

MID- TENNESSEE COLLABORATIVE MASTER OF SOCIAL WORK (MTC-MSW) PROGRAM
FOUNDATION FIELD EDUCATION LEARNING CONTRACT & EVALUATION

Student: _____

Semester: _____

Field Instructor: _____

Faculty Liaison: _____

Agency: _____

Agency Address: _____

Phone/Email of Agency/Field Instructor: _____

This document will serve as the Educational Contract, the Mid-Term Evaluation, and the Final Evaluation for the MSW students who are enrolled in the foundation year practicum. The competencies are shown are the competencies that are to be met by all students. The student, working with the Field Instructor, will complete the educational contract by listing tasks that will support development of each competency and behavior to be accomplished by the student at the practicum site during the designated semester of study. A minimum of one task will be listed for each behavior. Tasks are dependent on the agency setting and the client population. The faculty Liaison must approve the educational contract.

The Field Instructor should ensure that the tasks on the educational contract are appropriate for students working under supervision. Evaluation of student activity is based on task accomplishment and is not related to course grading criteria. In the event a student is graded at the 5 level for all tasks relating to one objective at mid-term. New activities may be developed for the remainder of the semester.

The Field Instructor will evaluate the student at mid-term and at the end of the semester using the following scale:

- 5= Professional level activity, equivalent to employee
- 4= Competent level activity, with indirect supervision
- 3= Meets expectations, with direct supervision
- 2= Beginning level activity only
- 1= Attempted but failed to engage in this task
- N/A= List task deferred at this time

Final Rating Scale:
 5= Professional level activity, equivalent to employee
 4= Competent level activity, with indirect supervision
 3= Meets expectations, with direct supervision
 2= Beginning level activity only
 1= Attempted but failed to engage in this task
 N/A= List task deferred at this time

Competency	Behavior	Midterm Rating	Final Rating
1) Demonstrate Ethical and Professional Behavior	a) Make ethical decisions by applying the standards of the NASW Code of Ethics.		
	b) Use reflection and self-regulation to manage personal values and maintain professionalism.		
	c) Demonstrate professional demeanor in behavior, appearance, oral, written, & electronic communication		
	d) Use technology ethically and appropriately to facilitate practice outcomes.		
	e) Use supervision and consultation to guide professional judgment and behavior.		
	Competency Overall Score		
2) Engage Diversity and Difference in Practice	a) Apply and communicate understanding of the importance of diversity and difference in shaping life experiences in practice.		
	b) Present themselves as learners and engage client & constituencies as experts of their own experiences.		
	c) Apply self-awareness and self-regulation to manage the influence of personal biases and values in working with diverse client systems		
	Competency Overall Score		

Final Rating Scale:
 5= Professional level activity, equivalent to employee
 4= Competent level activity, with indirect supervision
 3= Meets expectations, with direct supervision
 2= Beginning level activity only
 1= Attempted but failed to engage in this task
 N/A= List task deferred at this time

Competency	Behavior	Midterm Rating	Final Rating
3) Advance Human Rights and Social and Economic Justice	a) Apply their understanding of social, economic, & environmental justice to advocate for human rights.		
	b) Engage in practice that advocates social, economic, & environmental justice.		
	Competency Overall Score		
4) Engage in Practice-Informed Research and Research-Informed Practice	a) Use practice experience and theory to inform scientific inquiry and research.		
	b) Engage in critical analysis of quantitative and qualitative research methods and research findings.		
	c) Use and translate research findings to inform and improve practice, policy, and service delivery.		
	Competency Overall Score		
5) Engage in Policy Practice	a) Assess how social welfare and economic policies impact the delivery of and access to social services.		
	b) Critically analyze and promote policies that advance human rights and social, economic, & environmental justice.		
	Competency Overall Score		

Final Rating Scale:			
5= Professional level activity, equivalent to employee		2= Beginning level activity only	
4= Competent level activity, with indirect supervision		1= Attempted but failed to engage in this task	
3= Meets expectations, with direct supervision		N/A= List task deferred at this time	
Competency	Behavior	Midterm Rating	Final Rating
6) Engage in Practice-Informed Research and Research-Informed Practice	a) Apply knowledge of human behavior and the social environment and practice context to engage with client & constituencies.		
	b) Use empathy, reflection, self-regulation, and interpersonal skills to effectively engage diverse client & constituencies.		
	Competency Overall Score		
7) Assess Individuals, Families, Groups, and Organizations, and Communities	a) Collect, organize, and critically analyze and interpret information from client & constituencies.		
	b) Apply knowledge of human behavior and the social environment, person-in-environment, and other multidisciplinary theoretical frameworks in the assessment of data from client & constituencies.		
	c) Development mutually agreed-on intervention goals and objectives based on the critical assessment of strengths, needs, and challenges within client & constituencies.		
	d) Select appropriate intervention strategies based on the assessment, research knowledge, and values and preferences of client & constituencies.		
	Competency Overall Score		

Final Rating Scale:
 5= Professional level activity, equivalent to employee
 4= Competent level activity, with indirect supervision
 3= Meets expectations, with direct supervision
 2= Beginning level activity only
 1= Attempted but failed to engage in this task
 N/A= List task deferred at this time

Competency	Behavior	Midterm Rating	Final Rating
8) Intervene with Individuals, Families, Groups, Organizations, and Communities	a) Implement interventions to achieve practice goals & to enhance capacities of client & constituencies.		
	b) Apply knowledge of human behavior and the social environment, person-in-environment, and other multidisciplinary theoretical frameworks in interventions with client & constituencies.		
	c) Use inter-professional collaboration as appropriate to achieve beneficial practice outcomes		
	d) Negotiate, mediate, and advocate on behalf of client & constituencies.		
	e) Facilitate effective transitions and endings that advance mutually agreed-on goals		
	Competency Overall Score		
9) Evaluate practice with Individuals, Families, Groups, Organizations, and Communities	9a. Select and use appropriate methods for evaluations of outcomes.		
	9b. Critically analyze, monitor, and evaluate intervention and program processes and outcomes.		
	9c. Apply evaluation findings to improve practice effectiveness at the micro & macro levels.		
	Competency Overall Score		

SIGNATURE PAGE

Educational Contract Tasks Completed and Approved

Student _____

Date _____

Field Instructor _____

Date _____

Faculty Liaison _____

Date _____

Mid-Term Evaluation Completed and Approved

Student _____

Date _____

Field Instructor _____

Date _____

Faculty Liaison _____

Date _____

Final Evaluation Completed and Approved

Student _____

Date _____

Field Instructor _____

Date _____

Faculty Liaison _____

Date _____

Semester Approval

Field Coordinator _____

Date _____

MSW Program Coordinator _____

Date _____