

### Mid-Tennessee Collaborative Master of Social Work Program Degree Map 2013-2014

STAGES	TIMELINE	TASKS	FORMS or SITES
<b>Getting Started</b>		<i>Why do you want to do this?</i>	<i>How are you going to do this?</i>
Junior / Senior Year	12 months before applying	<i>Research</i> MSW programs & requirements online	<i>Websites</i>
<b>OR</b> Non-Traditional Applicant		<i>Create</i> 12 month checklist <i>before</i> submitting application that answers academic, financial, and personal expectations/goals <i>Consider</i> taking a graduate level course to demonstrate academic ability <i>Interview</i> faculty to explore "fit"	<i>Your Checklist:</i> Funding Housing Employment, etc.
		<i>Schedule</i> required GRE: Graduate Record Examination	<i>Register</i> at <a href="http://www.ets.org/gre">http://www.ets.org/gre</a>
		<i>Request</i> Reference Letters & Transcripts	
<b>Application Process</b>	Nov. 1, 2013 to Mar. 1, 2014 for Tier I Reviews	<b>APPLY EARLY</b> 1. to the School of Graduate Studies & Research <i>and</i> 2. to the MTC MSW Program	<i>Applications</i> are available online: <a href="https://www.tnstate.edu/graduate/">https://www.tnstate.edu/graduate/</a>
	Apr. 1, 2014 to June 1 2014 for Tier II Reviews	<i>ALL</i> application materials should be submitted as complete package	<a href="http://www.tnstate.edu/socialwork/msw.aspx">http://www.tnstate.edu/socialwork/msw.aspx</a> <i>Include</i> a professional cover letter
	Mar. 30, 2014	Admissions Committee reviews and finalizes <i>Tier I</i> applicants by request for	
	Apr. 30, 2014	Foundation or Advanced standing as part-time or full-time	Graduate Referral Form & Admission Certificate sent from the School of Graduate Studies

<b>Application</b>	Ju. 30, 2014	<i>Tier II</i> applicants reviewed & finalized	Graduate Referral Form & Admission Certificate
<b>Process</b>			sent from the School of Graduate Studies
		All successful applicants to receive	IF conditional admission, student must submit
		<i>Welcome</i> information & Confirm	<i>plan</i> to meet criteria for continuing
<b>Admission</b>		Early Registration	<a href="http://www.tnstate.edu/bursar/docs/">http://www.tnstate.edu/bursar/docs/</a>
			Fall%202013%20important%20dates.pdf
<b>Orientation</b>	Mid-June	<i>RSVPs</i> expected for new admissions	The MTC MSW Coordinator will contact student
	Mid August	Advisors assigned by interest	
		<i>Review</i> TSU Academic Calendar	<a href="http://www.tnstate.edu/academic_affairs/documents/AcademicCalendar_2013_2014.pdf">http://www.tnstate.edu/academic_affairs/documents/</a>
			AcademicCalendar_2013_2014.pdf
<b>Progression</b>		All students must <i>meet with</i> Advisor	
<b>Review</b>		two times per semester	
		Curriculum and Course Descriptions	Sequenced Curriculum Form to be followed
	October	Field Education Information	Practicum forms Due for eligible candidates
			Practicum I A/B & II A/B process & credits
<b>End of</b>	November	Spring Registration	<i>online</i>
<b>First Semester</b>	December	<i>Submit</i> Program of Study for Candidacy	Form Due:
			<a href="https://www.tnstate.edu/graduate/forms.aspx">https://www.tnstate.edu/graduate/forms.aspx</a>
<b>Last semester</b>	January	Spring Registration	<i>online</i>
		Apply for Graduation & Commencement	<a href="http://www.tnstate.edu/records/commencement/">http://www.tnstate.edu/records/commencement/</a>
<b>Graduation</b>	Early April	Comprehensive Exam	Course Checklist Completed with Signatures Due
	Mid April	Comprehensive Exam <i>Retake</i>	
		Confirm Graduation	
		Practicum I or II	ILP completed
		IF all field education requirements met	Evaluations completed & grades posted
<b>Alumni</b>	May	MTC MSW at TSU Pinning Ceremony	
	or August	TSU Commencement	Diplomas will be mailed