrates efficacy with struggling students and diverse groups. (KSD 3.C.4)					

Disposition 4. Manage	0	1	2	3	N/O
Maintains a positive and productive learning environment that both encourages and protects learners.					
A. Exhibits enthusiasm and positive disposition toward the content area and conveys high expectations for success to students. (KSD 4.A.1) B. Establishes clear classroom standards and expectations for behavior that emphasize self-control, self-discipline, collaboration, and mutual respect among students and teacher. (KSD 4.A.2) C. Establishes clear classroom standards and expectations for achievement that focus upon content knowledge, engagement in purposeful learning, high academic performance, and ownership of learning. (KSD 4.A.3)					
Disposition 5. Model Professionalism	0	1	2	3	N/O
Consistently demonstrates caring, fairness, responsibility, professional dress and behaviors, appropriate interactions, professional standards and ethics, commitment to service, and respect for all learners and constituents.					
A. Engages in dialogue with students, colleagues, parents, administrators and stakeholders and consistently demonstrates respect, accessibility, and expertise. (KSD 5.C.1) B. Performs assigned duties in a timely manner with instructional and non-instructional responsibilities. (KSD 5.C.2) C. Dresses appropriately for the situation (i.e. wears appropriate attire for teacher in schools settings).					
Disposition 6. Communicate	0	1	2	3	N/O
Habitually communicates effectively in all teaching and learning interactions, cooperates with all constituents, and values the communication of others.					
<i>Works cooperatively with parents, peers, faculty, school personnel and other professionals to promote the education and well-being of all students.</i>					
Disposition 7. Specialize	0	1	2	3	N/O
Demonstrates dispositions consistent with specialty area(s) standards in order to facilitate the success of all.					
Demonstrates professional dispositions while engaging in professional responsibilities related to content mastery, based on Tennessee and specialized professional association (SPA) criteria. (KSD 7.A.3)					

Do you think this candidate possesses the necessary qualifications and characteristics for admission to the TSU Teacher Education Program? _____ Yes _____ No

Please provide comments regarding dispositions of the candidate or address other items (e.g., professional appearance, tactfulness, etc...)

Rated by:

Signature: _____ **Position/Title:** _____

Print Name: _____ **Date:** _____

Email: _____ **Phone:** _____

Please indicate your relationship to the student:
 _____ Advisor _____ Instructor _____ K-12 Teacher/Principal/Counselor

**TENNESSEE STATE UNIVERSITY
ADMISSION TO TEACHER EDUCATION PROGRAM
DISPOSITIONS ASSESSMENT FORM**

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A. Uses aggregated and disaggregated data from state assessments, and classroom formal and informal assessments to identify the diverse needs of students as a whole class, as groups, and as individuals. (KSD 1.C.1) B. Plans and designs content instruction that is developmentally appropriate and includes strategies, activities, and assessments appropriate to the content and learner. (KSD 1.C.2) C. Plans and designs evaluations and assessments for diverse students. (KSD 1.C.3)					

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Facilitates ongoing learning through reflection and assessment.					
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Rated by:

Signature: _____ **Position/Title:** _____

Print Name: _____ **Date:** _____

Email: _____ **Phone:** _____

Please indicate your relationship to the student:
_____ Advisor _____ Instructor _____ K-12 Teacher/Principal/Counselor

Tennessee State University Criminal Background Check Form

Procedures

1. Submit to a fingerprint scan at one of Tennessee Bureau of Investigation's (TBI) scan locations.

a. In order to be fingerprinted, candidates must register with Morpho Trust Identogo. To register go to <http://www.identogo.com> or call (855) 226-2937. To register on-line students will need to provide the ORI number, TNCC19138 – TSU Academic Affairs.

- Click on Tennessee
- Click on Online Scheduling
- Enter your name - Click GO
- Select Non-DCS Child Care / Adoption Providers - Click GO
- Select Child - Related Worker (Private) - Click GO
- Enter ORI # **TNCC19138** - Click GO
- TSU ACADEMIC AFFAIRS ----Select- **YES**
- Enter Zip Code
- Select site/ date/time
- Complete Applicant Information – Follow prompts

b. Candidates will be fingerprinted at their own expense. The total cost of the background check is \$48. Payment may be made by debit or credit card for the criminal background check is \$48.00. Print payment receipt.

c. Proceed, with receipt, to one of the fingerprint scan sites (list attached).

2. After completing the process and reading this form sign below. Return this form and your and fingerprinting receipt with your completed application packet by the published deadline.

Access to public and/or private schools (before, during, or after hours) will not be granted until all appropriate documentation is on file in the Teacher Education office.

Incidents

Subsequent to my completed background check and going forward, it is my responsibility to report any arrest or criminal citation to the TSU Assistant Dean for Teacher Education within 48 hours of the incident. Failure to do so may result in dismissal from the program. I understand that my admission to, and continuation in the Teacher Education or other programs are contingent upon satisfactory results of the fingerprinting and background checks.

NOTE: Background checks are valid for the duration of completing a program. If there is a break in service or you're completing another degree, you must go through the process again.

Student's Signature: _____

Date: _____

Morpho Trust IdentoGo Fingerprinting Locations

Nashville
Academy of Personal Protection & Security
336 Hill Ave Suite 102
Nashville, TN 37210

Nashville
Metro Nashville Public Schools
2601 Bransford Avenue
Nashville, TN 37204

Old Hickory
Goin Postal
14823 Lebanon Rd
Old Hickory , TN 37138

Franklin
Goin Postal
9050 Carothers Parkway Suite 104
Franklin, TN 37067

Hendersonville
Guns & Leather
600 West Main St
Hendersonville, TN 37075

Greenbrier
Guns & Leather
2216 Hwy 41 South
Greenbrier, TN 37073

Gallatin
The UPS Store 3429
695 Nashville Pike
Gallatin , TN 37066

Lebanon
E & A Solutions
1037 West Main St, Suite A
Lebanon , TN 37087